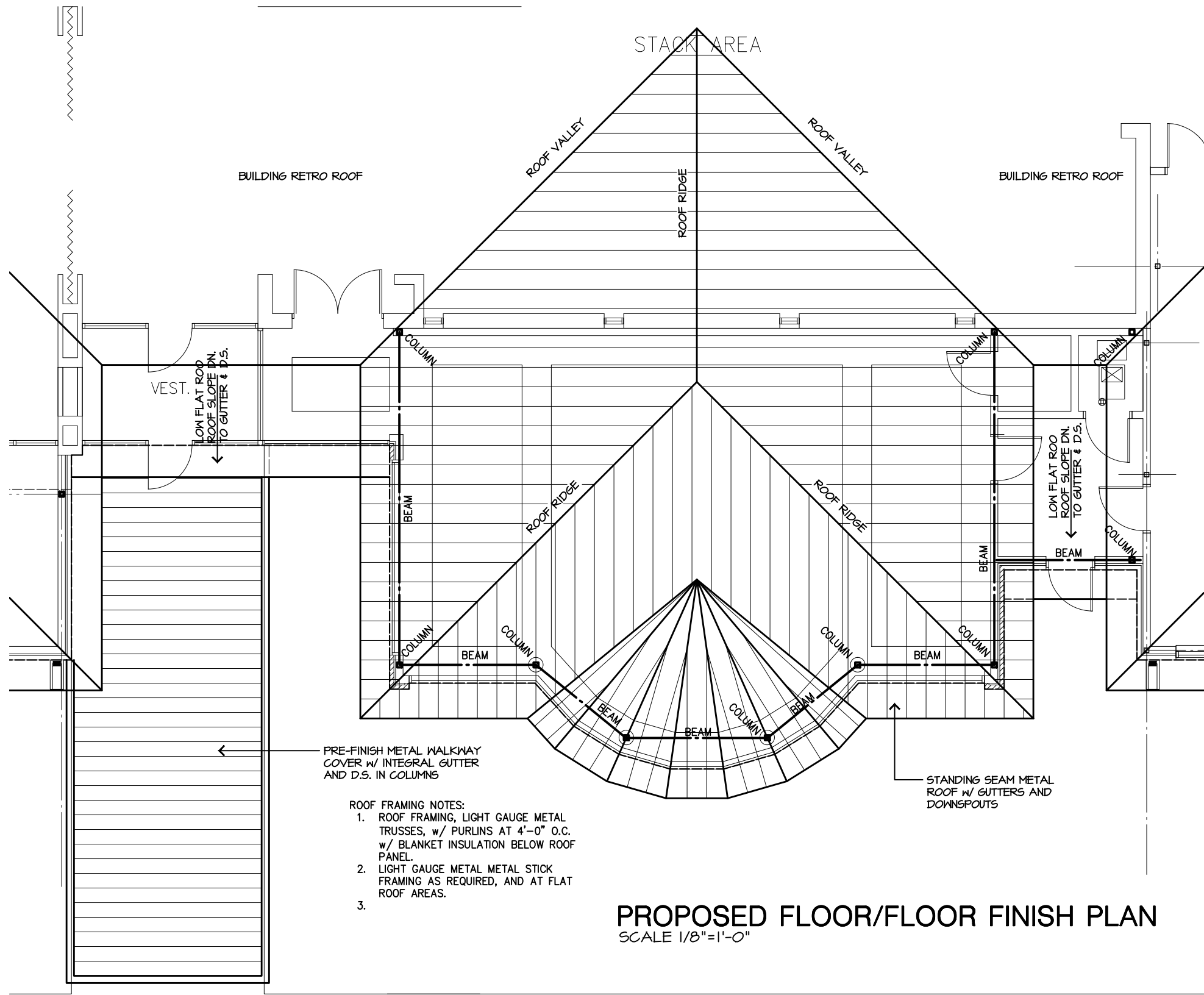
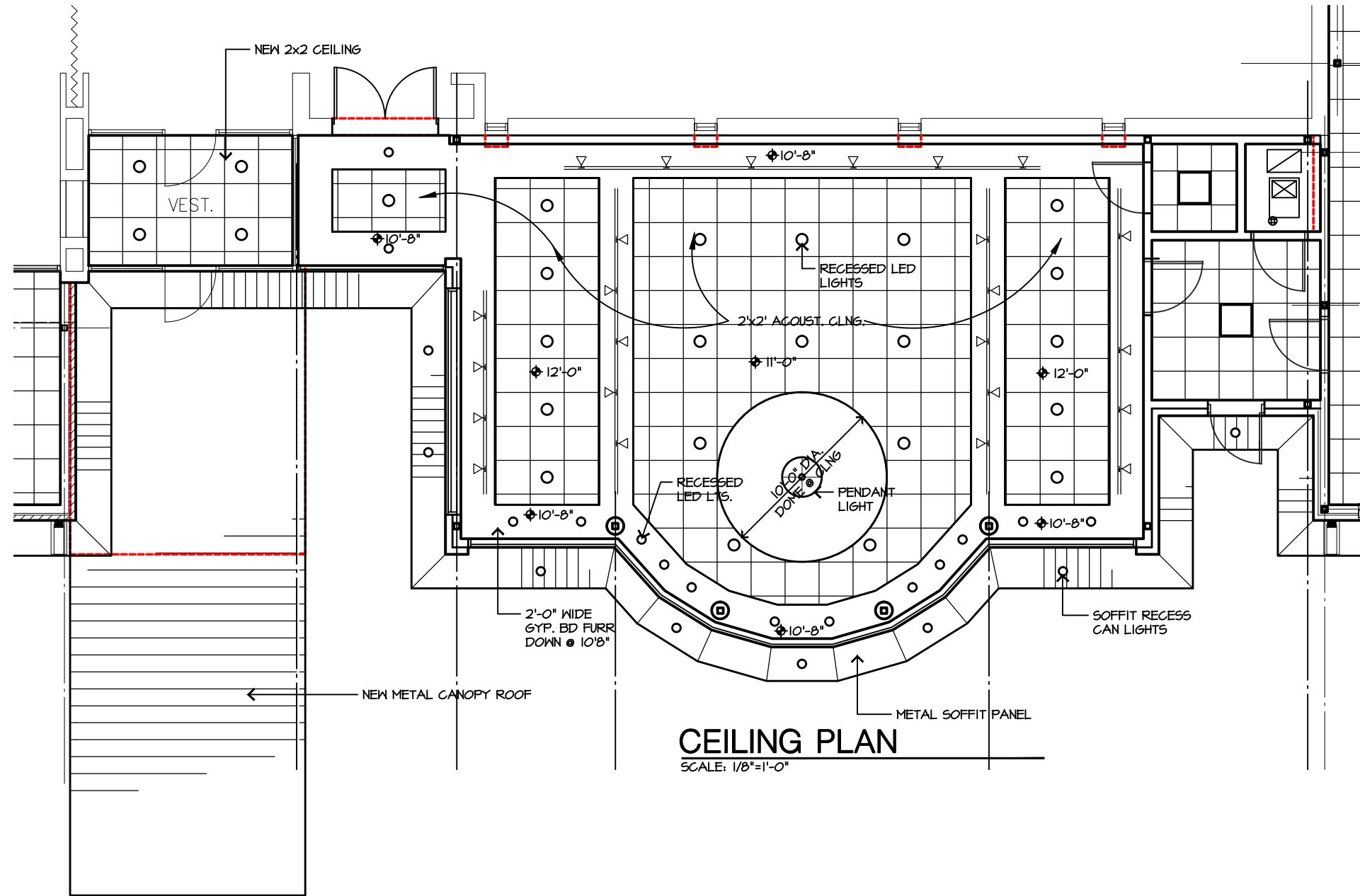


