

December 28, 2021

Mayor Larry Lees,

It is with great gratitude that I write this letter of resignation as City of Pryor Creek Councilwoman for Ward 4, effective December 31, 2021. It has been an honor to work under your leadership and alongside of my fellow council members. I am so grateful for all the friendships I have made along the way. The City of Pryor Creek is truly blessed to have you all as leaders. I look forward to continuing to see Pryor Creek grow through this leadership!

Again, it's been an honor and God bless you all!

Sincerely,

Yolanda Thompson

Lora Siever

918-373-0879 / l.siever@sbcglobal.net / 1724 Marietta St., Pryor, OK 74361 – Ward 4

SUMMARY

Dedicated Park Board member and classroom teacher. Accomplished relationship builder when working with teammates, local leaders and constituents. More than 16 years of public service experience and driven to make positive impact for citizens of Pryor.

SKILLS

- Appointed to the Park board in 2005 and have served for 16 years.
- Teacher at Lincoln Elementary / Early Childhood Center for 30 years.
- Member of the Oklahoma Education and Pryor Association of Classroom Teachers since 1992. Served as PACT President for 6 years.
- Member and Past President of the Lincoln Early Childhood Parent Teacher Organization.
- Member of the Pryor Academic Excellence Foundation since 1992.
- Attend Life Fellowship Church in Pryor.

EXPERIENCE

Teacher, Pryor Schools – LECC, August 1992 – Current
PRYOR, OK

EDUCATION AND TRAINING

Bachelor of Science

Elementary Education, Northeastern State University, Tahlequah, OK - May 1992

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, DECEMBER 21ST, 2021 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Dennis Nance. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Briana Brakefield, Jimmy Tramel, Yolanda Thompson. Members absent: none.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Fire Chief James Baumert, Street Superintendent Buddy Glenn, Library Director Cari Rerat and Recreation Center Director Jessica Long.

Others present: Police Captain Kevin Tramel, Police Officer Dustin Van Horn, MUB General Manager Jared Crisp, City Engineer Steve Powell, CMSWillowbrook representatives Bryan Miles and Brenna Wells, Architect Jim Graber, Bank of Commerce representative Adam Anderson, Jeanette Anderson, Tom Hall, Christie Hall, Kayla Hill, Allen Head, Josh Nix, David Briggs, Bill Huff, Candy Hills, Kemmie Shropshire and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report

c. Fire

Baumert had no report but asked if Council had any questions.

d. Golf

No report.

e. Library

Rerat reported that looking over the calendar year reports, the community has saved approximately \$446,000.00 in resources, which allows the library budget to come close to breaking even.

f. Parks / Cemetery

No report.

g. Police

Nichols had no report.

h. Recreation Center

Long had no report.

i. Street

Glenn reported that they continue as usual. They have been picking up leaves with the sweeper.

4. MAYOR'S REPORT:

a. Possible Executive Session pursuant to the Oklahoma Open Meeting Act for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the jurisdiction of the City of Pryor Creek where the public disclosure of the matter discussed would interfere with the

development of products or services or would violate the confidentiality of the business. (25 O.S. § 307 (C) (11).

Motion was made by Brakefield, second by Nance to enter Executive Session pursuant to the Oklahoma Open Meeting Act for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the jurisdiction of the City of Pryor Creek where the public disclosure of the matter discussed would interfere with the development of products or services or would violate the confidentiality of the business. (25 O.S. § 307 (C) (11). Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson. Voting no: none.

b. Discussion and possible action regarding resuming regular session. No action taken during Executive Session.

Motion was made by Shropshire, second by Smith to resume regular session at 7:00 p.m. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

Mayor moved to the Addendum.

**ADDENDUM
CITY COUNCIL MEETING
TUESDAY, DECEMBER 21ST, 2021 AT 6:00 P.M.**

1. Discussion and possible action regarding increasing the Pryor Emergency Services Center & Library Renovation Project contract price from \$11,404,861.27 to \$12,448,333.57, (a \$1,043,742.30 increase), per the attached schedule of costs. This action is due to unforeseen modifications and changes not present at the time of contract approval.

Motion was made by Smith, second by Ketcher to approve increasing the Pryor Emergency Services Center & Library Renovation Project contract price from \$11,404,861.27 to \$12,448,333.57, (a \$1,043,742.30 increase), per the attached schedule of costs. This action is due to unforeseen modifications and changes not present at the time of contract approval. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

Mayor moved back to regular agenda.

