

CASTLE THEATER AD HOC COMMITTEE

REQUEST TO COUNCIL FOR ROOF REPAIR FUNDING

11/15/2022

Good evening.

First of all, I want to thank the Mayor and Council for appointing the Ad Hoc Committee to investigate what we can do to save the Castle Theater/PYO building.

We need to make a report to you and ask you for an initial outlay of cash to help get this done.

The group that has been assembled is perhaps the most engaged committee that I have ever been associated with. You picked the right people. Everyone is dedicated to finding a way to save the building.

It would have been easy for us at the outset to just write it off and send you a report to Tear It Down.

But we didn't do that. We are unanimous in our feeling that the building should be, and can be, saved and that there should be a user for the space. It is too valuable to the City of Pryor to let it go.

We have done a random informal survey of people we come in contact with and a substantial majority of those we talked to are in favor of keeping the building and making it useful.

We are not going to kick the can down the road. We are going to find a way to get this done.

We are passionate about the job we have been asked to do.

The committee has toured the building and seen its condition. There is a lot of work to make it usable again.

We have already made several contacts with groups that we felt might want or need the building. Some of those contacts are yielding fruit.

We have an architect provided by Oklahoma Main Street coming to look at the building this week. We are searching sources of funding to pay for the work that needs to be done. We are seeking Historical Building status that will open up other funding.

While all this work is going on, it is important to us that the building is not allowed to deteriorate further. We need to stop the inflow of water from the top and from the bottom.

We are asking that you approve the funds necessary to repair the roof, take storm water away from the building, seal the exterior walls and repair and paint exterior wood.

Compared to early estimates of the cost to totally renovate the building, the cost to do this work is minimal. The funds are available in the general fund budget for repair and maintenance.

You have a bid in front of you from Dawson Roofing for \$30,000. We asked for bids at the end of October and this is the only one received.

The committee has reviewed the bid and found that it meets our goals for the building at this time. We urge you to approve it so that work may begin to save the building.

We believe that what we are asking at this time will be the last money we will ask for until we are ready to proceed with the complete restoration. We do not intend to nickel and dime you on this.

This is the first step in the process.

We'll try to answer any questions you might have.



City of Pryor Creek

12 North Rowe – PO Box 1167
Pryor Creek, Ok 74362
Tel 918-825-0888 Fax 918-825-6577
www.pryorcreek.org

We are accepting bids for the Castle Theater Re-roofing Project.

Bids are due in the City Clerk's Office no later than 5:00 p.m. on Thursday, October 27th, 2022.

Required Specifications:

Furnish all material and labor to:

- Replace damaged wood and trim only on exterior of building as needed
- Caulk
- Clean and prime wood and apply 1 coat of paint
- Fill in larger cracks and gaps in rock and mortar on exterior of building
- Spray exterior of building with GAF canyon tone waterproofing sealer
- Replace damaged and missing cap metal on higher roof, as needed
- Clean and seal all pipes, vents, and penetrations on both higher and lower roofs
- On upper roof install a TPO material down in valleys on North and South sides of barrel roof
- Add small extension to downspouts to kick out away from building

Alternate item:

Replacement of any rotten decking on barrel roof at an additional cost of \$100 per 4 x 8 sheet _____

Estimated Time for Completion: 7 business days

P R O P O S A L

301 W. Graham
 Pryor, OK 74361-2690
 Email: dawsonroofing@gmail.com



OK License# 80000309
 COMMERCIAL ENDORSEMENT
 TERO CERTIFIED
 Phone # 918-824-2412

Submitted To:
City of Pryor Creek P.O. Box 1167 Pryor, OK 74361

Date
10/20/2022

Contact		Project	Castle Theater Building
Description			TOTAL
Dawson Roofing to furnish all material and labor to: Replace damaged wood and trim only on exterior of building as needed, caulk, and put on 1 coat of paint. Fill in larger cracks and gaps in rock and mortar on exterior of building. Spray exterior of building with GAF canyon tone waterproofing sealer. Replace damaged and missing cap metal on higher roof as needed. Clean and seal all pipes, vents, and penetrations on both higher and lower roofs. On upper roof install a TPO material down in valleys on North and south sides of barrel roof. Seal walls and drains as needed. Add small extension to downspouts to kick out away from building.			30,000.00
NOTE: Should stop most leaks but can not guarantee to stop all leaks in building but will get the bulk of them. Any changes or additions to the above scope of work will be added to the price. Any rotten decking on barrel roof will be replaced at \$100 per 4x8 sheet and added to the price.			
<div style="border: 1px solid black; border-radius: 15px; padding: 5px; display: inline-block;"> NOTE: Any Satellite on roof will have to be removed and Dawson Roofing can not guarantee signal upon reinstallation. You may want to contact your provider for reinstallation. </div>			
*** DAWSON ROOFING NOT RESPONSIBLE FOR INTERIOR DAMAGE ***			

PAYMENT TO BE MADE UPON COMPLETION

Note: 3.5% up-charge for credit card payments

Comments: We carry \$2,000,000 General Liability and Worker's Comp insurance.