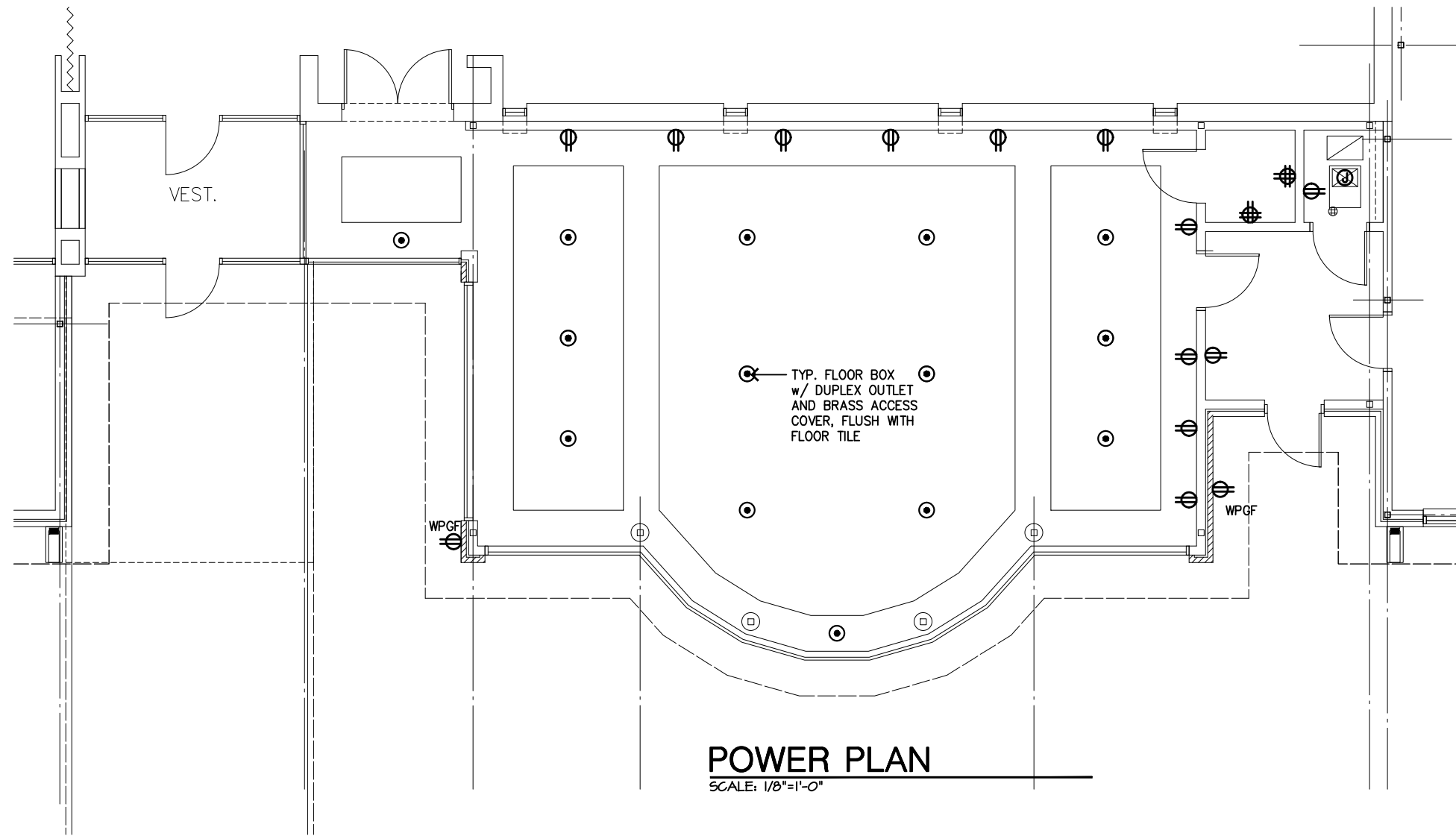
**PROPOSED FLOOR/FLOOR FINISH PLAN**  
 SCALE 1/8"=1'-0"

