

**NOTICE & AGENDA**  
**CITY COUNCIL MEETING**  
**FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING**  
**CITY OF PRYOR CREEK, OKLAHOMA**  
**TUESDAY, NOVEMBER 21<sup>ST</sup>, 2023 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
  - a. Building Inspector
  - b. Emergency Management
  - c. Fire
  - d. Golf
  - e. Library
  - f. Parks / Cemetery
  - g. Police / Animal Shelter
  - h. Recreation Center
  - i. Street
  - j. City Clerk
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
  - a. Approve minutes of the November 7<sup>th</sup>, 2023 Council meeting. ☐
  - b. Approve payroll purchase orders through November 24<sup>th</sup>, 2023.
  - c. Approve claims for purchase orders through November 21<sup>st</sup>, 2023.
  - d. Approve expenditure in the amount of \$3,000.00 to Overdrive to be paid from Library Non-Book Materials Account #02-221-5032. ☐
  - e. Approve Mayor to sign the Disaster Assistance Agreement for Emergency and Major Disasters between the State of Oklahoma and the City of Pryor Creek. ☐
  - f. Approve the 2024 Pryor Creek Recreation Center Board meeting schedule. ☐
  - g. Approve the 2024 Ordinance and Insurance Committee meeting schedule. ☐
  - h. Approve the 2024 Budget and Personnel Committee meeting schedule. ☐
  - i. Approve a Hotel / Motel Grant application from Pryor Area Chamber of Commerce in the amount of \$3,500.00 for the Pryor Hometown Christmas Parade December 9<sup>th</sup>, 2023. ☐
  - j. Approve a Hotel / Motel Grant application from Pryor Area Chamber of Commerce in the amount of \$3,500.00 for the Okie Homesteading Expo March 22<sup>nd</sup> - March 23<sup>rd</sup>, 2024. ☐
  - k. Approve a Hotel / Motel Grant application from Pryor Area Chamber of Commerce in the amount of \$5,000.00 for the Oklahoma Tackle Hunting & Boat Show February 10<sup>th</sup> - February 13<sup>th</sup>, 2024. ☐
  - l. Approve a Hotel / Motel Grant application from Pryor Main Street in the amount of \$6,000.00 for the Lights On Downtown event November 16<sup>th</sup>, 2023. ☐
  - m. Approve the Pryor Creek Police Department to create a full-time Narcotics Officer position.
  - n. Approve a lease agreement for the Community Garden with Mayes County Hope Coalition. ☐
  - o. Discussion and possible action regarding Mayor's nomination of Adam Anderson to Seat #1 of the Personnel Board, term ending 5/6/24.
  - p. Discussion and possible action regarding Mayor's nomination of Evett Barham to Seat #2 of the Personnel Board, term ending 5/4/26.
  - q. Discussion and possible action regarding Mayor's nomination of Briana Brakefield to Seat #3 of the Personnel Board, term ending 5/1/28.
  - r. Discussion and possible action regarding Mayor's nomination of Roy Jackson to Seat #4 of the Personnel Board, term ending 5/6/30.
5. Mayor's Report: (These are items possibly requiring discussion and action.)
  - a. Discussion and possible action regarding the presentation from HOPE4Youth Impact Council regarding an ordinance for youth prevention of tobacco.
  - b. Discussion regarding the status of the City's general fund and budget with City Accountant Jeff Kolker.
  - c. Discussion and possible action regarding approval of Application and Certificate For Payment #28 dated November 7<sup>th</sup>, 2023 to CMSWillowbrook, Inc. in the amount of \$29,489.17 from an Account Number to be determined by the City Accountant and City Attorney based on availability of funds. ☐
  - d. Discussion and possible action regarding CMSWillowbrook, Inc. Change Order #7 – Final Deduction to Return Unused Funds, in the amount of \$270,432.04. ☐
  - e. Discussion and possible action regarding CMSWillowbrook, Inc. Allowance Modification #115 – Move Allowance & Contingency Funds to Contingency (CO 5). ☐

- f. Discussion and possible action regarding a skate park. ☐
  - g. Discussion and possible action regarding a quote in the amount of \$5,133.52 from Mike's Tire & Car Care to replace the transmission on a 2015 Chevy Tahoe to be paid out of Police Vehicle Maintenance Account #02-215-5092. Other quotes received: Suburban Chevrolet in the amount of \$5,391.56 and Pryor Chevy Buick GMC in the amount of \$5,509.82. All quotes included a 3-year or 100,000-mile warranty.
  - h. Discussion and possible action regarding a decrease in the residential natural gas rates inside the Corporate City Limits of Pryor Creek from \$10.724 per MCF to \$8.30 per MCF effective December 2023 billing.
6. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
- a. Discussion and possible action regarding an Ordinance amending the Pryor Creek Unified Development Ordinances to include an additional rear setback for accessory buildings and outbuildings. (Second reading was waived at the November 7<sup>th</sup>, 2023 Council meeting. No vote was taken for approval of the ordinance.) ☐
  - b. Second reading, discussion and possible action regarding an ordinance amending 1-6-5 Personnel Board. Redesigning the construct of the Personnel Board. ☐
7. Committee Reports. (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
- a. Budget and Personnel
  - b. Ordinance and Insurance
  - c. Street and Maintenance
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

**PRYOR PUBLIC WORKS AUTHORITY**

- 1. Call to Order.
- 2. Approve minutes of the November 7<sup>th</sup>, 2023 meeting.
- 3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.

FILED NOVEMBER 16<sup>TH</sup>, 2023 AT 5:00 P.M. BY MAYOR ZAC DOYLE.

*Zac Doyle*

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, NOVEMBER 16<sup>TH</sup>, 2023 AT 5:00 P.M. BY CITY CLERK COURTNEY DAVIS.

*Courtney Davis*