Authorized by: Matt Dawson, President

NOTICE TO OWNER: You are hereby notified that any person performing labor on your property or furnishing materials for the construction, repair or improvement of your property will be entitled to a lien against your property if he is not paid in full, even though you may have paid the full contract price to your contractor. This could result in your paying for labor and materials twice. This LIEN can be enforced by the sale of your property. To avoid this result you may demand from your contractor lien waivers from all persons performing labor or furnishing materials for the work on your property. You may withhold payment to the contractor in the amount of any unpaid claims for labor or materials. You also have the right to demand from your contractor a complete list of all laborers and material suppliers under your contract, and the right to determine from them if they have been paid for labor performed and materials furnished.

DISCLOSURES: ALL WORK TO BE COMPLETED IN A WORKMANSHIP-LIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR deviation from above specifications involving additional costs will be executed only upon written change orders and will become an extra charge above and beyond the proposal price. Dawson Roofing Inc. reserves the right to change any of the above specifications as they see necessary. Contractor workmanship, guarantee or warranty does not include damages to building or contents arising from the following: Acts of God, Rodents, Limbs, Ice/Snow, Debris, Animals, Mold, Wind, Discoloration, Work performed By Contractors or Persons other than Dawson Roofing Inc. All Product and Material described above is subject to the manufacturer's Warranty Only. Dawson Roofing does not provide any Warranty or Guarantee for Product or Materials. This Proposal may be withdrawn by us if not Accepted within 14 days. If After Signing this Contract you Cancel, there is a Cancellation Fee of 20% of Total Contract Price.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. Your are authorized to the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

Official Request For Item To Be Placed On Pryor Creek City Council Agenda Dated November 15, 2022.

We, the undersigned city council members request the following item be placed on the November 15, 2022 Agenda.

Discussion and possible action calling for an audit and investigation concerning the construction of the new police and fire station as well as the remodel of the library. This investigation and audit would include, but not be limited to the following: plans, bonds, change orders, affidavits, contractor forms and all paperwork and affairs related, but not limited to the above-mentioned projects as well as the indebtedness of the city.

Sincerely,

Christopher Gonthier

Demi Nana

Chap Skapski

Copy received by city hall date: 11/09/2022 Time: 4:35 p.m. By: Eva Smith



November 10, 2022

Honorable Larry Lees, Mayor
Members of the City Council
City of Pryor Creek, Oklahoma

RE: Recommended Natural Gas Rate Increase

Dear Mayor and Council:

At the MUB's last regular meeting on November 7, 2022, one of the agenda items for discussion was a proposed natural gas rate increase inside city limits.

Our purchased natural gas cost from BlueMark Energy, LLC has increased from \$4.63 per MMBtu to \$7.57 per MMBtu beginning October 1, 2022 and ending September 30, 2023.

I am requesting that the proposed natural gas rate increase of \$2.94 (\$8.306 to \$11.246 per MCF) inside the corporate city limits of Pryor Creek be placed on your agenda for the November 15, 2022 meeting.

Requesting any type of rate increase is not something that the Board or I take lightly; but when you are operating on a cost of service budget with a minimal profit margin, any increase in wholesale costs makes an impact on the budget. For instance, we purchased 320,000 MCF of natural gas last fiscal year. This \$2.94 increase will impact MUB's existing natural gas department's budget by approximately \$940,800±.

If this increase is approved by the council, it will have an impact to the average residential customer's monthly natural gas bill in Pryor Creek by \$14.70.

I will be present at the next council meeting to answer any questions you may have. If you would like to discuss this with me beforehand, please feel free to drop by the office or give me a call any time.

Your assistance in this matter will be greatly appreciated.

Sincerely,


Jared Crisp
General Manager

INTERDEPARTMENTAL LOAN AGREEMENT

BETWEEN

THE MUNICIPAL UTILITY BOARD FOR THE CITY OF PRYOR CREEK

AND

THE CITY OF PRYOR CREEK

WHEREAS, the Municipal Utility Department is a department of the City of Pryor Creek operating under the independent care, custody and management of the Municipal Utility Board (MUB) for the City of Pryor Creek (City Charter Sec. 45), and

WHEREAS, pursuant to Sec. 48 of the Charter of the City the MUB maintains certain invested fund accounts set aside from its revenues for depreciation, replacement of obsolete equipment and for emergency repairs, and

WHEREAS, the current investment rate of return being earned by interest on said invested fund account is at the rate of xx%, and

WHEREAS, the MUB deferred maintenance account has a current balance of approximately four million dollars, and

WHEREAS, the City of Pryor Creek, acting by and through the Mayor and City Council has determined a public need exists for approximately two million dollars in order to complete the current project of construction of the City Emergency Services Center and expansion of the Pryor Public Library, and

WHEREAS, the MUB and Mayor and City Council find it in the mutual best interest of the MUB and City and Citizens that the two million dollar need of the City for the completion of the above stated projects of construction be funded internally through an interdepartmental loan of funds from MUB to the City; that by this arrangement MUB will realize an increased rate of return on its invested funds and the City will receive a decreased interest expense which is more advantageous than current lending rates on the open market.