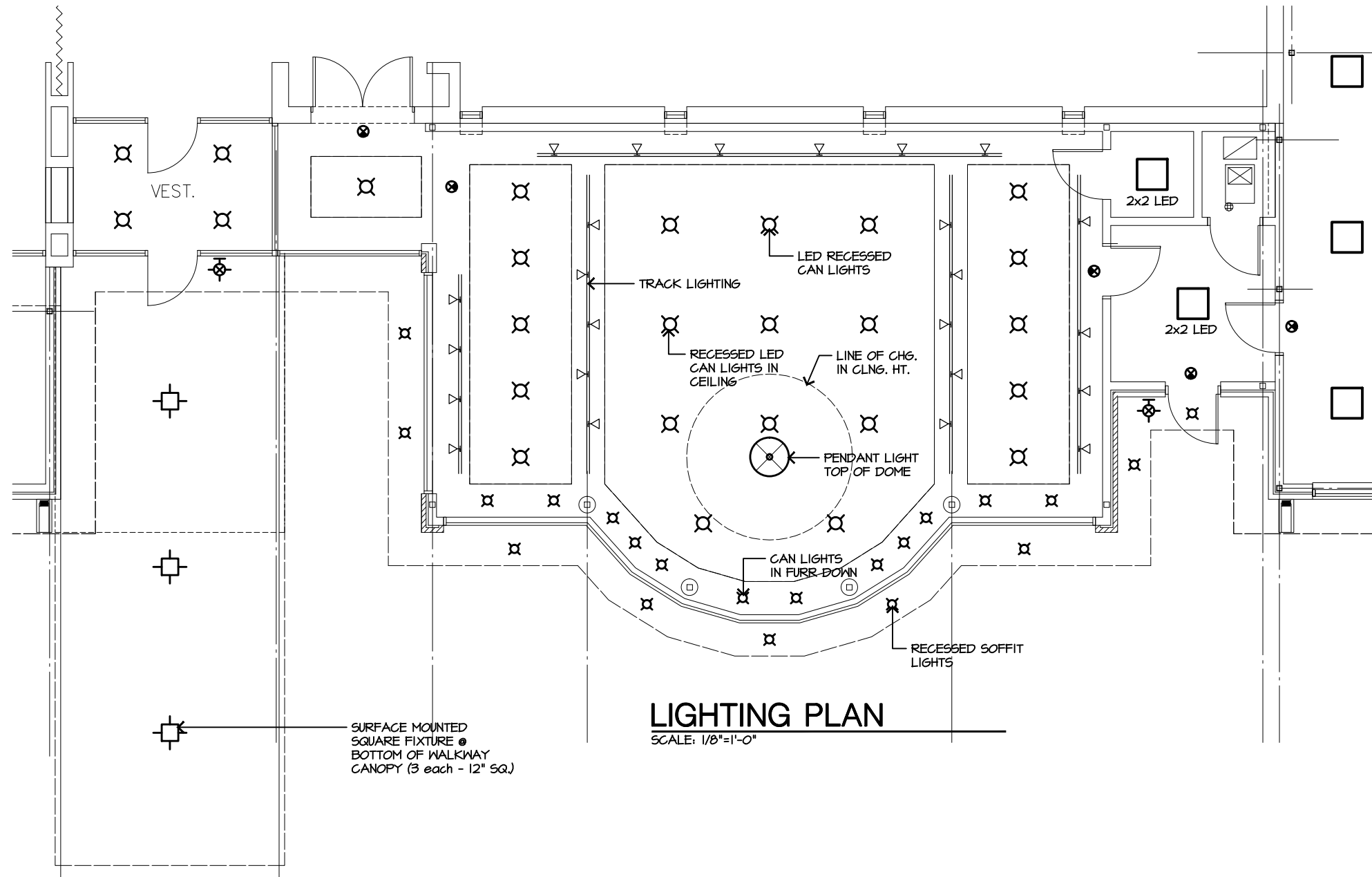


- ROOF FRAMING NOTES:
1. ROOF FRAMING, LIGHT GAUGE METAL TRUSSES, w/ PURLINS AT 4'-0" O.C. w/ BLANKET INSULATION BELOW ROOF PANEL.
  2. LIGHT GAUGE METAL METAL STICK FRAMING AS REQUIRED, AND AT FLAT ROOF AREAS.
  - 3.

**PROPOSED FLOOR/FLOOR FINISH PLAN**  
 SCALE 1/8"=1'-0"







VEST.

TRACK LIGHTING

LED RECESSED CAN LIGHTS

RECESSED LED CAN LIGHTS IN CEILING

LINE OF CHG. IN CLNG. HT.

PENDANT LIGHT TOP OF DOME

CAN LIGHTS IN FURR-DOWN

RECESSED SOFFIT LIGHTS

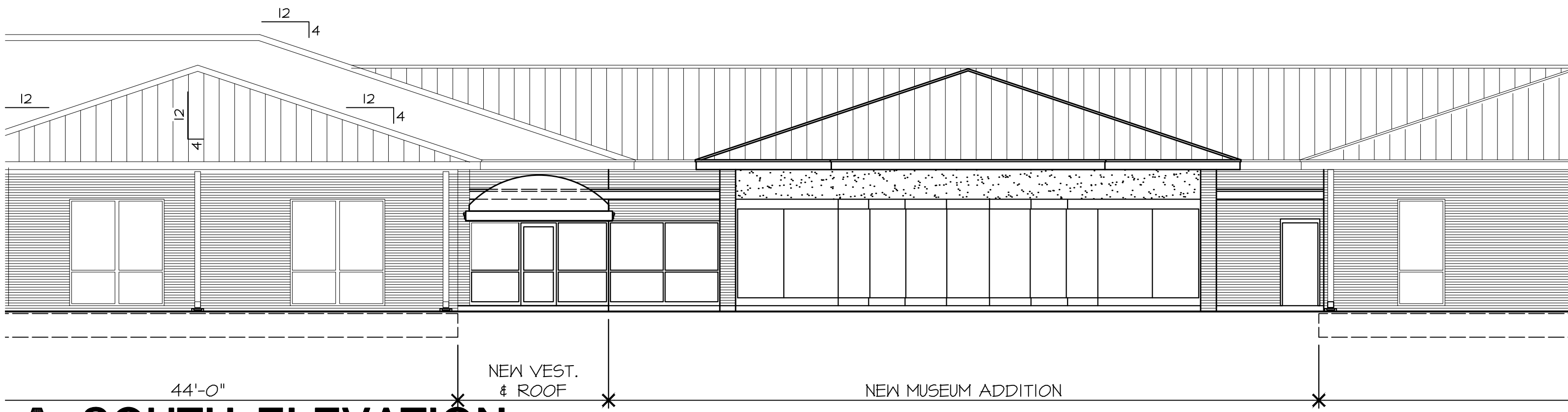
2x2 LED

2x2 LED

SURFACE MOUNTED SQUARE FIXTURE @ BOTTOM OF WALKWAY CANOPY (3 each - 12" SQ.)

**LIGHTING PLAN**

SCALE: 1/8"=1'-0"



**A SOUTH ELEVATION**

1/8" = 1'-0"

44'-0"

NEW VEST.  
& ROOF

NEW MUSEUM ADDITION

<b>Masterformat 1</b>	<b>Cost</b>
01 00 00 GENERAL REQUIREMENTS	\$84,000.00
02 00 00 EXISTING CONDITIONS	\$7,500.00
03 00 00 CONCRETE	\$37,070.50
04 00 00 MASONRY	\$9,636.00
05 00 00 METALS	\$42,447.00
06 00 00 WOOD, PLASTICS, AND COMPOSITES	\$9,886.00
07 00 00 THERMAL AND MOISTURE PROTECTION	\$58,140.00
08 00 00 OPENINGS	\$77,740.00
09 00 00 FINISHES	\$67,220.00
10 00 00 SPECIALTIES	\$22,465.00
21 00 00 FIRE SUPPRESSION	\$5,036.25
23 00 00 HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)	\$28,203.00
26 00 00 ELECTRICAL	\$42,976.00
27 00 00 COMMUNICATIONS	\$3,021.75
28 00 00 ELECTRONIC SAFETY AND SECURITY	\$1,678.75
31 00 00 EARTHWORK	\$12,768.60
33 00 00 UTILITIES	\$2,500.00
<b>Subtotal Direct Cost</b>	<b>\$512,288.85</b>
<b>Indirect Costs</b>	
Contingency	10.00% \$51,228.89
Bonds & Insurance	2.25% \$11,526.50
CM Fee	6.00% \$30,737.33
<b>Subtotal Indirect Costs</b>	<b>\$93,492.72</b>
<b>Project Total</b>	<b>\$605,781.57</b>

Disclaimer: This opinion of probable cost is preliminary in nature and should not be considered exact, nor be utilized for financing. The opinion of probable construction cost is based on historical data, certain assumptions, plans available, and verbal discussions with designer, owner, and consultants. Actual construction bids may vary significantly from this opinion of probable construction cost due to timing of construction, changed conditions, labor rate changes, final design details, or other factors beyond control of CMSWillowbrook. CMSWillowbrook will not be held responsible for the cost of design changes as a result of this budget. An inflation factor may need to be added to this probable cost estimate to compensate for market predications at the time of bid.



