

**NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, OCTOBER 3RD, 2023 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
 - j. City Clerk
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the September 19th, 2023 Council meeting. ☐
 - b. Approve payroll purchase orders through October 13th, 2023.
 - c. Approve claims for purchase orders through October 3rd, 2023.
 - d. Approve closing Hogan Street between Brown Place and NE 1st Street on Sunday, October 29th, 2023 from 5:00 p.m. – 7:30 p.m. for the First Baptist Church Annual Trunk or Treat event.
 - e. Approve closing East Graham Avenue from Hogan Street to North Adair Street on Saturday, November 11th, 2023 for the Annual Veteran's Day Parade from 10:30 a.m. until 12:30 p.m.
 - f. Approve Procedures for Responding to Discrimination Complaints from Clients, Customers, or Program Participants of the City of Pryor Creek and Pryor Creek Police Department in compliance with Violence Against Women Act grant funding requirements. ☐
 - g. Approve signing the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Pryor Main Street Program in the amount of \$20,000.00, pending approval of the General Government Budget, Fund #201, for 2023-2024 fiscal year. ☐
 - h. Approve signing the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Disabled American Veterans Program in the amount of \$1,000.00, approved in the General Government Budget, Fund #201, for 2023-2024 fiscal year. ☐
 - i. Approve signing the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Senior Citizen Nutrition Center in the amount of \$5,000.00, approved in the General Government Budget, Fund #201, for 2023-2024 fiscal year. ☐
 - j. Approve signing the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Veteran's Program / American Legion in the amount of \$1,000.00, approved in the General Government Budget, Fund #201, for 2023-2024 fiscal year. ☐
 - k. Approve signing the Agreement for Funding and Provision of Services between the City of Pryor Creek and Pelivan Transit (Grand Gateway Economic Development Association) in the amount of \$32,000.00, approved in the General Government Budget, Fund #201, for 2023-2024 fiscal year. ☐
 - l. Approve a bid from GW Construction and Fencing in the amount of \$23,950.00 paid from Cemetery Fencing Account #19-195-5411 to replace the East privacy fence in Graham Cemetery. Two other bids were received from Just Fence It in the amount of \$27,987.50 and M&M Properties in the amount of \$32,500.00. These funds will be transferred from Cemetery Care Fund Combined Cash Investment Account #19-000-1010 with a current balance of \$68,466.07. ☐
 - m. Approve a Cemetery expenditure in the amount of \$3,393.16 to Deere & Company for a 62" mower deck to be paid from Cemetery Capital Outlay Account #44-445-5413. ☐
 - n. Approve allowing Lakes Area ABATE Chapter 13 to host a Halloween event and candy giveaway on October 31st, 2023 at Centennial Park.
 - o. Approve a proposal from Daxko-Re-Clique to be paid from Recreation Center Computer Tech Support Account #84-845-5046. This software will replace RecTrac. ☐
 - p. Approve Pryor Creek Recreation Center to accept a bid from Tulsa Lock & Key in the amount of \$3,201.32 to repair the two sets of double doors and chlorine storage door in the pool area to be paid from Recreation Center Repair and Maintenance Account #84-845-5091. No other bids received. ☐

- q. Approve Pryor Creek Recreation Center to accept a bid by And We're Done LLC in the amount of \$4,100.00 to paint the big wall in the weight room to be paid from Recreation Center Repair and Maintenance Account #84-845-5091. One other bid was received from Saul Gonzalez Paint in the amount of \$4,570.00. ☐
 - r. Approve Pryor Creek Recreation Center to seek bids to move the front desk from the current position to the east side of the lobby, closer to the doors. ☐
 - s. Approve Pryor Creek Recreation Center to increase lifeguard pay from \$10.00 an hour to \$13.00 an hour paid from Recreation Center Salaries Aquatic - Temp Lifeguards Account #84-846-5018. This was accounted for in the budget. ☐
 - t. Approve the purchase of emergency lighting and equipment from Visual Force, Inc., for the new 2023 Chevy Tahoe in the amount of \$10,023.01 to be paid out of the Police Lightbar Donations Account #96-965-5528. ☐
 - u. Approve Cody Marquis (ReadyUnit, LLC) to install the emergency lighting and equipment on the new 2023 Chevy Tahoe in the amount of \$2,500.00 to be paid out of the Police Lightbar Donations Account #96-965-5528. ☐
 - v. Approve the purchase of one (1) Eagle 3 Radar unit from Kustom Signals, Inc. in the amount of \$2,571.31 to be paid out of the Police Lightbar Donations Account #96-965-5528. This will be an OK NASPO Contract #00218 price. ☐
 - w. Approve an emergency expenditure in the amount of \$14,975.00 to Endex, Inc. of Tulsa to be paid from Unallocated Funds Account #02-201-5041 for the replacement of City Hall's fire alarm system. The Municipal Utility Board will be reimbursing the City for half of this cost. ☐
 - x. Approve the appointment of Trey Larremore to Seat #5 of the Planning and Zoning Commission, term ending 9/30/2026.
 - y. Approve purchase of Emergency Management credentialing software and equipment with Cherokee Nation Grant funds in the amount of \$9,191.50 to Midwest Card and ID Solutions to be paid from Emergency Management Account #02-225-5341, waiving bidding requirements in the best interest of the City. Midwest Card and ID Solutions is a sole source provider. The annual expenses for this software will be paid by Mayes County. ☐
 - z. Approve Scrivener's error from September 5th, 2023 Council meeting (Consent Agenda Item p) regarding the purchase of five Dell Optiplex Small Form Factor PCs, four 24" Dell monitors, and one 27" Dell monitor at State contract pricing for \$4,834.52. Originally approved in the amount of \$4,834.25. This equipment will be paid for using the Technology Grant from the Oklahoma Department of Libraries and taken from Library Supplies Account #02-221-5031.
5. Mayor's Report: (These are items possibly requiring discussion and action.)
- a. Discussion and possible action regarding status of the City's ability to responsibly hire and replace several budgeted vacancies with temporary employees at least until mid year wherein a further review will be had to determine payroll stability.
 - b. Discussion and possible action to fill the Deputy Clerk position in the City Clerk's office left vacant on September 5th, 2023. This position would be filled by a temporary employee.
 - c. Discussion and possible action to fill the Deputy Clerk position that was previously recommended to Council on July 11th, 2023. This position would be filled by a temporary employee.
 - d. Discussion and possible action regarding a proclamation declaring October 2023 Domestic Violence Awareness Month. ☐
6. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
- a. First reading of an ordinance pertaining to the use of Automated License Plate Readers. ☐
 - b. First reading of an ordinance amending the Pryor Creek Unified Development Ordinances to include an additional rear setback for accessory buildings and outbuildings. ☐
 - c. Enter Public Hearing:
Regarding appeal of demolition process at 317 N Hogan Street.
 - d. Exit Public Hearing:
Regarding appeal of demolition process at 317 N Hogan Street.
 - e. Discussion and possible action regarding appeal of the demolition process at 317 N Hogan Street.
7. Committee Reports. (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
- a. Budget and Personnel
 - b. Ordinance and Insurance
 - c. Street and Maintenance
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

1. Call to Order.
2. Approve minutes of the September 19th, 2023 meeting.
3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
4. Adjourn.

FILED SEPTEMBER 28TH, 2023 AT 5:00 P.M. BY MAYOR ZAC DOYLE.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, SEPTEMBER 28TH, 2023 AT 5:00 P.M. BY CITY CLERK COURTNEY DAVIS.

