

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, AUGUST 1ST, 2023 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
 - j. City Clerk
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the July 18th, 2023 Council meeting. ☐
 - b. Approve payroll purchase orders through August 4th, 2023.
 - c. Approve claims for purchase orders through August 1st, 2023.
 - d. Approve Appropriations for May 2023.
 - e. Approve Appropriations for June 2023.
 - f. Approve an expenditure in the amount of \$14,168.72 to Oklahoma Municipal League for 2023-2024 Annual Service Fees, from General Dues and Subscriptions Account #02-201-5032. ☐
 - g. Approve an expenditure in the amount of \$8,220.15 to Champion Collision for the repair of a 2018 Ford Explorer from Oklahoma Mutual Assurance Group Insurance reimbursement, to be paid from Police Repair and Maintenance Account #02-215-5092. ☐
 - h. Approve an expenditure in the amount of \$118,270.00 to OMAG for Property Insurance Policy #PRO140003308 from General Insurance – Property Account #02-201-5045. ☐
 - i. Approve an expenditure in the amount of \$77,037.00 to OMAG for General Liability/Auto Policy #GLA140001708 from General Insurance – Fleet Account #02-201-5043. ☐
 - j. Approve Mayor to sign an agreement with Chase McBride from McBride & McBride to serve as City Attorney. ☐
 - k. Approve the Pryor Creek Police Department to purchase three (3) Dell Latitude 7220 tablets and keyboard covers with kickstands from Dell at a total contract price of \$5,140.29. This purchase will be reimbursed through the OSBI ICAC (Internet Crimes Against Children) Task Force. This will be paid out of Police General Software Account # 02-215-5260. ☐
 - l. Approve the Pryor Creek Police Department to renew the annual LeadsOnline PowerPlus Investigation System Service Package for a total of \$3,497.00. This will be paid out of the Police General Software Account # 02-215-5260. ☐
 - m. Approve the Pryor Creek Police Department to renew the annual maintenance agreement with Equature / DSS Corporation for the voice logger server in the amount of \$3,740.00 This will be paid out of the Police General Software Account # 02-215-5260. ☐
 - n. Approve hiring Thomas Conseen to fill vacant Patrol position at the Pryor Creek Police Department, Range J, Step 2, effective 08/15/2023. This position was left vacant due to the resignation of Sgt. Vanhorn.
 - o. Approve hiring Jessica Harris to fill vacant School Resource Officer spot at the Pryor Creek Police Department, Range J, Step 2, effective 08/15/2023. This position was left vacant due to the promotion of Justin Couch to Assistant Chief.
 - p. Approve the Pryor Creek Recreation Center to go out for bids on HVAC & ductwork repairs in the Fitness Room.
 - q. Approve the Pryor Creek Recreation Center to go out for bids on the weight room HVAC repair or replacement pending Recreation Board approval.
 - r. Approve accepting bid from Jayco in the amount of \$4,500.00 for repairs to the Pryor Creek Recreation Center pool vent systems pending Recreation Board approval. One other bid was requested from Vickery Heating & Air but not received.

5. Mayor's Report: (These are items possibly requiring discussion and action.)
 - a. Recognize Michael Patton for completing 25 years of service with the Pryor Creek Street Department.
 - b. Discussion and possible action regarding a multiple partial road-closure request by the Pryor Rotary Club for a 5K event, scheduled for October 7th, 2023 from 8:00 – 9:30 a.m. affecting portions of 9th Street in front of Pryor Creek High School, South Elliott to Graham Avenue to Coo-Y-Yah to Park Street, back to Elliott to 9th Street, and requesting Police presence at intersection of Graham and Elliott. ☐
 - c. Discussion from Accountant Jeff Kolker regarding budget status.
 - d. Discussion and possible action requiring a citywide hiring freeze until such time as the city council determines city finances are stable enough to responsibly consider hiring new employees. (As submitted by Smith, Tramel and Gonthier.) ☐
 - e. Discussion and possible action to implement a resolution regarding resumes for employment and appointment to boards and other important paid and voluntary positions within the city. (As submitted by Smith, Tramel and Gonthier.) ☐
 - f. Discussion and possible action appointing Kyle Beggs with RCI Insurance Group as the city's agent of record with CompSource Mutual Insurance Company. Other agency to be considered will be Brown and Brown. (As submitted by Smith, Tramel and Gonthier.) ☐
 - g. Discussion and possible action regarding budgeting excess Golf funds from Fiscal Year 2022-2023 for the purposes of cart paths and other capital improvements. ☐
 - h. Discussion and possible action to purchase the following modules within Caselle for the City Clerk's Office, not to exceed \$20,370.00 from Clerk Capital Outlay Account # 44-445-5417: ☐
 - MiExcel, modifying previous approval for the Accounts Receivables module
 - Investments
 - Five additional licenses
 - Document Management
 - Cemetery Management
 - i. Discussion regarding the purchase of and current status of the 6 N. Bailey Property from Real Property Acquisitions Account 46-465-5423. ☐
6. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
7. Committee Reports. (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
 - a. Budget and Personnel
 - b. Ordinance and Insurance
 - c. Street and Maintenance
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the July 18th, 2023 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED JULY 28TH, 2023 AT 5:00 P.M. BY MAYOR ZAC DOYLE.

Zac Doyle

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, JULY 28TH, 2023 AT 5:00 P.M. BY CITY CLERK COURTNEY DAVIS.

Courtney Davis