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**Other Costs (NIC)**

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**Subtotal Fees**

**DETAILED COST: 01 00 00 GENERAL REQUIREMENTS**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>01 01 01 ALLOWANCES</b>				<b>\$9,000</b>
Allowance - MEP	1	ls	\$3,500.00	\$3,500
Allowance - Misc. Steel	1	ls	\$1,500.00	\$1,500
Allowance - Patch/Repair Finishes	1	ls	\$4,000.00	\$4,000
<b>01 01 03 GENERAL REQUIREMENTS</b>				<b>\$75,000</b>
General Conditions	2	mo	\$37,500.00	\$75,000
<b>TOTAL 01 00 00 GENERAL REQUIREMENTS</b>				<b>\$84,000</b>

**DETAILED COST: 02 00 00 EXISTING CONDITIONS**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
02 40 00 DEMOLITION AND STRUCTURE MOVING				\$7,500
Demolition	1	ls	\$7,500.00	\$7,500
<b>TOTAL 02 00 00 EXISTING CONDITIONS</b>				<b>\$7,500</b>

**DETAILED COST: 03 00 00 CONCRETE**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>03 00 00 CONCRETE SYSTEMS</b>				<b>\$37,071</b>
Foundations & Slab on Grade	1,343	sf	\$23.50	\$31,561
Sidewalks	340	sf	\$6.50	\$2,210
Concrete Benches	3	ea	\$1,100.00	\$3,300
<b>TOTAL 03 00 00 CONCRETE</b>				<b>\$37,071</b>

**DETAILED COST: 04 00 00 MASONRY**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
04 00 01 MASONRY SYSTEMS				\$9,636
Brick	438	sf	\$22.00	\$9,636
<b>TOTAL 04 00 00 MASONRY</b>				<b>\$9,636</b>

**DETAILED COST: 05 00 00 METALS**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>05 00 01 METAL SYSTEMS</b>				<b>\$38,947</b>
Structural Steel	1,343	sf	\$29.00	\$38,947
<b>05 50 00 METAL FABRICATIONS</b>				<b>\$3,500</b>
Bollards	10	ea	\$350.00	\$3,500
<b>TOTAL 05 00 00 METALS</b>			<b>\$42,447</b>	

**DETAILED COST: 06 00 00 WOOD, PLASTICS, AND COMPOSITES**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
06 10 00 ROUGH CARPENTRY				\$2,686
Rough Carpentry	1,343	sf	\$2.00	\$2,686
06 80 00 COMPOSITE FABRICATIONS				\$7,200
Fiber Reinforced Column Cover	4	ea	\$1,800.00	\$7,200

**TOTAL 06 00 00 WOOD, PLASTICS, AND COMPOSITES \$9,886**

**DETAILED COST: 07 00 00 THERMAL AND MOISTURE PROTECTION**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>07 20 00 THERMAL PROTECTION</b>				<b>\$3,096</b>
EIFS	172	sf	\$18.00	\$3,096
<b>07 25 00 WEATHER BARRIERS</b>				<b>\$1,752</b>
Fluid Applied Air Barrier	438	sf	\$4.00	\$1,752
<b>07 50 00 MEMBRANE ROOFING</b>				<b>\$5,850</b>
TPO Roofing	390	sf	\$15.00	\$5,850
<b>07 60 00 FLASHING AND SHEET METAL</b>				<b>\$44,942</b>
Standing Seam Metal Roofing	1,879	sf	\$22.00	\$41,338
Metal Soffit Panels	212	sf	\$17.00	\$3,604
<b>07 80 00 FIRE AND SMOKE PROTECTION</b>				<b>\$1,000</b>
Firestopping	1	ls	\$1,000.00	\$1,000
<b>07 90 00 JOINT PROTECTION</b>				<b>\$1,500</b>
Joint Sealants	1	ls	\$1,500.00	\$1,500
<b>TOTAL 07 00 00 THERMAL AND MOISTURE PROTECTIO</b>				<b>\$58,140</b>



**DETAILED COST: 08 00 00 OPENINGS**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>08 10 00 DOORS AND FRAMES</b>				<b>\$6,000</b>
Hollow Metal Frames	5	ea	\$350.00	\$1,750
HM Door	1	ea	\$450.00	\$450
Install HM Frames	5	ea	\$120.00	\$600
Install Doors & Hardware	5	ea	\$200.00	\$1,000
Wood Doors	4	ea	\$550.00	\$2,200
<b>08 40 00 ENTRANCES, STOREFRONTS, AND CURTAIN WALLS</b>				<b>\$65,090</b>
Aluminum Doors	2	ea	\$2,500.00	\$5,000
Aluminum Storefront	210	sf	\$65.00	\$13,650
Glass Storefront - Butt Glazed	387	sf	\$120.00	\$46,440
<b>08 70 00 HARDWARE</b>				<b>\$6,650</b>
Hardware Sets	7	ea	\$950.00	\$6,650

**TOTAL 08 00 00 OPENINGS \$77,740**

**DETAILED COST: 09 00 00 FINISHES**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>09 20 00 PLASTER AND GYPSUM BOARD</b>				<b>\$42,867</b>
Domed Ceiling Framing	79	sf	\$24.00	\$1,896
Roof Trusses	1,879	sf	\$12.00	\$22,548
Exterior Wall Assembly	567	sf	\$12.00	\$6,804
Interior Wall Assembly	996	sf	\$7.50	\$7,470
Gyp Board Ceilings	461	sf	\$9.00	\$4,149
<b>09 30 00 TILING</b>				<b>\$15,769</b>
Tile	1,213	sf	\$13.00	\$15,769
<b>09 50 00 CEILINGS</b>				<b>\$3,884</b>
2x2 Acoustic Ceiling	863	sf	\$4.50	\$3,884
<b>09 90 00 PAINTING AND COATING</b>				<b>\$4,701</b>
Painting	1,343	sf	\$3.50	\$4,701
<b>TOTAL 09 00 00 FINISHES</b>				<b>\$67,220</b>

**DETAILED COST: 10 00 00 SPECIALTIES**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>10 10 00 INFORMATION SPECIALTIES</b>				<b>\$500</b>
Signage	1	ls	\$500.00	\$500
<b>10 40 00 SAFETY SPECIALTIES</b>				<b>\$455</b>
Fire Extinguisher Cabinet	1	ea	\$455.00	\$455
<b>10 70 00 EXTERIOR SPECIALTIES</b>				<b>\$21,510</b>
Metal Canopies	478	sf	\$45.00	\$21,510
<b>TOTAL 10 00 00 SPECIALTIES</b>			<b>\$22,465</b>	

**DETAILED COST: 21 00 00 FIRE SUPPRESSION**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
<b>21 10 00 WATER-BASED FIRE-SUPPRESSION SYSTEMS</b>				<b>\$5,036</b>
Fire Suppression	1,343	sf	\$3.75	\$5,036
<b>TOTAL 21 00 00 FIRE SUPPRESSION</b>			<b>\$5,036</b>	

**DETAILED COST: 23 00 00 HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
23 00 00 HVAC WORK				\$28,203
HVAC	1,343	sf	\$21.00	\$28,203
<b>TOTAL 23 00 00 HEATING, VENTILATING, AND AIR CON</b>				<b>\$28,203</b>

**DETAILED COST: 26 00 00 ELECTRICAL**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
26 00 00 ELECTRICAL WORK				\$42,976
Electrical	1,343	sf	\$32.00	\$42,976
<b>TOTAL 26 00 00 ELECTRICAL</b>				<b>\$42,976</b>

**DETAILED COST: 27 00 00 COMMUNICATIONS**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
27 20 00 DATA COMMUNICATIONS				\$3,022
Comm/Data	1,343	sf	\$2.25	\$3,022
<b>TOTAL 27 00 00 COMMUNICATIONS</b>				<b>\$3,022</b>

**DETAILED COST: 28 00 00 ELECTRONIC SAFETY AND SECURITY**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
28 40 00 LIFE SAFETY				\$1,679
Fire Alarm	1,343	sf	\$1.25	\$1,679
<b>TOTAL 28 00 00 ELECTRONIC SAFETY AND SECURITY</b>				<b>\$1,679</b>



**DETAILED COST: 31 00 00 EARTHWORK**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
31 20 00 EARTH MOVING				\$12,500
Earthwork	1	ls	\$12,500.00	\$12,500
31 30 00 EARTHWORK METHODS				\$269
Termite Control	1,343	sf	\$0.20	\$269

