

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JUNE 6TH, 2023 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
 - j. City Clerk
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the May 16th, 2023 Council meeting.
 - b. Approve payroll purchase orders through June 9th, 2023.
 - c. Approve claims for purchase orders through June 6th, 2023.
 - d. Acknowledge receipt of deficient purchase orders.
 - e. Approval to accept the Fiscal Year 2021-2022 Audit Report as prepared by Kolker and Kolker, Inc. and reviewed by Violet Kirkendall of Hood and Associates, CPAS, PC.
 - f. Approval to transfer \$13,921.00 from 02-221-5091 to 02-201-5091 due to payment to Architectural Flooring being expended from 02-201-5091 in error. This payment was for flooding repairs in the Library.
 - g. Approval of an expenditure in the amount of \$22,150.00 to Higley Consulting from Inspector Outside Services Account #02-203-5080 for Inspections for West 530 Apartments. Payment was received by the city from PCO Holdings LLC for the amount due Higley Consulting.
 - h. Approval of an expenditure in the amount of \$2,528.56 to GT Distributors for the remainder of ammunition originally approved for purchase on December 7th, 2021. Order was not filled due to product shortages at the time.
 - i. Approval to increase Purchase Order #2120212643 from Library Capital Outlay account 44-445-5416 to BOLT Fiber Optic Services from \$3448.19 to \$3588.52 due to insufficient grant funds.
 - j. Approval of transferring \$13,921.00 from Library Repair & Maintenance 02-221-5091 to General Repair & Maintenance 02-201-5091 to refund account for funds expended to Architectural Flooring for Library flood repairs.
 - k. Approval to surplus the following computers and equipment:
 - Computer Tower - Serial #: 231-00247-0000F
 - AOC Monitor - Serial #: k338ACA006200
 - AOC Monitor - Serial #: L2191JA039186
 - LCD Monitor - Serial #: 99178CA009877
 - Computer Tower - Serial #: AGES-215-13
 - Computer Tower - Serial #: AGES-235-14
 - Computer Tower - Serial #: AGES-218-13
 - Computer Tower - Serial #: AGES22
 - Computer Tower - AGES-219-13
 - Computer Tower - ESP46391574
 - Printer - Serial #: COP-03917
 - Monitor - Serial #: HL161ABBUFW41
 - HP Laptop (missing battery)
 - Acer Aspire Laptop (manufactured in 2006)
 - HP LaserJet P3015 - Serial #: VNB3S29470
 - l. Approve donating the following computers and equipment to Summer Reading Teen Night at the Thomas J. Harrison Public Library:
 - Computer Tower - Serial #: 231-00247-0000F
 - AOC Monitor - Serial #: k338ACA006200

