

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MAY 16TH, 2023 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

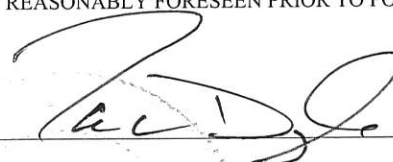
1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
 - j. City Clerk
4. Mayor's Report:
 - a. Presentation of City of Pryor Creek 2022-2023 Audit by Violet Kirkendall.
 - b. Notification of road closures for one-day filming of Reservation Dogs today, May 16th, 2023 from 2:00 p.m. until 8:30 p.m. around the area of Pete's Drive-in, specifically: NE 1st Street, East of N. Elliott Street, on the West side of Pete's; NE 1st Street, East of Pete's, between Indianola and Orphan Streets; N. Indianola Street, just South of NE 2nd Street; N. Indianola Street, just North of Highway 20.
 - c. Discussion and possible action regarding Economic Development Trust Authority to provide funding and request donations for a 2023 Fireworks show.
 - d. Discussion and possible action regarding taking legal action against the Grocery Alliance and James Bloom. Closing date for land purchase was previously stated to be May 8th, 2023.
 - e. Discussion and possible action regarding adoption of a Resolution agreeing to become a party to the Interlocal Agreement establishing the Oklahoma Municipal Natural Gas Coalition.
 - f. Discussion concerning report from the Mayor of receipt of offer to purchase City property identified as approximately 6 acres described as the West 396 feet of the NW1/4 of the SE1/4 of the NW1/4, section 9, Township 21 North, Range 20 East, Mayes County.
 - g. Discussion and Possible action regarding the recommendation to appoint Joe Barnts to fill the vacant seat #7 on the Planning and Zoning Commission, term ending 9/30/25. Joe is currently serving as an alternate in seat #6.
5. City Attorney's Report:
 - a. Discussion regarding Open Meeting Act and quorum rules.
6. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
 - a. Approve minutes of the May 2nd, 2023 Council meeting.
 - b. Approve payroll purchase orders through May 26th, 2023.
 - c. Approve claims for purchase orders through May 16th, 2023.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Approve March 2023 Appropriation Requests.
 - f. Discussion and possible action regarding hiring Robert Morgan as Recreation Center custodian / maintenance, effective May 17th, 2023 at Range A, Step 1 (annual wage - \$31,200.00). This position was left vacant by the resignation of Rickie Raffe.
 - g. Discussion and possible action authorizing Recreation Center Director to seek bids to replace the HVAC unit and ductwork in the Group Fitness Room, anticipating an approximate cost of around \$40,000 for both, from Recreation Repair & Maintenance Account #84-845-5091.
 - h. Discussion and possible action authorizing Recreation Center Director to seek bids for the Exhaust System in the pool storage rooms from Recreation Repair & Maintenance Account #84-845-5091.
 - i. Discussion and possible action regarding nomination of Karen Cook to Recreation Board, Seat #4, term ending 8/31/25. This seat was left vacant by the resignation of Jeremy Cantrell.
 - j. Discussion and possible action regarding recommendation by the Economic Development Trust Authority that Fund 68, created by Proposition No. 1 on the March 5th, 2019 ballot, be utilized to fund a portion of the alleyway surfacing project as proposed in the 2023 Street Rehabilitation Project Plan.

- k. Discussion and possible action to equip a 2022 Chevy Traverse (detective vehicle) with lights, siren and radio. Equipment cost is \$6,158.47 and installation labor cost is \$1,800.00, for a total of \$7,958.47. \$2,619.00 from Account # 96-965-5528 and \$5,339.47 from Police Drug Forfeitures 2020 Donations Account #96-965-5555.
 - l. Discussion and possible action to equip a 2021 Chevy Tahoe (Chief's vehicle) with lights, siren, gun mounts and radio. Equipment cost is \$8,491.55, and installation labor cost is \$2,000.00, for a total of \$10,491.55 from Police Drug Forfeitures 2020 Donations Account #96-965-5555.
 - m. Discussion and possible action to equip a 2018 Ford Explorer (SRO vehicle) with lights and siren. Equipment cost is \$7,347.00 and installation labor cost is \$1,800.00, for a total of \$9,147.00 from Police Repair and Maintenance Account #02-215-5091.
 - n. Discussion and possible action regarding a contract with Buffy's House Cleaning to clean the new Police Department twice weekly at a cost of \$400.00 per week from Police Repair & Maintenance Account #02-215-5091. Three other companies were asked to bid but declined.
 - o. Discussion and possible action regarding creating a new position for Records Clerk at the Pryor Creek Police Department and approval of new job description.
 - p. Discussion and possible action regarding promotion of Natalie Maher from Dispatcher to Police Records Clerk at Range U, Step 2 (annual wage - \$41,526.00).
 - q. Discussion and possible action regarding taking applications for new dispatch position at the Pryor Creek Police Department.
 - r. Discussion and possible action regarding promotion of Haley Bogle to Dispatch Supervisor at the Pryor Creek Police Department at Range U, Step 2 (annual wage - \$41,526.00).
 - s. Discussion and possible action regarding Payment Application #3 to Envision Civil Contractors, LLC for 2022 Whitaker Park Tennis Facility Parking Improvement Project PRY21-07 in the amount of \$15,990.00 originally to be paid from Parks Capital Outlay Account #44-445-5415. This will not be paid from that account. Payment will come from Park Outside Services Account #02-219-5075 in the amount of \$10,000.00 and Park Repair and Maintenance Account #02-219-5091 in the amount of \$5,990.00.
 - t. Discussion and possible action regarding an expenditure in the amount of \$34,237.45 for the purchase of 5-year maintenance and a backup phone for the new Motorola CallWorks 911 system that was received through the Oklahoma 911 Management Authority Grant, from Covid Reimbursement Account #05-501-5401 in the amount of \$25,847.88 and the remainder from Police Technology Account #02-215-5260 in the amount of \$8,389.57.
 - u. Discussion and possible action regarding an expenditure in the amount of \$2,862.76 to the Municipal Utility Board for traffic signal repairs from Street Repair & Maintenance Account #14-145-5342.
 - v. Discussion and possible action to authorize Mayor to sign Municipal Finance Agreement with Canon for two new copiers at the Thomas J. Harrison Pryor Public Library at State contract pricing. The lease agreement is for \$216.00 per month (a savings of \$79.00 per month over the previous lease agreement) and will be paid out of Library Office Supplies Account #02-221-5033.
 - w. Discussion and possible action to authorize Mayor to sign Maintenance Service Agreement with Lakeland Office Systems, Inc. This agreement includes monthly overages charges for copiers that average \$50.00 per month and will be paid at State contract pricing out of Library Office Supplies Account #02-221-5033.
 - x. Discussion and possible action regarding an expenditure in the amount of \$10,440.00 to UpCurve Cloud for the GSuite Basic Annual License subscription from May 12th, 2023 – May 11th, 2024, from General Software Account #02-201-5260.
7. Committee Reports:
 - a. Budget and Personnel
 - b. Ordinance and Insurance
 - c. Street
 8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
 9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the May 2nd, 2023 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED MAY 12TH, 2023 AT 5:00 P.M. BY MAYOR ZAC DOYLE.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, MAY 12TH, 2023 AT 5:00 P.M. BY CITY CLERK COURTNEY DAVIS.