**TOTAL 31 00 00 EARTHWORK \$12,769**

**DETAILED COST: 33 00 00 UTILITIES**

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL COST
33 10 00 WATER UTILITIES				\$2,500
Site Utilities	1	ls	\$2,500.00	\$2,500
<b>TOTAL 33 00 00 UTILITIES</b>				<b>\$2,500</b>



11215 N. Community House Rd  
Suite 800  
Charlotte, NC 28277

Invoice # 92253533

Page 1 of 2

Invoice Date 6/1/2021

Due Date 7/16/2021

**Bill To**

City of Pryor Creek  
PO Box 1167  
Pryor OK 74362

Item	Description	Service Start Date
TFII ASP - Annual	Annual Contract- Software Contract for TimeForce II. Note: Your contract duration is one year beginning from the stated service start date.	8/31/2021
TFII ASP - Annual	Annual Contract- Software Contract for TimeForce II. Note: Your contract duration is one year beginning from the stated service start date.	8/31/2021
TFII ASP - Annual	Annual Contract- Software Contract for TimeForce II.	8/31/2021

**SaaS Agreement Includes**

\*Technical Support, Program Updates, Online Help, Training Webinars  
Price only valid through due date above.  
Renew by the due date to avoid loss of service and additional charges.  
Pay online by going to the following link, <https://www.isolvedtime.com/payments>

RECEIVED  
JUN 11 2021



11215 N. Community House Rd  
 Suite 800  
 Charlotte, NC 28277

**Invoice #** 92253533

Page 2 of 2

**Invoice Date** 6/1/2021

Item	Description	Service Start Date
ESA Hardware Annual Contract	Note: Your contract duration is one year beginning from the stated service start date. Annual Contract- Extended Service Agreement for Hardware Not Leased. Note: Your contract duration is one year beginning from the stated service start date.	8/31/2021

**Total** **\$6,871.20**

**RETURN THIS PORTION WITH YOUR PAYMENT**

Customer Name	Invoice Number	Amount Due
10242 City of Pryor Creek	92253533	\$6,871.20
		Amount Paid

**iSolved HCM**  
 iSolved HCM  
 DEPT LA 23650  
 PASADENA CA 91185-3650

Phone: 866-753-2861  
[www.isolvedhcm.com](http://www.isolvedhcm.com) / [billing@isolvedhcm.com](mailto:billing@isolvedhcm.com)

PLEASE NOTE THE NEW LOCKBOX REMITTANCE ADDRESS

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JULY 6<sup>TH</sup>, 2021 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Dennis Nance. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Jimmy Tramel, Yolanda Thompson. Members absent: Briana Brakefield.

Department Heads and other City Officials present: Police Chief Dennis Nichols, Fire Chief BK Young, Library Director Cari Rerat, Recreation Center Director Jessica Long.

Others present: Police Captain Kevin Tramel, Police Officer Dustin VanHorn, Pelivan Director Kendra McGeady, Library Board representatives Jeanette Anderson and Paul Stevens, Kathy LaValley, Jack Hardy, Traci Rabbit, Dan Hazelton, Kemmie Shropshire, John Sly and Terry Aylward.

**2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)**

Jack Hardy spoke regarding the opportunity to “do something great” by expanding the library and be able to showcase the talent and artists from this area.

**3. DEPARTMENT HEAD REPORTS IF NEEDED:**

**a. Building Inspector**

No report.

**b. Emergency Management**

No report.

**c. Fire**

Young reported that they made it through the 4<sup>th</sup> with only one structure fire and one fireworks incident. The cement pad on the North side of the station is scheduled to be poured soon.

**d. Golf**

No report.

**e. Library**

Rerat reported that the June door count was 3,952 and they answered 3,759 questions. Summer reading program things are still taking place.

**f. Parks / Cemetery**

No report.

**g. Police**

Nichols had no report.

**h. Recreation Center**

Long reported that they are BUSY. The drawings are back for the canopy, and they are interviewing tomorrow morning for the janitorial position.

**i. Street**

No report.

**4. MAYOR’S REPORT:**

**a. Presentation regarding Pelivan Transit by Grand Gateway Pelivan Transit Director Kendra McGeady.**

Kendra McGeady thanked the city for their continued support of Pelivan. She stated that she is here to present a new after-hours program called PICK. They have partnered with Uber for this service and it will

run after regular hours and on Saturdays. They are the first in the country to do this, but they will not be the last. She encouraged everyone to utilize it.

**5. CITY ATTORNEY’S REPORT:**

No report.

**6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.**

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the June 15<sup>th</sup>, 2021 Council meeting.
- b. Approve payroll purchase orders through July 9<sup>th</sup>, 2021.
- c. Approve claims for purchase orders through July 6<sup>th</sup>, 2021.

<b>FUNDS</b>	<b>PURCHASE ORDER NUMBER</b>	<b>TOTALS</b>
GENERAL	2020203342 – 2020203254	107,888.48
STREET & DRAINAGE	2020203233 – 2020203255	69,625.47
CEMETERY CARE FUND	2020203335	54,840.00
GOLF COURSE	2020203327 - 2020203173	17,476.97
CAPITAL OUTLAY	2020203203 – 2020201990	102,671.10
REAL PROPERTY ACQUIS.	911224B - 2020203295	3,825.00
RECREATION CENTER	2020203243 - 2020203270	38,221.24
PPWA	2020203296 - 2020203297	4,600.00
E-911	2020203174	2,128.82
DONATIONS AND EARMARKED	2020201835	6,150.00
<b>TOTAL</b>		<b>407,427.08</b>
<b>NO BLANKETS</b>		

- d. Acknowledge receipt of deficient purchase orders.  
*There were no deficient purchase orders.*
- e. Discussion and possible action regarding the contract between Pryor Public Schools and Pryor Creek Recreation Center for the 2021-2022 school year.
- f. Discussion and possible action regarding the amended contract between Boys and Girls Club of Green Country and Pryor Creek Recreation Center.
- g. Discussion and possible action regarding accepting bid from Oklahoma Mowing Company in the amount of \$625.00 for weekly lawn maintenance for Pryor Creek Recreation Center from Groundskeeping Account #84-845-5047. Other bids received: Bret’s Lawn Care, LLC in the amount of \$750.00; Fleak Construction in the amount of \$1,160.00; and Mid-America Lawn Services, LLC in the amount of \$1,300.00.
- h. Discussion and possible action regarding accepting the resignation of Dylan Wright from dispatch position at the Pryor Creek Police Department, effective June 30<sup>th</sup>, 2021.
- i. Discussion and possible action regarding accepting the resignation of Austin Hershberger from patrolman position at the Pryor Creek Police Department, effective July 20<sup>th</sup>, 2021.
- j. Discussion and possible action regarding an expenditure in the amount of \$3,760.00 to Muskogee Communications, Inc. for repair to a repeater on a water tower for the Pryor Creek Fire Department from Fire Repair and Maintenance Account #02-217-5091.
- k. Discussion and possible action regarding authorizing Mayor to sign the Emergency Management Performance Grant 2021 Request for Reimbursement Form for Quarter 3.
- l. Discussion and possible action regarding accepting bid in the amount of \$3,635.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 503 N. Garfield from bids received. Other bids received: Tibbets Trucking, LLC - \$4,000.00; Hansen Dirt and Demo, LLC - \$6,300.00.
- m. Discussion and possible action regarding accepting bid in the amount of \$3,945.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 120 S. Whitaker from bids received. Other bids received: Tibbets Trucking, LLC - \$4,500.00; Hansen Dirt and Demo, LLC - \$4,550.00.
- n. Discussion and possible action regarding an expenditure in the amount of \$8,577.07 for Police fuel for the month of June from Police Gas and Oil Account #02-215-5102. Due to the rising cost of fuel, the originally designated amount encumbered ran out.