NOW THEREFORE, the parties agree as follows:

1. MUB agrees to loan to the City general revenue account from its deferred maintenance account, the sum of Two Million Dollars and No/100 (\$2,000,000.00) for a period of time of approximately 8 months, specifically from the effective date of this agreement until the 30th day of June 2023 at the rate of xx percent per annum.
2. City agrees to repay unto the MUB the principal amount of Two Million Dollars and No/100 (\$2,000,000.00) together with interest accumulated on the unpaid principal balance at the rate of xx percent per annum on or before the 30th day of June 2023.
3. The City shall have the right to prepay all or any portion of the indebtedness together with accumulated interest thereon at the time of any such prepayment prior to the date of maturity

of this loan in one or more early payments. Any such prepayment shall first be applied to the then accumulated amount of interest owed on the principal amount outstanding and next to the payment of principal.

4. In the event that the City shall close the sale of the former police station property, or any portion thereof, located at the street address of xx during the term of this loan, or any extended period of the loan, the net proceeds of such sale after payment of all reasonable and necessary closing costs incurred by the City on said transaction shall be applied to payment of the outstanding balance of interest and principal on this loan.
5. This agreement may be renewed only upon the mutual agreement of the parties hereto, and upon such terms of agreement as may be mutually agreed to by the parties at the time of any such renewal. Any such renewal of this agreement must be in writing and approved by the respective parties.
6. The effective date of this agreement and the loan made hereunder shall be upon the date said agreement is approved by both the City Council and Mayor and the Municipal Utility Board.

November 9, 2022

Larry Lees
Mayor
City of Pryor Creek

Re: Borrowing of Funds.

Dear Mayor Lees,

The purpose of this letter is to document my opinion regarding the proposed solution to the issue of final funding for the Library and Police/Fire building construction project.

As we are all aware, the funding requirements to complete the project are well more than the estimated costs that were derived several years ago. And regardless of the reason, the City of Pryor finds itself needing approximately \$1.7 million in order to finish construction. Also, we need to keep in mind that the funding for debt payments as the sales tax pledged to the project averages around \$97,000 per month with current debt payments of \$88,500 for the same time period.

I proposed a solution that would benefit the City and provide the necessary funds for the project. The basic gist of the solution would be to borrow approximately \$2 million internally from the Municipal Utility Board (a department of the City of Pryor) and pay interest at a rate agreed upon by the Council and Board. Payment would initially be interest only to keep within the sales tax limits.

The benefits of said arrangement would be numerous.

- No outside loan costs, bond counsel fees, etc.
- Interest paid would remain within the City as a whole and not paid to outside parties.
- More flexible terms in that initially interest only payments will be made.

To facilitate repayment of the debt, it would be recommended that the proceeds of any real estate (the old police station) be used to repay MUB. Also, if there are any unused funds, those would be used to lower the amount owed as well.

I feel this is the best possible solution for the current situation. The City gets the necessary funds to complete the project and MUB will make a fair interest rate on the money provided. A win for both the City and MUB.

Jeffrey D. Kolker

ORDINANCE NO. 2022-_____

AN ORDINANCE AMENDING TITLE 3, CHAPTER 2A, SECTION 7 REGARDING MOBILE FOOD SERVICES “RESTRICTIONS ON LOCATION AS TO TIME” BY REPEALING SAID SECTION 7 OF TITLE 3, CHAPTER 2A; AND PROVIDING FOR REPEALER AND SEVERABILITY.

WHEREAS, THE CITY COUNCIL FINDS IT TO BE IN THE INTEREST OF THE PROMOTION OF COMMERCE WITHIN THE CITY AND IN THE INTEREST OF EXPANSION OF AVAILABLE MOBILE FOOD SERVICES TO THE PUBLIC TO AMEND THE CITY CODE REMOVING CERTAIN RESTRICTIONS ON MOBILE FOOD SERVICES AS HEREINAFTER SET FORTH.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR, AND THE COUNCIL OF THE CITY OF PRYOR CREEK, MAYES COUNTY, STATE OF OKLAHOMA, TO-WIT:

SECTION 1.

Title 3, Chapter 2A, SECTION 7 of the Code of Ordinances of the City of Pryor Creek, Mayes County, State of Oklahoma, is hereby amended by the repeal, in total, of said Section 7 of Title 3, Chapter 2A as follows, to-wit: (deletions indicated by strike through and additions indicated by underline)

~~3-2A-7: RESTRICTIONS ON LOCATION AS TO TIME:~~

~~A. No mobile food service may remain located at the same location for in excess of twelve (12) hours during any single twenty four (24) hour period of time.~~

~~B. No mobile food service may locate at the same location in excess of ninety (90) days, whether consecutive or not, during any calendar year.~~

SECTION 2. REPEALER.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of any such conflict.

SECTION 3 SEVERABILITY.

