

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, SEPTEMBER 7TH, 2021 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Mayor Lees. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Briana Brakefield, Jimmy Tramel, Yolanda Thompson. Members absent: none.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Fire Chief BK Young, Assistant Fire Chief James Baumert, Emergency Management Director Johnny Janzen, Library Director Cari Rerat, Recreation Center Director Jessica Long.

Others present: Police Captain Kevin Tramel, Police Officer Dustin VanHorn, Animal Control Officer Becki Sams-Benham, City Engineer Steve Powell, Mike Walters, Dan Hazelton, Kimmie Shropshire and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

Janzen spoke regarding a team from Mayes County that went to assist in Louisiana after Hurricane Ida.

c. Fire

Young reported that he sent two of his men and a boat to assist in Louisiana.

d. Golf

No report.

e. Library

Rerat reported that she ran a report showing that from August 2020 to August 2021, the library has saved the community just under half a million dollars, just in written materials alone that can be checked out. She stated this does not include any electronic services, research services, wifi, etc.

f. Parks / Cemetery

No report.

g. Police

Nichols reported that they had extra officers on duty during Rocklahoma, and it went well.

h. Recreation Center

Long reported that the awning should be completed October 8th, 2021. The Outdoor Fitness Court funding is still progressing. Long also took a moment to recognize the loss of Debra Lyon, who had worked for the Recreation Center in some capacity for 10 years. Debra passed away suddenly last week and will be greatly missed. Mayor recognized a moment of silence in her memory.

i. Street

Glenn was unable to attend, but Mayor reported that all the alleys have been cleaned.

4. MAYOR'S REPORT:

a. Discussion and possible action regarding the promotion of Matthew Arnold to Patrolman at the Pryor Creek Police Department, effective August 25th, 2021. Matt was a dispatcher at the Pryor Creek

Police Department from September of 2019 to June of 2021. He then went to work as a dispatcher for the Grand River Dam Authority Police Department. Matt passed away on August 25th, 2021, due to complication of COVID-19 at 22 years of age. His dream was to be a police officer. This posthumous promotion is public recognition of the honor in which we will bestow upon him by retiring Pryor Creek

Police Badge #49, so that his dedication to the citizens of Pryor Creek will always be remembered.

Motion was made by Ketcher, second by Smith to approve the promotion of Matthew Arnold to Patrolman at the Pryor Creek Police Department, effective August 25th, 2021. Matt was a dispatcher at the Pryor Creek Police Department from September of 2019 to June of 2021. He then went to work as a dispatcher for the Grand River Dam Authority Police Department. Matt passed away on August 25th, 2021, due to complication of COVID-19 at 22 years of age. His dream was to be a police officer. This posthumous promotion is public recognition of the honor in which we will bestow upon him by retiring Pryor Creek Police Badge #49, so that his dedication to the citizens of Pryor Creek will always be remembered. Mayor recognized a moment of silence in his memory. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson. Voting no: none.

b. Discussion and possible action regarding removing from table Item 6.p. from the August 17th, 2021 City Council meeting.

Motion was made by Shropshire, second by Chitwood to approve removing from table Item 6.p. from the August 17th, 2021 City Council meeting. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

c. Discussion and possible action regarding the 2021-2022 City of Pryor Creek COVID Reimbursement Fund (Fund #05).

Motion was made by Chitwood, second by Smith to approve the 2021-2022 City of Pryor Creek COVID Reimbursement Fund (Fund #05). Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

5. CITY ATTORNEY’S REPORT:

a. Discussion and possible action to authorize Mayor to sign purchase agreement regarding Keirsey property on South Elliott Street.

Motion was made by Chitwood, second by Nance to approve authorizing Mayor to sign purchase agreement regarding Keirsey property on South Elliott Street. Voting yes: Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the August 17th, 2021 Council meeting.
- b. Approve payroll purchase orders through September 17th, 2021.
- c. Approve claims for purchase orders through September 7th, 2021.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2120210547 - 2120210403	174,296.02
STREET & DRAINAGE	2120210403 – 2120210394	34,131.87
GOLF COURSE	2120210441 - 2120210461	30,452.19
CAPITAL OUTLAY	2120210455	750.00
REAL PROPERTY ACQUIS.	911265B - 2120210567	2,161.00
MAIN STREET BOND ACCOUNT	2120210438 - 2120210583	27,650.00
RECREATION CENTER	2120210485 - 2120210478	27,618.25
PPWA	2120210437 - 2120210531	9,600.00
E-911	2120210497	3,207.74
LIBRARY SPECIAL	2120210557	1,413.98
DONATIONS AND EARMARKED	2120210527	461.85
	TOTAL	311,742.90
	NO BLANKETS	

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Discussion and possible action regarding hiring Justin Applegate, Range N, Step 1 (annual wage - \$36,416.00) to fill vacant firefighter position.
- f. Discussion and possible action regarding transfer of \$150,000.00 from Capital Outlay – Fire Department Account #44-445-5422 to Fire Truck Reserve Account #45-455-5412 to begin process of purchasing a fire engine.
- g. Discussion and possible action regarding acknowledging the retirement of Doug Barham from the Pryor Creek Police Department after 21 years of service to the city, effective September 30th, 2021.

- h. Discussion and possible action regarding accepting bid in the amount of \$498,646.00 from Dunham’s Asphalt Services, Inc. for the Pryor Creek Street Rehabilitation 2021 PRY 17-02 project. Other bids received: H&G Paving, LLC in the amount of \$658,957.65; Ellsworth Construction Inc. in the amount of \$720,633.50.
- i. Discussion and possible action regarding approval of inspection services to be performed by Infrastructure Solutions Group for Street Rehab project not to exceed \$15,000.00 from Street Outside Services Account #14-145-5076.
- j. Discussion and possible action regarding an expenditure in the amount of \$12,567.04 to Oklahoma Municipal League for 2021-2022 Annual Service Fees, from General Dues and Subscriptions Account #02-201-5032.
- k. Discussion and possible action regarding an expenditure in the amount of \$15,663.00 to McNeil&Co. for Commercial Package Fire Insurance Policy from General Insurance – Fire Account #02-201-5044.
- l. Discussion and possible action regarding an expenditure in the amount of \$6,596.00 to McNeil&Co. for Inland Marine (Commercial) Fire Insurance Policy from General Insurance – Fire Account #02-201-5044.
- m. Discussion and possible action regarding accepting bid from Kustom Kutts Lawn Care in the amount of \$180.00 as lowest and best bid for abatement of property at 1312 NE 4th from Real Property Acquisition Reserve – Nuisance Abatement Account #46-465-5450. Other bids received: Mow Hog Services, LLC - \$215.00; Adair Tree Clearing/Sheldon Schmidt - \$290.00; Bushwhackers Lawncare - \$450.00.
- n. Discussion and possible action regarding accepting bid from Adair Tree Clearing/Sheldon Schmidt in the amount of \$160.00 as lowest and best bid for abatement of property at 33 S. Pine from Real Property Acquisition Reserve – Nuisance Abatement Account #46-465-5450. Other bids received: Kustom Kutts Lawn Care - \$175.00; Mow Hog Services, LLC - \$225.00; Bushwhackers Lawncare - \$250.00.
- o. Discussion and possible action regarding authorizing the Mayor to sign an agreement for services between the City of Pryor Creek and Pryor Creek Music Festivals, Inc. (“PCMF”) for the 2021 annual live music festival known as Rocklahoma to be held Friday, September 3rd, 2021 – Sunday, September 5th, 2021.
- p. Discussion and possible action regarding authorizing the Mayor to sign an agreement for services between the City of Pryor Creek and Pryor Creek Music Festivals, Inc. (“PCMF”) for the 2021 live music festival known as Born & Raised to be held Friday, September 17th, 2021 – Sunday, September 19th, 2021.
- q. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Pryor Main Street Program in the amount of \$20,000.00.
- r. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Disabled American Veteran’s Program in the amount of \$1,000.00.
- s. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Senior Citizen Nutrition Center in the amount of \$5,000.00.
- t. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Sertoma Senior Citizen Center in the amount of \$5,000.00.
- u. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Veteran’s Program / American Legion in the amount of \$1,000.00.
- v. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and Pelivan Transit (Grand Gateway Economic Development Association) in the amount of \$25,000.00.
- w. Discussion and possible action regarding reappointment of Michael Dunham to Seat #1 of the Planning and Zoning Commission, term expiring 9/30/24.
- x. Discussion and possible action regarding reappointment of Danny Ragsdale to Seat #2 of the Planning and Zoning Commission, term expiring 9/30/24.
- y. Discussion and possible action regarding an expenditure in the amount of \$6,998.70 to Cardinal Tracking, Inc., for the Pryor Creek Police Department, General Software Account #02-215-5260.

Motion was made by Ketcher, second by Smith to approve items a – y, less items a, e, g, h, i and r. Voting yes: Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

a. Approve minutes of the August 17th, 2021 Council meeting.

Motion was made by Chitwood, second by Smith to approve minutes of the August 17th, 2021 Council meeting. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Abstaining, counting as a no vote: Chitwood. Voting no: none.

e. Discussion and possible action regarding hiring Justin Applegate, Range N, Step 1 (annual wage - \$36,416.00) to fill vacant firefighter position.

Motion was made by Shropshire, second by Ketcher to approve hiring Justin Applegate, Range N, Step 1 (annual wage - \$36,416.00) to fill vacant firefighter position. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

g. Discussion and possible action regarding acknowledging the retirement of Doug Barham from the Pryor Creek Police Department after 21 years of service to the city, effective September 30th, 2021.

Motion was made by Ketcher, second by Smith to approve acknowledging the retirement of Doug Barham from the Pryor Creek Police Department after 21 years of service to the city, effective September 30th, 2021.

Chief Nichols spoke regarding Barham's service to the community. Ketcher stated he had the pleasure of working with him through the Cherokee Nation. Chitwood thanked him for his service.

Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

h. Discussion and possible action regarding accepting bid in the amount of \$498,646.00 from Dunham's Asphalt Services, Inc. for the Pryor Creek Street Rehabilitation 2021 PRY 17-02 project. Other bids received: H&G Paving, LLC in the amount of \$658,957.65; Ellsworth Construction Inc. in the amount of \$720,633.50.

Motion was made by Shropshire, second by Chitwood to approve accepting bid in the amount of \$498,646.00 from Dunham's Asphalt Services, Inc. for the Pryor Creek Street Rehabilitation 2021 PRY 17-02 project. Other bids received: H&G Paving, LLC in the amount of \$658,957.65; Ellsworth Construction Inc. in the amount of \$720,633.50. Motion and second were then amended to include adding fabric back into the project amount, for a total of \$539,990.00. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson. Voting no: none.

i. Discussion and possible action regarding approval of inspection services to be performed by Infrastructure Solutions Group for Street Rehab project not to exceed \$15,000.00 from Street Outside Services Account #14-145-5076.

Motion was made by Chitwood, second by Brakefield to approve inspection services to be performed by Infrastructure Solutions Group for Street Rehab project not to exceed \$15,000.00 from Street Outside Services Account #14-145-5076. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

r. Discussion and possible action regarding the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Disabled American Veteran's Program in the amount of \$1,000.00.

Motion was made by Smith, second by Chitwood to approve the Agreement for Funding and Provision of Services between the City of Pryor Creek and the Disabled American Veteran's Program in the amount of \$1,000.00. Mike Walters was in attendance, representing DAV Chapter 43. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Brakefield)

Brakefield had no report other than to state that the next meeting will be on September 14th, 2021, at 5:30 p.m.

b. Ordinance and Insurance (Shropshire)

Shropshire had nothing to report at this time. They will possibly have a meeting the second week in October.

c. Street (Smith)

Smith had nothing to report at this time.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:00 p.m.

2. APPROVE MINUTES OF AUGUST 17TH, 2021 MEETING.

Motion was made by Shropshire, second by Smith to approve minutes of August 17th, 2021 meeting. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Abstaining, counting as a no vote: Chitwood. Voting no: none.

3. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE OF \$5,000.00 TO THE USDA – APHIS – WILDLIFE SERVICES FOR DISPERSAL AND REMOVAL OF PIGEONS AND BEAVERS DAMAGING PROPERTY AND THREATENING HUMAN HEALTH AND SAFETY USING LEGAL AND APPROVED METHODS FROM OCTOBER 1ST, 2021 THROUGH SEPTEMBER 30TH, 2022 FROM NUISANCES ACCOUNT #88-885-5347.

Motion was made by Smith, second by Chitwood to approve an expenditure of \$5,000.00 to the USDA – APHIS – WILDLIFE SERVICES for Dispersal and Removal of Pigeons and Beavers damaging property and threatening human health and safety using legal and approved methods from October 1st, 2021 through September 30th, 2022 from Nuisances Account #88-885-5347. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

4. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

5. ADJOURN.

Motion was made by Ketcher, second by Nance to adjourn. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH



**PREPAREDNESS
RESPONSE
RECOVERY
MITIGATION**

July 30, 2021

Jurisdiction: **City of Pryor Creek**

Subject: FY2021 EMPG NOI Approval

The Oklahoma Department of Emergency Management and Homeland Security (ODEMHS) would like to thank you for your interest in the Fiscal Year 2021 Emergency Management Performance Grant (EMPG). Your Notice of Interest (NOI) for FY21 EMPG has been approved. **\$10,000** has been obligated to **the City of Pryor Creek** pending the completion of the attached application. Once your application is completed and approved, an award letter will be issued by the ODEMHS Director. **The initial application must be submitted by August 31st, 2021** to be eligible for the award. The application must be finalized by September 30th, 2021 to be awarded. Time extensions may be granted with a written request.

Should you have questions, comments, or concerns, please contact the EMPG team at EMPG@oem.ok.gov or call 405-521-2481 and ask for the EMPG team.

Thank you,

A handwritten signature in black ink that reads "Daniel Piltz".

Daniel Piltz,
Director of Grants Management

Emergency Management Performance Grant Program

OK FY21 EMPG Subgrant

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Emergency Management Performance Grant Program

OK FY21 EMPG Subgrant

Program Description

Issued By

Oklahoma Department of Emergency Management and Homeland Security (ODEMHS) / Grants Management Division (GMD)

CFDA / Assistance Listings Number

97.042

Program Title

Emergency Management Performance Grant (EMPG) Program

Funding Opportunity Title

ODEMHS FY 2021 Emergency Management Performance Program – Subgrant

State Project Title

Local Preparedness Program Local and Tribal Emergency Management Program Support for All-Hazards (Pass Through Funding) (15)

Authorizing Authorities for Program

- The Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, 42 U.S.C. § 5121 et. Seq. (the Stafford Act)
- Post-Katrina Emergency Management Reform Act of 2006, as amended, 6U.S.C. § 762
- FEMA Preparedness Grants Manual, Version 2
- DHS NOFO FY2021 EMPG Program
- Title 2, Code of Federal Regulations (CFR)
- U.S. Department of Homeland Security Presidential Directive 5 (HSPD-5)
- Oklahoma Emergency Management Act 2003, 63 O.S. 683. 1 et. Seq.
- State Administrative / Strategic Plan adopted by the Oklahoma Department of Emergency Management and Homeland Security

Announcement Type

Agreement and Application

Program Category

Preparedness: Emergency Management

Period of Performance

October 1, 2021 – September 30, 2022



Oklahoma FY21 Emergency Management Performance Subgrant Program Agreement

Agreement

The agreement is entered into by and between The State of Oklahoma Department of Emergency Management and Homeland Security (ODEMHS), and **the City of Pryor Creek**, hereafter referred as the "Subrecipient." The Oklahoma Department of Emergency Management shall pay the Subrecipient for required works performed under the EMPG application and this contractual agreement the sum of **\$10,000** dollars in **agreement with the following terms and conditions:**

Article 1. Purpose

The purpose of this agreement is to provide a 50/50 Subgrant with a portion of the funds awarded to the State of Oklahoma under the Federal Emergency Management Agency (FEMA)'s Emergency Management Performance Grant (EMPG) Program. The EMPG program encourages the development of a comprehensive emergency preparedness system for all hazards for the State and local governments, as defined by the FEMA Fiscal Year 2021 EMPG Notice of Funding Opportunity (NOFO).

Article 2. Eligibility Criteria

To be eligible for an Emergency Management Performance Grant (EMPG) Subgrant, a local Subrecipient must meet the following eligibility requirements:

1. The Subrecipient must have a current existing Emergency Management Program. Refer to **Article 3: Scope of Work** for additional information on this requirement.
2. The Subrecipient must have a paid Emergency Management Director, either full or part time, who works at least 20 hours a week, and is employed as defined under Oklahoma State Statute, Title 63-683.11 to 13, Emergency Management Compact and the Fair Labor Standards Act.
3. The Emergency Management Program budget must exceed the EMPG dollar amount and cover the entire cost of the Subrecipient's emergency management office, independent of any subgrant monies. The EMPG is based on a 50/50 match (50% local and 50% federal).
 - a. A certified copy of the Emergency Management Budget for the Subrecipient must be included with the application.
 - i. Please note: the Subrecipient cannot replace the Emergency Management Program's budget with EMPG funds. The EMPG funds are supplemental funds for improving and/or increasing the Subrecipient's Emergency Management Program only and cannot be used to supplant existing funds.
4. Grant funds and/or grant matching funds may not be used for costs to support hiring sworn public safety officers for the purposes of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities
5. A facility or location must be designated as the Subrecipient's Emergency Operations Center (EOC) with the capacity to coordinate response efforts and resource capabilities in the event of an incident



6. The Subrecipient must submit a list of their Jurisdictional All – Hazard, Whole Community Planning Group Annexes or Emergency Support Function (ESF) representatives, Tribal representatives, Higher – Education representatives, business partners, as well as any other persons the Local Planning Group deems necessary to promote the “whole community” concept of planning. The Planning Group list will include name, position, email, and phone number.
7. Maintain a 24-hour point of contact who will promptly report to the State Emergency Operations Center (SEOC) Duty Officer at 1-800-800-2481, all significant impacting events happening within the jurisdiction, per State Statute, Title 63-683.11. E.
8. Maintain a current Emergency Operations Plan (EOP) to be updated and / or reviewed annually, per State Statute, Title 63-683.11. D.
9. The Subrecipient or the jurisdiction they represent must have a National Incident Management System (NIMS) Compliance Certificate for the grant cycle for funded jurisdiction.

Article 3: Scope of Work

Advancing the Whole Community approach reinforces the concept that it is the community’s responsibility to take necessary and appropriate actions to protect people and property from the consequences of local emergencies and disasters. Communities are challenged to develop collective local abilities to withstand the potential impacts of these events, respond quickly, and recover in a way that sustains and improves the community’s overall well-being. Achieving this collective capability calls for innovative approaches in a community-wide effort. The efforts of the Oklahoma Department of Emergency Management and Homeland Security (ODEMHS) are to assist and support a local Subrecipient’s Emergency Management Program with the capabilities to mitigate against, prevent, protect against, respond to, and recover from both natural and man-made disasters. This includes enhancing the local Subrecipient’s Emergency Management Program’s existing practices, programs, institutions, and organizations.

The following ten (10) activities are the minimum requirements that shall be completed by the Subrecipient. All deliverables will be submitted to ODEMHS via the OK EMGrants platform.

Planning and Preparedness

1. Quarterly All-Hazard, Whole Community Planning Group Meetings

An All-Hazard, Whole Community Planning Group within your jurisdiction will be formed or continued, consisting of all Community Lifeline / Annexes and / or Emergency Support Function (ESF) representatives, Tribal representatives, Higher Education representatives, and business partners, as well as any other persons the Planning Group deems necessary to promote the “whole community” concept of planning. Meetings must be conducted quarterly at a minimum.

Note: In the case meetings are not permitted in person due to an unforeseen circumstance, online meetings are allowed and encouraged.

Note: Regional Emergency Management Meetings do not fulfill this requirement.



Measurement Methods / Required Documentation:

- a. A meeting invitation letter for each meeting to include a mailing list (can be an email copy)
- b. An agenda
- c. Minutes for each quarterly meeting. EOP planning should be reflected within these minutes
- d. Dated sign-in sheets for each quarterly meeting.

2. *Emergency Operations Plan*

The Subrecipient must have an Emergency Operations Plan (EOP) to participate in the EMPG program. The All-Hazard, Whole Community Planning Group will be directly involved in the quarterly planning and updates of the Subrecipient's EOP. The EOP will be updated in accordance with the Comprehensive Preparedness Guide (CPG) 101 Version 2.0 (2010) and by the State Statute (see **Article 2.8 Eligibility Criteria**).

Note: Approval pages signed outside of the grant cycle will not be accepted.

Measurement Methods / Required Documentation:

- a. The All-Hazard, Whole Community Planning quarterly report submitted to ODEMHS via OK EMGrants (see previous task for more information)
- b. Quarterly updates utilizing the CPG 101, Version 2.0 Plan Analysis Tool
- c. An EOP approval page signed annually by each of the Annexes or ESF representatives and the Subrecipient's highest elected (officials) by the 4th quarter report and no later than October 10, 2022. A form has been provided for this requirement.

3. *Communication Initiative*

The Emergency Management Director or designee must check in with the State Emergency Operations Center (SEOC) monthly through radio communication, calling the State Duty Desk, and / or creating a Daily Operations entry into the Oklahoma Emergency Management WebEOC Portal.

Note: Monthly is the required time frame to conduct this check in, however it is highly encouraged to do so on a weekly basis on Wednesdays, unless otherwise specified.

Note: No documentation needs to be submitted by the Subrecipient. Participation will be collected by the ODEMHS Grants Management Division from respective agency programs.

Measurement Methods / Required Documentation:

- a. Drill Documentation from ODEMHS Support Services and/or Office of Homeland Security.
- b. Local event posting from WEBEOC
- c. Duty Officer log entry



4. *Current List of Training and Exercises*

The current Training and Exercise plans will be a topic of discussion of the All-Hazard, Whole Community Planning Group.

Measurement Methods / Required Documentation:

- a. A list of the training produced by all Annex or ESF agencies will be submitted to OK EMGrants quarterly.
- b. A list of the exercises produced by all Annex or ESF agencies will be submitted to OK EMGrants quarterly

5. *List of Current and Ongoing Whole Community Preparedness Projects / Activities*

A list of new and / or ongoing Whole Community Preparedness activities, projects, and events should be completed quarterly. These can include Whole Community preparedness projects, local preparedness events, schools, and / or civic group presentations, preparedness fairs, etc. Remember to include all Emergency Response Agencies / Organizations' preparedness efforts in the reports, including those of the Annexes or ESF representatives within the All-Hazard, Whole Community Planning Group.

Note: A summary of activities/events/projects will be utilized to fulfill this requirement. Screenshots, pictures, newspaper clippings, etc. will be considered "additional narrative" and will not fulfill the requirement on their own.

Measurement Methods / Required Documentation:

- a. Submit a summary of your anticipated Emergency Management / Whole Community Preparedness activities for the current grant year with the application
- b. On a quarterly basis, submit progress reports / summaries for preparedness activities within your jurisdiction. Examples of appropriate preparedness projects include, but are not limited to, outreach at the Subrecipient's events and some social media presence.

6. *Attendance of the Regional (Strategic) Planning Workshop*

The ODEMHS Planning Division, in conjunction with local Emergency Managers within the region, will host a Regional (Strategic) Planning Meeting. The Emergency Management Director or designee must attend their Region's Workshop in its entirety.

Note: This requirement may be waived by the ODEMHS Agency Director and / or Deputy Director due to certain circumstances such as a disaster. The decision will be announced to Subrecipients prior to the event.

Measurement Methods / Required Documentation:

- a. A copy of the Region's Attendance Certificate and / or other appropriate document, such as the agenda, hotel receipt, and sign – in sheets for all days, shall be submitted to OK EMGrants by the 4th quarter report and no later than October 10, 2022.



Training and Exercises

7. EMPG Required Training

All paid emergency management staff working for the Subrecipient are required to complete eleven (11) FEMA courses within one (1) year of their hire date. This includes all courses listed in Group 1, and either all the courses in Group 2 (Independent Study Online- Personal Development Series) or all the courses in Group 3 (In-Person Basic Academy). Please see the table below regarding these required courses.

Measurement Methods / Required Documentation:

- a. Submit either FEMA Transcript and / or FEMA Course Certificates proving the completion of course work for all paid emergency management staff must be turned in with the application, with the exception of personnel that have not reached their one (1) year anniversary as a paid employee.
- b. The new staff members will have until the end of the grant cycle following their work anniversary to submit their training documentations.
- c. Unless otherwise stated, only the listed versions or newer of the courses below are accepted. Any other version, aside from Group 1, will fulfill this requirement.