Motion was made by Ketcher, second by Shropshire to approve items a – n, less items a, h, i, k, l and m. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Tramel, Thompson. Voting no: none.

**a. Approve minutes of the June 15<sup>th</sup>, 2021 Council meeting.**

Motion was made by Smith, second by Nance to approve minutes of the June 15<sup>th</sup>, 2021 Council meeting. Voting yes: Shropshire, Nance, Smith, Chitwood, Tramel, Ketcher. Abstaining, counting as a no vote: Thompson. Voting no: none.

**h. Discussion and possible action regarding accepting the resignation of Dylan Wright from dispatch position at the Pryor Creek Police Department, effective June 30<sup>th</sup>, 2021.**

*(Scrivener's error: Wright was a patrolman, not a dispatcher.)*

Motion was made by Chitwood, second by Smith to approve accepting the resignation of Dylan Wright from patrolman position at the Pryor Creek Police Department, effective June 30<sup>th</sup>, 2021. Chitwood thanked Wright for his service to the city. Voting yes: Nance, Smith, Chitwood, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

**i. Discussion and possible action regarding accepting the resignation of Austin Hershberger from patrolman position at the Pryor Creek Police Department, effective July 20<sup>th</sup>, 2021.**

Motion was made by Chitwood, second by Smith to approve accepting the resignation of Austin Hershberger from patrolman position at the Pryor Creek Police Department, effective July 20<sup>th</sup>, 2021. Chitwood thanked Hershberger for his service to the city. Voting yes: Smith, Chitwood, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

**k. Discussion and possible action regarding authorizing Mayor to sign the Emergency Management Performance Grant 2021 Request for Reimbursement Form for Quarter 3.**

Motion was made by Smith, second by Chitwood to approve authorizing Mayor to sign the Emergency Management Performance Grant 2021 Request for Reimbursement Form for Quarter 3. Voting yes: Chitwood, Tramel, Thompson, Ketcher, Shropshire, Nance. Abstaining, counting as a no vote: Smith. Voting no: none.

**l. Discussion and possible action regarding accepting bid in the amount of \$3,635.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 503 N. Garfield from bids received. Other bids received: Tibbets Trucking, LLC - \$4,000.00; Hansen Dirt and Demo, LLC - \$6,300.00.**

Motion was made by Chitwood, second by Smith to approve accepting bid in the amount of \$3,635.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 503 N. Garfield from bids received. Other bids received: Tibbets Trucking, LLC - \$4,000.00; Hansen Dirt and Demo, LLC - \$6,300.00. Chitwood and Smith then amended their motion to include Real Property Acquisition Reserve Nuisance Abatement Account #46-465-5450. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

**m. Discussion and possible action regarding accepting bid in the amount of \$3,945.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 120 S. Whitaker from bids received. Other bids received: Tibbets Trucking, LLC - \$4,500.00; Hansen Dirt and Demo, LLC - \$4,550.00.**

Motion was made by Tramel, second by Smith to approve accepting bid in the amount of \$3,945.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 120 S. Whitaker from bids received from Real Property Acquisition Reserve Nuisance Abatement Account #46-465-5450. Other bids received: Tibbets Trucking, LLC - \$4,500.00; Hansen Dirt and Demo, LLC - \$4,550.00. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Tramel. Voting no: none.

**7. COMMITTEE REPORTS:**

**a. Budget and Personnel (Brakefield)**

Shropshire reported that the next Budget and Personnel Committee meeting will be next Tuesday, July 13<sup>th</sup>, at 5:30 pm.

**b. Ordinance and Insurance (Shropshire)**

Shropshire had nothing to report at this time.

**c. Street (Smith)**

Smith had nothing to report at this time.

**8. UNFORESEEABLE BUSINESS.**

*(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)*

There was no unforeseeable business.

**9. ADJOURN.**

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Tramel, Thompson. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Meeting was called to order at 6:35 p.m.

**2. APPROVE MINUTES OF JUNE 15<sup>TH</sup>, 2021 MEETING.**

Motion was made by Chitwood, second by Nance to approve minutes of June 15<sup>th</sup>, 2021 meeting. Voting yes: Shropshire, Nance, Smith, Chitwood, Tramel, Ketcher. Abstaining, counting as a no vote: Thompson. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**4. ADJOURN.**

Motion was made by Ketcher, second by Nance to adjourn. Voting yes: Nance, Smith, Chitwood, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

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MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH

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## Attachment 7: Separation Report

Please complete this form and send it to the City Clerk's office before the last day of service, when applicable.

Employee Name: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_ Date of Termination: \_\_\_\_\_

Reason for End of Employment: \_\_\_\_\_ Resignation \_\_\_\_\_ Termination \_\_\_\_\_ Retirement \_\_\_\_\_

Explanation (please be specific): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does employee have another job?  Yes  No

Check items with which you believe the employee to be dissatisfied:

- |  |                                      |
|--|--------------------------------------|
| <input type="checkbox"/> Pay           | <input type="checkbox"/> Supervision |
| <input type="checkbox"/> Job Interest  | <input type="checkbox"/> Morale      |
| <input type="checkbox"/> Use of Skills | <input type="checkbox"/> Advancement |
| <input type="checkbox"/> Work Load     | <input type="checkbox"/> Equipment   |
| <input type="checkbox"/> Other _____   |                                      |

Would you consider employee for rehire in your department?  Yes  No  Other \_\_\_\_\_

Department Head Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mayor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- A. Any employee serving such duty shall present to his supervisor the original summons or subpoena from the Court and, at the conclusion of the duty, a signed statement from the Clerk of the Court showing the actual dates of attendance in court.
- B. Jury duty time for all full-time employees will be counted as "time worked" and will not be excluded from overtime considerations.
- C. An employee subpoenaed to testify, in any matter not directly related to his/her duties as a City employee shall not receive his regular salary but may use vacation leave or be granted a leave of absence without pay for the length of such service.
- D. Part-time or temporary employees shall be given time off without pay for time served.
- E. An employee is required to report back to work if dismissed during his/her daily work schedule.

## 12-8: Bereavement Leave

Bereavement leave will be allowed upon the death of an immediate member of the employee's family or spouse's family. The employee shall be granted time off with pay not to exceed three (3) consecutive scheduled working days.

Immediate family shall be defined as ~~wife, husband, father, mother, son, daughter, brother, sister, step-parent, grandchild, and grandparents-spouse, child, parent, brother, sister, grandparent, and grandchild.~~

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~~One (1) day bereavement leave will be allowed upon the death of a great-grandchild, aunt, uncle, nephew, and niece.~~

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Should the employee require additional time in excess of three (3) consecutive, scheduled working days (24 hours), he/she may request additional time from his/her Department Head. Any additional time shall be charged to vacation leave.

If an authorized holiday falls within an employee's bereavement leave, the day shall be considered a holiday rather than a bereavement leave day, and an additional bereavement leave day will be added the day after.

The Mayor may require verification of death and the relationship of the deceased to the employee.