If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

Passed and Approved by the Council of the City of Pryor Creek, Oklahoma, in regular session on this ___ day of _____, 2022

ATTEST:

LARRY LEES, MAYOR

EVA SMITH, CITY CLERK

APPROVED AS TO FORM AND LEGALITY:

K. ELLIS RITCHIE

Dated: _____, 2022

New ordinance to be codified at 5-4C-12

5-4C-12 OCCUPATION OF RECREATIONAL TYPE TRAILERS OR RECREATIONAL VEHICLE AS LIVING QUARTERS PROHIBITED

Occupation as temporary or permanent living quarters of camping trailers, travel trailers, motor homes or other recreational type vehicles or trailers parked or stored within the corporate city limits is hereby prohibited except as may be otherwise authorized by another provision of this City Code.

It shall not be a violation of this provision for family members or guests of a property owner of property within the corporate city limits to temporarily occupy a camping trailer, travel trailer, motor home or other recreational type vehicle or trailer which is otherwise lawfully parked upon the property of the property owner for a period of not to exceed seven (7) days in any thirty (30) day time period.

It is the stated intent of this provision to prohibit the extended occupation of camping trailers, travel trailers, motor homes or other recreational type vehicles or trailers for purposes of living quarters except in those areas of the City in which it is allowed by applicable zoning.

The Mayor or the Mayor's designee may waive the restrictions of this section during a declared state of emergency to meet the public needs during any such emergency.

New ordinance to be codified at 5-4C-13

5-4C-13 PARKING OR STORAGE OBSTRUCTING PUBLIC WAY OR VIEW

- A. The parking or storage of any vehicle, trailer, motor home, RV, storage unit or other portable unit shall be prohibited to occur in such a manner as to block or obstruct travel or access on any alleyway, public road, public sidewalk, driveway, public right-of-way or utility easement.
- B. The parking or storage of any vehicle, trailer, motor home, RV, storage unit or other portable unit shall be prohibited to occur in such a manner as to block the view of traffic traveling upon the streets or at intersections in such a manner as to create an unsafe condition for the traveling public.
- C. The parking or storage of any vehicle, trailer, motor home, RV, storage unit or other portable unit shall be prohibited to occur in such a manner as to block the view of traffic to detect and avoid pedestrians or bicyclists traveling upon the city sidewalks or crosswalks.

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, NOVEMBER 1ST, 2022 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Evett Barham. Roll Call was conducted by City Clerk Eva Smith. Council members present included Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Evett Barham, Chris Gonthier, Lori Siever. Members absent: Randy Chitwood.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Park Superintendent Frank Powell, Library Director Cari Rerat and Recreation Center Director Jessica Tiger.

Others present: Police Sergeant Dustin Van Horn, Steve Powell, Dalton Powell, Arianna Derr, Jeff Kolker, Jeanette Anderson, Freda Hunter, Karla Emmen, John Emmen and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

No report.

d. Golf

No report.

e. Library

Rerat reported that this was the first day they have been closed to pack and prepare to move back to 505 East Graham Avenue. The HOPE people helped greatly, so they made a lot more progress than they anticipated. They have the final walk-through of the remodel tomorrow.

f. Parks / Cemetery

Powell reported that they have been very busy. They have removed several trees and old stumps from the park. They are ready to pour the concrete pad for the shelter at Bobby Buck on Friday if the rain does not prevent it. They had planned to begin removal of the Bobby Buck fence, but they have been delayed on that project.

g. Police

Willyard had no report.

h. Recreation Center

Tiger reported that their kickoff day for the Outdoor Fitness Court was a great event. She sent pictures of the event to the National Fitness Campaign, and they were very impressed. They stated they are the best pictures they have ever seen. Tiger thanked Jeremy Scheffel for the great photographs. Tiger also stated that the National Fitness Campaign stated ours is the only one in the nation currently offering senior programming. The Recreation Center will begin their annual Maintain, Don't Gain campaign on November 17th and will end on January 4th. They will also be participating in the Shop with a Cop event by opening it up to the members.

i. Street

No report.

Mayor moved to the Addendum.

**ADDENDUM
CITY COUNCIL MEETING
TUESDAY, NOVEMBER 1ST, 2022 AT 6:00 P.M.**

1. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING THE PRYOR POLICE DEPARTMENT'S "OPERATION BADGES, BEARDS, AND CHRISTMAS CHEER" CAMPAIGN. LED BY THE FRATERNAL ORDER OF POLICE, A 501C3 NON-PROFIT ORGANIZATION, THE DEPARTMENT IS STARTING "NO SHAVE NOVEMBER" ON NOVEMBER 1ST. THIS CAMPAIGN RAISES MONEY FOR "SHOP WITH A COP," AN EVENT WHERE POLICE OFFICERS TAKE CHILDREN IN NEED SHOPPING FOR CHRISTMAS PRESENTS. THE POLICE DEPARTMENT ENCOURAGES OTHER CITY DEPARTMENTS TO JOIN THEM IN THE FUNDRAISER BY JOINING "NO SHAVE NOVEMBER" OR TO COME UP WITH THEIR OWN FUNDRAISER TO SUPPORT THE SHOP WITH A COP PROGRAM AND JOIN THEM ON THE SHOPPING DAY. ALL DONATIONS FOR THE EVENT ARE MADE TO THE PRYOR CREEK, OKLAHOMA FRATERNAL ORDER OF POLICE, LODGE 116.

Motion was made by Shropshire, second by Gonthier to approve the Pryor Police Department's "Operation Badges, Beards, and Christmas Cheer" campaign. Led by the Fraternal Order of Police, a 501c3 non-profit organization, the department is starting "No Shave November" on November 1st. This campaign raises money for "Shop with a Cop," an event where police officers take children in need shopping for Christmas presents. The Police Department encourages other city departments to join them in the fundraiser by joining "No Shave November" or to come up with their own fundraiser to support the Shop with a Cop program and join them on the shopping day. All donations for the event are made to the Pryor Creek, Oklahoma Fraternal Order of Police, Lodge 116. Voting yes: Ketcher, Shropshire, Nance, Smith, Barham, Gonthier, Siever. Voting no: none.

2. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING A \$500.00 DONATION FROM CITY OF PRYOR CREEK DONATIONS ACCOUNT #96-965-5235 - DONATIONS TRAIL – CHEROKEE, TO MAYES COUNTY TRAILS ALLIANCE (A 501C3 NON-PROFIT) FOR GRANT WRITING ASSISTANCE TOWARD A TSET DISCOVERY GRANT PRE-APPLICATION. THESE FUNDS HAVE BEEN SITTING DORMANT IN THE 96 FUND ACCOUNT FOR SEVERAL YEARS AND ARE NEEDED IN THE COMMUNITY TOWARD OUR TRAILS DEVELOPMENT AS PER OUR COMPREHENSIVE PLAN AND MAYES COUNTY TRAILS PLAN.

Motion was made by Gonthier, second by Smith to approve a \$500.00 donation from City of Pryor Creek Donations Account #96-965-5235 - Donations Trail – Cherokee, to Mayes County Trails Alliance (a 501c3 non-profit) for grant writing assistance toward a TSET Discovery Grant pre-application. These funds have been sitting dormant in the 96 fund account for several years and are needed in the community toward our trails development as per our Comprehensive Plan and Mayes County Trails Plan. Voting yes: Shropshire, Nance, Smith, Barham, Gonthier, Siever, Ketcher. Voting no: none.

3. DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACTING WITH JAYCO HEAT AND AIR IN THE AMOUNT OF \$7,440.16 FROM GENERAL MAINTENANCE AND REPAIR ACCOUNT #02-201-5091 FOR A NEW HEAT AND AIR UNIT FOR THE PRYOR AREA CHAMBER OF COMMERCE BUILDING. OTHER BIDS RECEIVED: MELTON'S - \$8,285.00; MASTERS HEAT AND AIR - \$9,000.00; VICKREY HEAT AND AIR - \$9,826.00; REED FAMILY - \$11,725.00.

Motion was made by Shropshire, second by Gonthier to approve contracting with Jayco Heat and Air in the amount of \$7,440.16 from General Maintenance and Repair Account #02-201-5091 for a new heat and air unit for the Pryor Area Chamber of Commerce building. Other bids received: Melton's - \$8,285.00; Masters Heat and Air, at the corrected amount of \$9,639.00; Vickrey Heat and Air - \$9,826.00; Reed Family - \$11,725.00. Voting yes: Nance, Smith, Barham, Gonthier, Siever, Ketcher, Shropshire. Voting no: none.

Mayor moved back to Mayor's Report.

4. MAYOR'S REPORT:

a. Report regarding projected final cost of Emergency Services Center and Library Expansion Project.
No action. Mayor read his report.

b. Report of current status of funding concerning Emergency Services Center and Library Expansion Project.

No action. Mayor read his report.

c. Report on final plans and estimated cost of Park Pool Renovation Project.

No action. Mayor stated that the pool plans are on the table in the Council Chamber for all to see. The estimated total is \$1,127,000.00 including three add-ons. Without the add-on items, the amount is estimated at \$880,750.00. His original plan was to use ARPA funds for the majority of the expense.

d. Report on ARPA funding.

No action. Mayor provided a handout to all Council members.

e. Discussion and possible action regarding accepting bid from Envision Civil Engineering in the amount of \$96,290.36 for the Pryor Creek Whitaker Park Tennis Facility Parking Improvements Project from Parks Capital Outlay Account #44-445-5415. Other bids received: Magnum Construction, \$97,785.00; Dunham’s Asphalt, \$97,507.00.

Motion was made by Shropshire, second by Nance to approve accepting bid from Envision Civil Contractors (*Scrivener’s error on agenda*) in the amount of \$96,290.36 for the Pryor Creek Whitaker Park Tennis Facility Parking Improvements Project from Parks Capital Outlay Account #44-445-5415. Other bids received: Magnum Construction, \$97,785.00; Dunham’s Asphalt, \$97,507.00. Voting yes: Smith, Barham, Gonthier, Siever, Ketcher, Shropshire, Nance. Voting no: none.

f. Discussion and possible action regarding approval of certain art to be placed on the outside of the Graham Community Building on the lower porch sides above the sidewalk as shown on the packet items.