5. CITY ATTORNEY’S REPORT:

a. Second and final reading, discussion and possible action regarding an ordinance annexing the lands described on the attached notice published by the City of Pryor concerning the said annexation proceeding and involving the petitioned annexation by Pryor Creek Investments, LLC, George Beard, Glen Passmore and Stonegate Development, Inc. concerning property located in Section 4, Township 21 North, Range 19 East, Mayes County, Oklahoma, adjacent to Stonegate Development and East 470 Road.

Motion was made by Shropshire, second by Ketcher to approve and waive second reading of Ordinance #2021-21, annexing the lands described on the attached notice published by the City of Pryor concerning the said annexation proceeding and involving the petitioned annexation by Pryor Creek Investments, LLC, George Beard, Glen Passmore and Stonegate Development, Inc. concerning property located in Section 4, Township 21 North, Range 19 East, Mayes County, Oklahoma, adjacent to Stonegate Development and East 470 Road.

After much discussion, Tramel made a motion to table until Council could see a conceptual design, but there was no second. Voting yes: Smith, Brakefield, Ketcher, Nance. Voting no: Chitwood, Tramel, Thompson, Shropshire. Mayor voted yes to break the tie.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the December 7th, 2021 Council meeting.
- b. Approve payroll purchase orders through December 24th, 2021.
- c. Approve claims for purchase orders through December 21st, 2021.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2120211448 – 2120211434	155,946.07
COVID REIMBURSEMENT	911280B	11,115.00
STREET & DRAINAGE	2120211434 – 2120211280	25,606.11
GOLF COURSE	2120211434 – 911277B	7,534.17
CAPITAL OUTLAY	2120211436 – 911229B	54,957.06
REAL PROPERTY ACQUIS.	2120211489	277.10
RECREATION CENTER	2120211429 – 2120211434	7,151.82
	TOTAL	262,587.33

NO BLANKETS

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Approve August Appropriations Request.
- f. Approve September Appropriations Request.
- g. Discussion and possible action regarding an expenditure in the amount of \$736,814.47 to Conrad Fire Equipment through HGAC Federal Sourcing Program (2015 Oklahoma Statutes Title 74. State Government §74-1004. Agreements authorized) for the purchase of a Pierce Velocity Pumper fire engine for the Pryor Creek Fire Department. \$552,085.14 to be paid from Fire Capital Outlay Reserve Account #45-455-5412 and \$184,729.33 to be paid from Mayes County.
- h. Discussion and possible action regarding a lease purchase through Bank of Commerce at 1.99% (10-year term) for the following for the Emergency Services Center:
 - a. Camera System – Avigilon Analytic camera system through Digi Security Systems at State contract price of \$113,328.96.
 - b. Radio Communications and Dispatch Equipment
 - i. Motorola Solutions APX Console system \$53,388.24
 - ii. Muskogee Communications, Inc. – Audio and Radio System \$17,027.00
 - iii. Avtec console operator position hardware and software, gateways and endpoint hardware/software with warranty \$103,012.00
 - iv. Antenna and Equipment \$140,764.30

TOTAL: \$427,520.50

The bulk lease was previously bid with financial institutions for 911 equipment, Spillman, furniture, cameras and radio equipment. The first portion of the lease purchase was approved on January 5th, 2021. (To be expensed from Police Equipment Capital Outlay Account #44-445-5424.)

- i. Discussion and possible action regarding the transfer of position from Range E, Step 2 to Range D, Step 2, Fitness Coordinator for Pryor Creek Recreation Center employee, Jerome Hopkins per the recommendation of the Recreation Board, Recreation Center Director, and Mayor and request for same by the employee, Jerome Hopkins.

Motion was made by Smith, second by Chitwood to approve items a – i, less items a, g and h. Voting yes: Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

a. Approve minutes of the December 7th, 2021 Council meeting.

Motion was made by Ketcher, second by Smith to approve minutes of the December 7th, 2021 Council meeting. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Smith, Chitwood. Abstaining, counting as a no vote: Nance. Voting no: none.

g. Discussion and possible action regarding an expenditure in the amount of \$736,814.47 to Conrad Fire Equipment through HGAC Federal Sourcing Program (2015 Oklahoma Statutes Title 74. State Government §74-1004. Agreements authorized) for the purchase of a Pierce Velocity Pumper fire engine for the Pryor Creek Fire Department. \$552,085.14 to be paid from Fire Capital Outlay Reserve Account #45-455-5412 and \$184,729.33 to be paid from Mayes County.