If travel distance is in excess of ~~300 500~~ miles, an additional day (8 hours) may be granted.

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## 12-9: Military Service

Military leave for active duty other than National Guard or Reserve training shall be covered by the following provisions:

# Chapter 22: Miscellaneous Provisions

## 22-1: Retirement Plan

City employees, other than the Fire Department uniformed personnel hired before April 1, 1986, shall participate in Social Security taxation. Employees, other than uniformed Fire and Police personnel, shall participate in the City Retirement Plan beginning six (6) months after date of hire.

In the event an employee's services is terminated prior to retirement age, the employee will receive all funds contributed by the employee into the City Group Pension Plan plus interest, as determined by the City Controller. If an employee has vested, he/she will have the option of leaving his/her contribution in the plan until a later date.

Uniformed Fire and Police personnel must participate in their respective Pension Funds, as required by State Statute.

## 22-2: Retirement Age

The Retirement Plan provides for normal or full retirement at sixty-five (65) years of age with six (6) years vested service with the exception of the elected officials who must fulfill three (3) years in office before becoming vested. The normal retirement date is the first day of the month following an employee's sixty-fifth (65<sup>th</sup>) birthday.

## 22-3: Group Health, Dental and Life Insurance Plans

The City participates in group health, dental, life, and Flexible Spending Account insurance plans in compliance with applicable law and for the benefit of its employees. Benefits are made available to all full-time permanent and probationary employees after completion of a full month of employment with the exception of employees to whom the terms of a Collective Bargaining Agreement (CBA) applies.

The City will pay a specified percentage of the employee's premium as set by Council from year to year for single coverage (employee only) under a selected option. Membership in the family insurance plan is voluntary and available to all full-time City employees; the City will pay a specified percent as set by Council from year to year of the family premium, subject to change based on yearly renewal rates and Council approval. The maximum contribution of the City for the payment of premiums for health, dental, and life insurance coverage along with broker fees and Flexible Spending Account fees shall be One Thousand Five Hundred Dollars and No/100 (\$1,500) per month.

The City may offer a "Base Plan" and "Buy Up Plan" of insurance to its full-time employees. The premiums paid by the City under this Section shall be limited to the premiums applicable to the

# Current Wording

## Chapter 22: Miscellaneous Provisions

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The City may offer a "Base Plan" and "Buy Up Plan" of insurance to its full-time employees. The premiums paid by the City under this Section shall be limited to the premiums applicable to the "Base Plan". The payment of additional premiums incurred over and above those of the "Base Plan" shall be paid by the employee.

Remit payment to: Equature P.O. Box 290 Southfield Mi 48037

Invoice #
21840

18311 W. 10 Mile #200 | Southfield MI 48075  
 248-569-6440  
 www.equature.com

Bill To	Ship To
Accounts Payable Pryor Police Department 214 S Mill Street Pryor OK 74361 United States	Chief Dennis Nichols, nicholsd@pryorcreek.org Pryor Police Department 214 S Mill Street Pryor OK 74361 United States

Terms	PO #	Account #	MA Start Date	MA End Date
Due on receipt	M/A EQ (4/5)	506494	7/25/2021	7/24/2022

Item	MA Qty	Description	Unit Price	Serial Numbers	Amount
M/A Recorders	1	Maintenance Agreement from 7/25/2021 through 7/24/2022 on:	3,400.00		3,400.00
M/A Recorders	1	EQAIS4U EQAIS4U Equature 4U Expandable Chassis Viewpoint – Site License Proactive Monitor & Support Package Redundant Power Supply Internal RAID 1 – 180,000 Hours External RAID 1 – 50,000 Hours	0.00	EQ300182	0.00
M/A Recorders	1	EQLDA16 EQLDA16 LD1609 16-Port Analog Recording card	0.00		0.00
M/A Recorders	16	EQTR001 EQTR001 Voice Equature Voice Capture license per device - requires digital / analog recording cards	0.00		0.00
M/A Recorders	1	EQSPSVR EQSPSVR Server Equature Speech Server License	0.00		0.00
M/A Recorders	4	EQSPD001 EQSPD001 Device Equature Speech Analytics - Device License	0.00		0.00
M/A Recorders	1	EQANI EQANI Data Feed External Data feed integration for Equature. Includes ANI/ALI and SMDR/CDR records	0.00		0.00
M/A Recorders	1	5-Year Maintenance Program Includes: -Hardware Components -EQ Software Upgrades -Technical Support -Remote Monitoring  Billed annually.  2021-2022: Year 4 of 5	0.00		0.00

*215-5260*  
*[Signature]*

<b>To insure continued coverage, please pay by maintenance start date. If payment is not received by maintenance start date, services will be discontinued. Credit card accepted for payment with an additional 3% surcharge.</b>	<b>Total</b>	<b>\$3,400.00</b>

# Vermont Systems

## Recreation & Parks Software

Vermont Systems, Inc.  
12 Market Place  
Essex Junction, VT 05452  
(802) 879-6993

MAIL CHECKS TO LOCKBOX:  
Vermont Systems, Inc.  
PO Box 1377  
Williston, VT 05495-1377

# Invoice

Customer No.: OK-PRYOR  
Invoice No.: 70181

Bill To: **Pryor Creek Recreation Center**  
Jessica Long  
1111 SE 9th St  
Pryor, OK 74361

Ship To: **Pryor Creek Recreation Center**  
12 N. Rowe St.  
Pryor, OK 74361

Date	Ship Via	F.O.B.	Terms
06/01/21		Origin	Net 30

Purchase Order Number	Order Date	Sales Person	Our Order Number
	01/15/21		58492

Quantity			Item Number	Description	Unit Price	Amount
Required	Shipped	B.O.				
12.000	12.000		V-SS-RW-PM-WG	SaaS Pass Management	130.00	1560.00
12.000	12.000		V-SS-RW-LR-WG	SaaS Locker Rentals	130.00	1560.00
12.000	12.000		V-SS-WT-SP	SaaS WebTrac Splash Page Service	25.00	300.00
12.000	12.000		V-SS-RW-PT-ERI	SaaS ERI Payment Card Integration Service	90.00	1080.00
12.000	12.000		V-SS-RW-IS-WG1	SaaS RecTrac/WebTrac Workgrp 6-15 users	245.00	2940.00
12.000	12.000		V-SS-RW-AR-WG	Activity Registration-M/U (Monthly SaaS)	130.00	1560.00
12.000	12.000		V-SS-RW-US	SaaS Each Add'l Concurrent User over 2	40.00	480.00
12.000	12.000		V-SS-RW-IR	SaaS Incident Reporting	0.00	0.00
12.000	12.000		V-SS-RW-MWT	SaaS Mobile WebTrac	0.00	0.00
12.000	12.000		V-HS-S1	VSI Hosting Service Silver 5 Users Monthly Fee	675.00	8100.00
12.000	12.000		V-HS-S2	VSI Hosting Service Silver 1 ADD Users Monthly Fee	40.00	480.00
				1st year hosting discount \$357.5/mo=\$4,290		-2145.00

*AM*  
*Act # 845-5046*

Invoice subtotal 15915.00  
Invoice total 15915.00

COVERS: 7/1/21-6/30/22

**ACH Remittance Information:**  
Bank Name: TD Bank  
Account No. 73602342  
Routing No. 021052053



3650 S. Boulevard • Edmond, OK 73013 • omag.org  
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/12/2021

## INVOICE

Mail To: City of Pryor Creek P.O. Box 1167 Pryor Creek, Oklahoma 74362-1167	Insured: City of Pryor Creek Policy No.: PRO140003306 Policy Type: Property Effective Date: 7/1/2021 Expiration Date: 7/1/2022
--	--