Group 1	
<ul style="list-style-type: none"> ● IS – 100 (any version) ● IS – 200 (any version) 	<ul style="list-style-type: none"> ● IS – 700 (any version) ● IS – 800 (any version)
Group 2	Group 3
<ul style="list-style-type: none"> ● IS – 120 version a, b, or c ● IS – 230 version d or e ● IS – 235 version b or c ● IS – 240.b ● IS – 241.b ● IS – 242.b ● IS-244.b 	Or
	<ul style="list-style-type: none"> ● IS – 230 version d or e ● E / L 101 ● E/L 102 ● E/L 103 ● E/L 104 or 146 ● E/L 105

8. Two (2) Exercises of Any Type

The Subrecipient must conduct two (2) exercises of any type annually within their jurisdiction. The exercises should be based on local – approved plans, including but not limited to the Emergency Operations Plan (EOP), Hazard Mitigation Plan, Recovery / Maintenance Plans, etc. The types of exercises are Seminars, Workshops, Tabletops, Games, Drills, Functional, and Full – Scale, and they can be conducted as stand – alone



events or in conjunction of an event such as the local planning meeting. All exercises must comply with the Homeland Security Exercise and Evaluation Program (HSEEP) requirements and format.

Note: ODEMHS and/or Regionally hosted exercises, such as WebEOC Drills and Regional Coordination, will not fulfill this requirement. These exercises must exercise the Subrecipient's jurisdictional Emergency Operations Plan.

Measurement Methods / Required Documentation:

- a. A copy of the Subrecipient's After Action Report and Improvement Plan (AAR / IP) for each exercise must be submitted to OK EMGrants by the 4th quarter report and no later than October 10, 2022.

9. *Attendance of the Annual Oklahoma Emergency Management Conference*

The Emergency Management Director or designee must attend the Annual Oklahoma Emergency Management Conference.

Note: This requirement may be waived by the ODEMHS Agency Director and / or Deputy Director due to certain circumstances such as a disaster. The decision will be announced to Subrecipients prior to the event.

Measurement Methods / Required Documentation:

- a. A copy of the Attendance Certificate or other appropriate documentation (such as sign-in sheets) shall be submitted to OK EMGrants by the 4th quarter report and no later than October 10, 2022.

Additional Requirements

10. *Event Reporting*

Pursuant to Oklahoma Statute Title 63-683.11.E 63, all impacting significant events within the Subrecipient's jurisdiction resulting in a threat to life, safety, or public health, and adverse impact on the local economy, or stress placed on local resources, any mutual aid request outside of the county, and / or regional resources must be reported to the and / or regional resources must be reported to the Oklahoma Department of Emergency Management and Homeland Security (ODEMHS). In addition, any event that your local jurisdiction would sign a disaster / emergency proclamation and request the State for Federal declaration assistance must also be reported to qualify for potential disaster assistance.

Measurement Methods / Required Documentation:

- a. Create and maintain updates via WebEOC Local Boards and / or through contacting the State Emergency Operations Center (SEOC) Duty Officer (See **Article 2.7: Eligibility Criteria**).



Article 4. Authorized Representatives

The Agency Director of the Oklahoma Department of Emergency Management and Homeland Security and the Subrecipient's Director of Emergency Management shall be the authorized representatives to complete work and negotiate changes to this agreement. On a form provided by ODEMHS, the Subrecipient will identify a Director of Emergency Management, an alternate point-of-contact (such as a deputy director), and the Subrecipient's official mailing address. The Director of Emergency Management for the Subrecipient will serve as the official point-of-contact (POC), responsible for reporting on, or responding to inquiries regarding the five (5) phases of emergency management (mitigation, prevention, protection (both formerly combined into preparedness), response, and recovery) to include incident reporting (see **Article 3.10: Scope of Work – Event Reporting**).

Article 5. Funding Guidelines

EMPG Subgrant funds can only be used for the purposes set forth in this contract. All EMPG Subgrant fund expenditures must be accounted for and follow this funding guidance. Grant funds may not be used for matching funds for Federal grants, cooperative agreements, lobbying or intervention in Federal regulatory or adjudicatory proceedings. Additionally, EMPG Subgrant funds may not be used to sue the Federal government or any other government entity. It is the Oklahoma Department of Emergency Management's (OEM) intent to supplement (NOT supplant) city, county, and tribal Emergency Management program funds. This can only be achieved by the commitment and compliance of EMPG Subrecipients.

Authorized Expenditures:

Operations

EMPG FY21 Subgrant funds may be used for all hazards local Emergency Management operations activities that may include, but are not limited to:

- a. Staffing including salary and personnel costs
- b. Compensatory time off
- c. Overtime
- d. Day-to-day activities in support of Emergency Management
- e. Associated fringe benefits

Planning

EMPG FY21 Subgrant funds may be used for a range of Emergency Management planning activities that may include, but are not limited to:

- a. Community based planning to advance the Whole Community, Security and Emergency Management concept.
- b. Maintaining a current Hazard Mitigation plan inclusive of a Threat Hazard Identification and Risk Assessment (THIRA).
- c. Maintaining current Emergency Operations procedures that conform to the



guidelines outlined in CPG 101 v.2.

- d. Developing and/or enhancing comprehensive Emergency Management plans.

Training

EMPG FY21 Subgrant funds may be used for a range of Emergency Management related training activities for the purposes of enhancing local Emergency Management's personnel capabilities.

Training related expenses may include, but are not limited to:

- a. Training development, delivery, and/or evaluation
- b. Overtime
- c. Travel, lodging and registration
- d. Hiring of full or part-time staff, contractors, or consultants
- e. Certification or recertification of Instructors

Exercise

EMPG FY21 Subgrant funds may be used for a range of Emergency Management related exercise activities for the purposes of testing and improving local Subrecipient's Emergency Management Operations plans. Qualifying exercises are those conducted within the Subrecipient's jurisdictional boundaries.

Exercise related expenses may include, but are not limited to:

- a. Exercise conduct, design, development, and evaluation
- b. Hiring full or part-time staff, contractors, or consultants
- c. Travel, lodging, and registration
- d. Supplies

Equipment

In accordance with 2 CFR 200.310, 200.313, and 200.316 allowable equipment categories for the EMPG FY21 program are listed on the web-based version of the Authorized Equipment List (AEL). Unless otherwise stated, equipment must meet all mandatory, regulatory and/or FEMA adopted standards to be eligible for purchase using these funds. Additionally, agencies will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment. All requests to purchase Small Unmanned Aircraft Systems (SUAS) require pre-approval and must comply with Information Bulletin (IB) 426.

Unauthorized Expenditures:

- a. Reimbursement for the maintenance and/or wear and tear costs of general use vehicles (e.g. construction vehicles). The only vehicle costs that are reimbursable are fuel and/or mileage.
- b. Equipment that is purchased for permanent installation and/or use beyond the scope of



- exercise conduct (e.g. electronic messaging signs).
- c. Durable and non-durable goods purchased for installation and/or use beyond the scope of exercise conduct.
 - d. Grant funds must comply with IB 426 and may not be used for the purchase of the following equipment: firearms, ammunition, grenade launchers, bayonets, or weaponized aircraft, vessels, or vehicles of any kind with weapons installed.
 - e. Expenditures for weapons systems and ammunition.
 - f. Costs to support the hiring of sworn safety officers (sworn law enforcement officers).
 - g. Activities unrelated to the completion and implementation of the EMPG.
 - h. Other items not in accordance with the previously mentioned authorized expenses.

Article 6. Subgrant Administration Requirements

1. Any tasking the Oklahoma Department of Emergency Management and Homeland Security receives from the U.S. Department of Homeland Security, FEMA or any other federal agency that is Emergency Management related and requires the assistance of the Subrecipient shall also be considered as part of the required tasking elements under the EMPG Subgrant.
2. If the Subrecipient receives \$750,000 or more in Federal funds in Subrecipients EMPG FY21, they are responsible for compliance with the provisions of 2 CFR 200.501. The Subrecipient shall submit a copy of their audit letter signed by the auditor to the Oklahoma Department of Emergency Management and Homeland Security and/or uploaded into the Federal Audit Clearinghouse.
3. The FY21 EMPG Subgrant is a performance-based grant. To ensure EMPG requirements compliance, each Subrecipients performance shall be monitored. The Subrecipient must have an active Community Profile project and should be visited a minimum of four (4) times each year by a Regional Coordinator or other representative of ODEMHS. The field visits shall be conducted at a mutually agreed date, time, and location during each quarter.
4. Within ten (10) days following the end of each quarter the EMPG Subrecipient will submit via OK EMGrants a progress report to Oklahoma Department of Emergency Management and Homeland Security. Submitted documentation shall be maintained by the Subrecipient and ODEMHS for a minimum of three (3) years and shall be compliant with 2 CFR 200.333. In the event the receipt of the progress report is 30 or more days delinquent, it may result in notification of the Chief Elected Official. If the reporting for two (2) quarters is simultaneously delinquent or incomplete, it can result in Award Reduction or administrative close – out of the grant.



Quarter	Start Date	End Dates	Due Date
1 st Quarter	October 1, 2021	December 31, 2021	January 10, 2022
2 nd Quarter	January 1, 2022	March 31, 2022	April 10, 2022
3 rd Quarter	April 1, 2022	June 30, 2022	July 10, 2022
4 th Quarter	July 1, 2022	September 30, 2022	October 10, 2022

Article 7. Payment Terms

All payments will be contingent upon the Subrecipient's payment requests and supporting documentation of the Oklahoma Department of Emergency Management and Homeland Security review of required tasks. Should the Subrecipient meet the EMPG Subgrant performance requirements, the following shall occur:

1. Payment in the amount of 25% of the awarded FY21 EMPG Subgrant will be made by the Oklahoma Department of Emergency Management and Homeland Security for the First Quarter, after January 10, 2022. This is contingent upon receipt of the fully executed agreement and request for reimbursement from the Subrecipient. Documentation of the first quarter's tasks and supporting documentation for expenditures and match requirements are required. Payment will not be made until the terms of the agreement have been met and affirmed by ODEMHS.
2. Payment in the amount of 25% of the awarded FY21 EMPG Subgrant will be made for the Second Quarter after April 10, 2022. This is contingent upon receipt of request for reimbursement from the Subrecipient. Documentation of the second quarter's tasks and supporting documentation for expenditures and match requirements are required. Payment will not be made until terms of the agreement have been met and affirmed by ODEMHS.
3. Payment in the amount of 25% of the awarded FY21 EMPG Subgrant will be made for the Third Quarter after July 10, 2022. This is contingent upon receipt of request for reimbursement from the Subrecipient. Documentation of the third quarter's tasks and supporting documentation for expenditures and match requirements are required. Payment will not be made until terms of the agreement have been met and affirmed by ODEMHS.
4. Final payment in the amount of 25% of the awarded FY21 EMPG Subgrant will be made for the fourth quarter after October 10, 2022. This is contingent upon receipt of request for reimbursement from the Subrecipient. Documentation of the fourth quarter's tasks and supporting documentation for expenditures and match requirements are required. Payment will not be made until terms of the agreement have been met and affirmed ODEMHS.

Any payment requests received on or prior to the 10th day of any month will be processed the same month. Any payment requests submitted after the 10th day of any month will be processed the same month or the following month.



Article 8. Overmatch Funds

The Subrecipient will provide quarterly payroll and fringe benefit reports with each request for reimbursement. Salary and fringe benefits amounts will be used to meet Subrecipients' 50/50 match requirements. The Subrecipient agrees that ODEMHS may use the documented salary and fringe benefits more than its match / Overmatch to meet its own match requirements. The Subrecipient may request to retain a portion of its Overmatch by written request and written approval by ODEMHS. The Subrecipient agrees to follow Code of Federal Regulations (2 CFR) and the FY2021 Emergency Management Preparedness Grant Notice of Funding Opportunity (NOFO) guidelines. The jurisdiction further agrees that overmatch funds provided to ODEMHS cannot be used to match any other Federal Funds.

Article 9. Time of Completion

The Subrecipient shall complete all work from October 1, 2021 through September 30, 2022. A time extension may be approved through a written request and approval from the ODEMHS Grants Management Division.

Article 10. General Provisions

1. All work shall be completed in a professional manner and in compliance with all applicable laws.
2. To the extent required by law, individuals duly licensed and authorized by law to do so shall perform all work.
3. The Subrecipient warrants that it is adequately insured for injury to its employees and others incurring loss or injury as a result of the acts of the Subrecipients or its employees or agents.
4. The Subrecipient agrees that neither it nor its employees or agents are covered under insurance paid for by the State of Oklahoma and are not authorized to obligate the State of Oklahoma, its employees or agents.
5. The Standard Assurances for Federal Funds submitted by the Subrecipient, as part of their application package, are hereby referenced and incorporated into this agreement.

Article 11. Amendments

Any alterations or deviations to this agreement shall be executed only upon written agreement of both parties, and if there is a change to the agreement award for such alteration or deviation, it shall be noted.

Article 12. Waiver of Scope of Work Line Items

One (1) waiver relieving the Subrecipient from having to complete a basic scope of work line item (**Article 3 Scope of Work**) may be requested to the Grants Management Division and may be subject to approval by the ODEMHS Agency Director and / or the Grants Management Division Team.



Article 13. Award Reduction

If the Subrecipient fails to complete or adhere to the financial or performance based Subgrant requirements, the award amount is subject to a reduction.

Article 14. Suspension of Subgrant / Debarment from Future Awards

If the Subrecipient fails to complete the agreed scope of work, they may be barred from participation in the Subgrant program for the following Federal Fiscal Year. Subrecipient will maintain active status in SAM.gov.

Article 15. Duration and Closeout

This agreement shall be in full force and effective on October 1, 2021 for both parties and terminate on September 30, 2022. Either party may cancel this agreement by providing 15 days' notice in writing to the other party. ODEMHS may at its discretion extend the term of the closeout of this agreement. If approved, extensions are typically approved for no more than a 30-day period.

Article 16. Audit Clause

In accepting this agreement, the Subrecipient agrees to this audit clause which provides that books, records, documents, accounting procedures, practices, or any other items of the Subrecipient relevant to the agreement are subject to examination by the Federal Emergency Management Agency, the Oklahoma Department of Emergency Management and Homeland Security, the State of Oklahoma and the State Auditor and Inspector.

Article 17. Non – Collusion

In accepting this agreement, the Subrecipient acknowledges that they have not paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring this agreement.



Oklahoma FY21 Emergency Management Performance Subgrant Appendix 1. Federal Agreement Articles

Article I - USA PATRIOT Act of 2001

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. sections 175-175c.

Article II - Universal Identifier and System of Award Management

Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article III - Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article IV - SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article V - Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article VI - Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article VII - Americans with Disabilities Act of 1990

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101-



12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article VIII - False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. sections 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made.)

Article IX - Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article X - Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government

Article XI - Reporting Subawards and Executive Compensation

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article XII - Non-Supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.



Article XIII - Best Practices for Collection and Use of Personally Identifiable Information (PII)

Recipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article XIV - National Environmental Policy Act

Recipients must comply with the requirements of the National Environmental Policy Act of 1969 (NEPA), Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article XV - Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973), (codified as amended at 29 U.S.C. section 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article XVI - Limited English Proficiency (Civil Rights Act of 1964, Title VI)

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article XVII - Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, (codified as amended at 15 U.S.C. section 2225.)



Article XVIII - Trafficking Victims Protection Act of 2000 (TVPA)

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. section 7104. The award term is located at 2 C.F.R. section 175.15, the full text of which is incorporated here by reference.

Article XIX - Reporting of Matters Related to Recipient Integrity and Performance

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article XX - Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.

Article XXI - Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions.

DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

Article XXII - Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. section 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.



Article XXIII - Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

Article XXIV - Energy Policy and Conservation Act

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article XXV - Civil Rights Act of 1964 - Title VI

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article XXVI - Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article XXVII - Lobbying Prohibitions

Recipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article XXVIII - Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.



Article XXIX - Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).

Article XXX - Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article XXXI - Age Discrimination Act of 1975

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article XXXII - Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. Section 200.313.

Article XXXIII - Activities Conducted Abroad

Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article XXXIV - DHS Specific Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS.

Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.

Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.



Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

Recipients of federal financial assistance from DHS must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award or, for State Administering Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency. After the initial submission for the first award under which this term applies, recipients are required to provide this information once every two (2) years as long as they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>.

The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article XXXV - Civil Rights Act of 1968

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article XXXVI - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article XXXVII - Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair



Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XXXVIII - Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XXXIX - Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article XL - Prior Approval for Modification of Approved Budget

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. Section 200.308. DHS/FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. Section 200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article XLI - Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. section 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.



Oklahoma FY21 Emergency Management Performance Subgrant

Appendix 2. Program Changes

Preparedness and Planning

As a clarification on **Ongoing Whole Community Preparedness Projects**, ODEMHS will be accepting event/project summaries. Newspaper clippings, screenshots, etc. will not satisfy this requirement alone and will be considered "additional narrative" for the grant. Projects should be done to benefit the jurisdiction, not with an external focus.

Training and Exercise Reports should include all Annex / ESF training that was conducted during the quarter for that Jurisdiction. Regional Reports alone will not be accepted for this requirement but will be considered additional narrative.

The **Communication Initiative** encourages the locals to tie into the State Emergency Operations Center (SEOC) on a weekly basis on Wednesdays throughout the year but are requiring the EMPG program's subrecipients to contact the SEOC at least monthly. Subrecipients must contact the SEOC through the State Duty Desk at 1-800-800-2481, through the weekly state – hosted radio communications drill, and / or creating a Daily Operations Log on the Oklahoma Emergency Management WebEOC portal. Contacting your Regional Coordinator will **not** fulfill this requirement. This initiative is to encourage a clear line of communication between the locals and the state, even during blue sky days. Brief updates on incidents within the area are preferred, however, if there is nothing to report, this can be stated as well.

Training and Exercise

The Full-Scale Exercise Requirement has been removed. Subrecipients are no longer required to participate in a Full – Scale Exercise but are still permitted to do one as part of their two (2) exercises of any kind requirement.

Clarification on Exercises: Exercises should be jurisdiction – focused projects. Exercises such as the ODEMHS WebEOC drill, evaluating another jurisdiction's exercise, or similar exercises that do not focus on the jurisdictional gap/needs/plans will not be accepted for this requirement.

Homeland Security Exercise and Evaluation Program, also known as HSEEP, has long been a requirement for EMPG, however we will be more rigorous with this requirement starting with FY21 EMPG. If additional information is needed for the Subrecipient, they will need to contact their Regional Coordinator for assistance.

Additional Requirements

Formerly known as Article 4, **Event Reporting** was placed into the Scope of Work to ensure and encourage integration between local jurisdictions and the State Emergency Operations Center (SEOC). The lack of reporting or maintaining communication with the State can cause potential strain with regional capacity for a large scale or high-risk event. In order to minimize the strain, alerting the Watch Officer and / or Regional Coordinator on potentially hazardous event early on will allow for more time for assistance to be determined. In addition, the lack of event reporting can decrease the chance of getting assistance for recovery following a disaster due to the lack of information and awareness regarding the jurisdiction's situation.



Application Documentation

The **Delegation of Authority** form is an optional document that permits the Subrecipient's Highest Elected /Tribal Official(s) to delegate the quarterly Request for Payment activity to the Subrecipient's Emergency Management Director. This would include signing the form to get paid.

A **Proposed Preparedness Activities** form has been created to help form a list of activities, projects, training, and exercises to be completed and submitted with the application. This list is a proposal list and items are permitted to change throughout the period of performance. A summary and/or calendar of the activities can also suffice in lieu of this form.



Oklahoma FY21 Emergency Management Performance Subgrant

Appendix 3. Required Application Documents

Listed below are the documents required for the successful completion of the FY 2021 EMPG application. All applications and documents are to be uploaded into OK EMGrants.

To register or to obtain access to OK EMGrants, please navigate to <https://ok.emgrants.com/>.

1. State of Oklahoma Designation of Subrecipient Agent
2. Delegation of Authority for request for payment (Optional)
3. All - Hazard, Whole Community Planning Group Member's List
4. Summary of your jurisdictions' anticipated Emergency Management whole community preparedness activities for the current grant year.
5. EMPG Training Checklist for all paid emergency management personnel listed on the Subgrant Funding Worksheet
6. Subgrant Funding Worksheet
7. Assurances and Certifications
 - a. Summary Sheet for Assurances and Certifications
 - b. Certifications Regarding Lobbying; Debarment, Suspension, and other Responsibility Matters; and Drug-Free Workplace Requirements
 - c. Disclosure of Lobbying Activities (SF – LLL) (If Applicable)
8. Elected Official, City Manager, Tribal Officials Signature Page

Please provide the following documents.

1. FEMA transcript(s) and/or FEMA Course certificates for all paid emergency management staff employed for the jurisdiction for excess of one (1) year.
2. Certified Subrecipient's Official Emergency Management Program Budget
3. Subrecipient's NIMS Compliance Certificate



State of Oklahoma Designation of Subrecipient Agent

Subrecipient Information			
Name of Subrecipient:	City of Pryor Creek		
Physical Address:	12 N Rowe St Pryor, Ok 74361		
Mailing Address (if different from above):			
Employer's Identification (EIN):	73-6005386	FIPS#:	
Duns #:	08-594-7356		

Subrecipient Emergency Management Director (Primary Contact)			
Name:	Johnny Janzen	Agency:	Emergency Management
Physical Address:	12 N Rowe St Pryor, Ok 74361		
Office #:	918-825-4650	Cell#:	918-530-6114
Email:	mayescountyem@yahoo.com		

Subrecipient Emergency Management Alternate (Secondary Contact)			
Name:	Mike Dunham	Agency:	Emergency Management
Physical Address:	12 N Rowe St Pryor, Ok 74361		
Office #:	918-825-4650	Cell#:	918-825-4650
Email:	mayescountyem2@gmail.com		

Certification			
<p>The above Primary and Secondary contacts are hereby authorized as the Subrecipient's point of contact (POC) for the purpose of reporting disaster and emergencies and the extent associated with them to Oklahoma Department Emergency Management (OEM). The above designated point of contacts is further authorized to take such action, prepare required documentation, and attend meetings (i.e., applicant briefing or kick off meetings) as may be required on behalf of the Subrecipient. Until contrary notice is given to the Oklahoma Department of Emergency Management.</p>			
Governing Body:			
Certifying Official:			
Title:	09/10/2021		
Office #	918-825-0888	Cell#	918-633-9288
Email:	leesi@pryorcreek.org		



Delegation of Authority

(Optional)

By means of this document, I, Larry Lees, hereafter known as "the Delegating Official," delegate the authority herein described to Johnny Janzen, hereafter known as "the Delegate," on the following terms and conditions:

1. The Delegate may request reimbursement(s) under the Emergency Management Performance Grant contractual agreement for an amount not to exceed the award amount within the period of performance.
2. This delegation remains effective for the duration of the FY 2021 Emergency Management Performance Grant unless revoked in writing by the Delegating Official.
3. The authority delegated is not subject to sub-delegation without the prior and express written consent of the Delegating Official.