Motion was made by Shropshire, second by Smith to approve an expenditure in the amount of \$736,814.47 to Conrad Fire Equipment through HGAC Federal Sourcing Program (2015 Oklahoma Statutes Title 74. State Government §74-1004. Agreements authorized) for the purchase of a Pierce Velocity Pumper fire engine for the Pryor Creek Fire Department. \$552,085.14 to be paid from Fire Capital Outlay Reserve Account #45-455-5412 and \$184,729.33 to be paid from Mayes County. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

h. Discussion and possible action regarding a lease purchase through Bank of Commerce at 1.99% (10-year term) for the following for the Emergency Services Center:

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The bulk lease was previously bid with financial institutions for 911 equipment, Spillman, furniture, cameras and radio equipment. The first portion of the lease purchase was approved on January 5th, 2021. (To be expensed from Police Equipment Capital Outlay Account #44-445-5424.)

Motion was made by Chitwood, second by Smith to approve lease purchase through Bank of Commerce at 1.99% (10-year term) for the following for the Emergency Services Center:

- a. Camera System – Avigilon Analytic camera system through Digi Security Systems at State contract price of \$113,328.96.
- b. Radio Communications and Dispatch Equipment
 - i. Motorola Solutions APX Console system \$53,388.24
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 - iv. Antenna and Equipment \$140,764.30

TOTAL: \$427,520.50

The bulk lease was previously bid with financial institutions for 911 equipment, Spillman, furniture, cameras and radio equipment. The first portion of the lease purchase was approved on January 5th, 2021. (To be expensed from Police Equipment Capital Outlay Account #44-445-5424.) Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Brakefield)

Brakefield reported that the next Budget and Personnel meeting will be January 11th, 2022, at 5:30 p.m.

b. Ordinance and Insurance (Shropshire)

Shropshire had nothing to report at this time.

c. Street (Smith)

Smith had nothing to report at this time.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

Mayor took a moment to recognize Yolanda Thompson, as this was her last meeting on City Council. She has been appointed the new Mayes County Assessor.

9. ADJOURN.

Motion was made by Thompson, second by Chitwood to adjourn. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Thompson. Voting no: Ketcher.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:00 p.m.

2. APPROVE MINUTES OF DECEMBER 7th, 2021 MEETING.

Motion was made by Brakefield, second by Smith to approve minutes of December 7th, 2021 meeting. Voting yes: Shropshire, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher. Abstaining, counting as a no vote: Nance. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Thompson, second by Chitwood to adjourn. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH



(918) 783-5793
Fax: (918) 783-5786



December 20, 2021

City of Pryor
P O Box 1167
Pryor OK 74362

It is again time to appoint or reappoint your representative to the Grand Gateway Board of Directors for 2022.

Appointments are made each year during the month of January, and representatives will serve for a period of one year, beginning February 1. Meetings are held every other month, and Board members are reimbursed for transportation to and from the meetings. Officers of the Association will be elected from among the members at the February meeting.

The City of Pryor, in Mayes County, is a member of the Association and eligible to have **one** representative on the Grand Gateway Board of Directors. Any additional representative named will be considered an alternate. This can be accomplished at your next city meeting. The representative may or may not be a member of your governing body.

Your current representative is: Larry Lees

You are requested to take this action, complete and sign the enclosed form and return it no later than **January 24, 2022**, in the self-addressed, stamped envelope enclosed for your convenience.

If you have questions, you may call me at 1-800-482-4594 ext. 235.

Sincerely,

A handwritten signature in blue ink that reads 'Mary Satterwhite' in a cursive script.

Mary Satterwhite
Grand Gateway Board Clerk

Enclosures

**APPOINTMENT OF REPRESENTATIVE
TO
THE BOARD OF DIRECTORS
GRAND GATEWAY ECONOMIC DEVELOPMENT ASSOCIATION**

Each municipality, as defined by the statutes of the State of Oklahoma, who becomes a signatory of this Resolution and Agreement, and has a population in excess of 4,000 according to the latest official State Estimate by the Oklahoma Employment Security Commission, shall appoint by and through the act of their governing body, one (1) director who shall be their direct representative thereon, which director may or may not be a member of said governing body. Providing that each municipality that has a population 8,000 in excess of the basic 4,000 mentioned herein shall be entitled to one (1) additional representative with a maximum of two (2) representatives for any one municipality.

The City Council for the Municipality of _____, at their regular scheduled meeting on _____, 20____, appointed the following individual(s) to represent them on the Board of Directors for the Grand Gateway Economic Development Association, to serve for a period of one (1) year, beginning February 1, 20_____.

	<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
#1	_____	_____	_____

(Alternate) #2	_____	_____	_____

Signed this _____ day of _____, 20_____.

Mayor

ATTEST:
