

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, FEBRUARY 21ST, 2023 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
4. Mayor's Report:
 - a. Recognize city employees who have completed 25 years of service: Don Hess.
 - b. Discussion and possible action regarding appointment of Jamie Nofsinger to Recreation Board Seat #1, term ending 8/31/24.
 - c. Discussion, report, and update from Ad Hoc Audit Committee.
 - d. Discussion and possible action regarding payment of remaining invoices from Graber & Associates, totaling \$146,971.81 from Fund 87.
 - e. Discussion and possible action regarding approval to pay the CMS Willowbrook Application and Certificate for Payment No. 24 in the amount of \$45,794.67 from the ARPA (05) fund regarding the Emergency Center and Library Expansion Project.
 - f. Discussion and possible action authorizing Mayor to sign a support letter for the federal RAISE grant application in regard to MidAmerica Connectivity Project.
5. City Attorney's Report:
 - a. Discussion and possible action regarding declaring surplus the property identified as: Lots numbered One (1), Four (4) and the North Fifteen feet (15') of Lot Five in Block Twenty-Three (23), Original Town of Pryor Creek, according to the official survey and plat thereof. This property is also known as, "the old fire station," on North Adair Street, which has been shared with the Mayes County Sheriff's Office.
 - b. Discussion and possible action authorizing Mayor to sign the Contract for Sale of Real Estate between the City of Pryor Creek (Seller) and Mayes County (Buyer) for: Lots numbered One (1), Four (4) and the North Fifteen feet (15') of Lot Five in Block Twenty-Three (23), Original Town of Pryor Creek, according to the official survey and plat thereof, in the amount of \$90,000.00, revenue to be deposited in the Capital Outlay-Fire Truck Reserve Account #45-455-5412. This property is also known as, "the old fire station," on North Adair Street, which has been shared with the Mayes County Sheriff's Office.
 - c. Discussion and possible action regarding purchase of residential property 6 N. Bailey St. for use in a drainage project in the amount of \$12,000.00 plus estimated closing costs of \$1,535.00 for a total of \$13,535.00, to expense from Real Property Acquisition Reserve Fund 46.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the February 7th, 2023 Council meeting.
 - b. Approve payroll purchase orders through March 3rd, 2023.
 - c. Approve claims for purchase orders through February 21st, 2023.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Approve December 2022 Appropriations Requests.
 - f. Discussion and possible action regarding proceeding to bid for the Channelization of Bailey St. to Ora St. at an estimated amount of \$209,789.38, expensing from Street Drainage Projects Account #14-145-5092. This action is contingent on the acquisition of the 6 N. Bailey property.
 - g. Discussion and possible action regarding proceeding to bid for Street / Drainage – Bailey Street, NE 1st to 225 ft. South of NE 1st at an estimated amount of \$113,234.82 expensing from Street Asphalt Overlay Account #14-145-5410. This action is contingent on the acquisition of the 6 N. Bailey property.
 - h. Discussion and possible action regarding approving a Work Order for Professional Services Project #23-01 for engineering design services from Infrastructure Solutions Group, LLC. for (1) the Bailey Street improvements and (2) the Bailey Street Detention Facility. Project 1 is in

the amount of \$15,200.00, and Project 2 is in the amount of \$22,500.00, to be expensed from Street Outside Services – Engineering Account #14-145-5075. This action is contingent on the acquisition of the 6 N. Bailey property.

- i. Discussion and possible action regarding the purchase of two dump trucks at State contract pricing in the amount of \$271,960.40, from Street Capital Outlay Account #14-145-5411.
 - j. Discussion and possible action regarding Hotel / Motel Tax Allocation Board Grant Application from Pryor Area Chamber of Commerce in the amount of \$5,000.00 for the Oklahoma Tackle, Hunting & Boat Show 2023, February 10th – 13th, 2023 from Hotel / Motel Chamber Account #75-755-5090. This action is recommended by the Budget & Personnel Committee.
 - k. Discussion and possible action regarding the Hotel / Motel Tax Allocation Board Final Expense Report from Lake Area Softball in the amount of \$7,499.15 for the 2021-2022 grant from Hotel / Motel Account #75-755-5096. This action is recommended by the Budget & Personnel Committee.
 - l. Discussion and possible action regarding the Hotel / Motel Tax Allocation Board Final Expense Report from Pryor Main Street in the amount of \$6,771.00 for the Lights-On Downtown Community Tree from Hotel / Motel Main Street Account #75-755-5110. This action is recommended by the Budget & Personnel Committee.
 - m. Discussion and possible action regarding expenditure in the amount of \$3,000.00, as in the best interest of the city to OverDrive for the Thomas J. Harrison Pryor Public Library from Library Non-Book Materials Account #02-221-5032.
 - n. Discussion and possible action regarding Thomas J. Harrison Pryor Public Library's renewal of subscription to EBSCO for Learning Express Library and Job & Career Accelerator in the amount of \$4,061.00, from Library Non-book Materials Account #02-221-5032.
 - o. Discussion and possible action regarding rental of the Graham Community Building on April 15th, 2023, for a fundraiser honoring Coweta Thornton, in order to assist with her medical bills.
 - p. Discussion and possible action regarding waiving rental fees to the Cherokee Nation Election Commission for use of the Graham Community Building on June 3rd, 2023 for their General Election, and possibly July 8th, 2023 if a run-off election is needed, and authorizing Mayor to sign the agreement.
 - q. Discussion and possible action regarding removing from the table item 6.g. from the February 7th, 2023 Council meeting.
 - r. Discussion and possible action regarding authorizing J.C. Carroll to serve as Fire Code Reviewer for the City of Pryor Creek.
 - s. Discussion and possible action regarding disposal of city records according to City of Pryor Creek Retention Policy as attached.
7. Committee Reports:
- a. Budget and Personnel (Shropshire)
 - b. Ordinance and Insurance (Shropshire)
 - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the February 7th, 2023 meeting.
3. Discussion and possible action regarding approval of a 3% rate increase from Pryor Waste and Recycling for all refuse pick-up beginning March 1st, 2023. This action is consistent with the mutual agreement of October 2007 for an allowed 3% increase for refuse pick-up.
4. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
5. Adjourn.

FILED FEBRUARY 17TH, 2023 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, FEBRUARY 17TH, 2023 AT 5:00 P.M. BY CITY CLERK EVA SMITH.