Signature, Delegating Official

Larry Lees, Mayor

Name and Title

09/10/2021

Date



Signature, Delegate

Johnny Janzen, Emergency Management Director

Name and Title

09/10/2021

Date

Notary



Emergency Support Function Annex

Essential Support Function	Scope
ESF#1: Transportation	<ul style="list-style-type: none"> • Transportation Safety • Restoration/recovery of transportation infrastructure • People, equipment, and commodities movement
ESF#2: Communications	<ul style="list-style-type: none"> • Coordination with telecommunications and information technology • Restoration and repair of telecommunications infrastructure • Protection, restoration, and sustainment of cyber and information technology resources • Oversight of communications within the incident management and response structures
ESF#3: Public Works &/or Road Foreman	<ul style="list-style-type: none"> • Infrastructure protection and emergency repair • Infrastructure restoration • Engineering services and construction management
ESF #4: Firefighting	<ul style="list-style-type: none"> • Coordination of firefighting activities • Support to wildland, rural, and urban firefighting ops
ESF#5: Emergency Management	<ul style="list-style-type: none"> • Coordination of preparedness, EOC response, recovery, and mitigation operations • Resource and human capital • Incident action planning • Financial management • Damage and Impact Assessment
ESF#6: Mass Care	<ul style="list-style-type: none"> • Mass care Emergency assistance • Disaster housing • Human services
ESF#7: Logistics Management & Resource Support	<ul style="list-style-type: none"> • Comprehensive incident logistics planning, management, sustainment capability • Resource Support (facility space, office equipment and Supplies, contracting services, etc.)
ESF#8: Public Health & Medical Services	<ul style="list-style-type: none"> • Public health / Medical • Mental health services • Mass fatality management



Essential Support Function	Scope
ESF#9: Search & Rescue	<ul style="list-style-type: none"> • Life-saving assistance • Search and rescue operations
ESF#10: Oil & Hazardous Materials Response (Private Partners)	<ul style="list-style-type: none"> • Oil and hazardous materials (chemical, biological, radiological, etc.) • Environmental short – long-term cleanup
ESF#11: Agriculture & Natural Resources	<ul style="list-style-type: none"> • Animal and plant disease and pest response • Food safety and security • Natural and cultural resources and historic properties protection and restoration Safety and well-being of household pets
ESF#12: Utilities	<ul style="list-style-type: none"> • Energy infrastructure assessment, repair, and restoration • Energy industry utilities coordination
ESF#13: Public Safety (Local Sheriff or Police Department)	<ul style="list-style-type: none"> • Facility and resource security • Security planning and technical resource assistance • Public safety and security support • Support to access, traffic, and crowd control
ESF#14: Long – Term Community Recovery (Local VOAD)	<ul style="list-style-type: none"> • Social and economic community impact assessment • Long-term community recovery assistance • Analysis and review of mitigation program implementation
ESF#15: External Affairs (PIO & Social Media)	<ul style="list-style-type: none"> • Emergency public information and protective action guidance • Media and community relations

ESF Member Roles and Responsibilities

Each ESF Annex identifies the coordinator/liason and the primary and support agencies pertinent to the ESF. Several ESFs incorporate multiple components, with primary agencies and secondary agencies designated for each component to ensure seamless integration of the transition between preparedness, response, and recovery activities. ESFs with multiple primary agencies designate an ESF coordinator for the purposes of pre-incident planning and coordination of primary and supporting agency efforts throughout the incident



All Hazard, Whole Community Planning Group Member's List

Annex/ESF	Name	Phone	E-mail	Agency Organization
Transportation	Buddy Glen	918-373-2920	glenb@pryorcreek.org	Street Department Director
Communications	Debbie Pennypacker	918-824-1875	mayesco911@att.net	911 Director
Public Works & Engineering	Buddy Glen	918-373-2920	glenb@pryorcreek.org	Street Department Supervisor
Firefighting	BK Young	918-530-0432	young@pryorcreek.org	Fire Chief
Emergency Management	Johnny Janzen	918-530-6114	mayescounyem@yahoo.com	EM Director
Mass-Care, Housing & Human Services	Johnny Janzen	918-530-6114	mayescounyem@yahoo.com	EM Director
Logistics Management & Resource Support	Steve Smith	918-720-6274	kd5imd@gmail.com	Emergency Management
Public Health & Medical Services	James Thompson	918-373-0735	james.thompson@health.ok.gov	Health Dept Administrator
Search & Rescue	Dennis Nichols	918-825-1212	nicholsd@pryorcreek.org	police Chief
Oil & Hazardous Materials Response	Bob Scudder	918-803-6499	bscudder@grda.com	Emergency Management HazMat Spec
Agriculture & Natural Resources	Mike Rose	918-825-3241		OSU Extension Director
Energy	Jared Crisp	918-825-2100	crispj@pryorcreek.org	Director City Utility
Public Safety & Security	Dennis Nichols	918-825-1212	nicholdd@pryorcreek.org	Police Chief
Long-Term Community Recovery	Mike Dunham	918-373-5911	mayescounyem2@gmail.com	Deputy Director Emergency Management
External Affairs				
Higher Ed	Faith Yates	918-373-3326		RSU Pryor
Tech Centers	Thomas Hudson	918-804-2585	thudson@netech.edu	NE AREA VO-TECH
Secondary Schools	Dr Lisa Muller	918-825-1255		Pryor Public Schools Superintendent
Tribal Member				
Private Partners	Jason Stutzman	918-825-3500	jstutzman@maip.com	Mid America Industrial Park
(Other)	Brian Edwards	918-530-0123	bedwards@grda.com	GRDA Police Chief



State of Oklahoma EMPG Training Checklist

Employee Name: Johnny Janzen

Employee Start Date: 09/01/2007

Attach Supporting Documents - (Such as course certificates, FEMA transcript, or a combination of both)

Table 1: NIMS Training	Date Completed
IS-100 (Any Version)	7/11/08
IS-200 (Any Version)	7/11/08
IS-700 (Any Version)	9/13/05
IS-800 (Any Version)	8/27/20

Table 2: Professional Development Series (PDS)	Date Completed
IS-120.a (Listed/Current Version Only)	9/4/20
IS-230.d (Listed/Current Version Only)	8/3/20
IS-235.b (Listed/Current Version Only)	9/17/13
IS-240.b (Listed/Current Version Only)	8/27/20
IS-241.b (Listed/Current Version Only)	8/17/20
IS-242.b (Listed/Current Version Only)	8/25/20
IS-244.b (Listed/Current Version Only)	9/13/13

Table 3: Basic Academy	Date Completed
IS-230.d (Listed/Current Version Only)	8/3/20
E/L 101	
E/L 102	
E/L 103	
E/L 104 or 146	
E/L 105	



EMI Independent Study Program Transcript Request Form

A transcript of your Independent Study course completions will be emailed to you (the student) and sent by postal mail to any Institutions you indicate below. Please type or write your information legibly.

****If you are requesting transcripts for 10 or more students, please contact our office at 301-447-1200 or Independent.Study@fema.dhs.gov for additional completion verification options.***

Student Name (required): Johnny Janzen
Address (required): 12 N Rowe St
City, State & Zip Code (required): Pryor, Ok 74361
Phone Number: 918-825-4650
Email Address (required): mayescountyem@yahoo.com
Social Security Number OR FEMA Student ID (SID) (1 required):
<small>Please see our website at https://training.fema.gov/is/privacystatement.aspx for information on why the ssn is required.</small>
*Student Signature (handwritten or authentic digital signature required):
<small>For information on how to create digital signatures, visit https://acrobat.adobe.com/us/en/sign/capabilities/digital-signatures-faq.html</small>
<i>*Only you (the student) can authorize the release of your training record(s). By signing this form you grant permission for the FEMA Independent Study program to release your information to the designated third-party organizations or agencies indicated below.</i>

Institutions to receive Official Transcripts(s):

*As the requestor, you automatically receive a student copy of your transcript via email. Official transcripts are printed, sealed and mailed via the US Postal Service. Please allow 10 business days for delivery.

Institution Name (required):
Attention to (required):
Address (required):
City, State & Zip Code (required):
Institution Name (required):
Attention to (required):
Address (required):
City, State & Zip Code (required):

Submit your request to:
National Emergency Training Center
EMI Independent Study Program
16825 South Seton Avenue
Emmitsburg, MD 21727-8998

Independent.Study@FEMA.DHS.gov

Fax to: (301) 447-1201

Rev 07/30/2019



Subgrant Funding Worksheet

This Worksheet should be accompanied by the jurisdiction's approved budget(s). If the budget has not been approved, a budget marked "tentative" should accompany this document.

Joint city / county jurisdictions will furnish a copy of both the city and county excise board approved budgets if the lead jurisdiction's budget does not account for the total and complete budget of the emergency management office.

Please follow the detailed instructions for proper completion of the Subgrant Funding Worksheet below. Enter all expense entries in the applicable City or County column. Expenses should reflect local funds only (exclusive of EMPG funding).

Section I.(a) Lines 1-8

Enter employee's full name in the "Employee" column. Enter employee Salary and Fringe

Benefits in the appropriate column. **Line 9**

Enter all non-personnel expenses. (Items such as M&O, Travel, Capital Outlay, and any other expenses.

Notary

FY21 EMPG Subgrant Funding Worksheet				
I.(a) Salary and Fringe Benefits				
Line Item	Employee (Last name, First Name MI	Salary	Benefits	Total Salary & Fringe Benefits
1				\$ 0.00
2				\$ 0.00
3				\$ 0.00
4				\$ 0.00
5				\$ 0.00
6				\$ 0.00
7				\$ 0.00
8				\$ 0.00
I.(b) Other				
SUBTOTAL		\$ 0.00		\$ 0.00
II. All other expenses (i.e. M&O, Travel, Capital Outlay, etc.)				
SUBTOTAL				\$ 0.00
TOTAL				\$ 0.00



Proposed Preparedness Activities

Quarter	Preparedness Activity	Training	Exercise
1 (10/1 – 12/31/21)	Exercise Emergency Procedures for City Hall	going over the new plan we just put together	Full Scale exercise over the new plans we just established
2 (1/1 – 3/30/22)	New Command Trailer Purchase and equip new command trailer	Train the Volunteers and Employees on deployment and operations of the new trailer	Functional Exercise of the new trailer
3 (4/1 – 6/30/22)	NE Area Swiftwater Team (Update Procedures)	Boat Operations Swiftwater 2	Tabletop
4 (7/1 – 9/30/22)	New Police/Fire Station The City is in the process of building a new Police/Fire Station. We will work on emergency procedures for this new facility this quarter	Go over the Flip Chart	Tabletop over the procedures



FEDERAL EMERGENCY MANAGEMENT AGENCY
SUMMARY SHEET FOR ASSURANCES AND CERTIFICATIONS

O.M.B. No. 3067-0206
Expires February 28, 2007

FOR
FY 2021

CA FOR (Name of Applicant)
City of Pryor Creek

This summary sheet includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for Federal Assistance.

An applicant must check each item that they are certifying to:

- Part I FEMA Form 20-16A, Assurances-Nonconstruction Programs
- Part II FEMA Form 20-16B, Assurances-Construction Programs
- Part III FEMA Form 20-16C, Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Part IV SF LLL, Disclosure of Lobbying Activities (If applicable)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the identified attached assurances and certifications.

Johnny Janzen

Emergency Management Director

Typed Name of Authorized Representative

Title


Signature of Authorized Representative

09/10/2021

Date Signed

NOTE: By signing the certification regarding debarment, suspension, and other responsibility matters for primary covered transaction, the applicant agrees that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by FEMA entering into this transaction.

The applicant further agrees by submitting this application that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the FEMA Regional Office entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (Refer to 44 CFR Part 17.)

Paperwork Burden Disclosure Notice

"Public reporting burden for this form is estimated to average 1.7 hours per response. Burden means the time, effort and financial resources expended by persons to generate, maintain, retain, disclose, or to provide information to us. You may send comments regarding the burden estimate or any aspect of the form, including suggestions for reducing the burden to: Information Collections Management, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (3067-0206). You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Please do not send your completed form to the above address.

FEMA Form 20-16, FEB 01



FEDERAL EMERGENCY MANAGEMENT AGENCY
ASSURANCES-NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration) 5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a-7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

FEMA Form 20-16A, JUN 94



11. Will comply with environmental standards which m 14. Will comply with P.L. 93-348 regarding the be prescribed pursuant to the following: (a) institution protection of human subjects involved in research, of environmental quality control measures under the development, and related activities supported by this National Environmental Policy Act of 1969 (P.L. 91-190 award of assistance. and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlan 15. Will comply with the Laboratory Animal Welfare Act pursuant to EO 11990; (d) evaluation of flood hazards i of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) floodplains in accordance with EO 11988; (e) assurance pertaining to the care, handling, and treatment of warm project consistency with the approved State manager blooded animals held for research, teaching, or other program developed under the Coastal Zone Managemer activities supported by this award of assistance. Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation 16. Will comply with the Lead-Based Paint Poisoning Plans under Section 176(c) of the Clean Air Act of 1955, Prevention Act (42 U.S.C. Section 4801 et seq.) which as amended (42 U.S.C. Section 7401 et seq.); (g) protecti prohibits the use of lead based paint in construction or of underground sources of drinking water under the Sai rehabilitation of residence structures. Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
12. Will comply with the Wild and Scenic Rivers Act of 18. Will comply with all applicable requirements of all 1968 (16 U.S.C. Section 1271 et seq.) related to other Federal laws, executive orders, regulations and policies governing this program.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.). 19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.



(ACK)

**FEDERAL EMERGENCY MANAGEMENT AGENCY
ASSURANCES-CONSTRUCTION PROGRAMS**

NOTE: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability to ensure proper planning, management and rehabilitation of residence structures. (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and rehabilitation of residence structures. completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the land and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plan and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or state.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Sections 4728-4763) relating to prescribed standards for merit systems for programs funded under the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provision in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply to the application.
11. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchase.
12. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

FEMA Form 20-16B, JUN 94



13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a-7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Section 874), the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333) regarding labor standards for federally assisted construction subagreements.

14. Will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires the recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

15. Will comply with environmental standards which must be prescribed pursuant to the following: (a) institution of environmental quality control measures under the

National Environmental Policy Act of 1969 (P.L. 91-190 and Executive Order (EO) 11514; (b) notification of violations pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management

program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conform with the "American Standard Specifications for Making of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the

Endangered Species Act of 1973, as amended, (P.L. 93-224). If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transfer, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

19. Will comply with all applicable requirements of all other Federal laws, Executive Orders, regulations and policies governing this program.

20. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

21. It will obtain approval by the appropriate Federal agency of the final working drawings and specifications before the project is advertised or placed on the market for bidding; that it will construct the project, or cause it to be constructed, to final completion in accordance with the application and approved plans and specifications; that it will submit to the appropriate Federal agency for prior approval changes that alter the cost of the project, use of space, or functional layout, that it will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the construction grant program(s) have been met.

22. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State, and local agencies for the maintenance and operation of such facilities.

23. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped," Number A117. - 1961, as modified (41 CFR 101-17.703). The applicant will be responsible for conducting inspections to ensure compliance with these specifications by the contractor.

24. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transfer, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

25. In making subgrants with nonprofit institutions under this Comprehensive Cooperative Agreement, it agrees that such grants will be subject to OMB Circular A-122, "Cost Principles for Non-profit Organizations" included in Vol. 49, Federal Register, pages 18260 through 18277 (April 27, 1984).



(ACK)

**FEDERAL EMERGENCY MANAGEMENT AGENCY
 CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND
 OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 28 CFR Part 17, "Government-wide Debarment and suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

A. As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontract(s) and that all subrecipients shall certify and disclose accordingly.

Standard Form LLL, "Disclosure of Lobbying Activities" attached. (This form must be attached to certification if nonappropriated funds are to be used to influence activities.)

**2. DEBARMENT, SUSPENSION, AND OTHER
 RESPONSIBILITY MATTERS
 (DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attached an explanation to this application.

**3. DRUG-FREE WORKPLACE
 (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR Part 17, Sections 17.615 and 17.620:

A. The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;



(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable FEMA awarding office, i.e., regional office or FEMA office.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

8. the grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, City, County, State, Zip code)

12 N Rowe St

Pryor, Ok 74361

Check if there are workplaces on file that are not identified here.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

FEMA Form 20-16C (BACK)




DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure)

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input checked="" type="checkbox"/> Subawardee Tier _____, if known : Congressional District, if known :	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Oklahoma Department of Emergency Management and Homeland Security 2401 Lincoln Blvd - Suite C51 Oklahoma City, OK 73105	
6. Federal Department/Agency: U.S. Department of Homeland Security / Federal Emergency Management Agency	7. Federal Program Name/Description: FY 2021 Emergency Management Performance Grant Program CFDA Number, if applicable : <u>97.042</u>	
8. Federal Action Number, if known :	9. Award Amount, if known : \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: Johnny Janzen Title: EM Director Telephone No.: <u>918-530-61</u> Date: <u>09/10/2021</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)



Elected Officials / City Manager / Tribal Officials Signature Page

By signing below, we are applying for the FY21 Emergency Management Program Grant Subgrant Program and are affirming our commitment to fulfill the application requirements listed within this agreement.

Approved By:

County Commissioner, District 1

City Mayor or Manager

County Commissioner, District 2

Tribal Official

County Commissioner, District 3



Emergency Management Director

Witnessed By:

Name: _____
City / County/ Tribal Clerk /Treasurer

Date: _____

Notary



Carl Ables, Sr.

Randy Vogel



Carl Ables, Jr.

Randy Koppenhaver

ARCHITECTURAL FLOORING, L.L.C.

P.O. Box 846 / 31 S. Adair

Pryor, Oklahoma 74362

Phone: (918) 824-8544

Cell: (918) 637-8180

August 17, 2021

To: Pryor Creek Recreation Center

Attn: Jessica Long

Ref: Boys & Girls Club

We propose to provide labor and material for the following items of work:

1. L.V.T.
2. Rubber Base

Total \$21,487.00

Carl Ables



Epoxy Floor Coating

Pryor Creek Rec Center
1111 Southeast 9th Street
Pryor, OK 74361

☎ (918) 864-1365
✉ longj@pryorcreek.org

ESTIMATE	#3559
TOTAL	\$28,462.50

CONTACT US
25225 Creek Bank Trail
Claremore, OK 74019

☎ (918) 850-0044
✉ epoxyfloorcoatingsystems@gmail.com

ESTIMATE

Services	amount
Coating Removal - Old Glue This is removing the old coating that's down now.	\$4,743.75
- STANDARD - (5-Layer Full Chip System) Price includes; Materials & Labor, 1 year installation Warranty, Surface Repair & Prep, MVE Barrier + Primer Coat, Pigmented Base Coat, 1/4" Color Flake Layer, Topcoat Polyurea.	\$23,718.75
Subtotal	\$28,462.50
Total	\$28,462.50

Thank you for choosing Epoxy Floor Coating Systems, we know you'll love your new garage floor. Just so you know you can expect 5-7 days for the install of our Epoxy Systems



C & B CARPETS & SERVICES, INC.
 5914 S. 118TH E. AVE.
 TULSA, OK 74146
 Telephone: 918-250-3000 Fax: 918-254-2970

ES901695

QUOTE

Sold To COD CUSTOMER, TAX EXEMPT TULSA PAYMENT DUE UPON DELIVERY	Ship To BOYS & GIRLS CLUB, TAX EXEMPT 1111 S E 9TH STREET PRYOR, OK
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Quote Date 09/13/19	Tele #1 918-825-9843	PO Number	Quote Number ES901695
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Inventory	Style/Item	Color/Description	Quantity Units	Price	Extension
T2025	CORNERSTONE 42.62 SF	TO BE DETERMINED	107.00 BX	98.49	10,538.43
4 GAL	COMMERCIAL MODULAR ADHESIVE 4 GAL	TO BE DETERMINED	6.00 EA	123.99	743.94
COVEBASE W/TOE 6" PWR550030	ROPPE 700 SERIES 6" COVEBASE WITH TOE	CUSTSELECT	270.00 PC	6.00	1,620.00
168VXP***	POWERHOLD 300Z COVEBASE ADHESIVE	COVEBASE ADHESIVE	22.00 PC	7.99	175.78
	UNDERSLUNG REDUCER 35" COIL 168 VCT INSTALL	CUSTSELECT	1.00 PC	45.95	45.95
	GLUEDOWN TAKE UP		4,561.00 SF	0.80	3,648.80
	COVE BASE INSTALL		62.67 SY	2.25	141.01
	FLOOR PREP		1,080.00 LF	1.50	1,620.00
	FREIGHT		1.00 EA	600.00	600.00
			1.00 EA	821.00	821.00

— 08/17/21 —

12:40PM —

Sales Representative(s):
DUSCHER

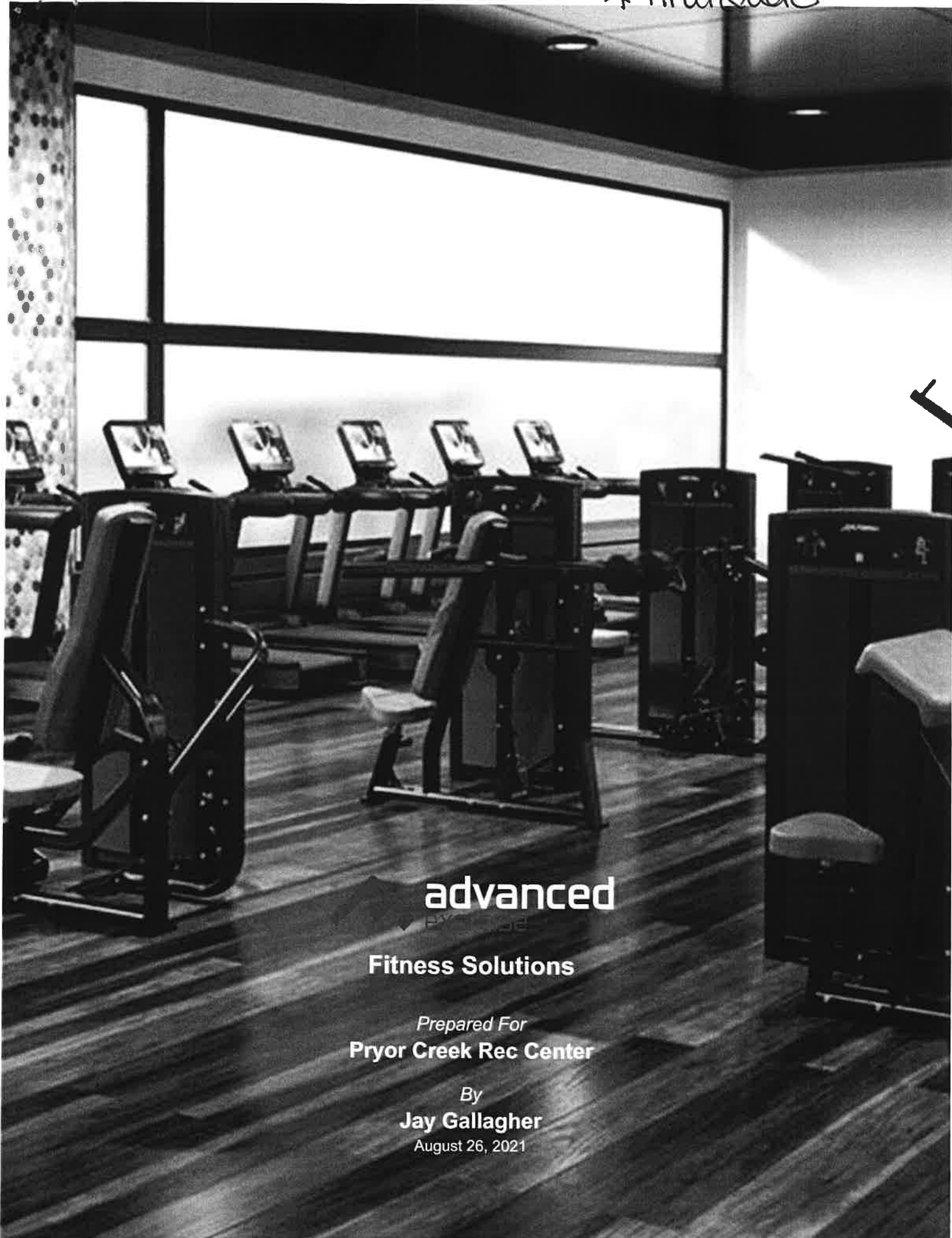
Material: 13,124.10
 Service: 6,830.81
 Misc. Charges: 0.00
 Sales Tax: 0.00
 Misc. Tax: 0.00

Customer agrees to the total quoted price has read and agrees to the Terms of Sale. C&B is authorized to provide materials and services as quoted.

