

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MARCH 7TH, 2023 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
4. Mayor's Report:
 - a. Recognize city employees who have completed 25 years of service: Don Hess.
 - b. Update and discussion regarding surplus and sale of old police station building.
 - c. Report from Castle Theater Ad Hoc Committee.
 - d. Discussion and possible action regarding approval of the Ad Hoc Audit Committee Requests for Proposal (RFP) final draft.
 - e. Discussion and possible action regarding approval to solicit Requests for Proposal (RFP), City of Pryor Creek to potential vendors, regarding an audit of the Emergency Center and Library expansion project.
5. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the February 21st, 2023 Council meeting.
 - b. Approve payroll purchase orders through March 17th, 2023.
 - c. Approve claims for purchase orders through March 7th, 2023.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Discussion and possible action regarding hiring Zachariah Gipson to the Pryor Creek Fire Department to fill vacancy created by Randy Gibbs' retirement on March 31st, 2023, effective hire date April 3rd, 2023, at Range N, Step 1 (annual wage - \$37,872.00).
 - f. Discussion and possible action regarding promotion of Brandon Merritt to Captain to fill Captain Randy Gibbs' rank, effective April 1st, 2023, at Range P, Step 4 (annual wage - \$56,059.00).
 - g. Discussion and possible action regarding promotion of Chris Peters to Lieutenant to fill Lt. Brandon Merritt's rank, effective April 1st, 2023, at Range O, Step 4, (annual wage - \$52,569.00).
 - h. Discussion and possible action regarding authorizing Mayor to sign the 2023 Emergency Operations Plans for Mayes County Emergency Management.
 - i. Discussion and possible action regarding an expenditure in the amount of \$38,175.90 to Boyle Services, Inc. as in the best interest of the city to replace the pool heater at the Pryor Creek Recreation Center from Aquatic Repair & Maintenance Account #84-846-5091. Other bids received: Recreonics.com in the amount of \$32,020.77 for RayPak unit (does not include installation); Recreonics.com in the amount of \$32,771.83 for Lochinvar unit (does not include installation); K & M Shillingford, Inc. - no bid received in time; JayCo Heat & Air-chose not to bid. This action will overspend this budget line item until correction can be recommended by Budget and Personnel Committee at the next Council meeting.
 - j. Discussion and possible action regarding the emergency expenditure in the amount of \$3,000.00 to Boyle Services, Inc. as in the best interest of the city for rental of a temporary pool heater, pending the repair efforts to keep the old heater working efficiently until the new heater is installed; to be expensed from Aquatics Repair & Maintenance Account #84-846-5091.
 - k. Discussion and possible action regarding closure of South Adair from Graham Avenue to Southeast 1st Street and Graham Avenue from Adair Street to Vann Street on Thursday, April 20th, 2023, from 3:00 p.m. – 8:30 p.m. for the Pryor Main Street Spring Carnival.
 - l. Discussion and possible action regarding closure of Graham Avenue from Adair Street to Rowe Street on Saturday, April 22nd, 2023 from 7:00 a.m. – 2:00 p.m. for the Northeast Oklahoma Veterans Freedom Tours Car Show and Pull-A-Fire-Truck event. All proceeds go toward their trip to Washington, D.C. in September.

- m. Discussion and possible action regarding declaring surplus:
 - Pryor Creek Police Department Assistant Chief Badge / Shield (Badge #30)
 - Glock 17 (Serial #YSV803)
 - Glock 26 (Serial #6KA956)
 - Rock River Arms LAR 15 / .223 Upper
 - Winchester Defender Model 1300 12-Gauge Shotgun (Serial #L3500480)
 - n. Discussion and possible action regarding James Willyard's purchase of:
 - Pryor Creek Police Department Assistant Chief Badge / Shield (Badge #30)
 - Glock 17 (Serial #YSV803)
 - Glock 26 (Serial #6KA956)
 - Rock River Arms LAR 15 / .223 Upper
 - Winchester Defender Model 1300 12-Gauge Shotgun (Serial #L3500480)
 at fair market value (as per FOP Lodge #116 Collective Bargaining Agreement Articles 28-29, pp. 21-23).
 - o. Discussion and possible action regarding proposed Street project:
 - NE 3rd Place, at an estimated cost of \$87,745.00, and expensed from Street Asphalt Overlay Account #14-145-5410
 - p. Discussion and possible action regarding proposed Street project:
 - Streets encompassed by Green Country Mobile Home Park (A, B and C Streets and pending inclusion of other streets within the park, if needed) at an estimated cost of \$180,845.00, and expensed from Street Asphalt Overlay Account #14-145-5410. With a new estimate from engineering, the updated estimate for all Green Country Mobile Home Park streets, A – G, is \$259,651.50.
 - q. Discussion and possible action regarding proposed Street project:
 - Downtown Corridor alleys, at an estimated cost of \$57,145.00, and expensed from Street Asphalt Overlay Account #14-145-5410. After further review, the updated estimate is \$180,577.94 with significant base repair included.
 1. North/South between Vann and Rowe/Graham and SE 1st St.
 2. North/South between Mill and Adair/Graham and SE 1st St.
 - r. Discussion and possible action regarding proposed Street project:
 - SW 29th St. – Highway 69 West to city limits line at an estimated cost of \$140,375.00 to be expensed from Street Asphalt Overlay Account #14-145-5410
 - s. Discussion and possible action regarding proposed drainage project:
 Salt Branch Creek Phase 2 (Main Stem and Bonnie Tributary), at an estimated cost of \$262,345.00, and expensed from Street Drainage Projects Account #14-145-5092
 - t. Discussion and possible action regarding an expenditure in the amount of \$4,134.50 to HISINC, LLC. for floodplain hydraulic study on Salt Branch Creek, from Street Outside Services - Inspection Account #14-145-5076.
7. Committee Reports:
 - a. Budget and Personnel (Shropshire)
 - b. Ordinance and Insurance (Shropshire)
 - c. Street (Smith)
 8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
 9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the February 21st, 2023 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED MARCH 6TH, 2023 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, MARCH 6TH, 2023 AT 5:00 P.M. BY CITY CLERK, EVA SMITH.