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2021	Renewal	\$18,420.00	\$18,420.00
Total Policy Balance Before Payment: \$73,680.00			Payment Due By	7/1/2021

**Thank you for your business. If you have questions about your account,  
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

-----  
Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: PRO140003306 Insured: City of Pryor Creek	Amount Due: \$18,420.00 Payment Due By: 7/1/2021
--	---

PLEASE REMIT PAYMENT TO:

OMAG  
P.O. Box 3091  
Edmond, OK 73083



3650 S. Boulevard • Edmond, OK 73013 • omag.org  
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/20/2021

## INVOICE

<b>Mail To:</b> City of Pryor Creek P.O. Box 1167 Pryor Creek, Oklahoma 74362-1167	<b>Insured:</b> City of Pryor Creek <b>Policy No.:</b> GLA140001706 <b>Policy Type:</b> General Liability/Auto <b>Effective Date:</b> 7/1/2021 <b>Expiration Date:</b> 7/1/2022
---	---

Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2021	Renewal	\$14,333.75	\$14,333.75
<b>Total Policy Balance Before Payment: \$57,335.00</b>			<b>Current Amount Due</b>	\$14,333.75
			<b>Payment Due By</b>	7/1/2021

**Thank you for your business. If you have questions about your account,  
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

-----  
Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: GLA140001706 Insured: City of Pryor Creek	Amount Due: \$14,333.75 Payment Due By: 7/1/2021
--	---

PLEASE REMIT PAYMENT TO:

OMAG  
P.O. Box 3091  
Edmond, OK 73083



## Bid Sheet

I bid \$755. For the 92 Chevrolet pickup.  
My name is Dick Holmes, 1701 Surrey  
Dr. Pryor, Oklahoma 74361. My cell  
phone # is 918-519-1631.

I BID \$700.<sup>00</sup> ON THE

1992 CHEVROLET PICK UP, UP FOR AUCTION

JERROD MARTIN

5243 E. 440 RD

ADAIR, OK 74330

CELL 918-373-2677

ALT. 918-373-2887

CALL OR TEXT

EITHER NUMBER IS FINE

7-13-21

My Bid is \$ 537.<sup>00</sup>  
For 1992 Chevy TRUCK

CARY ANDERSON

P.O. Box 357

STRANGE, OK 74367

918-530-0977 - Cell

918-593-2393 - Home

Kenton Ulrich  
446 N 429 rd pryor  
918-803-1411

for 1992 Chevy pickup  
\$ 525

**Pryor Creek City Clerk  
12 N. Rowe Street, Pryor, OK 74362**

**Bid for 1992 Chevrolet Pickup**

**Bid Amount = \$430.00**

**Submitted by:**

**Garrett Ball  
1096 N. 4428  
Salina, OK 74365  
918-695-6923 cell**



(918) 783-5792  
Fax: (918) 783-5786

## **STATEMENT**

**TO:** City of Pryor Creek  
**FROM:** Edward J. Crone, Executive Director  
**DATE:** June 3, 2021  
**TERMS:** Fee for Grand Gateway Annual Membership for Fiscal Year 2022 (July 1, 2021 to June 30, 2022).

Based on membership category your annual dues are: \$4,000

### **Non-Collusion Affidavit**

**STATE OF OKLAHOMA  
COUNTY OF CRAIG**

Grand Gateway Economic Development Association

The undersigned person of lawful age, being first duly sworn, on oath says that this invoice is true and correct and that (s) he is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services or materials) as shown by this invoice have been (completed or supplied) in accordance with the plans, specifications, orders requests or contracts furnished or executed by the affiant. Affiant further states that (s) he has made no payment directly or indirectly to any elected officials, officer or employee of the municipality of money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is submitted.

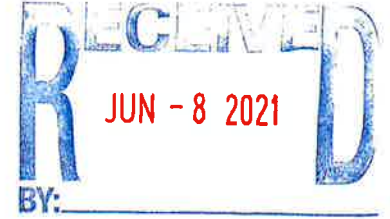
  
Edward J. Crone, Executive Director

*ok*  
*AK*  
88-885-5349



(918) 783-5793  
Fax: (918) 783-5786

June 3, 2021



To: City of Pryor Creek:

More than 53 years ago, local governments making up the northernmost seven counties in Oklahoma formed Grand Gateway Economic Development Association (GGEDA). Grand Gateway is privileged to serve as the regional base for intragovernmental and intergovernmental cooperation, information resource distribution and as a sounding board for regional issues. We are excited about the opportunity to work with you in promoting and expanding our region into the most livable place in the state of Oklahoma. With this in mind Grand Gateway invites you to take this opportunity to renew your existing membership or expand our partnership by becoming members during our annual membership campaign.

Most of you are familiar with the state and federal programs administered by Grand Gateway EDA. The major programs are as follows: the **Area Agency on Aging**-empowering and educating the senior citizens in your community while addressing their needs; **Pelivan Rural Public Transportation System**-an essential arm connected to community growth, serving where conventional transportation does not meet the public's needs; **Rural Fire Defense Program**-a communications liaison to implement the most innovative fire and safety techniques and equipment thus reducing each homeowner's insurance costs. **Community and Economic Development Programs**-procuring and administrating the federal and state grant funds such as CDBG and REAP, EDA Public Works, that are the foundation of your community's infrastructure and growth potential; the **Capital Improvements Planning (CIP)** program-utilizing the latest in sophisticated computer software such as Geographic Information System (GIS) technology that will enable us to assist you with your planning needs and lead us into the twenty first century. These state and federal programs are only feasible because of the working partnership GGEDA maintains with members like you.

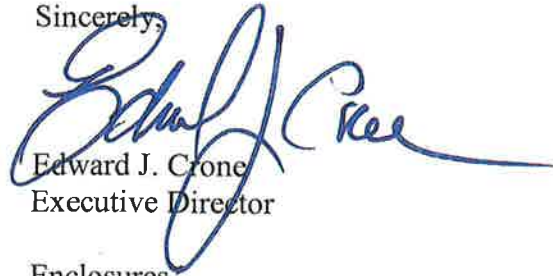
Your membership dues are used as matching funds for the state and federal programs that either provide direct services to your community or assist Grand Gateway in implementing programs within your area. Grand Gateway's dues schedule is based upon population according to the latest United States Decennial Census.

333 S. Oak Street P.O. Drawer B Big Cabin, OK 74332

Finally, Grand Gateway would be remiss if we didn't acknowledge the fine Board of Directors that serves as representatives for our region's communities. The Board represents a diverse citizen base addressing its concerns, needs and hopes for the future of Northeast Oklahoma. The Board of Directors establishes the goals of Northeast Oklahoma by defining regional problems, developing solutions to remedy those problems, and instituting a plan of action for improvement.

This invitation of membership assures your community of the current and future programs available to you through Grand Gateway. We know you would benefit from being a part of this team and encourage you to take advantage of all Grand Gateway has to offer by returning your membership dues as soon as possible.

Sincerely,

A handwritten signature in blue ink, appearing to read "Edward J. Crone". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Edward J. Crone  
Executive Director

Enclosures