X _____

QUOTE TOTAL: \$19,954.91

* Final Quote



advanced

BY DESIGN

Fitness Solutions

Prepared For
Pryor Creek Rec Center

By
Jay Gallagher

August 26, 2021



advanced exercise

advancedexercise.com | 861 SouthPark Drive #100, Littleton, CO 80120 | 800.520.1112

CONSULTANT

Jay Gallagher
jgallagher@advancedexercise.com
Phone: 405-205-3275
Fax:

Date: August 26, 2021
Quote Expires: 45 day(s)
Proposal # 057739-R1

BILL TO



Pryor Creek Rec Center
1111 SE 9th Street
Pyor, Oklahoma 74361
Jessica Long
918-825-6909
longj@pryorcreek.org

SHIP TO

Pryor Creek Rec Center
1111 SE 9th Street
Pyor, Oklahoma 74361
Jessica Long
918-825-6909
longj@pryorcreek.org







STRENGTH EQUIPMENT

Model	Brand	Description	Specifications	Unit Price	Qty	Total Ext
HDT-PR	Hammer Strength	HD Athletic Power Rack (Add 1 Front & Rear X Member) 	<ul style="list-style-type: none"> • 3 in. x 3 in. 11 Gauge Steel • Textured High Wear Paint on Uprights & X Members • Engraved Number Hole Markers • Spider Gusset for Added Rigidity • 2 Olympic Bar Holders • Chrome Plated Weight Horns • Impact Absorbing Bar Catches for Durability and Higher Weight Loads • 77 in. L X 65.5 in. W X 97.5 in. H • Machine Weight 515 lb. • Max Training Weight 675 lbs. • Made in The USA 	2,848.80	1	\$2,848.80
HDT-XM42-TYPE1-MB	Hammer Strength	HD Athletic 42 in. X Member Monkey Bar	<ul style="list-style-type: none"> • Component for HD Athletic Rack 	56.80	1	\$56.80
HDT-XM42-TYPE2-TS	Hammer Strength	HD Athletic 42 in. Xmember Thick Skinny Bar	<ul style="list-style-type: none"> • Component for HD Athletic Rack 	100.00	1	\$100.00
HDT-MAB	Hammer Strength	HD Athletic Adjustable Bench-Non Dock n Lock 	<ul style="list-style-type: none"> • HD Athletic Series Adjustable Bench • Back Pad Adjusts to -10, 0, 15, 30, 45, 60 and 75 degrees • Seat Pad Adjusts from 0-30 degrees • Wheels for easy adjustments and transport • Dimensions: 50"L x 17.75"W x 18"H • Weight: 135 lbs. • Made in the USA with American Steel 	999.60	1	\$999.60








advanced exercise

Model	Brand	Description	Specifications	Unit Price	Qty	Total Ext
HS-ADC	Hammer Strength	Hammer Select Assist Dip / Chin 	<ul style="list-style-type: none"> • 2" x 4" and 2" x 3" 11 gauge steel tubing • Start Position is adjusted in five 10-degree increments • Lift & Lock Seat System • Rear Weight Stack Shroud • Add On Incremental Weight System • Incorporates two different exercises in one machine • Knee pad folds down for unassisted training • Multi-position handles allow for exercise variety • Machine Weight: 655lb. • Weight Stack: 190lb. • Dimensions: 46"L x 45"W x 87"H • Made in USA 	3,656.25	1	\$3,656.25
PL-LP	Hammer Strength	Leg Press 	<ul style="list-style-type: none"> • 11-gauge steel frame with powder coat finish • Seat is angled at 35 degrees and adjusts in 1/2" increments • Plate Loaded with 21 lb. starting resistance • 6 Standard weight horns • Made in USA • 69"W x 51"L x 57"H • Machine weight: 535 lbs. 	3,269.95	1	\$3,269.95
PL-BSQ	Hammer Strength	Hammer Strength Plate Loaded Belt Squat 	<ul style="list-style-type: none"> • Front and rear weight rods for increased load • 4 belt anchor points • Belt and hook storage hanger • Dimensions 78"D x 63"W x 64"H • Weight 425lbs 	3,846.25	1	\$3,846.25
O-FB	Hammer Strength	Olympic Flat Bench 	<ul style="list-style-type: none"> • Zinc coated bolt-on racking system protects frame • Racking system allows for three lift off heights • 11-gauge steel frame with powder coat finish • Made in USA • Machine Weight: 145 lb. • Dimensions: 52"L x 50" W x 50" H 	861.05	1	\$861.05







advanced exercise

Model	Brand	Description	Specifications	Unit Price	Qty	Total Ext
O-DB	Hammer Strength	Olympic Decline Bench 	<ul style="list-style-type: none"> • Zinc coated bolt-on racking system protects frame • Racking system allows for three lift off heights • Adjustable knee pad • 15-degree back pad angle • 11-gauge steel frame with powder coat finish • Made in USA • Machine Weight: 190 lb. • Dimensions: 60"L x 53" W x 50" H 	1,292.00	1	\$1,292.00
O-IB	Hammer Strength	Olympic Incline Bench 	<ul style="list-style-type: none"> • Zinc coated bolt-on racking system protects frame • Racking system allows for three lift off heights • 30-degree back pad angle • Seat adjustable to 27 positions with 3/8 inch increments • Integrated spotter platform • 11-gauge steel frame with powder coat finish • Made in USA • Machine Weight: 198 lb. • Dimensions: 51"L x 52" W x 58" H 	1,250.00	1	\$1,250.00
O-BWS	Hammer Strength	Olympic Bench Weight Storage (4 Weight Horns) 	<ul style="list-style-type: none"> • Bolt on frame with 8 olympic zinc coated weight horns • For use with OFB, OIB, ODB and OMB • 11-gauge steel frame with powder coat finish • Made in USA • Machine Weight: 62 lb. • Dimensions: 22"L x 15" W x 46" H 	409.70	3	\$1,229.10
FW-AC	Hammer Strength	Arm Curl (Seated) 	<ul style="list-style-type: none"> • Adjustable seat to accommodate users of all sizes • 11-gauge steel frame with powder coat finish • Urethane bar guards protects frame • Made in USA • Machine Weight: 160 lb. • Dimensions: 39"L x 36" W x 43" H 	1,154.00	1	\$1,154.00
FW-FB	Hammer Strength	Flat Bench 	<ul style="list-style-type: none"> • Wide base for extra stability • 11-gauge steel frame with powder coat finish • Made in USA • Machine Weight: 54 lb. • Dimensions: 50"L x 22" W x 16" H 	436.00	1	\$436.00







advanced exercise

Model	Brand	Description	Specifications	Unit Price	Qty	Total Ext
OP-ABBA	Life Fitness	Axiom Abdominal/Back Extension 	<ul style="list-style-type: none"> • 11-gauge oval tubing steel frames • Low Profile 53 inch tower height • Solid Steel Weight stacks with 7.5 lb drop down increment weight • Placards with QR code/ NFC Chip, for product usage instructions • Integrated storage in Tower top cap • Standard rear shroud and optional full shroud 	3,577.60	1	\$3,577.60
OP-DAP	Life Fitness	Axiom Series Dual Adjustable Pulley 	<ul style="list-style-type: none"> • Oval Steel Frame with Powder Coat Finish • Full Steel Weight Stack Shrouds • 2 ea 165lb Solid Steel Weight Stacks • 1:2 Cable Ratio • 5lb. Starting Resistance • Includes 1 pair of Adjustable Single Hand Straps • Includes Triceps Rope & Ab Strap • Includes Storage Pegs • Machine Weight: 630lb. standard weight stack; 730lb. heavy weight stack • Weight Stack: 2 x 165lb. • Dimensions: 56.2"L x 54.6"W x 84"H 	3,925.60	1	\$3,925.60
OP-PD	Life Fitness	Axiom Single Station Pulldown 	<ul style="list-style-type: none"> • 11-gauge oval tubing steel frames • Low Profile 53 inch tower height • Solid Steel Weight stacks with 7.5 lb drop down increment weight • Placards with QR code/ NFC Chip, for product usage instructions • Integrated storage in Tower top cap • Standard rear shroud and optional full shroud • Dimensions:60"x55"x73" • Weight 459 lbs 	3,315.20	1	\$3,315.20
OP-RW	Life Fitness	Axiom Single Station Seated Row 	<ul style="list-style-type: none"> • 11-gauge oval tubing steel frames • Low Profile 53 inch tower height • Solid Steel Weight stacks with 7.5 lb drop down increment weight • Placards with QR code/ NFC Chip, for product usage instructions • Integrated storage in Tower top cap • Standard rear shroud and optional full shroud • Dimensions: 65"x40"x53" • Weight 459 lbs 	3,145.60	1	\$3,145.60



advanced exercise


Model	Brand	Description	Specifications	Unit Price	Qty	Total Ext
OP-ADJ	Life Fitness	Axiom Series Adjustable Bench 	<ul style="list-style-type: none"> • Oval Steel Frame with Powder Coat Finish • Contoured Cushions with Molded Foam • Easy Adjustment from Flat to Incline • Adjustments: 0, 15, 30, 45, 60 & 75° • Integrated Handle and Wheels for Mobility • Machine Weight: 72lb. • 55"L x 25"W x 45"H 	828.80	2	\$1,657.60
OP-SM	Life Fitness	Axiom Smith Press Rack 	<ul style="list-style-type: none"> • Oval Steel Frame with Powder Coat Finish • Unique Design Allows Use of Free Weight Olympic Bar • Starting resistance is 45lb. • Bar Angle Travel is at 7° • Eight Weight Storage Horns • Integrated Adjustable Bar Stops • ASTM/EN certified • Machine Weight: 398lb. • Dimensions: 51"L x 73"W x 88"H 	2,619.20	1	\$2,619.20
PPMS-250X	Tuff Stuff	Proformance Plus Adjustable Cable Crossover (200lb Weight Stacks) 	<ul style="list-style-type: none"> • Dual 15 Position Adjustable Pulleys • Multi Grip Chin Up Bar • Full Rear Shrouds with Exercise Placard • Two 200lbs Steel Weight Stack • 44" L x 147" W x 93" H • 695lbs 	3,361.18	1	\$3,361.18
BBP	Booty Builder	Booty Builder Platinum 	<ul style="list-style-type: none"> • Linear bearing seat rollers • Optimal range of motion for glutes • Dimensions: 67"Lx57"Wx30"H • Weight: 508 lbs 	0.00	1	\$

 **FREE WEIGHTS**

Model	Brand	Description	Specifications	Unit Price	Qty	Total Ext
TSB-020-110R	Troy Barbell	12-Sided Rubber Encased Barbells 20-110lb. Set	<ul style="list-style-type: none"> • 12-sided rubber-encased • Straight hard chrome steel bar 	2,098.32	1	\$2,098.32



advanced exercise

Model	Brand	Description	Specifications	Unit Price	Qty	Total Ext
BB-10	Troy Barbell	Horizontal Barbell Rack 	<ul style="list-style-type: none"> • Flat Oval Tubing Welded Frame • Holds 10 Fixed Barbells • Chrome Plated Wear Guards • 29 in. L x 32 in. W x 53 in. H • 83 lbs. 	502.32	1	\$502.32

Comments:
 PRICING FOR ALL HAMMER AND LIFE FITNESS
 EQUIPMENT QUOTED WITH SOURCE WELL
 NATIONAL PRICING.

ADVANCED EXERCISE WILL TOSS IN FREE
 BOOTY BUILDER THRUSTER AT NO CHARGE
 TO
 CLIENT WITH PURCHASE OF COMPLETE DEAL.
 VALUE \$2690 FULL MSRP PRICE

Subtotal: **\$45,202.42**

Freight, Delivery and Install: **6,485.00**

Taxes As Applicable **\$51,687.42**

Total:



advanced exercise

Terms & Conditions

Terms: All new customers are required to pay 50% down and balance due prior to install. Residential customers, personal trainers, and orders for resale, require 100% payment before the order can be placed. All other terms and credit lines are subject to credit approval. Invoice will be due and payable, based on the original requested installation date, unless Advanced Exercise is notified in writing 60 days prior to the requested installation date with a change of the installation date. We accept checks, money orders, ACH and credit cards (under \$2000). A late payment fee will be assessed at a rate of 1.5% (18% annual) per month on any unpaid balance remaining 30 days after the due date. Special Orders: A 100% prepayment is required for all customized products including but not limited to custom colors, sports flooring and products with logos such as plates, dumbbells and platforms.

Return Policy: Any returns require approval in writing by Advanced Exercise Project Management. A minimum 25% restocking fee, plus freight, will be incurred for all non-custom products returned. Customized products are nonreturnable. All products with color choices are defined as custom products.

Bolt Down Requirements: Life Fitness recommends that all strength training equipment be secured to the floor in order to prevent tipping, rocking or displacement which might occur in the event of unanticipated use of the equipment. Life Fitness requires that certain strength training equipment (specifically the Synrgy 360 90, T, XS, XM, HD Elite Half Rack/Short Base, Athletic Series Rigs, Athletic Series Racks with Wing option, Cybex PWR Play, Synrgy Outdoor BlueSky and other products to be used for body weight strap training) be secured to the floor. In the case of Synrgy 360S, T, XS, XM and the Elite HD Half Rack Short Base, the customer acknowledges:

- Customer has determined the proper placement of the equipment to be secured. **Customer Initial** _____
- Customer has identified and informed Advanced Exercise of the location of any utility, service lines, including but not limited to post tension cables. It is the customer's responsibility to identify the locations of any cables or lines prior to installation. **Customer Initial** _____
- Customer has confirmed that the subfloor consists of no less than 4.75 inches of concrete. (Synrgy Outdoor BlueSky requires a minimum 4.5 inches of concrete **Customer Initial** _____)
- Customer has obtained any and all consents to the drilling of holes in the flooring and subflooring. **Customer Initial** _____

If your order includes any of the equipment requiring bolting to the floor, initials are required above and an additional signed waiver will be required to place the order. Additional products may require bolting to the floor, wall or ceiling. Bolting is not included on these products unless otherwise noted on the quotation. Customer is responsible for bolting these products to meet the manufacturer's requirements. This includes TRX, Core Energy, Boxing mounts and other products that require bolting to the facility structure.

Wall & Ceiling Attached Items: The installation of any items such as TRX Multi Mounts., X Mounts, Wall Mat Racks, etc. that require bolting to walls or ceilings are not included in the proposal unless otherwise noted.

Flooring Installation: Refer to the product specifications to ensure that the sub floor meets the material installation requirements. Freight offloading, inside delivery, adhesive, moisture tests, moisture reducers, base boards, sub floor prep, sub floor cleaning, transition strips and existing floor removal and disposal are not included unless otherwise noted on the quotation.

Storage: We reserve the right to assess storage fees not to exceed 1.5% per month, or fraction thereof and request payment in full on the related customer's invoice, when a customer's original requested delivery date is delayed by circumstances beyond our control.

Taxes: We collect sales or use taxes only in jurisdictions where we are licensed to do so. Customer agrees to accept sole liability and responsibility to pay for any and all uncollected sales or use tax liabilities, related penalties and interest that arise as a result of the purchase of products and/or services from our company.

Security: Until all products are paid in full, customer hereby grants to, and Advanced Exercise shall retain, a security interest in and lien on all products sold to the customer.

I accept the terms and conditions of this quote.

Signature: _____

Name: JessicaLong

Date: _____ **Customer Requested Install Date:** _____



7350 Transit Rd
 Williamsville NY 14221
 800-537-0516 716-204-0501-Fax

DATE: September 8, 2021
Quote 904666

Bill To: Pryor Creek Rec Center
 1111 SE 9th Street
[Pryor, Oklahoma 74361](#)
 Jessica Long
 918-825-6909
longj@pryorcreek.org

Ship To: Pryor Creek Rec Center
 1111 SE 9th Street
[Pryor, Oklahoma 74361](#)
 Jessica Long
 918-825-6909
longj@pryorcreek.org

Comments or Special Instructions:

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
ARUFFOLO	TBD	ASAP			Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	HAMMER POWER RACK	\$ 2,995.00	\$ 2,995.00
1	X MEMBER Monkey Bar	\$ 70.00	\$ 70.00
1	Thick Skinny Bar	\$ 100.00	\$ 100.00
1	Hammer Adj. Bench	\$ 1,125.00	\$ 1,125.00
1	Hammer Select Asst/Dip.	\$ 3,775.00	\$ 3,775.00
1	Hammer Leg Press	\$ 3,595.00	\$ 3,595.00

1	Hammer Plate Loaded Belt Squat	\$ 3,995.00	\$ 3,995.00
1	Hammer Olympic Flat Bench	\$ 1,125.00	\$ 1,125.00
3	Hammer Olympic Storage	\$ 525.00	\$ 1,575.00
1	LF Axiom DAP	\$ 4,255.00	\$ 4,255.00
1	LF Axiom Smith	\$ 2,750.00	\$ 2,750.00
1	LF Axiom Ab/Back	\$ 3,950.00	\$ 3,950.00
1	LF Axiom Pulldown	\$ 3,625.00	\$ 3,625.00
1	LF Axiom Seated Row	\$ 3,375.00	\$ 3,375.00
1	Hammer Olympic Decline Bench	\$ 1,325.00	\$ 1,325.00
1	Hammer Olympic Incline Bench	\$ 1,335.00	\$ 1,335.00
1	Hammer Flat Bench	\$ 515.00	\$ 515.00
1	Hammer Arm Curl	\$ 1,275.00	\$ 1,275.00
1	Booty Builder Platinum	\$ 1,985.00	\$ 1,985.00
1	USA TROY 12 SIDED BARBELL SET 20-110LB WITH RACK	\$ 2,795.00	\$ 2,795.00
2	LF Axiom Adj. Bench	\$ 925.00	\$ 1,850.00
1	Tuff Stuff Cable Crossover	\$ 3,550.00	\$ 3,550.00
1	Booty Builder Platinum	\$ 1,985.00	\$ 1,985.00
		\$	\$ -
		\$	\$ -
TOTAL:		\$	\$ 52,925.00
FREIGHT / INSTALL / DELIVERY:		\$	\$ 6,895.00
TAX:		-	Applicable rat
TOTAL:		\$	\$ 59,820.00

Make all checks payable to G&G Fitness Equipment Inc., 7350 Transit Rd Williamsville NY 14221
if you have any questions concerning this quote, contact Tony Giordano at 585-475-9918, tony@livefit.com

THANK YOU FOR YOUR BUSINESS!



PUSH PEDAL PULL
 the exercise equipment experts
 PUSH PEDAL PULL
 ATTN: MANAGER (918) 493-5977
 9934 S. Riverside Pkwy
 Tulsa OK 74137

Cell / Text: (918) 557-0041
 rschoolfield@pushpedalpull.com

Purchase Recommendation

Page 1 of 2

Prepared by: Ryan Schoolfield

Quote Date	Quote #
04/30/2021	65227

Billing Address	Shipping Address
PRYOR CREEK REC CENTER ATT: ACCOUNTS PAYABLE 1111 SOUTHEAST 9TH ST Pryor OK 74361	PRYOR CREEK REC CENTER ATT: Laura Holloway/918-825-3884 1111 SOUTHEAST 9TH ST Pryor OK 74361

Account No.	Customer Email
190012193 PRYOR CREEK REC CENTER	longj@pryorcreek.org

Due to Covid19, we have been experiencing delayed lead times on various products for up to 20 weeks. See your local P3 representative for any updated changes. We apologize in advance for any inconvenience this may cause.

Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
74098	PRECOR	RSL0714	RESOLUTE ABDOMINAL		1	4,800.00	3,440.80	3,440.80
74096	PRECOR	RSL0313	RESOLUTE BACK EXTENSION		1	4,800.00	3,406.80	3,406.80
1899	PRECOR	PW320KN...	DIP CHIN ASSIST CW320		1	4,375.00	3,238.16	3,238.16
74082	PRECOR	RSL0314	RESOLUTE DIVERGING LAT PULLDOWN		1	5,300.00	3,487.04	3,487.04
74083	PRECOR	RSL0324	RESOLUTE DIVERGING LOW ROW		1	5,900.00	3,918.16	3,918.16
71641	PRECOR	PWDBR0...	OLYMPIC FLAT BENCH		1	1,605.00	1,113.84	1,113.84
71554	PRECOR	DBR611	DISCOVERY HALF RACK		3	2,600.00	1,683.68	5,051.04
488	PRECOR	PW407KB...	150# CROSSOVER ADJUSTABLE PULLEYS		1	5,200.00	3,850.16	3,850.16
71044	PRECOR	PW407KY...	CROSSOVER HEAVY WT STACKS 200#		1	425.00	285.60	285.60
74465	PRECOR	PWFTSGP...	FTS GLIDE FUNCTIONAL TRAINER - GLOSS METALLIC SILVER		1	4,395.00	2,726.80	2,726.80
77434	PRECOR	DPL0603	DISCOVERY PLATE LOADED HACK SQUAT MACHINE		1	5,350.00	3,591.76	3,591.76
71444	PRECOR	DPL0802	DISCOVERY PLATE LOADED SMITH MACHINE		1	4,850.00	3,295.28	3,295.28
71552	PRECOR	DBR119	DISCOVERY MULTI-ADJUSTABLE		1	1,250.00	884.00	884.00

Standard Terms and Conditions:

- 1) 50% deposit and approve P.O. with order. Balance due upon delivery. Send Payment To: 2306 W 41st St. Sioux Falls, SD 57105
- 2) Additional delivery fees will be charged for additional trips.
- 3) Prices are subject to change 14 days after the quote date.
- 4) There will be a 2% monthly service charge on all overdue accounts. Buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.
- 5) The quote is computed to be performed during regular business hours. Any special request by the buyer necessary to complete work will be paid by the buyer.
- 6) Clerical errors are subject to correction.
- 7) Buyer agrees to promptly file claim for all goods damaged in transit.
- 8) We have a 30 day limited exchange policy with the exception of damaged or defective goods. This policy excludes exchanges on special orders and accessories. Merchandise must be in "like new" condition.

Subtotal \$:	54,289.19
Sales Tax \$:	0.00
Total \$:	54,289.19

Acceptance of Proposal:

These prices, specifications, and conditions are satisfactory and are hereby accepted. I am authorized to order the equipment listed with full understanding of the payment terms.

Push Pedal Pull will not accept credit card payment for invoices of more than \$20,000.

Date:

Authorized Signature:

P.O. Number:

Print Signature:

Purchase Recommendation

PUSH PEDAL PULL
 ATTN MANAGER (918) 493-5977
 9934 S. Riverside Pkwy
 Tulsa OK 74137

Prepared by: **Ryan Schoolfield**

rschoolfield@pushpedalpull.com

Quote Date	Quote #
04/30/2021	65227

Billing Address	Shipping Address
PRYOR CREEK REC CENTER ATT: ACCOUNTS PAYABLE 1111 SOUTHEAST 9TH ST Pryor OK 74361	PRYOR CREEK REC CENTER ATT: Laura Holloway/918-825-3884 1111 SOUTHEAST 9TH ST Pryor OK 74361

Account No.	Customer Email
190012193 PRYOR CREEK REC CENTER	longj@pryorcreek.org

Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
			BENCH					
71653	PRECOR	PWDBR0...	FLAT BENCH		1	560.00	378.08	378.08
71642	PRECOR	PWDBR0...	OLYMPIC DECLINE BENCH		1	1,695.00	1,230.67	1,230.67
71643	PRECOR	PWDBR0...	OLYMPIC INCLINE BENCH		1	1,695.00	1,230.67	1,230.67
71656	PRECOR	PWDBR0...	PREACHER CURL BENCH		1	1,080.00	785.33	785.33
9901		FC	FREIGHT COMMERCIAL-ESTIMATED		1		8,392.00	8,392.00
9977		DEL	DELIVERY/INSTALLATION-ESTIMATED		1		3,983.00	3,983.00



advanced exercise

advancedexercise.com | 861 SouthPark Drive #100, Littleton, CO 80120 | 800.520.1112

CONSULTANT

Jay Gallagher
jgallagher@advancedexercise.com
Phone: 405-205-3275
Fax:




Date: August 11, 2021
Quote Expires: 45 day(s)
Proposal # 057412-R0

BILL TO
Pryor Creek Rec Center
1111 SE 9th Street
Pyor, Oklahoma 74361
Jessica Long
918-825-6909
longj@pryorcreek.org

SHIP TO
Pryor Creek Rec Center
1111 SE 9th Street
Pyor, Oklahoma 74361
Jessica Long
918-825-6909
longj@pryorcreek.org



FREE WEIGHTS

Model	Brand	Description	Specifications	Unit Price	Qty	Total Ext
CCO-055SBP	Troy Barbell	55lb. Competition Grade Red Rubber Bumper	<ul style="list-style-type: none"> • 55lb. Color Red • Premium Rubber • Over-sized Steel Hub • Competition Grade • Weight Accuracy within 1% 	183.02	12	\$2,196.18
						
CCO-045SBP	Troy Barbell	45lb. Competition Grade Blue Rubber Bumper	<ul style="list-style-type: none"> • 45lb. Color Blue • Premium Rubber • Over-sized Steel Hub • Competition Grade • Weight Accuracy within 1% 	162.07	20	\$3,241.35
						
CCO-035SBP	Troy Barbell	35lb. Competition Grade Yellow Solid Rubber Bumper	<ul style="list-style-type: none"> • 35lb. Color Yellow • Premium Rubber • Over-sized Steel Hub • Competition Grade • Weight Accuracy within 1% 	132.67	6	\$796.00
						



advanced exercise

Model	Brand	Description	Specifications	Unit Price	Qty	Total Ext
CCO-025SBP	Troy Barbell	25lb. Competition Grade Green Solid Rubber Bumper 	<ul style="list-style-type: none">• 25lb. Color Green• Premium Rubber• Over-sized Steel Hub• Competition Grade• Weight Accuracy within 1%	110.25	10	\$1,102.50
GO-045VR	Troy Barbell	VTX Rubber Grip Olympic Plate 45lb. 		82.35	32	\$2,635.20
GO-035VR	Troy Barbell	VTX Rubber Grip Olympic Plate 35lb. 		64.05	6	\$384.30
GO-025VR	Troy Barbell	VTX Rubber Grip Olympic Plate 25lb. 		45.75	30	\$1,372.50
GO-010VR	Troy Barbell	VTX Rubber Grip Olympic Plate 10lb. 		18.30	44	\$805.20



advanced exercise

Model	Brand	Description	Specifications	Unit Price	Qty	Total Ext
GO-005VR	Troy Barbell	VTX Rubber Grip Olympic Plate 5lb.		9.15	30	\$274.50



GO-002VR	Troy Barbell	VTX Rubber Olympic Grip Plate 2.5lb.		4.58	10	\$45.75
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Comments:
CLIENT WILL SELF OFFLOAD WEIGHTS TO
SAVE ON WHITE GLOVE OFFLOADING COST

Subtotal: **\$12,853.48**

Freight: **1,025.00**

Taxes As Applicable
Total: \$13,878.48



advanced exercise

Terms & Conditions

Terms: All new customers are required to pay 50% down and balance due prior to install. Residential customers, personal trainers, and orders for resale, require 100% payment before the order can be placed. All other terms and credit lines are subject to credit approval. Invoice will be due and payable, based on the original requested installation date, unless Advanced Exercise is notified in writing 60 days prior to the requested installation date with a change of the installation date. We accept checks, money orders, ACH and credit cards (under \$2000). A late payment fee will be assessed at a rate of 1.5% (18% annual) per month on any unpaid balance remaining 30 days after the due date. Special Orders: A 100% prepayment is required for all customized products including but not limited to custom colors, sports flooring and products with logos such as plates, dumbbells and platforms.

Return Policy: Any returns require approval in writing by Advanced Exercise Project Management. A minimum 25% restocking fee, plus freight, will be incurred for all non-custom products returned. Customized products are nonreturnable. All products with color choices are defined as custom products.

Bolt Down Requirements: Life Fitness recommends that all strength training equipment be secured to the floor in order to prevent tipping, rocking or displacement which might occur in the event of unanticipated use of the equipment. Life Fitness requires that certain strength training equipment (specifically the Synrgy 360 90, T, XS, XM, HD Elite Half Rack/Short Base, Athletic Series Rigs, Athletic Series Racks with Wing option, Cybex PWR Play, Synrgy Outdoor BlueSky and other products to be used for body weight strap training) be secured to the floor. In the case of Synrgy 360S, T, XS, XM and the Elite HD Half Rack Short Base, the customer acknowledges:

- Customer has determined the proper placement of the equipment to be secured. **Customer Initial** _____
- Customer has identified and informed Advanced Exercise of the location of any utility, service lines, including but not limited to post tension cables. It is the customer's responsibility to identify the locations of any cables or lines prior to installation. **Customer Initial** _____
- Customer has confirmed that the subfloor consists of no less than 4.75 inches of concrete. (Synrgy Outdoor BlueSky requires a minimum 4.5 inches of concrete **Customer Initial** _____
- Customer has obtained any and all consents to the drilling of holes in the flooring and subflooring. **Customer Initial** _____

If your order includes any of the equipment requiring bolting to the floor, initials are required above and an additional signed waiver will be required to place the order. Additional products may require bolting to the floor, wall or ceiling. Bolting is not included on these products unless otherwise noted on the quotation. Customer is responsible for bolting these products to meet the manufacturer's requirements. This includes TRX, Core Energy, Boxing mounts and other products that require bolting to the facility structure.

Wall & Ceiling Attached Items: The installation of any items such as TRX Multi Mounts., X Mounts, Wall Mat Racks, etc. that require bolting to walls or ceilings are not included in the proposal unless otherwise noted.

Flooring Installation: Refer to the product specifications to ensure that the sub floor meets the material installation requirements. Freight offloading, inside delivery, adhesive, moisture tests, moisture reducers, base boards, sub floor prep, sub floor cleaning, transition strips and existing floor removal and disposal are not included unless otherwise noted on the quotation.

Storage: We reserve the right to assess storage fees not to exceed 1.5% per month, or fraction thereof and request payment in full on the related customer's invoice, when a customer's original requested delivery date is delayed by circumstances beyond our control.

Taxes: We collect sales or use taxes only in jurisdictions where we are licensed to do so. Customer agrees to accept sole liability and responsibility to pay for any and all uncollected sales or use tax liabilities, related penalties and interest that arise as a result of the purchase of products and/or services from our company.

Security: Until all products are paid in full, customer hereby grants to, and Advanced Exercise shall retain, a security interest in and lien on all products sold to the customer.

I accept the terms and conditions of this quote.

Signature: _____

Name: JessicaLong

Date: _____ **Customer Requested Install Date:** _____



7350 Transit Rd
 Williamsville NY 14221
 800-537-0516 716-204-0501-Fax

DATE: September 8, 2021
Quote 904666

Bill To: Pryor Creek Rec Center
 1111 SE 9th Street
[P.yor, Oklahoma 74361](#)
 Jessica Long
 918-825-6909
longj@pyorcreek.org

Ship To: Pryor Creek Rec Center
 1111 SE 9th Street
[P.yor, Oklahoma 74361](#)
 Jessica Long
 918-825-6909
longj@pyorcreek.org

Comments or Special Instructions:

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
ARUFFOLO	TBD	ASAP			Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
12	55LB Competition Grade Red Rubber Bumper	\$ 187.00	\$ 2,244.00
20	45LB Competition Grade Blue Rubber Bumper	\$ 168.00	\$ 3,360.00
6	35LB Competition Grade Yellow Rubber Bumper	\$ 135.00	\$ 810.00
10	25LB Competition Grade Green Rubber Bumper	\$ 115.00	\$ 1,150.00
32	TROY VTX Rubber Grip Olympic GO-045VR	\$ 85.00	\$ 2,720.00
6	TROY VTX Rubber Grip Olympic GO-035VR	\$ 67.00	\$ 402.00



Qty*

5

@ ~~\$30.00~~

[Remove](#)



55LB Color Training Plate 2.0 Pair

IP0510-55-2

Cont. US 48 Only

\$2,730.00

Qty*

6

@ \$455.00

[Remove](#)



45LB Color Training Plate 2.0 Pair

IP0510-45-2

Cont. US 48 Only

\$3,750.00

Qty*

10

@ \$375.00

[Remove](#)



35LB Color Training Plate 2.0 Pair

IP0510-35-2

Cont. US 48 Only

\$855.00

Qty*

3

@ \$285.00

[Remove](#)



25LB Color Training Plate 2.0 Pair

IP0510-25-2

Cont. US 48 Only

\$1,025.00

Qty*

5

@ \$205.00

[Remove](#)

[Empty Cart](#)

YOUR CART

85 Items



45LB Urethane 6-Shooter Grip Plate - Pair
IP0179-45-2

\$5,840.00

Qty*

16

@ \$365.00

[Remove](#)



35LB Urethane 6-Shooter Grip Plate - Pair
IP0179-35-2

\$915.00

Qty*

3

@ \$305.00

[Remove](#)



25LB Urethane 6-Shooter Grip Plate - Pair
IP0179-25-2

\$3,525.00

Qty*

15

@ \$235.00

[Remove](#)



10LB Urethane Olympic Grip Plate - Pair
IP0179-10-2

\$2,090.00

Qty*

22

@ \$95.00

[Remove](#)

2.5LB Urethane Olympic Grip Plate - Pair
IP0179-2.5-2

\$150.00

Subtotal (85 Items) **\$20,880.00**

Est. Shipping & Tax [United States](#)

Country*

United States

State* Zip Code*

☺

Upd

[Cancel](#)

Shipping & Handling **\$—.**

Total Before Tax
\$20,880.00

[Checkout](#)

CITY OF PRYOR CREEK
 BALANCE SHEET
 JUNE 30, 2021

HOTEL MOTEL TAX REVENUE ACCOUN

<u>ASSETS</u>			
75-000-1025	RCB - GENERAL CHECKING		111,843.51
	TOTAL ASSETS		<u>111,843.51</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
75-000-2005	ENCUMBRANCES PAYABLE		2,500.00
	TOTAL LIABILITIES		2,500.00
<u>FUND EQUITY</u>			
75-000-3010	FUND BALANCE		107,009.48
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>2,334.03</u>	
	BALANCE - CURRENT DATE		<u>2,334.03</u>
	TOTAL FUND EQUITY		<u>109,343.51</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>111,843.51</u></u>

**MEMORANDUM OF AGREEMENT AND UNDERSTANDING
REGARDING MAYES COUNTY 911
AND PRYOR POLICE DEPARTMENT
CIRCUIT AND NETWORK SYSTEMS**

THIS MEMORANDUM OF AGREEMENT AND UNDERSTANDING is entered in order to foster a well-coordinated successful, economic and efficient County-wide dispatch system effective on the date signed by all parties, by, between and among the following parties: THE CITY OF PRYOR CREEK (Hereinafter "City"), OKLAHOMA and COUNTY OF MAYES, STATE OF OKLAHOMA acting by and through the BOARD OF COUNTY COMMISSIONERS FOR MAYES COUNTY, STATE OF OKLAHOMA (Hereinafter "County").

WHEREAS, COUNTY provides Emergency 911 dispatching within Mayes County, Oklahoma, commonly referred to by the parties as (Mayes County 911);

WHEREAS, CITY in the exercise of its governmental functions provides certain Emergency 911 services within the City Limits of the City of Pryor Creek, located in Mayes County, Oklahoma;

WHEREAS, the COUNTY and CITY have previous to this memorandum of agreement sought to coordinate on Emergency 911 systems for efficiency of operations for the well-being of the communities served.

WHEREAS, in the furtherance of the provision of 911 services to the community the parties have jointly engaged in the purchase of 911 hardware and software systems from Motorola Solutions (13108 Collection Center Drive, Chicago, IL 60693) at the parties' 911 locations pursuant to that certain Memorandum of Understanding between the CITY, and COUNTY dated June 14, 2021;

WHEREAS, the installation of Pryor Police Department CAMA circuits (3) to be terminated at Mayes County 911, Switched Ethernet on Demand network, and a redundant Cradlepoint network are to be installed to facilitate this county-wide 911 system;

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein below, it is mutually agreed as follows:

1. SERVICES TO BE PROVIDED BY MAYES COUNTY:

- a. Mayes County shall pay AT&T One Hundred Ninety-Five Dollars (\$195.00) monthly for the three CAMA trunks necessary for Pryor Police Department to operate as the Primary Public Safety Answering Point in Pryor.
- b. Mayes County shall pay AT&T Four Hundred One Dollars and Ninety-Four Cents (\$401.94) monthly for Switched Ethernet on Demand network.
- c. Mayes County shall pay AT&T Forty-Six Dollars and Eighty-Nine Cents (\$46.89) monthly for a redundant Cradlepoint network.
- d. Mayes County shall pay AT&T the one-time installation fee of One Thousand One Hundred Thirty-Two Dollars (\$1132.00) for a redundant Cradlepoint network.

2. COMPENSATION BY CITY TO COUNTY: CITY shall reimburse County One Hundred Ninety-Five Dollars (\$195.00) monthly for the three CAMA trunks; Four Hundred One Dollars and Ninety-

Four Cents (\$401.94) monthly for Switched Ethernet on Demand network; Forty-Six Dollars and Eighty-Nine Cents (\$46.89) monthly for a redundant Cradlepoint network; with monthly reimbursement totaling Six Hundred Forty Three Dollars and Eighty-three Cents (\$643.83) and the one-time installation fee of One Thousand One Hundred Thirty-Two Dollars (\$1132.00) for a redundant Cradlepoint network. Payments shall be made according to the following procedures:

- a. COUNTY shall prepare invoices and submit the same to the CITY on or before the 10th day of each month as work is performed in the amount of Six Hundred Forty Three Dollars and Eighty-three Cents (\$643.83) with the first invoice to include the one-time installation fee of One Thousand One Hundred Thirty-Two Dollars (\$1132.00). The invoices shall detail all AT&T charges incurred during the previous month. The invoice shall be in a form acceptable to the CITY. If unacceptable in form, the CITY shall return the same to the COUNTY with reason(s) for the rejection.
 - b. The CITY will process and pay the invoice within thirty (30) days after the date the invoice is received and accepted by the CITY.
1. **TERM; EXTENSIONS; TERMINATION.** This Agreement shall be effective from the date of this Agreement, until June 30, 2022 unless terminated at an earlier date. This Agreement may be extended, renewed or modified at any time upon such written terms as the parties may approve and execute with the same formalities of this Agreement. Any such renewal, extension or modification shall not be effective until the Agreement has been approved by the Board of County Commissioners of Mayes County and the Mayor and City Council of Pryor Creek. The parties further agree neither party shall incur any penalty for a failure to renew or extend this agreement.

This Agreement may be terminated by either party for any reason, upon thirty (30) or more days' written notice of termination.

2. **NOTICES.** All notices, demands, requests, or other communications which may be or are required to be given, served or sent by either party to the other pursuant to the Agreement shall be in writing and shall be deemed to have been properly given or sent:
- a. If intended for the CITY, mailing first class mail, or if the sender prefers, by registered or certified mail, return receipt requested, with postage prepaid to:

Pryor Police Department
Attention: Dennis Nichols,
Police Chief
214 S Mill St
Pryor, OK 74361
 - b. If intended for the COUNTY, mailing first class mail or, if the sender prefers, by registered or certified mail, return receipt requested, with postage prepaid to:

Mayes County 911
Attention: Debbie Pennypacker,
Director/Coordinator
1 Court Place, Suite 140
Pryor, OK 74361


3. **HOLD HARMLESS.** The CITY and the COUNTY mutually recognize that each party is a governmental entity subject to the provisions of the Governmental Tort Claims Act, found at 51 O.S. §§ 151 *et seq.* The parties hereby mutually agree that each is and may be held severally liable for any and all claims, demands, and suits in law or equity, of any nature whatsoever, paying for damages or otherwise, arising from any negligent act or omission of any of their respective employees, agents, or contractors which may occur during the performance of this Agreement to the extent provided in the Governmental Tort Claims Act. Each party agrees to severally bear all costs of investigation and defense of claims arising under the Governmental Tort Claims Act and any judgment which may be rendered in such cause to the limits provided by law. Nothing in this section shall be interpreted or construed to waive any legal defense which may be available to a party or any exemption, limitation or exception which may be provided by the Governmental Tort Claims Act or the Eleventh Amendment of the United States Constitution.
4. **PRIOR UNDERSTANDINGS.** This Agreement incorporates and reduces to writing all prior understandings, promises, agreements, commitments, covenants, or conditions, and constitutes the full and complete understanding and contractual relationship of the parties.

IN WITNESS WHEREOF, this Agreement is executed by the parties on the dates set forth below.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**Board of County Commissioners
Mayes County**

AGREEMENT is approved and accepted this _____ day of _____, 2021.



Matt Swift, Chairman, District #1




Darrell Yoder, Commissioner, District #2



Ryan Ball, Commissioner, District #3

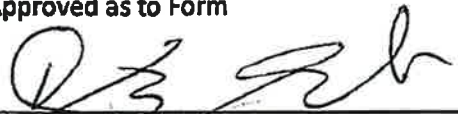
ATTEST



Brittany True-Howard
Mayes County Clerk



Approved as to Form



Assistant District Attorney R Brian Surber

City of Pryor Creek, Oklahoma

AGREEMENT is approved and accepted this _____ day of _____, 2021.

BY: _____
Larry Lees, Mayor

ATTEST

Eva Smith, City Clerk

Approved as to Form

K. Ellis Ritchie, City Attorney



Proposal for Pryor Police Department

September 9, 2021

The nationwide comprehensive case solving power of LeadsOnline is built to help address some of the staffing shortages your agency is most likely experiencing today while also helping significantly increasing clearance rates.

The Problem: More cases. Fewer investigators to work them.

Out of town is out of reach. You know it. The crooks know it.

Even if you could keep up with all the businesses in your jurisdiction where a suspect might sell something, the bad guy can always sell it in another jurisdiction, leaving you to guess which one.

Majority of crimes get minor attention. 1 in 15.

Transaction records are the key to solving cases. According to research, less than one in fifteen are checked. Your current process may be too tedious to be the standard procedure.

Overwhelmed and Understaffed?

Investigators are overloaded, and often do not have the time to run and re-run every case. Even major crime cases can be overlooked as new cases are coming in.

Agencies have open CID positions with additional retirements coming next year. The case load isn't getting any lighter. Cases are set to "Inactive" or "Info Only" due to insufficient resources.

We're on CompStat. How can we be two months behind?

Transaction information more than two weeks behind is of limited value to a department running on a CompStat-style management process.

Case details on persons and property are often delayed. Relevant transaction information arrives after the initial case and is only searched once. Cases are closed before evidence comes in. Pawnshops only hold incoming property (i.e. your evidence) for a short time, then it's gone. Destroyed by delay.

Accountable, but totally dependent on another agency?

Investigators call better-equipped agencies for help, but it's just not realistic for every case. Other departments with full caseloads of their own really can't dedicate full attention to yours.

The “CSI Effect”

Citizens think you have technology, but some tools are from the flip-phone era. When outdated software is hard to use or runs slow, cases go unchecked and unsolved.

Different Formats and Abbreviations

Other records are from standard agency-owned sources. These transaction records are from different business types with different software types. Different everything. This creates problems.

Our Mission

- Enforce laws, preserve peace, protect life and property.
- Solve crime and reduce the fear of crime in your jurisdiction.
- Improve the level of service to the community with existing manpower.
- Run all cases, including person crimes, missing persons and trafficking.
- Turn over every stone with unlimited investigators and unlimited searches.

The Solution: Work smarter not harder. Solve Crimes.

LeadsOnline is a quick, comprehensive way for your investigators to run suspects and property in every case. It saves time and provides access to a suspect's activity, even outside your jurisdiction.

Coverage Everywhere



- ✓ Each day, more than **400,000 transactions** are reported via LeadsOnline.
- ✓ Find your **homicide suspect** even when he flees to Las Vegas.
- ✓ LeadsOnline receives transaction information from all **50 states**.
- ✓ Law enforcement network includes **4,400+ agencies in 47 states + D.C.**

Leveraging Technology



- ✓ Search once for persons and property and **save it to continue receiving alerts**.
- ✓ Run **arrest records** and lists of known suspects and stolen property.
- ✓ Identify **crime patterns** among related cases and subjects.
- ✓ Detect activity by **possible associates of persons related to the case**.
- ✓ **Compare images of property and sellers** based on your case information.

Crime-Solving Innovation



- ✓ Advanced system finds suspects and property even when **misspelled**.
- ✓ Capabilities are **specifically designed for criminal investigations**.
- ✓ Every **two weeks**, enhancements are made to help solve more crimes.
- ✓ Feedback from thousands **of investigators** keeps making it better and better.

Fast and User Friendly



- ✓ **Fast.** Sub-second search times.
- ✓ Always on. **Available 24/7/365.**
- ✓ Easy to use. **Nothing to install.** Simply log in and catch crooks.
- ✓ **Cross browser compatible.**

Reporting and Compliance Monitoring



- ✓ **Free for businesses to report** and friendly customer service provided.
- ✓ Transaction Monitor **helps ensure compliance** of businesses in your jurisdiction.
- ✓ See alerts for **missing information and common mistakes.**
- ✓ Businesses have their own dashboard and can **resolve** any reporting issues.

Undeniable Evidence

Analysis confirms that suspects in cases of all kinds are found in LeadsOnline, and the actionable intelligence can link the offender to your case and others.

Persons 54%		Property 52%		Society 58%	
Assault	59	Arson	60	Loitering/Vagrancy	50
Homicide	57	Bad Checks	90	Disorderly Conduct	59
Human Trafficking	100	Burglary/Breaking & Entering	65	DUI	46
Kidnapping/Abduction	51	Counterfeiting/Forgery	43	Drug/Narcotic	60
Missing Person	50	Destruction/Damage/Vandalism	55	Family Nonviolent	62
Runaway	9	Embezzlement	58	Peeping Tom	47
Sex, Forcible	48	Fraud	42	Obscene Material	20
Sex, Nonforcible	54	Larceny/Theft	46	Prostitution	100
		Motor Vehicle Theft	60	Traffic	42
		Robbery	67	Trespass Real Property	65
		Stolen Property Offenses	58	Weapon Law Violations	71

* The table above represents the percent of searchable case persons found in LeadsOnline. Data reflects averages by NIBRS case type from >100K cases submitted by agencies uploading files to RTC in 2019.

Respected Nationwide

Trusted by America's largest and most respected law enforcement agencies:



More Agencies Use LeadsOnline Than All Other Processes Combined

4,500+

Law enforcement agencies

47,248

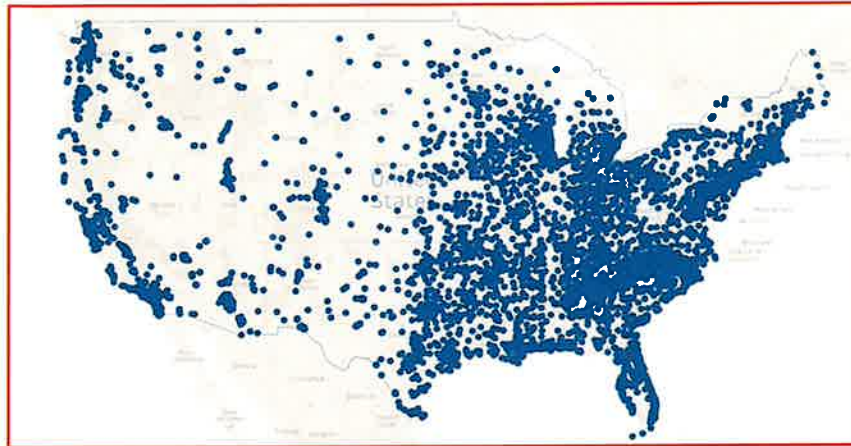
Criminal investigators

500,000+

Transactions each day

The Power of Networking

Ask your FBINAA forum or other law enforcement leaders. You'll get a positive response.



"More success in our very first week with LeadsOnline than in all of last year."

- Washington County Sheriff's Office, Oregon

"The death was brutal. A LeadsOnline search was done and a ticket was found 2,335 miles away, and west of the incident rather than northeast where the focus had been."

- Fayetteville Police Department, North Carolina

See many more examples at <https://news.leadsonline.com/>.

No agency has "extra money," but the cost/benefit should make this decision easy. Add every investigator in your agency working cases. Unlimited users. Unlimited searches. Unlimited cases. Unlimited access. Unlimited training. An all-inclusive system designed to work hard for you and your investigators. Please see the included pricing chart for service level capabilities and fees.












Sincerely,



Lauren Springfield
Account Executive
(972) 331-6788

2021 PRICING – PRYOR POLICE DEPARTMENT, OK



System Capabilities	FastFind	TotalTrack	PowerPlus
 Search Transactions From Pawn / Secondhand Stores - You'll be surprised how far your criminals will go. Find your crook in any of the 50 states in less than one second by searching transactions back to 2015.	Statewide*	Nationwide	Nationwide
 Automated NCIC Stolen Item Hits - Receive automated hits on stolen articles and guns, even when serial numbers and item codes are entered incorrectly.	✓	✓	✓
 Saved Search Hit Alerts - Save your search and put the file away. Receive email and text alerts when transactions in your cases are identified.		✓	✓
  eBay First Responder Service and OfferUp Search - Solve cases with direct law enforcement-only access to listing information to identify suspects involved in criminal activity in online marketplaces.		✓	✓
 Person Intel - Easily locate additional addresses, phone numbers, license plates, and associates of the customer. Provides the ability to review a complete history of all their transactions along with customer images.		✓	✓
 Metal Theft Investigations - Work metal theft cases with property information, photos, thumbprint scans and digital signatures from scrap metal dealers nationwide.			✓
 Phone Forensics Search - Upload your Cellebrite files and other call detail records to identify other suspects who may be involved in the case.			✓
 Automatically Run Lists of POIs - Upload lists of known offenders and utilize this inter-agency communication system to receive notifications when other investigators encounter them.			✓
 Image Search - Jewelry cases are easier to investigate when searching pictures. You'll also find the rapist wearing the red hat (really – this happened).			✓
 CompStat Mapping System - Easily identify burglary patterns as stolen property is sold. Map activity as suspects travel across jurisdictional lines. Criminals can't hide.			✓
First full year subscription fee	\$2,457	\$2,690	\$3,296

Agreement with initial term commitment of 36 months or longer caps price increases at 3% annually during the initial term. A formal written Agency Agreement executed by both parties is required. This proposal expires on 10/24/2021.

*1 years' worth of data



Quote Id: 25121659

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

Prepared For:

CITY OF PRYOR CREEK CEMETARY DEPARTMENT

Proposal For:

Delivering Dealer:

Justin Marshall

P & K Equipment, Inc.

4385 W 520

Pryor, OK 74361

pryor@pkequipment.com

Quote Prepared By:

Justin Marshall

jmarshall@pkequipment.com

Date: 25 August 2021

Offer Expires: 23 September 2021

Confidential



Selling Equipment



Quote Id: 25121659 Customer Name: CITY OF PRYOR CREEK CEMETARY DEPARTMENT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
 P & K Equipment, Inc.
 4385 W 520
 Pryor, OK 74361
 918-824-8541
 pryor@pkequipment.com

JOHN DEERE GATOR™ XUV865M (Model Year 2022)

Hours:

Stock Number:

Contract: OK Golf Carts & Utility Vehicles SW194 (PG 2Q CG 22)

Selling Price *
 \$ 20,059.18

Price Effective Date: August 24, 2021

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
576MM	GATOR™ XUV865M (Model Year 2022)	1	\$ 17,399.00	13.00	\$ 2,261.87	\$ 15,137.13	\$ 15,137.13
Standard Options - Per Unit							
001A	US/Canada	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
0512	PR - G&Y w/ Roof	1	\$ -258.00	13.00	\$ -33.54	\$ -224.46	\$ -224.46
1008	27" Maxxis Bighorn 2.0 extreme terrain radial tires on 14" Yellow Alloy Wheels	1	\$ 900.00	13.00	\$ 117.00	\$ 783.00	\$ 783.00
2030	Split Bench Seat - Yellow Vinyl	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green and Yellow	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	Cargo Box with Spray In Liner, Brake, and Tail Lights	1	\$ 469.00	13.00	\$ 60.97	\$ 408.03	\$ 408.03
3101	Cargo Box Power Lift	1	\$ 900.00	13.00	\$ 117.00	\$ 783.00	\$ 783.00
4000	OSR Nets	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
4037	Black Roof and Windshield	1	\$ 1,365.00	13.00	\$ 177.45	\$ 1,187.55	\$ 1,187.55
4199	Less Rear Package	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
4201	Front Brush Guard	1	\$ 366.00	13.00	\$ 47.58	\$ 318.42	\$ 318.42
6349	Less Winch	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 3,742.00		\$ 486.46	\$ 3,255.54	\$ 3,255.54
Dealer Attachments/Non-Contract/Open Market							
AM882530	Adaptor Parts for Engine Coolant Heater	1	\$ 100.16	13.00	\$ 13.02	\$ 87.14	\$ 87.14
AR87167	Engine Coolant Heater (110 V)	1	\$ 82.67	13.00	\$ 10.75	\$ 71.92	\$ 71.92
BUC10608	Front Turn Signal Light Kit	1	\$ 87.74	13.00	\$ 11.41	\$ 76.33	\$ 76.33



JOHN DEERE

Selling Equipment



Quote Id: 25121659

Customer Name: CITY OF PRYOR CREEK CEMETARY DEPARTMENT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

BM25997 Canvas cab rear panel	1	\$ 295.31	13.00	\$ 38.39	\$ 256.92	\$ 256.92
BUC10928 Door Kit, Soft	1	\$ 1,010.46	13.00	\$ 131.36	\$ 879.10	\$ 879.10
BM22775 Side Tool Rack	1	\$ 339.19	13.00	\$ 44.09	\$ 295.10	\$ 295.10
Dealer Attachments Total		\$ 1,915.53		\$ 249.02	\$ 1,666.51	\$ 1,666.51
Value Added Services Total		\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price		\$ 23,056.53		\$ 2,997.35	\$ 20,059.18	\$ 20,059.18



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

Quote Summary

Prepared For:
CITY OF PRYOR CREEK CEMETARY DEPARTMENT
PO BOX 1167
PRYOR, OK 74362

Delivering Dealer:
P & K Equipment, Inc.
Justin Marshall
4385 W 520
Pryor, OK 74361
Phone: 918-824-8541
jmarshall@pkequipment.com

Thank you - we appreciate your business!

Prices listed include all applicable bonuses & rebates.

Quote ID: 25121659
Created On: 25 August 2021
Last Modified On: 26 August 2021
Expiration Date: 23 September 2021

WARRANTY INFORMATION: FOR NEW EQUIPMENT, PLEASE SEE THE MANUFACTURER'S WARRANTY STATEMENT FOR DETAILS. FOR USED EQUIPMENT, EQUIPMENT IS SOLD "AS-IS" WITH NO WARRANTIES EITHER EXPRESSED OR IMPLIED.

By signing below, the customer acknowledges that he/she has received a copy of the operator's manual for new equipment.

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE GATOR™ XUV865M (Model Year 2022) Contract: OK Golf Carts & Utility Vehicles SW194 (PG 2Q CG 22) Price Effective Date: August 24, 2021	\$ 20,059.18 X	1 =	\$ 20,059.18
Equipment Total			\$ 20,059.18

Trade In Summary	Qty	Each	Extended
2009 JOHN DEERE XUV 850D GREEN - M0XUVDX032195 PayOff	1	\$ 1,700.00	\$ 1,700.00
Total Trade Allowance			\$ 0.00
Trade In Total			\$ 1,700.00

* Includes Fees and Non-contract items	Quote Summary	
	Equipment Total	\$ 20,059.18

Salesperson : X _____

Accepted By : X _____



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

Trade In	\$ (1,700.00)
SubTotal	\$ 18,359.18
Est. Service Agreement Tax	\$ 0.00
Total	\$ 18,359.18
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 18,359.18

Salesperson : X _____

Accepted By : X _____



Quote Id: 25122134

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

Prepared For:

CITY OF PRYOR CREEK CEMETARY DEPARTMENT

Proposal For:

Delivering Dealer:

Justin Marshall

P & K Equipment, Inc.

4385 W 520

Pryor, OK 74361

pryor@pkequipment.com

Quote Prepared By:

Justin Marshall

jmarshall@pkequipment.com

Date: 25 August 2021

Offer Expires: 24 September 2021

Confidential



Selling Equipment



Quote Id: 25122134 Customer Name: CITY OF PRYOR CREEK CEMETARY DEPARTMENT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

JOHN DEERE Z997R DIESEL NA

Hours:

Stock Number:

Contract: OK Mowers SW0190(PG 1L CG 22)

Selling Price *

Price Effective Date: August 24, 2021

\$ 20,478.38

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
091QTC	Z997R DIESEL NA	1	\$ 25,859.00	23.00	\$ 5,947.57	\$ 19,911.43	\$ 19,911.43
Standard Options - Per Unit							
001A	United States/Canada	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1150	26x12x12 Pneumatic Turf Tires	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1504	60 In. 7-Iron PRO Side Discharge Mower Deck	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
TCB10953	Mulch Kit (1524-mm (60-in.) 7-Iron, 7-Iron II and 7-Iron PRO)	1	\$ 346.69	23.00	\$ 79.74	\$ 266.95	\$ 266.95
610556	ALLIED CANOPY	1	\$ 300.00	0.00	\$ 0.00	\$ 300.00	\$ 300.00
Dealer Attachments Total			\$ 646.69		\$ 79.74	\$ 566.95	\$ 566.95
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 26,505.69		\$ 6,027.31	\$ 20,478.38	\$ 20,478.38



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

Quote Summary

Prepared For:

CITY OF PRYOR CREEK CEMETARY DEPARTMENT
PO BOX 1167
PRYOR, OK 74362

Delivering Dealer:

P & K Equipment, Inc.
Justin Marshall
4385 W 520
Pryor, OK 74361
Phone: 918-824-8541
jmarshall@pkequipment.com

Thank you - we appreciate your business!

Prices listed include all applicable bonuses & rebates.

Quote ID: 25122134
Created On: 25 August 2021
Last Modified On: 26 August 2021
Expiration Date: 24 September 2021

WARRANTY INFORMATION: FOR NEW EQUIPMENT, PLEASE SEE THE MANUFACTURER'S WARRANTY STATEMENT FOR DETAILS. FOR USED EQUIPMENT, EQUIPMENT IS SOLD "AS-IS" WITH NO WARRANTIES EITHER EXPRESSED OR IMPLIED.

By signing below, the customer acknowledges that he/she has received a copy of the operator's manual for new equipment.

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE Z997R DIESEL NA	\$ 20,478.38 X	1 =	\$ 20,478.38
Contract: OK Mowers SW0190(PG 1L CG 22)			
Price Effective Date: August 24, 2021			
Equipment Total			\$ 20,478.38

Trade In Summary	Qty	Each	Extended
2015 KUBOTA Z725 - 20901	1	\$ 750.00	\$ 750.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 750.00
Trade In Total			\$ 750.00

* Includes Fees and Non-contract items

Quote Summary

Equipment Total \$ 20,478.38
Trade In \$ (750.00)

Salesperson : X _____

Accepted By : X _____



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

SubTotal	\$ 19,728.38
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 19,728.38
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 19,728.38

Salesperson : X _____

Accepted By : X _____



Quote Id: 25122043

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

Prepared For:

CITY OF PRYOR PARK SHOP

Proposal For:

Delivering Dealer:

Justin Marshall

P & K Equipment, Inc.

4385 W 520

Pryor, OK 74361

pryor@pkequipment.com

Quote Prepared By:

Justin Marshall

jmarshall@pkequipment.com

Date: 25 August 2021

Offer Expires: 24 September 2021

Confidential



JOHN DEERE

Selling Equipment



Quote Id: 25122043 Customer Name: CITY OF PRYOR PARK SHOP

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

JOHN DEERE GATOR™ XUV865M (Model Year 2022)

Hours:

Stock Number:

Contract: OK Golf Carts & Utility Vehicles SW194 (PG 2Q
CG 22)

Selling Price *
\$ 20,059.18

Price Effective Date: August 24, 2021

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
576MM	GATOR™ XUV865M (Model Year 2022)	1	\$ 17,399.00	13.00	\$ 2,261.87	\$ 15,137.13	\$ 15,137.13
Standard Options - Per Unit							
001A	US/Canada	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
0512	PR - G&Y w/ Roof	1	\$ -258.00	13.00	\$ -33.54	\$ -224.46	\$ -224.46
1008	27" Maxxis Bighorn 2.0 extreme terrain radial tires on 14" Yellow Alloy Wheels	1	\$ 900.00	13.00	\$ 117.00	\$ 783.00	\$ 783.00
2030	Split Bench Seat - Yellow Vinyl	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green and Yellow	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	Cargo Box with Spray In Liner, Brake, and Tail Lights	1	\$ 469.00	13.00	\$ 60.97	\$ 408.03	\$ 408.03
3101	Cargo Box Power Lift	1	\$ 900.00	13.00	\$ 117.00	\$ 783.00	\$ 783.00
4000	OSR Nets	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
4037	Black Roof and Windshield	1	\$ 1,365.00	13.00	\$ 177.45	\$ 1,187.55	\$ 1,187.55
4199	Less Rear Package	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
4201	Front Brush Guard	1	\$ 366.00	13.00	\$ 47.58	\$ 318.42	\$ 318.42
6349	Less Winch	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 3,742.00		\$ 486.46	\$ 3,255.54	\$ 3,255.54
Dealer Attachments/Non-Contract/Open Market							
AM882530	Adaptor Parts for Engine Coolant Heater	1	\$ 100.16	13.00	\$ 13.02	\$ 87.14	\$ 87.14
AR87167	Engine Coolant Heater (110 V)	1	\$ 82.67	13.00	\$ 10.75	\$ 71.92	\$ 71.92
BUC10608	Front Turn Signal Light Kit	1	\$ 87.74	13.00	\$ 11.41	\$ 76.33	\$ 76.33



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BM25997 Canvas cab rear panel	1	\$ 295.31	13.00	\$ 38.39	\$ 256.92	\$ 256.92
BUC10928 Door Kit, Soft	1	\$ 1,010.46	13.00	\$ 131.36	\$ 879.10	\$ 879.10
BM22775 Side Tool Rack	1	\$ 339.19	13.00	\$ 44.09	\$ 295.10	\$ 295.10
Dealer Attachments Total		\$ 1,915.53		\$ 249.02	\$ 1,666.51	\$ 1,666.51
Value Added Services Total		\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price		\$ 23,056.53		\$ 2,997.35	\$ 20,059.18	\$ 20,059.18



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2000 John Deere Run
Cary, NC 27513
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Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

Quote Summary

Prepared For:

CITY OF PRYOR PARK SHOP
720 PARK STREET
PRYOR, OK 74361
Mobile: 918-825-0888

Delivering Dealer:

P & K Equipment, Inc.
Justin Marshall
4385 W 520
Pryor, OK 74361
Phone: 918-824-8541
jmarshall@pkequipment.com

Thank you - we appreciate your business!

Prices listed include all applicable bonuses & rebates.

Quote ID: 25122043
Created On: 25 August 2021
Last Modified On: 26 August 2021
Expiration Date: 24 September 2021

WARRANTY INFORMATION: FOR NEW EQUIPMENT, PLEASE SEE THE MANUFACTURER'S WARRANTY STATEMENT FOR DETAILS. FOR USED EQUIPMENT, EQUIPMENT IS SOLD "AS-IS" WITH NO WARRANTIES EITHER EXPRESSED OR IMPLIED.

By signing below, the customer acknowledges that he/she has received a copy of the operator's manual for new equipment.

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE GATOR™ XUV865M (Model Year 2022)	\$ 20,059.18 X	1 =	\$ 20,059.18
Contract: OK Golf Carts & Utility Vehicles SW194 (PG 2Q CG 22)			
Price Effective Date: August 24, 2021			
Equipment Total			\$ 20,059.18

Trade In Summary	Qty	Each	Extended
2001 JOHN DEERE 6x4 Dsl	1	\$ 2,450.00	\$ 2,450.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 2,450.00
Trade In Total			\$ 2,450.00

* Includes Fees and Non-contract items

Quote Summary

Equipment Total \$ 20,059.18
Trade In \$ (2,450.00)

Salesperson : X _____

Accepted By : X _____



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Deere & Company
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Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
4385 W 520
Pryor, OK 74361
918-824-8541
pryor@pkequipment.com

SubTotal	\$ 17,609.18
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 17,609.18
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 17,609.18

Salesperson : X _____

Accepted By : X _____

facebook

See Facebook: Merritt Tennis and Track Systems



TULSA GATHERING PLACE COURT CONTRACTOR, COMING JUNE OF 2018

**GAME, SET
& MATCH**
FOR A BETTER
TOMORROW

CSI FORMATTED SPECIFICATION FOR CONCRETE PREP, REPAIR & ACRYLIC SURFACING

PART 1 GENERAL

1.1 GENERAL DESCRIPTION

- A. Textured acrylic surfacing for concrete tennis courts and similar play areas.

1.2 RELATED SECTIONS

A. Related Work

1. Concrete pavement (sec _____)
2. Court marking for tennis courts (sec _____)
3. Cushion underlayment's for tennis courts (sec _____) NOT REQUIRED
4. Athletic equipment (sec _____)

B. References

1. American Concrete Institute (ACI)
2. United States Tennis Association (USTA)
3. International Tennis Federation (ITF)
4. American Sport Builders Association (ASBA)

1.3 QUALITY ASSURANCE

- A. Surfacing shall conform to the guidelines of the ASBA for planarity.
- B. Concrete shall have a vapor barrier in accordance with ASTM E-1745.
- C. Concrete mixes should be placed with a water/cement ratio of .45.
- D. Curing compounds should not be used unless the curing compound manufacturer specifically states the surface may be coated with water based acrylic coatings.
- E. All surface coatings products shall be supplied by a single manufacturer.
- F. The contractor shall record the batch number of each product used on the site and maintain it through the warranty period.
- G. The contractor shall provide the inspector, upon request, an estimate of the volume of each product to be used on the site.
- H. The installer shall be an authorized applicator of the specified system.
- I. The manufacturer's representative shall be available to help resolve material questions.

1.4 SUBMITTALS

- A. Manufacturer specifications for components, color chart and installation instructions.
- B. Authorized Applicator certificate from the surface system manufacturer.
- A. ITF classification certificate for the system to be installed.
- B. Reference list from the installer of at least 5 projects of similar scope done in each of the past 3 years.
- C. Current Material Safety Data Sheets (MSDS).
- D. Product substitution: If other than the product specified, the contractor shall submit at least 7 days prior to the bid date a complete type written list of proposed substitutions with sufficient data, drawings, samples and literature to

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demonstrate to the owners satisfaction that the proposed substitution is of equal quality and utility to that originally specified. Information must include a QUV test of at least 1000 hours illustrating the UV stability of the system. Test method similar to ASTM G53. The color system shall have an ITF pace rating in Category 2. Under no circumstances will systems from multiple manufacturers be considered.

1.5 MATERIAL HANDLING AND STORAGE

- A. Store materials in accordance with manufacturer specifications and MSDS.
- B. Deliver product to the site in original unopened containers with proper labels attached.
- C. All surfacing materials shall be non flammable.

1.6 GUARANTEE

- A. Provide a guarantee against defects in the materials and workmanship for a period of TWO years from the date of substantial completion.

1.7 INSTALLER QUALIFICATIONS

- A. Installer shall be regularly engaged in construction and surfacing of acrylic tennis courts, play courts or similar surfaces.
- B. Installer shall be an Authorized Applicator of the specified surface system.
- C. Installer shall be a builder member of the ASBA.

1.8 MANUFACTURER QUALIFICATIONS

- A. System manufacturer shall provide documentation that the surface to be installed has been classified by the ITF as a SLOW pace surface.
- B. System manufacturer shall be a US owned company.
- C. System manufacturer shall be a member of the ASBA.

PART 2 PRODUCTS

2.1 MANUFACTURERS

- A. California Products Corp., Andover, MA. 01810 / Plexipave System www.plexipave.com or SPORTMASTER Surfaces, Sandusky, OH. www.sportmaster.com
- B. Substitutions: Submit requests at least 7 days prior to the bid date with a complete type written list of proposed substitutions with sufficient data, drawings, samples and literature to demonstrate to the owner's satisfaction that the proposed substitution is of equal quality and utility to the specified product. Information must include a QUV test of at least 1000 hours illustrating the UV stability of the system. The system shall have an ITF pace rating in Category 2. Under no circumstance may the final color surface contain silica sand added at the job site.

2.2 MATERIALS

- A. Patching Mix (California Court Patch Binder) - for use in patching cracks, holes, depressions and other surface imperfections.
- B. Crack Filler (Plexipave, SPORTMASTER Crack Filler) - for use in filling cracks.
- C. Concrete Preparer is a specially formulated acid heat for use in neutralizing the concrete in preparation for the

Plexipave , SPORTMASTER System.

- D. Adhesion Primer – (California TiCoat) is a two-component water-based epoxy primer for uncoated concrete surfaces. NOTE: Plexibond or Sport Master Adhesion Promotor must be used prior to application of Acrylic resurfacer on previously coated Concrete surfaces.
- E. Acrylic Filler Course (California Acrylic, SPORTMASTER Resurfacer) – for use as a filler for new or existing concrete surfaces. The 100% acrylic filler shall be blended with approved silica sand at the job site.
- F. Acrylic Color Playing Surface (SPORTMASTER, Plexichrome/Plexipave Color Base) – for use as the finish color and texture. SPORTMASTER, Plexichrome and Plexipave Color Base are blended at the job site to achieve the correct surface texture. Factory Fortified Plexipave may be used as an alternative material.
- G. Line Paint (California Line Paint) – for use as the line marking on the court/play surface.
- H. Clear Glo – shall be used as a sealer in heavy traffic areas
- I. Water – for use in dilution/mixing shall be clean and potable.

2.3 MATERIAL SPECIFICATIONS

- A. Court Patch Binder – 100% acrylic resin blended with Portland Cement and silica sand.
 - 1) Percent solids by weight (minimum) 46%
 - 2) Weight 8.7-8.9 lbs./gallon
- B. SPORTMASTER, Plexipave Crack Filler – 100% acrylic resin heavily filled with sand.
 - 1) Percent solids by weight (minimum) 85%
 - 2) Percent solids by weight (minimum) 15 lbs./gallon
- C. Concrete Preparer – Phosphoric Acid based surface treatment
 - 1) Percent solids by weight (minimum) 25.5%
 - 2) Weight 9.5-9.6 lbs./gallon
- D. California Ti Coat – 2 component epoxy primer
 - 1) Percent solids by weight (minimum) 34.6-34.8%
 - 2) Weight 8.55-8.70 lbs./gallon
- E. SPORTMASTER, California Acrylic Resurfacer – 100% acrylic resin (no vinyl copolymerization constituent). The product shall contain not less than 3.5% attapulgitite.
 - 1) Percent solids by weight (minimum) 26.7%
 - 2) Weight 8.7-8.9 lbs./gallon
- F. SPORTMASTER, Plexichrome – 100% acrylic resin (no vinyl copolymerization constituent) with selected light fast pigments. Green shall contain not less than 8% chrome oxide.
 - 1) Percent solids by weight (minimum) 36.5%
 - 2) Weight 10.0-10.2 lbs./gallon
- G. SPORTMASTER, Plexipave Color Base – 100% acrylic resin containing no vinyl copolymerization constituent. Contains not more than 63% rounded silica sand.
 - 1) Percent solids by weight (minimum) 74%
 - 2) Weight 13.1-14.1 lbs./gallon
- H. SPORTMASTER, California Line Paint – 100% acrylic resin containing no alkyds or vinyl constituents. Texturing shall be rounded silica sand.
 - 1) Percent solids by weight (minimum) 60.5%
 - 2) Weight 12-12.3 lbs./gallon

- I. Clear Glow – 100% clear acrylic sealer.
 - 1) Percent solids by weight (minimum) 38.4%
 - 2) Weight 8.7 lbs.

All surfacing materials shall be non-flammable and have a VOC content of not less than 100g./ltr. Measured by EPA method 24.

Local sands are not acceptable in the color playing surface. Sands must be incorporated at the manufacturing location to ensure quality and stability.

PART 3 EXECUTION

3.1 WEATHER LIMITATIONS

- A. Do not install when rainfall is imminent or extremely high humidity prevents drying.
- B. Do not apply unless surface and air temperature are 50°F and rising.
- C. Do not apply if surface temperature is in excess of 140°F.

3.2 PREPARATION FOR ACRYLIC COLOR PLAYING SYSTEM

A. Clean surfaces of loose dirt, oil, grease, leaves, and other debris in strict accordance with manufacturer's directions. Pressure washing will be necessary to adequately clean areas to be coated. Any areas previously showing algae growth shall be treated with Clorox or approved product to kill the organisms and then be properly rinsed.

B. Holes and cracks: All Cracks shall be routed to a minimum of ¼" x ¼" deep, cleaned, primed with Plexibond or Sport Master Adhesion Promotor must be used prior to application of Acrylic Crack Filler. Concrete holes or patches shall be cleaned and a suitable soil sterilant, as approved by the owner, shall be applied to kill all vegetation 14 days prior to use of **Court Patch Binder** according to manufacturer's specifications.

C. Depression: Depressions holding enough water to cover a five-cent piece shall be filled with Court Patch Binder Patching Mix. 3 gallons of Court Patch Binder, 100 lbs. 60-80 silica sand, 1-gallon Dry Portland Cement (Type I). **This step shall be accomplished prior to the squeegee application of Acrylic Resurfacer.** The contractor shall flood all the courts and then allow draining. Define and mark all areas holding enough water to cover a nickel. After defined areas are dry, prime with tack coat mixture of 2 parts water/1 part Court Patch Binder. Allow tack coat to dry completely. Spread Court Patch Binder mix true to grade using a straight edge (never a squeegee) for strike off. Steel trowel or wood float the patch so that the texture matches the surrounding area. Never add water to mix. Light misting on surface and edges to feather in is allowed as needed to maintain work ability. Allow to dry thoroughly and cure.

