

**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, SEPTEMBER 5<sup>TH</sup>, 2023 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
  - a. Building Inspector
  - b. Emergency Management
  - c. Fire
  - d. Golf
  - e. Library
  - f. Parks / Cemetery
  - g. Police / Animal Shelter
  - h. Recreation Center
  - i. Street
  - j. City Clerk
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
  - a. Approve minutes of the August 15<sup>th</sup>, 2023 Council meeting. ☐
  - b. Approve minutes of the August 21<sup>st</sup>, 2023 Special Council meeting. ☐
  - c. Approve payroll purchase orders through September 15<sup>th</sup>, 2023.
  - d. Approve claims for purchase orders through September 5<sup>th</sup>, 2023.
  - e. Approve Appropriations for July 2023.
  - f. Approve shredding closed Court records from 2012-2017.
  - g. Approve closing Graham Avenue from Hogan to Adair Street, North to NE 1<sup>st</sup> Street and back to Hogan for a Homecoming Parade on Thursday evening, September 21<sup>st</sup>, 2023, from 6:30 p.m. – 8:30 p.m. ☐
  - h. Approve waiving the Graham Community Building rental fees for Santa's Christmas Village held December 4<sup>th</sup>-10<sup>th</sup>, 2023.
  - i. Approve Mayor to sign Interlocal Agreement with Mayes County 911. ☐
  - j. Approve Mayor to sign a work order with Infrastructure Solutions Group, LLC to begin Phase I of the Street Rehabilitation Project. ☐
  - k. Approve Mayor to sign a work order with Infrastructure Solutions Group, LLC to begin Phase II of the Street Rehabilitation Project. ☐
  - l. Approve Mayor to sign Oklahoma Emergency Management Performance Grant. ☐
  - m. Approve Mayor to sign Cooperative Service Agreement between the City of Pryor and the United States Department of Agriculture, Animal and Plant Health Inspection Service and Wildlife Services. ☐
  - n. Approve an expenditure in the amount of \$3,014.46 to the Junior Library Guild for new materials from Library Books Account #02-221-5034. ☐
  - o. Acknowledge the receipt of a technology grant from the Oklahoma Department of Libraries for the Pryor Public Library in the amount of \$5,000.00 deposited to Library Supplies Account #02-221-5031. ☐
  - p. Approve the purchase of five Dell Optiplex Small Form Factor PCs, four 24" Dell monitors, and one 27" Dell monitor at State contract pricing for \$4,834.25. This equipment will be paid for using the Technology Grant from the Oklahoma Department of Libraries and taken from Library Supplies Account #02-221-5031. ☐
  - q. Approve the Library declaring surplus two Asus ET2013 Aio machines (property tag numbers 04746 and 04591) initially purchased in 2014. They will be destroyed at an upcoming Teen Night.
  - r. Approve signing an MOU with Oklahoma Department of Mental Health and Substance Abuse Services to provide Pryor with a vending machine stocked with free Narcan/Naloxone and Fentanyl test strips. The vending machine will be located at the North entrance of the Thomas J. Harrison Pryor Public Library. ☐
  - s. Accept the resignation of volunteer firefighter Treyton Fetherston effective August 9<sup>th</sup>, 2023. ☐
  - t. Approve a resolution with respect to adoption of the amendment and restatement of the City of Pryor Creek Retirement Plan #5-20937. ☐
  - u. Approve a resolution with respect to adoption of the amendment and restatement of the City of Pryor Creek Deferred Compensation Plan #8-05293. ☐

- v. Approve additional amount of \$720.00 to Perkins Irrigation, Inc. to repair the irrigation system at the Pryor Creek Recreation Center from Recreation Repair and Maintenance Account #84-845-5091. The original bid amount of \$2,875.00 was approved on August 15th, 2023, but the final invoice was for \$3,595.00. 📌
5. Mayor's Report: (These are items possibly requiring discussion and action.)
    - a. Discussion and possible action to accept a bid for PRY-23-01 2023 Street Rehabilitation Project Phase I (Re-Bid) from Dunham's Asphalt Services, Inc. in the amount of \$449,990.00 in the best interest of the city. One other bid was received from Glover & Associates, Inc. in the amount of \$349,998.66.
    - b. Discussion and possible action to go out for bids for the demolition of the 6 N Bailey Street property.
    - c. Discussion and possible action to de-annex a section of SW 29<sup>th</sup> Street.
    - d. Discussion and possible action regarding Audit Agreement with Hood & Associates for fiscal year ending June 30<sup>th</sup>, 2023 in the amount of \$17,500.00. 📌
    - e. Discussion and possible action regarding the promotion of Sarah Brown from Patrolman - Range J, Step 4, to Corporal - Range K, Step 4, effective September 2<sup>nd</sup>, 2023. This will fill the open Corporal position that was created upon the resignation of Jamal Gunter.
    - f. Discussion and possible action regarding the purchase of a 2023 Chevrolet Tahoe Police Pursuit Vehicle 4x4 at the out-of-state contract price of \$44,307.00 from Tim Lally Chevrolet in Warrensville, OH. This will be paid out of the lightbar donations Account # 96-965-5528. 📌
    - g. Discussion and possible action regarding hiring Quannah Holcroft as a Reserve Police Officer for the Pryor Creek Police Dept.
    - h. Discussion and possible action regarding an expenditure in the amount of \$30,742.69 for a maintenance agreement with Motorola Spillman Flex records management system to be paid from Police Equipment Capital Outlay Account #44-445-5424. 📌
    - i. Discussion and possible action to approve Fire Department Inland Marine insurance renewal with McNeil & Company, Inc. in the amount of \$6,400.00 from General Insurance – Fire Account #02-201-5044. 📌
    - j. Discussion and possible action to approve Fire Department insurance renewal with McNeil & Company, Inc. in the amount of \$20,188.00 from General Insurance – Fire Account #02-201-5044. 📌
  6. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
  7. Committee Reports. (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
    - a. Budget and Personnel
    - b. Ordinance and Insurance
    - c. Street and Maintenance
  8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
  9. Adjourn.

**PRYOR PUBLIC WORKS AUTHORITY**

1. Call to Order.
2. Approve minutes of the August 15<sup>th</sup>, 2023 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED AUGUST 31<sup>ST</sup>, 2023 AT 5:00 P.M. BY MAYOR ZAC DOYLE.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, AUGUST 31<sup>ST</sup>, 2023 AT 5:00 P.M. BY CITY CLERK COURTNEY DAVIS.