No motion and second were made. Artist Freda Hunter spoke regarding her plan. Voting yes: Barham, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith. Voting no: none.

g. Discussion and possible action regarding an expenditure in the amount of \$4,950.00 to Jerry’s Excavation, Inc. as an add-on for additional sewer line work at the Rockin’ G Animal Shelter from Animal Shelter Capital Outlay Account #44-445-5448.

Motion was made by Smith, second by Gonthier to approve an expenditure in the amount of \$4,950.00 to Jerry’s Excavation, Inc. as an add-on for additional sewer line work at the Rockin’ G Animal Shelter from Animal Shelter Capital Outlay Account #44-445-5448. Voting yes: Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Barham. Voting no: none.

5. CITY ATTORNEY’S REPORT:

a. Discussion and possible action regarding a Resolution Calling for the General Election in 2023.

Motion was made by Gonthier, second by Smith to approve Resolution #2022 - 8 Calling for the General Election in 2023. Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Barham, Gonthier. Voting no: none.

b. Discussion and possible action regarding approval of Supplemental Easement and Right of Way with Public Service Company of Oklahoma (PSO).

Motion was made by Gonthier, second by Smith to approve Supplemental Easement and Right of Way with Public Service Company of Oklahoma (PSO). Voting yes: Ketcher, Shropshire, Nance, Smith, Barham, Gonthier, Siever. Voting no: none.

c. Discussion and possible action regarding acceptance of \$2,000.00 from PSO for Supplemental Easement and Right of Way, to be deposited in Real Property Acquisition Miscellaneous Income Account #46-000-4241.

Motion was made by Shropshire, second by Smith to approve acceptance of \$2,000.00 from PSO for Supplemental Easement and Right of Way, to be deposited in Real Property Acquisition Miscellaneous Income Account #46-000-4241. Voting yes: Shropshire, Nance, Smith, Barham, Gonthier, Siever, Ketcher. Voting no: none.

d. First reading of an Ordinance Amending Title 3, Chapter 2A, Section 7 Regarding Mobile Food Services “Restrictions on Location as to Time” by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability.

Motion was made by Shropshire, second by Gonthier to waive the first reading of an Ordinance Amending Title 3, Chapter 2A, Section 7 Regarding Mobile Food Services “Restrictions on Location as to Time” by repealing said Section 7 of Title 3, Chapter 2A; and providing for repealer and severability. Voting yes: Nance, Smith, Barham, Gonthier, Siever, Ketcher, Shropshire. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the October 18th, 2022 Council meeting.
- b. Approve payroll purchase orders through November 11th, 2022.

- c. Approve claims for purchase orders through November 1st, 2022.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2220221052 – 2220220994	83,502.17
STREET & DRAINAGE	911313B – 911319B	12,751.10
GOLF COURSE	2220220896 – 2220221033	14,754.13
CAPITAL OUTLAY	2220220721 – 2220221044	29,706.42
REAL PROPERTY ACQUIS. RESERVE	911298B	1,225.00
RECREATION CENTER	2220220975 - 2220220982	7,865.00
PRYOR PUBLIC WORKS AUTHORITY	2220221045	2,400.00
E-911	2220221016	400.70
DONATIONS AND EARMARKED	2220221067 - 2220220962	3,178.30
TOTAL		155,782.82
BLANKETS		
911345B	ADVANCE AUTO PARTS	2,000.00
911346B	MUSKOGEE COMMUNICATION	12,000.00
911347B	FIBER INTERACTIVE TECHNOLOGIES	8,000.00
911348B	MATLOCK CONSTRUCTION	8,000.00
911349B	2 J'S ELECTRIC INC.	10,000.00
TOTAL		40,000.00