NO WORK FROM THIS STAGE ON SHALL COMMENCE UNTIL AN INSPECTOR HAS ACCEPTED THE SURFACE.

D. Acid Treatment: Concrete Preparer shall be applied to all uncoated concrete surfaces at the rate of .01 to .012 gallon per square yard. Dilute 1 gallon of Concrete Preparer with 4 gallons of potable water. Apply liberally to the surface and spread with a soft hair push broom. After the surface has dried remove any dust or latent material.

E. Primer: California Ti Coat shall be applied to all uncoated concrete surface prior to application of filler materials. Apply at an application rate of .025-.03 gallon per square yard.

- 1. Mix component A with Component B at a ratio of 1:1. Let stand for 20-30 minutes prior to use.
- 2. Apply with a short nap phenolic core roller.
- 3. Allow the Ti Coat to dry for approximately 1-3 hours until the surface is slightly tacky to the touch. In no case shall the surface be left overnight before receiving an application of Acrylic Resurfacer.

On previously coated surfaces: Plexibond or Sport Master Adhesion Promotor must be used prior to application of Acrylic resurfacer on previously coated Concrete surfaces.

F. Filler Course. (Acrylic Resurfacer): On the properly applied Ti Coat or Bond coat the filler course shall be applied to the clean underlying surface in one application to obtain a total quantity of not less than .06 gallon per square yard based on the material prior to any dilution. Acrylic Resurfacer may be used to pre-coat depression and crack/hole repairs to

achieve better planarity prior to filler course application.

1. Over a properly repaired surface of concrete on existing courts, apply one coat of Acrylic Resurfacer according to the following mix:

Acrylic Resurfacer	55 gallons
Water	20 - 40 gallons
Sand	600-800 pounds / 60-80 mesh
Liquid Yield	112-138 gallons

On new concrete, two coats of Acrylic Resurfacer may be used to properly fill all voids in the asphalt surface. Use clean, dry 50-60 mesh sand and clean, potable water to make mixes. The quantity of sand and water in the above mix may be adjusted within above limits to complement the roughness and temperature of the surface.

2. Mix the ingredients thoroughly using accepted mixing devices and use a 70 Durometer rubber bladed squeegee to apply each coat of Acrylic Resurfacer as required.

3. Allow the application of Acrylic Resurfacer to dry thoroughly. Scrape off all ridges and rough spots prior to any subsequent application of Acrylic Resurfacer or subsequent cushion or color surface system.

3.3 APPLICATION OF ACRYLIC COLOR PLAYING SURFACE

A. All areas to be color coated shall be clean, free from sand, clay, grease, dust, salt or other foreign matters. The Contractor shall obtain the Engineer's approval, prior to applying any surface treatment.

B. Blend color base and Plexichrome with a mechanical mixer to achieve a uniform Fortified Plexipave or SportMaster mixture. The mix shall be:

Color Base	30 gallons
Plexichrome	20 gallons
Water	20 gallons

C. Application shall be made by 50 durometer rubber faced squeegees. The Fortified Plexipave mixture should be poured on to the court surface and spread to a uniform thickness in a regular pattern.

D. A total of 2 applications of Fortified Plexipave shall be made to achieve a total application rate of not less than .15 gal./sq. No application should be made until the previous application is thoroughly dry.

3.4 LINE PAINTING

A. Line shall be 2" wide unless otherwise noted on the drawings. Lines shall be carefully laid out in accordance with ASBA and USTA guidelines. The area to be marked shall be taped to insure a crisp line. The California or SportMaster Line Paint shall have a texture similar to the surrounding play surface. Application shall be made by brush or roller at the rate of 150-200 sq./gal. (3/4 gal. per tennis court).

3.5 APPLICATION OF HEAVY DUTY TOP COAT: NOT REQUIRED IN THIS CONTRACT

A. Multi-Sport play areas with concentrated wear areas such as basketball alleys may receive an extra coat of a clear sealer to extend life expectancy.

3.6 PROTECTION

A. Erect temporary barriers to protect coatings during drying and curing.

B. Lock gates to prevent use until acceptance by the owner's representative.

3.8 CLEAN UP

A. Remove all containers, surplus materials and debris. Dispose of materials in accordance with local, state and Federal regulations.

B. Leave site in a clean and orderly condition.



The information contained in this package is presented by a member of the American Sports Builders Association (ASBA), the trade organization of sports facility professionals. The organization is made up of designers, builders and suppliers of materials used in the construction of tennis courts, running tracks, synthetic turf fields and indoor and outdoor synthetic sports surfaces.

Founded in 1965 as the U.S. Tennis Court & Track Builders Association, ASBA impresses upon its members the importance of maintaining industry standards to ensure that consumers receive the highest possible level of service, and consequently, the best possible facility, whether it is used at the personal, recreational, training or competitive level. It is the philosophy of the ASBA and its members that a well-built sports facility increases the enjoyment of the sport, provides the right environment for better performance, and serves to attract new enthusiasts.

The Association publishes construction guidelines for sports facilities; these guidelines, used by contractors around the world, have long been recognized and respected. They cover all aspects of design and construction, from orientation to soil stability, to sub-base and base construction, and from surfaces to accessories and amenities.

The Association encourages excellence among its members; it promotes its guidelines, sponsors annual awards programs to recognize outstanding design and construction work, holds meetings to educate members on new products and methods in the industry, publishes newsletters and maintains an active program that allows members to answer the public's questions. The Association also offers a very challenging professional certification program and designation for its members. We encourage the public to call at any time to verify the membership of any potential designer, contractor or supplier.

Only members of the American Sports Builders Association are allowed to use the collective membership mark of the Association, and prospective consumers within the sports facility industry are encouraged to seek out those who uphold its standards. (The Association also has a strong consumer education component and supplies information to those considering a construction or resurfacing project).

Membership in the American Sports Builders Association is renewed annually. All members are listed on the Association's website, as well as in its annual directory. Members are classified into different divisions, according to what they do: Builder members are contractors who do actual construction, surfacing, etc. Professionals are architects, engineers and others who provide licensed design services. Associates and Affiliates supply or install materials or products. Ancillary members are those who, while not necessarily involved in construction, provide services to the industry, such as trade publications, trade associations for related industries, consultants and others. Life and Honorary members are chosen by the Board of Directors because of their various contributions to the industry and to the Association. For some members (Builders, Associates and Affiliates), an applicant for membership must have been in business for two or more years. If this is not the case, the applicant may become a Provisional member, which is a temporary state until the two-year minimum has been reached.

Membership in ASBA reflects a commitment to excellence, as well as to the industry itself. As the recipient of a bid package from one of our members, the ASBA would like to offer its services to you. Should you have any questions about the industry, or about any technical matters, you are invited to call our office at 866-501-ASBA (2722) or 512-858-9890, or visit our website at www.sportsbuilders.org. We will do our best to help you.

Member, ASBA

MERRITT TENNIS & TRACK SYSTEMS

(405) 947-7918, FAX (405) 947-2635, 1-800-870-0722

EMAIL: paul@merrittcompanies.net

WEB PAGE: www.merritttennisandtrack.com

www.classicumipirechair.com,

www.tulsatenniscourts.com, **Tulsa, OK. 918-856-3428**

www.goalsetter.com, www.douglasindustries.com

www.plexipave.com, www.deco.com, www.sportsbuilders.org

645 W. 41st St., Tulsa, OK. 74017

P.O. Box 75728, OKC. Okla. 73147

917 B. N. Tulsa Ave., Oklahoma City, OK. 73107

I.A.A.F. CERTIFIED TRACK SURFACE, PLEXITRAC XL

CALIFORNIA PRODUCTS CORP "PLEXIPAVE", PLEXITRAC DIST., APPLICATOR

DECO & DECO TURF APPLICATOR "THE SURFACE OF CHAMPIONS"

ADVANTAGE SURFACING PRODUCTS APPLICATOR

COURT HARDWARE & BASKETBALL GOALS

pryorccityparks@sbcglobal.net

Monday, September 20, 2021

Per your request and my inspection, following is our scope of work & price to complete the repair & resurfacing of eight courts located at the Pryor Park.

OBSERVATION:

The courts are concrete. The concrete and surface are cracked and in desperate need of repair & resurfacing. Structurally, the courts are cracked and where poorly poured when constructed and contain a large number of birdbaths that will need to be repaired. I cannot believe the original surfacing contractor got away not leveling the birdbaths prior to surfacing the courts

SCOPE OF WORK: COURTS 1 -4

GRIND OR ROUT OPEN & OR SMOOTH ALL EXISTING CRACKS & JOINTS ON COURT ASPHALT SURFACE, 3,400 L.F.

3,500 PSI WATERBLAST TO REMOVE LOOSE COATINGS, DIRT AND LAITENCE

REPAIR SURFACE IMPERFECTIONS WITH COURT PATCH BINDER, 6,560 S.F.

FILL CRACKS & JOINTS WITH SPORTMASTER CRACKFILLER

SAND & PAINT 16 NET POSTS

STREIGHTEN 6 NET POSTS

APPLY ONE COAT ACRYLIC RESURFACER & SAND BASE COAT OVER ENTIRE SURFACE, 48,000 S.F.

APPLY TWO COAT TEXTURED COLOR CONCENTRATE OVER ENTIRE AREA. 48,000 S.F.

(COLOR SELECTED BY OWNER), (**GOOGLE SPORTMASTER COLORS TO SELECT COLORS & ADVISE**)

LAYOUT & APPLY TEXTURED PLAY LINES

TWO YEAR GUARANTEE ATTACHED

OUR COMPLETED PRICE

\$46,920.00

SCOPE OF WORK: COURTS 5 - 8

GRIND OR ROUT OPEN & OR SMOOTH ALL EXISTING CRACKS & JOINTS ON COURT ASPHALT SURFACE, 3,400 L.F.

3,500 PSI WATERBLAST TO REMOVE LOOSE COATINGS, DIRT AND LAITENCE

REPAIR SURFACE IMPERFECTIONS WITH COURT PATCH BINDER, 6,560 S.F.

FILL CRACKS & JOINTS WITH SPORTMASTER CRACKFILLER

SAND & PAINT 16 NET POSTS

STREIGHTEN 6 NET POSTS

APPLY ONE COAT ACRYLIC RESURFACER & SAND BASE COAT OVER ENTIRE SURFACE, 48,000 S.F.

APPLY TWO COAT TEXTURED COLOR CONCENTRATE OVER ENTIRE AREA. 48,000 S.F.

(COLOR SELECTED BY OWNER), (**GOOGLE SPORTMASTER COLORS TO SELECT COLORS & ADVISE**)

LAYOUT & APPLY TEXTURED PLAY LINES

TWO YEAR GUARANTEE ATTACHED

OUR COMPLETED PRICE

\$46,920.00

ALTERNATE BID #1. INSTALL 4 NEW EDWARDS AUSSIE NETS WITH NEW CENTER STRAPS: \$ 1,000.00

ALTERNATE BID #2. INSTALL BLENDED PICKLEBALL LINES ON TENNIS COURTS: PER COURT ADD: \$ 350.00

ALTERNATE BID #1. INSTALL 8 NEW EDWARDS AUSSIE NETS WITH NEW CENTER STRAPS: \$ 2,000.00

PRYOR AREA CHAMBER OF COMMERCE

Hotel-Motel Allocation Expense Report

Amount Allocated: \$2,500.00
Expenses Submitted: \$1,532.95

PRYOR AREA CHAMBER OF COMMERCE

Pryor Area Chamber of Commerce
100 E. Graham Ave.
Pryor, OK 74361
918.825.0157
info@pryorchamber.com

2020 CHRISTMAS PARADE OF LIGHTS

Check #	Date	Payee	Description	Amount
018611	12/14/2020	Premier Signs & Design	Car Decals	210.96
018613	12/14/2020	Tiger PRIDE Afterschool Program	1st Place Entry Prize	200.00
018614	12/14/2020	New Life Ranch/Frontier Cove	2nd Place Entry Prize	150.00
018615	12/14/2020	NEO Veterans Freedom Tour	3rd Place Entry Prize	\$100.00
018616	12/14/2020	Pryor Band	Parade Entertainment	\$300.00
018617	12/14/2020	Salina Band	Parade Entertainment	\$300.00
018620	12/21/2020	Scheffel Photography	Parade Photos	\$100.00
018638	2/2/2021	Staples	Parade Supplies	\$171.99
Total Expenses				\$1,532.95



Katie Thibodeaux <katie@pryorchamber.com>

Invoice 9140 from Premier Signs & Design, LLC

1 message

Premier Signs & Design, LLC <quickbooks@notification.intuit.com>

Reply-To: accounts@premiersignsdesign.com

To: katie@pryorchamber.com

account #

Thu, Dec 3, 2020 at 2:08 PM

55050

INVOICE 9140



Premier Signs & Design, LLC

DUE 01/01/2021

\$210.96

Powered by QuickBooks

Dear PACC-PRYOR CHAMBER,

This is an updated invoice. Please only pay once.

Please send any replies to Info@PremierSignsDesign.com, do not reply to this email.

Premier Signs & Design, LLC

Premier Signs & Design, LLC

210 S. Mill Street Pryor, OK 74361

accounts@premiersignsdesign.com

PRYOR AREA
CHAMBER OF COMMERCE, INC.

P.O. BOX 367
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK

P.O. Box 8 Pryor, OK 74362
(918)825-4321 Member FDIC

018611

PAY **** TWO HUNDRED TEN & 96/100 DOLLARS

TO THE
ORDER OF:

DATE
12/14/20

AMOUNT
\$ **210.96

Premier Signs & Design
LLC
210 S Mill Street
Pryor, OK 74361

VOID AFTER 90 DAYS

C. Kelka

AUTHORIZED SIGNATURE



⑈018611⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

018611

Vendor ID: PREMIER S

Name: Premier Signs & Design
Check Date: 12/14/20
Check Amount: 210.96

MEMO:

Invoice #9140

PRYOR AREA CHAMBER OF COMMERCE, INC.

018611

Vendor ID: PREMIER S

Name: Premier Signs & Design
Check Date: 12/14/20
Check Amount: 210.96

MEMO:

Invoice #9140

PRYOR AREA
CHAMBER OF COMMERCE, INC.
P.O. BOX 367
PRYOR, OK 74362
BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK
P.O. Box 8 Pryor, OK 74362
(918)825-4321 Member FDIC

018613

PAY **** TWO HUNDRED & 0/100 DOLLARS

TO THE
ORDER OF:

DATE
12/14/20

AMOUNT
\$ **200.00

Tiger Pride Afterschool
Program

VOID AFTER 90 DAYS

AUTHORIZED SIGNATURE



⑈018613⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

018613

Vendor ID: TIGER

Name: Tiger Pride Afterschool
Check Date: 12/14/20
Check Amount: 200.00

MEMO:

Parade Entry 1st Place

PRYOR AREA CHAMBER OF COMMERCE, INC.

018613

Vendor ID: TIGER

Name: Tiger Pride Afterschool
Check Date: 12/14/20
Check Amount: 200.00

MEMO:

Parade Entry 1st Place

PRYOR AREA
CHAMBER OF COMMERCE, INC.

P.O. BOX 367
PRYOR, OK 74362
BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK
P.O. Box 8 Pryor, OK 74362
(918)825-4321 Member FDIC

018614

PAY **** ONE HUNDRED FIFTY & 0/100 DOLLARS

TO THE
ORDER OF:

DATE 12/14/20 AMOUNT \$ **150.00

New Life Ranch
Frontier Cove

VOID AFTER 90 DAYS

AUTHORIZED SIGNATURE 

⑈018614⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

018614

Vendor ID: NEW LIFE

Name: New Life Ranch
Check Date: 12/14/20
Check Amount: 150.00

MEMO:
Parade Entry 2nd Place

PRYOR AREA CHAMBER OF COMMERCE, INC.

018614

Vendor ID: NEW LIFE

Name: New Life Ranch
Check Date: 12/14/20
Check Amount: 150.00

MEMO:
Parade Entry 2nd Place

PRYOR AREA
CHAMBER OF COMMERCE, INC.

P.O. BOX 367
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK

P.O. Box 8 Pryor, OK 74362
(918)825-4321 Member FDIC

018615

PAY **** ONE HUNDRED & 0/100 DOLLARS


TO THE
ORDER OF:

DATE
12/14/20

AMOUNT
\$ **100.00

NEO Veterans Freedom Tour

VOID AFTER 90 DAYS

AUTHORIZED SIGNATURE 

⑈018615⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

018615

Vendor ID: NEO VET

Name: NEO Veterans Freedom Tour
Check Date: 12/14/20
Check Amount: 100.00

MEMO:

Parade Entry 3rd Place

PRYOR AREA CHAMBER OF COMMERCE, INC.

018615

Vendor ID: NEO VET

Name: NEO Veterans Freedom Tour
Check Date: 12/14/20
Check Amount: 100.00

MEMO:

Parade Entry 3rd Place

PRYOR AREA
CHAMBER OF COMMERCE, INC.
P.O. BOX 367
PRYOR, OK 74362
BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK
P.O. Box 8 Pryor, OK 74362
(918)825-4321 Member FDIC

018616

PAY **** THREE HUNDRED & 0/100 DOLLARS

TO THE
ORDER OF:

DATE 12/14/20 AMOUNT \$ **300.00

Pryor Band
PO Box 548
Pryor, OK 74362

VOID AFTER 90 DAYS

AUTHORIZED SIGNATURE 

⑈018616⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

018616

Vendor ID: PRYORBAND

Name: Pryor Band
Check Date:
Check Amount:

12/14/20
300.00

MEMO:

Christmas Parade Entertainment

PRYOR AREA CHAMBER OF COMMERCE, INC.

018616

Vendor ID: PRYORBAND

Name: Pryor Band
Check Date:
Check Amount:

12/14/20
300.00

MEMO:

Christmas Parade Entertainment

PRYOR AREA
CHAMBER OF COMMERCE, INC.

P.O. BOX 367
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK

P.O. Box 8 Pryor, OK 74362
(918)825-4321 Member FDIC

018617

PAY **** THREE HUNDRED & 0/100 DOLLARS

TO THE
ORDER OF:

DATE
12/14/20

AMOUNT
\$ **300.00

Salina Band
PO Box 98
Salina, OK 74365

VOID AFTER 90 DAYS

AUTHORIZED SIGNATURE



⑈018617⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

018617

Vendor ID: SALINABAND

Name: Salina Band
Check Date:
Check Amount:

12/14/20
300.00

MEMO:

Christmas Parade Entertainment

PRYOR AREA CHAMBER OF COMMERCE, INC.

018617

Vendor ID: SALINABAND

Name: Salina Band
Check Date:
Check Amount:

12/14/20
300.00

MEMO:

Christmas Parade Entertainment



Katie Thibodeaux <katie@pryorchamber.com>

You received a new invoice (#000505)

1 message

account # 55350

Scheffel Photography <invoicing@messaging.squareup.com>
Reply-To: Scheffel Photography <scheffelphotography@gmail.com>
To: katie@pryorchamber.com

Tue, Dec 15, 2020 at 12:26 PM



New Invoice

\$100.00

Due on December 15, 2020



Invoice #000505

December 15, 2020

Customer

Pryor Chamber

katie@pryorchamber.com

Message

We appreciate your business.

PRYOR AREA
CHAMBER OF COMMERCE, INC.

P.O. BOX 367
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK

P.O. Box 8 Pryor, OK 74362
(918)825-4321 Member FDIC

018620

PAY **** ONE HUNDRED & 0/100 DOLLARS

TO THE
ORDER OF:

DATE
12/21/20

AMOUNT
\$ **100.00

Jeremy Scheffel
3 N Adair St., Suite 1
Pryor, OK, 74361

VOID AFTER 90 DAYS

AUTHORIZED SIGNATURE



⑈018620⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

018620

Vendor ID: SCHEFFEL

Name: Jeremy Scheffel

Check Date:

12/21/20

Check Amount:

100.00

MEMO:

Invoice #000505



 **Thank you for your order, Barbara**

A confirmation email will be sent to you at katie@pryorchamber.com with your complete order details.

Order Number: 9825424842

Total: \$431.30

Shipping address

Katie Thibodeaux
Pryor Area Chamber of Commerce
100 E Graham Ave
Pryor, OK 74361

Payment methods

Master card ending in 1774 - \$431.30 charged.
Barbara Hawkins
100 E Graham Ave
Pryor, OK 74361

Items (12):

Coupons : -\$0.00

Subtotal:

Shipping: FREE

Estimated Tax:

Total:

12 items

Expected delivery by Friday, Dec 18

100 E Graham Ave, Pryor, OK



Swingline® SmartCut® Commercial Heavy Duty Rotary Trimmer, 15" Cut Length, 30 Sheet Capacity, Gray (9615)

Qty. 1

\$171.99



BIC Cristal Ballpoint Stick Pens, Bold Point, Black Ink, 24/Box (MSBP241-BLK)

PRYOR AREA
CHAMBER OF COMMERCE, INC.
P.O. BOX 367
PRYOR, OK 74362
BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK
P.O. Box 8 Pryor, OK 74362
(918)825-4321 Member FDIC

018638

PAY **** ONE THOUSAND THIRTY EIGHT & 9/100 DOLLARS

TO THE
ORDER OF:

DATE AMOUNT
02/02/21 \$ **1038.09

Business Card
PO Box 15796
Wilmington, DE 19886

VOID AFTER 90 DAYS

Chelker

[Signature]

AUTHORIZED SIGNATURE



⑈018638⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

018638

Vendor ID: BOFAMERICA

Name: Business Card
Check Date: 02/02/21
Check Amount: 1,038.09

MEMO:

Acct # 5474976700308445

PRYOR AREA CHAMBER OF COMMERCE, INC.

018638

Vendor ID: BOFAMERICA

Name: Business Card
Check Date: 02/02/21
Check Amount: 1,038.09

MEMO:

Acct # 5474976700308445

HOTEL / MOTEL TAX ALLOCATION BUDGET 2021 - 2022

BUDGET		\$109,343.51						
Recipient	Budget	Approval Dates	Actual Expenditures	Total Unapproved Expenditures (Will be taken off next cycle)	Purchase Order #	Ck#	Date Paid	Follow up Date
Pryor Area Chamber of Commerce (40%)	\$43,737.40	H/M Board:						
		Budget Com:						
		City Council:						
Pryor Public Schools (20%) \$21,401.90-\$2,500	\$21,868.70	H/M Board:						
		Budget Com:						
		City Council:						
Pryor High School Band Day (Minimum \$2,500.00 from PPS Total)	\$0.00	H/M Board:						
		Budget Com:						
		City Council:						
Pryor Main Street (10%)	\$10,934.35	H/M Board:						
		Budget Com:						
		City Council:						
Grant Applications (20%)	\$21,868.70	H/M Board:						
		Budget Com:						
		City Council:						
Reserve (10%)	\$10,934.36	H/M Board:						
		Budget Com:						
		City Council:						
Grand Total	\$109,343.51		-					

HOTEL / MOTEL TAX GRANTS 2021 - 2022										Budget = \$21,868.70		Reserve = \$10,934.36	
RECIPIENT		AMT AWARDED		TO BE USED FOR		Receipts Received Total Amt of Receipts	Receipts Approved by CC	Purchase Order #	Ck#	Date Paid	Follow up Date		
PRYOR PATCHERS QUILT GUILD				QUILT SHOW			H/M Board:						
							Budget Com:						
							City Council:						
Amt requested:	\$3,000.00			Date Paid	9/16-18/21	ACCOUNT #							
PAAH				NEOK AREA ARTIST SHOW			H/M Board:						
							Budget Com:						
							City Council:						
Amt requested:	\$2,000.00			Date Paid	10/8-16/21	ACCOUNT #							
PACC				CHRISTMAS PARADE OF LIGHTS			H/M Board:						
							Budget Com:						
							City Council:						
Amt requested:	\$2,500.00			Date Paid	12/2/2021	ACCOUNT #							
							H/M Board:						
							Budget Com:						
							City Council:						
Amt requested:				Date Paid		ACCOUNT #							
							H/M Board:						
							Budget Com:						
							City Council:						
Amt requested:				Date Paid		ACCOUNT #							
							H/M Board:						
							Budget Com:						
							City Council:						
Amt requested:				Date Paid		ACCOUNT #							
							H/M Board:						
							Budget Com:						
							City Council:						
Amt requested:				Date Paid		ACCOUNT #							
							H/M Board:						
							Budget Com:						
							City Council:						
Amt requested:				Date Paid		ACCOUNT #							
							H/M Board:						
							Budget Com:						
							City Council:						
Amt requested:				Date Paid		ACCOUNT #							
AMT REQUESTED		BUDGET		AMT AWARDED									
\$7,500.00	\$21,868.70								Funding available	\$21,868.70			
Reserve (10%)	10,934.36												
TOTAL	\$32,803.06												

HOTEL / MOTEL TAX ALLOCATION GRANT PROJECT APPLICATION



To be considered for the City of Pryor Creek Hotel / Motel Tax Allocation Grant, please complete the form below.