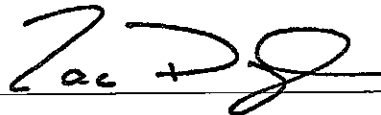
- AOC Monitor - Serial #: L2191JA039186
 - LCD Monitor - Serial #: 99178CA009877
 - Computer Tower - Serial #: AGES-215-13
 - Computer Tower - Serial #: AGES-235-14
 - Computer Tower - Serial #: AGES-218-13
 - Computer Tower - Serial #: AGES22
 - Computer Tower - Serial #: AGES-219-13
 - Computer Tower - Serial #: ESP46391574
 - Printer - Serial #: COP-03917
 - Monitor - Serial #: HL161ABBUFW41
 - HP Laptop (missing battery)
 - Acer Aspire Laptop (manufactured in 2006)
- m. Approve hiring Russell Haynes to fill vacant Recreation Center Receptionist - Front Desk position (Range A, Step 1) at Pryor Creek Recreation Center effective June 7, 2023.
 - n. Approve hiring Katie Kerns to fill vacant Recreation Center Assistant Director position (Range E, Step 1) at Pryor Creek Recreation Center effective June 7, 2023.
 - o. Approval to surplus the following computers and equipment from the Pryor Creek Recreation Center, these items are deemed worthless and are to be scrapped:
 - Computer Tower - AGES - Inventory #: 04652
 - Computer Tower - AGES - Inventory #: 03906
 - Acer Laptop - Travel Mate - 5542 - Inventory #: 03461
 - Acer Laptop - Travel Mate - 5542 - Inventory #: 03555
 - HP Printer Office Jet - 4500 - Inventory #: 04673
 - HP Photosmart Printer - Inventory #: 03556
 - HP Printer - Laser Pro 200 - Inventory #: 04691
 - Epson Receipt Printer - M244A - Inventory #:03553
 - p. Approval to surplus the Hall 1,200 Gallon Fuel Tank, UL Rated 142 at Station 1 and list on the Purple Wave auction site.
 - q. Approval to surplus of the following items from the Pryor Creek Police Department and list for sale on the Purple Wave auction site. (See list in packet.)
 - r. Approval for the Pryor Creek Police Department to purchase three Stalker Lidar RLR, total cost of \$8,085.00. From account 96-965-5502, Cherokee Nation donation.
 - s. Approval to surplus a 2002 Ford Truck at the Pryor Creek Golf Course and list for sale on the Purple Wave auction site.
 - t. Approve the recommendation to appoint Joe Barnts to fill the vacant seat #7 on the Planning and Zoning Commission, term ending 9/30/25. Joe is currently serving as an alternate in seat #6. No resume will be provided.
 - u. Approve renewing 2023-2024 city group health insurance plan with Blue Cross Blue Shield.
 - v. Approve renewing city dental insurance with Delta Dental.
 - w. Approve renewing city vision insurance with VSP.
 - x. Approve renewing city group life and optional voluntary life, short-term disability, and long-term disability insurance with Mutual of Omaha.
 - y. Approve using Flexplan Administrators, Inc. for COBRA Administration.
 - z. Approve voluntary option with MASA Medical Transport Solutions.
 - aa. Approve voluntary option with Norton LifeLock Benefit Solutions.
 - bb. Approve Mayor to sign Public Safety Grant memorandum of understanding (MOU) with Cherokee Nation for Emergency Services.
 - cc. Approve authorizing Recreation Center Director to seek bids to replace the HVAC unit and ductwork in the Group Fitness Room, anticipating an approximate cost of around \$40,000 for both, from Recreation Repair & Maintenance Account #84-845-5091.
5. Mayor's Report: (These are items possibly requiring discussion and action.)
 - a. Discussion and possible action to approve Mayor signing the Urban Project Agreement, State of Oklahoma Department of Transportation Project Maintenance, Financing and Right-of-Way Agreement. This agreement is for the Downtown Streetscape Project Phase I and a requirement of the recently awarded TAP Grant. The City Council previously declared the eligibility of the City of Pryor Creek to submit the application with Resolution 2022-9, which was approved at the December 6, 2022 City Council meeting.
 - b. Discussion and possible action to approve a Resolution concerning setting compensation for the Hearing Officer of Administrative Appeals concerning public nuisance proceedings, high weed and trash violations, abandoned and dilapidated structures for the City of Pryor Creek, Oklahoma.

- c. Discussion and possible action for the Pryor Creek Police Department to purchase four Flock Safety LPR cameras for a total cost of \$12,600.00, which includes installation. This is for one year and will be a year-to-year contract. From account 96-965-5502, Cherokee Nation donation.
 - d. Discussion and possible action regarding award of bid for mowing rights-of-way to Duane Fought in the amount of \$28,000.00. One other bid was received in the amount of \$29,900.00.
 - e. Discussion and possible action regarding a change for the 29th Street Rehabilitation and overlay project to add centerline and/or shoulder edge striping to the bid packet.
 - f. Discussion and possible action to approve Mayor signing the memorandum of understanding (MOU) with the Cherokee Nation regarding reduced membership fees at Pryor Creek Recreation Center for Cherokee Nation citizens.
 - g. Discussion and possible action to replace RTU 3 and the Mini-Split System at the Boys and Girls Club. This is an emergency purchase.
 - h. Discussion and possible action to approve closing Highway 20 at the intersections with Adair and Vann for the purpose of painting the crosswalks.
 - i. Discussion and possible action for the Pryor Creek Police Department to lease purchase 20 T7basic tasers from Axon Enterprise, Inc. This year's amount \$14,480.08 would be paid from the following accounts: \$11,315 from Cherokee Nation donation account 96-965-5502 and \$3,165 from Drug Forfeiture account 96-965-5555. Axon Enterprise, Inc. is a sole source provider.
6. **City Attorney's Report:** (Items possibly needing action on requests or recommendations.)
- a. First reading of an ordinance amending 1-6-2 Compensation. Salaries for elected Police Chief, Mayor, Clerk and Treasurer have been updated to reflect current payroll. This update removes mention of Mayors Position from Cost of Living increases. This does not remove any other position eligibility for Cost of Living Adjustment increases.
 - b. First reading of an ordinance amending 1-6-5 Personnel Board. Redesigning the construct of the Personnel Board.
7. **Committee Reports.** (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
- a. Budget and Personnel
 - b. Ordinance and Insurance
 - c. Street
8. **Unforeseeable Business.** (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the May 16th, 2023 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED JUNE 2ND, 2023 AT 5:00 P.M. BY MAYOR ZAC DOYLE.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, JUNE 2ND, 2023 AT 5:00 P.M. BY ASSISTANT CITY CLERK CHERYL LEWIS.