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Discussion and possible action regarding closure of East Graham Avenue from Adair Street to Vann Street on November 17th, 2022, for the Pryor Main Street “Lights On Downtown” event from 3:00 p.m. – 8:00 p.m.
- f. Discussion and possible action regarding closure of East Graham Avenue from Cherokee Street to Adair Street on December 1st, 2022, for the Pryor Creek Annual Christmas Parade of Lights from 5:00 p.m. until 10:00 p.m.
- g. Discussion and possible action regarding hiring E. Paige Lamar to fill the open part-time Library Assistant - Adult Services position at the Thomas J. Harrison Pryor Public Library effective November 14th, 2022. This position was left vacant when Elise Kasler was promoted to full-time. This position is budgeted at \$10.11 per hour per the City's pay plan.
- h. Discussion and possible action regarding an expenditure not to exceed \$12,000.00, as in the best interest of the city from Police Equipment Capital Outlay Account #44-445-5424, to Muskogee Communications for labor to move all radio equipment, communications equipment and records management systems from the current Police Department to the new Police Department. The labor rate for Muskogee Communications is \$125.00 an hour and the state contract rate is at least \$195.00. Muskogee Communications has performed all the work for radio and communications needs for the Police Department for over 20 years.
- i. Discussion and possible action regarding hiring Brett LoCoco as a patrolman at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$45,303.00), effective November 28th, 2022. LoCoco is CLEET certified and will replace Caleb Mason who was approved by Council on September 6th to start November 1st, but Mason took another job that paid more money. Mason was originally hired to replace Samantha Thomas. LoCoco is already on the Oklahoma Police Pension. LoCoco completed CLEET on October 28th, 2022 and per OS 70:3311:N the city is required to reimburse the Salina Police Department for the salary and expenses that occurred while LoCoco was in CLEET. The estimated cost to reimburse the City of Salina is \$10,000.00. This estimated cost is cheaper than it would have been if the City of Pryor would have sent LoCoco to CLEET.
- j. Discussion and possible action regarding an expenditure in the amount of \$3,480.00 to Lakeland Office Systems for the purchase of 3 Sharp MX-C407P printers and 1 Sharp MX-C407F MFP (printer, copier, and scanner combo) for the Pryor Creek Police Department. There will also be a \$45.00 monthly maintenance fee (from Police Equipment Capital Outlay Account #44-445-5424). This was included in the 22-23 budget.
- k. Discussion and possible action regarding an expenditure in the amount of \$8,539.95 to Pryor Chevy for the repair of a 2015 Tahoe (motor replacement), as in the best interest of the city from Police Repair & Maintenance Account #02-215-5092. Pryor Chevy stated they can get the motor within a week and Mike's Tire would have taken approximately 2 months. Other bids received: Mike's Tire & Car Care - \$8,493.62; Suburban Chevrolet Claremore - \$10,545.52. All bids received will come with a 36-month, 100,000-mile warranty.
- l. Discussion and possible action regarding using a \$4,000.00 credit from Muskogee Communications to Police Capital Outlay Account #44-445-5424 for other equipment needed for the Radio Communications project approved by Council on December 21st, 2021. The

original estimate from Muskogee Communications was for radio equipment, tower equipment and install, and communication equipment. The total of the estimate was \$140,764.30 and was approved via lease purchase through the Bank of Commerce. The estimate included \$4,000.00 worth of concrete that was not needed. Pryor Police Department was notified that the 1101-808-1 Type 2 TVSS that was approved by Council in this estimate is not what was needed for this project, but a Type 3 Transector TVSS is needed. The difference in price is \$1,700.00. Requesting approval to use the \$4,000.00 credit towards the \$1,700.00.

Motion was made by Ketcher, second by Gonthier to approve items a – l, less items a and i. Voting yes: Smith, Barham, Gonthier, Siever, Ketcher, Shropshire, Nance. Voting no: none.

a. Approve minutes of the October 18th, 2022 Council meeting.

Motion was made by Ketcher, second by Smith to approve minutes of the October 18th, 2022 Council meeting. Voting yes: Gonthier, Siever, Ketcher, Shropshire, Nance, Smith. Abstaining, counting as a no vote: Barham. Voting no: none.

i. Discussion and possible action regarding hiring Brett LoCoco as a patrolman at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$45,303.00), effective November 28th, 2022. LoCoco is CLEET certified and will replace Caleb Mason who was approved by Council on September 6th to start November 1st, but Mason took another job that paid more money. Mason was originally hired to replace Samantha Thomas. LoCoco is already on the Oklahoma Police Pension. LoCoco completed CLEET on October 28th, 2022 and per OS 70:3311:N the city is required to reimburse the Salina Police Department for the salary and expenses that occurred while LoCoco was in CLEET. The estimated cost to reimburse the City of Salina is \$10,000.00. This estimated cost is cheaper than it would have been if the City of Pryor would have sent LoCoco to CLEET.

Motion was made by Ketcher, second by Smith to approve hiring Brett LoCoco as a patrolman at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$45,303.00), effective November 28th, 2022. LoCoco is CLEET certified and will replace Caleb Mason who was approved by Council on September 6th to start November 1st, but Mason took another job that paid more money. Mason was originally hired to replace Samantha Thomas. LoCoco is already on the Oklahoma Police Pension. LoCoco completed CLEET on October 28th, 2022 and per OS 70:3311:N the city is required to reimburse the Salina Police Department for the salary and expenses that occurred while LoCoco was in CLEET. The estimated cost to reimburse the City of Salina is \$10,000.00. This estimated cost is cheaper than it would have been if the City of Pryor would have sent LoCoco to CLEET. Voting yes: Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Barham. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Shropshire)

Shropshire reported that next Budget and Personnel Committee meeting will be November 8th, 2022.

b. Ordinance and Insurance (Shropshire)

Shropshire reported that the Ordinance and Insurance Committee will meet on Thursday, November 3rd, 2022.

c. Street (Smith)

Smith had nothing to report at this time.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

Mayor moved back to Petitions from the Audience.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

Karla Emmen spoke regarding issues at 1824 Southridge Drive and 1745 Southridge Drive. She listed numerous issues with each of these homes. She stated that nothing has been done about either issue, and this has been going on all year. Mayor asked her if she had gone through the processes at City Hall, which she stated she had. Mayor assured her this would get looked into.

9. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Barham, Gonthier. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:05 p.m.