Applicant Name:

Pryor Patchers Quilt Guild

Event Name:

Pryor Patchers Quilt Show

Date of Event:

09/20/2021

Street address:

P. O. Box 1604

Street address line 2:

City:

Pryor

State:

OK

Zip code:

74361

Contact Person

First name:

Sue

Last name:

Putt

Phone number:

918-864-1022

E-mail:

sue@chuppimplementcompany.com

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c)(3) of the Internal Revenue Code?

Yes

No

Requested amount:

\$3,000.00

Applicant's Match amount:

\$14,334.65

Total Project Budget:

\$17,334.65

Description of event or project summary:

Provide a paragraph, a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over all project. However, please focus the bulk of your answer on the specific element for which you are requesting funding.

The Comforts of Home Quilt Show is a bi-annual event at the Mayes Count Fair Grounds. The two day event has traditionally showcased handmade quilts, fabrics and sewing supplies. It continues to grow with each show expanding as it includes Pryor area boutiques and crafts. The event attracts hundreds of attendees from throughout Oklahoma and surrounding states. There are both judged and non judged categories. Additional attractions within the show are quilting vendors, demonstrations and seminars. It is produced by the Pryor Patchers Quilt Guild.

Where will the event take place?

Friday and Saturday
September 17 & 18, 2021--- 9:00 AM until 4:00 PM
Mayes County Fair Grounds
Pryor, Oklahoma

Resources available for project / event:

The event is produced by the Pryor Patchers Quilt Guild. Resources come directly from around the 100 member group of volunteers each donating many hours for the production. The advertising and promotions help cultivate relationships with television and print media throughout NE Oklahoma and internet and social media campaigns to bring increasing number of visitors to this event, our community and its shopping area. We are budgeting more advertising for the next event in 2021.

PROJECT BUDGET

Please detail the budget for your project. Specify whether your various match items will be cash or in-kind.

Pro-Forma

Project Title:

Comforts of Home Quilt Show

Revenues:

Total Requested from Hotel / Motel:

\$3,000.00

Total Project Revenues:

\$17,334.65

Community Impact:

(If the event has been held before, please explain how it has impacted the community.)

The event encourages citizens to be active with helping those in need. The guild presents a monthly speaker locally or out of state to encourage quilting. This is a free program to the local citizens interested in quilting. The club

Expenses:

While matching funds are not required, the amount of additional funds, supplies, and materials and staff time as an organization brings to an event, is a good measure of that organization's commitment to success.

Item	City	Match	Cash	Total

Advertising

\$500.00

Promotional Printing

\$807.58

Miscellaneous expenses if applicable:

Mayes County Fair Building Rent - \$1500.00
Signage & Plaques - \$201.07
Judges - \$1003.59
Supplies & Rentals \$1496.03

Total Expenses:

\$5,508.27

HOTEL / MOTEL TAX ALLOCATION GRANT PROJECT APPLICATION



To be considered for the City of Pryor Creek Hotel / Motel Tax Allocation Grant, please complete the form below.

Name: Pryor Area Arts and Humanities Council, Inc.

Street address:

6 North Adair

Street address line 2:

City:

Pryor

State:

OK

Zip code:

74361

Contact Person

First name:

Sue

Last name:

Mayhue

Phone number:

918-386-2624

E-mail:

scmayhue@gmail.com

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c)(3) of the Internal Revenue Code?

Yes

No

Requested amount:

\$2,000.00

Applicant's Match amount:

\$5,070.00

Total Project Budget:

\$7,070.00

Description of event or project summary:

Provide a paragraph, a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over all project. However, please focus the bulk of your answer on the specific element for which you are requesting funding.

The Northeast Oklahoma Area Artists Show is an annual juried art show that provides an arena for northeast Oklahoma area artists to compete in painting, graphics, sculpture/ceramics and photography. The show has four divisions: (1) Professional, (2) Adult, (3) Student (ages 13-21) and Junior (ages 6-12). Artists enter their work in the show beginning Friday afternoon until 7:00 p.m. and Saturday morning from 8:00 a.m. to 11:00 a.m. The art work is then sorted and displayed for judging by Division and Category. The judge selects first, second and third place winners in each category in each division as well as "Best of Show." The Judge may also select art work to award Honorable Mention ribbons to the artist. Once the judging is completed, volunteers hang or display each piece of work entered in the show for viewing by the public. Award ribbons are placed on the winning pieces.

Where and when will the event take place?

Graham Community Center, 6 North Adair, Pryor, Oklahoma

Resources available for project / event:

PAAHC's volunteers are our most valuable resource. We anticipate involving 40 volunteers to make this show a success. The Independent Sector valued volunteer time for 2021 at \$28.54 per hour. These volunteers will easily spend 1,500 hours of their time helping with this show. Those valuable services equal \$42,810. Money raised at the Art Walk is also a resource available for this event. plus cash on hand from memberships, consignment fees from art sales and donations.

PROJECT BUDGET

Please detail the budget for your project. Specify whether your various match items will be cash or in-kind.

Pro-Forma

Project Title:

2021 Northeast Oklahoma Area Artists Show

Revenues:

Total Requested from Hotel / Motel:

\$2,000.00

Total Project Revenues:

\$5,070.00

Expenses:

Advertising

\$1,280.00

Promotional Printing

\$500.00

Miscellaneous expenses:

*Postage - \$150 *Cleaning Supplies \$50 *Hanging Supplies \$120 *Award Ribbons \$200
*Monetary Awards \$4470 *Reception \$300

Total Expenses:

\$7,070.00

HOTEL / MOTEL TAX ALLOCATION GRANT PROJECT APPLICATION



To be considered for the City of Pryor Creek Hotel / Motel Tax Allocation Grant, please complete the form below.

Name: Pryor Area Chamber of Commerce - 2021 Christmas Parade of Lights

Street address:

100 East Graham Avenue

Street address line 2:

City:

Pryor

State:

OK

Zip code:

74361

Contact Person

First name:

Katie

Last name:

Thibodeaux

Phone number:

918-825-0157

E-mail:

katie@pryorchamber.com

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c)(3) of the Internal Revenue Code?

Yes

No

Requested amount:

\$2,500.00

Applicant's Match amount:

\$2,500.00

Total Project Budget:

\$5,000.00

Description of event or project summary:

Provide a paragraph, a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over all project. However, please focus the bulk of your answer on the specific element for which you are requesting funding.

The Pryor Christmas Parade of Lights is an annual event, produced by the Pryor Area Chamber of Commerce, for the community. The Parade of Lights has become one of Northeast Oklahoma's largest Christmas events. Citizens from Mayes County, as well as residents and businesses from throughout NE Oklahoma participate in, and attend, the parade. The parade is a one-evening event when our primary retail area fills with potential shoppers. Even though those visitors may not shop the evening of the parade, they will likely be introduced to downtown shops, to which they later return. After the parade all of the city's restaurants are filled to capacity. We can also safely assume that additional direct beneficiaries are the community's convenience stores and gas stations.

Where and when will the event take place?

Thursday, December 2, 2021, 7:00pm.
Downtown Pryor
Graham Avenue from Hogan Street to Adair Street,
north on Adair to NE 1st Street, east on NE 1st Street.

Resources available for project / event:

Resources come directly from the Pryor Area Chamber of Commerce.
The PACC:
1. administers the event;
2. enlists entries;
3. cultivates and develops promotional and advertising relationships with radio, television and print media throughout NE Oklahoma and creates internet and social media campaigns to bring increasing numbers of visitors to the community and its shopping area;
4. recruits and coordinates the necessary volunteer force.

PROJECT BUDGET

Please detail the budget for your project. Specify whether your various match items will be cash or in-kind.

Pro-Forma

Project Title:

Pryor Christmas Parade of Lights

Revenues:

Total Requested from Hotel / Motel:

\$2,500.00

Total Project Revenues:

\$2,500.00

Expenses:

Advertising

\$300.00

Promotional Printing

\$300.00

Miscellaneous expenses:

Signage - \$250.00

Cash prizes for non-profit entries - \$450.00

Cash prizes for youth group entries - \$625.00

Plaques for commercial entries, grand marshal, television personalities - \$400.00

School Marching Band Expenses - \$900.00

Sound system - \$1,750.00

Dinner for float judges and all-day volunteers - \$275.00

Total Expenses:

\$5,250.00

3



		BID SCHEDULE PRYOR 2021 STREET REHABILITATION												SHEET 1 OF 2	
					Engineers Estimate		Dunham Asphalt Services, Inc. Sapulpa, OK		H&G PAVING CONTRACTORS, Inc. Muskogee, OK		Ellsworth Construction, LLC Tulsa, Ok				
ITEM #	STREET SEGMENT	DIRECTION	UNITS	QUANTITY			BID UNIT PRICE	TOTAL PRICE THIS BID ITEM	BID UNIT PRICE	TOTAL PRICE THIS BID ITEM	BID UNIT PRICE	TOTAL PRICE THIS BID ITEM			
1	NW 5TH ST	N MAYES ST TO N MAPLE ST - COLD MILLING	SY	3612			\$4.00	\$14,448.00	\$4.00	\$14,448.00	\$4.50	\$16,254.00			
	NW 5TH ST	N MAYES ST TO N MAPLE ST - ASPHALT OVERLAY	SY	4602			\$14.00	\$64,428.00	\$16.00	\$73,632.00	\$11.75	\$54,073.50			
	NW 5TH ST	FABRIC UNDERLAYMENT	SY	4602			\$4.00	\$18,408.00	\$2.99	\$13,759.98	\$3.50	\$16,107.00			
	NW 5TH ST	N MAYES ST TO N MAPLE ST - APC FULL DEPTH PATCH	SY	990			\$60.00	\$59,400.00	\$55.00	\$54,450.00	\$92.00	\$91,080.00			
2	NE 5TH ST	N ELLIOTT TO N OKLAHOMA ST - COLD MILLING	SY	3734			\$4.00	\$14,936.00	\$4.00	\$14,936.00	\$4.50	\$16,803.00			
	NE 5TH ST	N ELLIOTT TO N OKLAHOMA ST - ASPHALT OVERLAY	SY	4818			\$14.00	\$67,452.00	\$16.00	\$77,088.00	\$11.75	\$56,611.50			
	NE 5TH ST	FABRIC UNDERLAYMENT	SY	4818			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
	NE 5TH ST	N ELLIOTT TO N OKLAHOMA ST - APC FULL DEPTH PATCH	SY	1064			\$60.00	\$63,840.00	\$55.00	\$58,420.00	\$92.00	\$97,728.00			
3	SE 1ST ST	S BAILEY TO S ORA ST - COLD MILLING	SY	496			\$4.00	\$1,984.00	\$6.00	\$2,976.00	\$21.50	\$10,664.00			
	SE 1ST ST	S BAILEY TO S ORA ST - ASPHALT OVERLAY	SY	550			\$14.00	\$7,700.00	\$18.00	\$9,900.00	\$30.00	\$16,500.00			
	SE 1ST ST	FABRIC UNDERLAYMENT	SY	550			\$4.00	\$2,200.00	\$2.99	\$1,644.50	\$5.00	\$2,750.00			
	SE 1ST ST	S BAILEY TO S ORA ST - PCC FULL DEPTH PATCH	SY	54			\$60.00	\$3,240.00	\$100.00	\$5,400.00	\$150.00	\$8,100.00			
4	SE 6TH ST	LENGTH - COLD MILLING	SY	680			\$4.00	\$2,720.00	\$6.00	\$4,080.00	\$15.00	\$10,200.00			
	SE 6TH ST	LENGTH - ASPHALT OVERLAY	SY	880			\$14.00	\$12,320.00	\$17.00	\$14,960.00	\$17.00	\$14,960.00			
	SE 6TH ST	FABRIC UNDERLAYMENT	SY	880			\$4.00	\$3,520.00	\$2.99	\$2,631.20	\$4.00	\$3,520.00			
	SE 6TH ST	LENGTH - APC FULL DEPTH PATCH	SY	200			\$60.00	\$12,000.00	\$75.00	\$15,000.00	\$75.00	\$15,000.00			
5	GAITHER RD	NEW HWY 20 INTX - COLD MILLING	SY	261			\$4.00	\$1,044.00	\$12.00	\$3,132.00	\$28.00	\$7,308.00			
	GAITHER RD	NEW HWY 20 INTX - ASPHALT OVERLAY	SY	297			\$14.00	\$4,158.00	\$25.00	\$7,425.00	\$31.00	\$9,207.00			
	GAITHER RD	NEW HWY 20 INTX - APC FULL DEPTH PATCH	LF	36			\$60.00	\$2,160.00	\$200.00	\$7,200.00	\$115.00	\$4,140.00			
6	N VANN ST	NE 3RD ST TO NE 4TH ST - COLD MILLING	SY	934			\$4.00	\$3,736.00	\$7.00	\$6,538.00	\$10.00	\$9,340.00			
	N VANN ST	NE 3RD ST TO NE 4TH ST - ASPHALT OVERLAY	SY	999			\$14.00	\$13,986.00	\$17.00	\$16,983.00	\$15.00	\$14,985.00			
	N VANN ST	FABRIC UNDERLAYMENT	SY	999			\$4.00	\$3,996.00	\$2.99	\$2,987.01	\$5.00	\$4,995.00			
	N VANN ST	NE 3RD ST TO NE 4TH ST - APC FULL DEPTH PATCH	SY	58			\$60.00	\$3,480.00	\$225.00	\$13,050.00	\$90.00	\$5,220.00			
	N VANN ST	NE 3RD ST TO NE 4TH ST - PCC FULL DEPTH PATCH	SY	7			\$100.00	\$700.00	\$2,500.00	\$17,500.00	\$550.00	\$3,850.00			



ITEM #	STREET SEGMENT	DIRECTION	UNITS	QUANTITY		BID UNIT PRICE	TOTAL PRICE THIS BID ITEM	BID UNIT PRICE	TOTAL PRICE THIS BID ITEM	BID UNIT PRICE	TOTAL PRICE THIS BID ITEM
7	NE 2ND ST	N INDIANOLA ST TO N ORPHAN ST - COLD MILLING	SY	695		\$4.00	\$2,780.00	\$7.00	\$4,865.00	\$14.50	\$10,077.50
	NE 2ND ST	N INDIANOLA ST TO N ORPHAN ST - ASPHALT OVERLAY	SY	695		\$14.00	\$9,730.00	\$17.00	\$11,815.00	\$18.50	\$12,857.50
	NE 2ND ST	FABRIC UNDERLAYMENT	SY	695		\$4.00	\$2,780.00	\$2.99	\$2,078.05	\$5.00	\$3,475.00
8	NE 2ND ST	N ORPHAN ST TO N ORA ST - COLD MILLING	SY	628		\$4.00	\$2,512.00	\$4.00	\$2,512.00	\$16.00	\$10,048.00
	NE 2ND ST	N ORPHAN ST TO N ORA ST - ASPHALT OVERLAY	SY	628		\$14.00	\$8,792.00	\$14.00	\$8,792.00	\$19.00	\$11,932.00
	NE 2ND ST	FABRIC UNDERLAYMENT	SY	628		\$4.00	\$2,512.00	\$2.99	\$1,877.72	\$5.00	\$3,140.00
9	SE 7TH ST	HWY 69 TO N VANN ST - COLD MILLING	SY	2323		\$4.00	\$9,292.00	\$4.00	\$9,292.00	\$6.00	\$13,938.00
	SE 7TH ST	HWY 69 TO N VANN ST - ASPHALT OVERLAY	SY	2574		\$14.00	\$36,036.00	\$16.00	\$41,184.00	\$11.75	\$30,244.50
	SE 7TH ST	FABRIC UNDERLAYMENT	SY	2574		\$4.00	\$10,296.00	\$2.99	\$7,696.26	\$4.25	\$10,939.50
	SE 7TH ST	HWY 69 TO N VANN ST - APC FULL DEPTH PATCH	SY	251		\$60.00	\$15,060.00	\$55.00	\$13,805.00	\$70.00	\$17,570.00
10	SE 17TH PL	TOTAL PCC INSTALL, IN PLACE	SY	283		\$80.00	\$22,640.00	\$105.00	\$29,715.00	\$85.00	\$24,055.00
11	SE 2ND AND ROWE	SE 2ND ST AND S ROWE ST - COLD MILLING	SY	407		\$4.00	\$1,628.00	\$7.00	\$2,849.00	\$21.50	\$8,750.50
	SE 2ND AND ROWE	SE 2ND ST AND S ROWE ST - ASPHALT OVERLAY	SY	407		\$14.00	\$5,698.00	\$17.00	\$6,919.00	\$25.00	\$10,175.00
	SE 2ND AND ROWE	FABRIC UNDERLAYMENT	SY	407		\$4.00	\$1,628.00	\$2.99	\$1,216.93	\$5.00	\$2,035.00
12	Overall Project	MOBILIZATION, Includes Project Profit, erosion control, traffic control, demobilization, clean up, testing, permitting. (TO BE PAID AS PERCENTAGE AS PROJECT PROGRESSES WITH 5% (MIN) TOTAL CONTRACT AWARD WITH FIRST PAY REQUEST)	EA	1		\$25,550.00	\$25,550.00	\$75,000.00	\$75,000.00	\$60,000.00	\$60,000.00
						\$645,000.00	\$539,990.00	\$658,957.65	\$720,633.50		

CERTIFIED AS TRUE AND CORRECT:

INFRASTRUCTURE SOLUTIONS GROUP, L.L.C.

Steve A. Pugh, P.E.

ORIGINAL AS BID
AUGUST 25, 2021

CITY OF PRYOR BUDGET 2021-2022		BUDGET 2020-21 ACTUAL	BUDGET 2021 - 2022 APPROVED 8/17/21	EXPENSES - ACTUAL	NOTES
CITY OF PRYOR BUDGET					
STREET & DRAINAGE					
14-145-5011	STREET SALARIES	\$ 408,000.00	\$420,166.87		3%
14-145-5012	STREET LONGEVITY	\$ 8,640.00	\$9,420.00		
14-145-5013	STREET OVERTIME	\$ 9,000.00	\$9,000.00		
14-145-5014	STREET TEMPORARY SERVICES	\$ 10,000.00	\$10,000.00		
14-145-5016	STREET SICK LEAVE BUY BACK				
14-145-5021	STREET FICA	\$ 29,146.00	\$32,946.02		
14-145-5022	STREET RETIREMENT & PENSION	\$ 36,968.00	\$38,662.82		
14-145-5023	STREET HEALTH INSURANCE	\$ 103,487.00	\$108,102.31		
14-145-5024	STREET EMPLOYMENT TAX	\$ 1,870.00	\$2,400.00		
14-145-5025	STREET WORKERS COMP INSURANCE	\$ 63,763.00	\$56,136.67		
	SALARIES/BENEFITS SUB TOTAL	\$ 670,874.00	\$686,834.69		
14-145-5026	STREET CLOTHING ALLOWANCE	\$ 3,500.00	\$3,500.00		
14-145-5031	SUP. MATERIALS 3030 CRACK SEAL	\$ 20,000.00	\$20,000.00		
14-145-5032	STREET SIGNS AND SIGNALS	\$ 10,000.00	\$14,000.00		Buddy&Jared (Approx \$4000) Larry & Katy
14-145-5033	STREET SUPP ASPHALT MTRLS	\$ 5,000.00	\$5,000.00		
14-145-5034	STREET SUPPLIES GENERAL	\$ 2,500.00	\$2,500.00		Buddy & Chris Internet
14-145-5045	STREET INSURANCE - PROPERTY	\$ 1,482.00	\$1,621.00		
14-145-5051	STREET UTILITIES	\$ 14,000.00	\$12,000.00		
14-145-5061	STREET TELEPHONE	\$ 800.00	\$800.00		
14-145-5075	STREET OUTSIDE SERV- ENINERG	\$ 30,000.00	\$57,500.00		
14-145-5076	STREET OUTSIDE SERV - INSPECTION		\$30,000.00		for drainage and street
14-145-5092	STREET DRAINAGE PROJECTS-	\$ 604,280.00	\$616,794.00		\$209,789.00 - Drainage - Channelization Bailey St to Ora St.; \$407,005.00 - Drainage - 7th St. from S. Adair - Hwy 69
14-145-5102	STREET GASOLINE AND OIL	\$ 30,000.00	\$35,000.00		
14-145-5321	STREET VEHICLE LEASE (SWEEPER)				
14-145-5334	STREET CONCRETE MATERIALS	\$ 30,000.00	\$30,000.00		
14-145-5341	STREET MISCELLANEOUS		\$500.00		
14-145-5342	STREET REPAIR & MAINTENANCE	\$ 60,000.00	\$70,000.00		
14-145-5343	STREET MOWING	\$ 25,000.00	\$28,000.00		
14-145-5344	STREET SAFETY EQUIPMENT	\$ -			

CITY OF PRYOR BUDGET 2021-2022		BUDGET 2020-21 ACTUAL	BUDGET 2021 - 2022 APPROVED 8/17/21	EXPENSES - ACTUAL	NOTES
CITY OF PRYOR BUDGET					
14-145-5408	STREETS W FIRST DRAINAGE				
14-145-5409	STREET EAST HWAY 20 DRAINAGE				
14-145-5410	STREET ASPHALT OVERLAY	\$ 450,000.00	\$733,123.00		Street Drainage - Bailey St. from NE 1st to 225' S of NE 1st; Priority-1 items (May 2021); Asphalt Overlay - 21-22; Public/Private Partnership
14-145-5411	STREET CAPITAL OUTLAY	\$ 114,000.00	\$75,000.00		Boom Arm Mower - Leaf Remove Machine
14-145-5412	STREET 9TH ST SIGNALIZATION				
14-145-5413	STREET CAPITAL OUTLAY-SM PURCH	\$ 1,500.00	\$1,500.00		
14-145-5414	STREET FAIRLAND ST PROJECT				
14-145-5415	STREET SIDEWALK PROJECTS _	\$ 60,000.00	\$60,000.00		
14-145-5416	STREET ELLIOTT PAVEMENT PROJ.				
14-145-5417	STREET VANN PAVEMENT PROJECT				
14-145-5418	STREET OIL AND CHIP	\$ 20,000.00	\$20,000.00		
14-145-5419	OAKWOOD RD PROJECT				
14-145-5420	STREET NE 5TH ST DRAINAGE PROJ				
14-145-5421	STREET FARLAND ST PROJ				
14-145-5422	STREET UNSPECIFIED CAP OUTLAY	\$ 5,000.00	\$5,000.00		
14-145-5423	STREET MISC DRAINAGE	\$ 10,000.00	\$20,000.00		Steve - Build dirt hauling & disposal into the job Inspection
14-145-5425	STREET ASPHALT OVERLAY				
14-145-5428	STREET NORTH ELLIOTT ST /2017 CONCRETE REPAIR				
14-145-5429	STREET SOUTH ELLIOTT -STP 149B				
14-145-5430	STREET-CEMETERY DRAINAGE & UTILITY		\$5,000.00		
14-145-5431	STREET MISC CAPITAL OUTLAY REVENUE BOND PAYMENT				

CITY OF PRYOR BUDGET 2021-2022		BUDGET 2020-21 ACTUAL	BUDGET 2021 - 2022 APPROVED 8/17/21	EXPENSES - ACTUAL	NOTES
CITY OF PRYOR BUDGET					
14-145-5432	STREET - SALT	\$ 7,000.00	\$7,000.00		
14-145-5433	HWY 69 KUM N GO LIGHT	\$ -			
	STREET & DRAINAGE Totals: STREET & DRAINAGE IMPROV. SALE Totals:	\$ 2,174,936.00	\$2,540,672.69		
Notes:			\$1,560,000.00	est. tax funding	
			\$839,189.69	est. from reserve - \$2,174,396.00	
				est. reserves Jn 2022= \$1,335,206.31	