2. APPROVE MINUTES OF OCTOBER 18TH, 2022 MEETING.

Motion was made by Gonthier, second by Smith to approve minutes of October 18th, 2022 meeting. Voting yes: Ketcher, Shropshire, Nance, Smith, Gonthier, Siever. Abstaining, counting as a no vote: Barham. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Gonthier to adjourn. Voting yes: Shropshire, Nance, Smith, Barham, Gonthier, Siever, Ketcher. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH

CITY OF PRYOR CREEK
BALANCE SHEET
SEPTEMBER 30, 2022

COVID REIMBURSEMENT (2020)

<u>ASSETS</u>			
05-000-1010	CASH IN COMBINED CASH FUND		934,315.57
	TOTAL ASSETS		<u>934,315.57</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
05-000-2005	ENCUMBRANCES PAYABLE	(35,847.88)	
	TOTAL LIABILITIES		(35,847.88)
<u>FUND EQUITY</u>			
05-000-3010	FUND BALANCE		929,448.36
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	<u>40,715.09</u>	
	BALANCE - CURRENT DATE		<u>40,715.09</u>
	TOTAL FUND EQUITY		<u>970,163.45</u>
	TOTAL LIABILITIES AND EQUITY		<u>934,315.57</u>

822,904. Received not posted
1,757,219.57
 - 409,593.00 Committed to MUB
 1,347,626.57
 - 411,452.00 Reserved for MUB
 936,174.57
 824,882.00 - Proposed for Pool
111,362.57



1111 SE 9th Street
Pryor, Ok 74361
Phone: (918)825-6909
pryorcreek.org

SPONSORSHIP AGREEMENT

May 27, 2022

BETWEEN: Pryor Creek Recreation Center (City of Pryor Creek)
1111 SE 9th Street
Pryor, OK 74361

AND: MidAmerica Industrial Park
4075 Sanders Mitchell Street
Pryor, OK 74361

WHEREAS, Pryor Creek Recreation Center, the “Organizer”, has the exclusive right to organize and complete construction of a National Fitness Campaign Outdoor Fitness Court on the grounds of the Pryor Creek Recreation Center, a department of the City of Pryor Creek.

WHEREAS, MidAmerica Industrial Park, the “Sponsor”, has determined to provide financial support in the amount of \$15,000 to the Organizer in exchange for the Sponsor logo being placed on the wall of the Outdoor Fitness Court.

The Organizer is responsible for ensuring completion of the project, at which time the Sponsor will be responsible for payment of the sponsorship commitment.

Mayor Larry Lees
City of Pryor Creek

Chief Administrative Officer, David Stewart
MidAmerica Industrial Park

HOTEL / MOTEL TAX ALLOCATION GRANT



PROJECT

APPLICATION

To be considered for the City of Pryor Creek Hotel / Motel Tax Allocation Grant, please complete the form below.

Applicant Name: Pryor Main Street

Event Name: Lights On Downtown Community Tree

Date of Event: November 17, 2022

Street address:

8 South Vann Pryor, OK 74361 MAIN STREET OFFICE

502 East Graham Avenue Pryor, OK 74361 EVENT

Contact Person

First name: Jennie

Last name: LaFave

Phone number: 9183731373 E-mail: mainstreetpryor@gmail.com

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c) (3) of the Internal Revenue Code?

Yes

Requested amount: \$8,000 Applicant's Match amount: \$5,505 Total Project Budget: \$13,505.00

Description of event or project summary:

Provide a paragraph, a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over all project. However, please focus the bulk of your answer on the specific element for which you are requesting funding.

This is a partnership between Pryor Main Street and the Pryor Creek Police Department to bring downtown an element it has never had. We are seeking a 18 ft holiday tree with white LED lighting to be debuted on November 17th at our Lights on Downtown event and to stay up through the holiday season. This tree will be promoted and highlighted as a "must-see" in Pryor and will be marketed to the surrounding areas and beyond. Pryor Main Street downtown events have grown significantly over the last year and thus us the next element to bring our Lights On Downtown event to the next level. Hundreds, if not thousands, join us at our recent events and this will be a key factor in the marketing of our next event.

This tree can be used for years to come and will be supervised and maintained by the Pryor Creek Police Department as it will be showcased and housed at the new Police and Fire facility located in the heart of Pryor - downtown.

We will engage the Pryor Main Street Design committee to implement decorations for the tree.

In addition to the cost of the tree, we are seeking an additional *** for the tree topper and exterior ornaments.

Where will the event take place?

This event will take place all over downtown, but the tree lighting ceremony will be housed at the new Police and Fire Department located in downtown Pryor.

Resources available for project / event:

PROJECT BUDGET

Please detail the budget for your project. Specify whether your various match items will be cash or in-kind.

Pro-Forma

Project Title: Lights On Downtown Community Tree

Revenues:

Total Requested from Hotel / Motel: \$8,000

Total Project Revenues: \$13,505

Community Impact:

(If the event has been held before, please explain how it has impacted the community.)

This will attract those to our community as an enhanced piece of our Lights On Downtown community event. The tree lighting ceremony will attract those from all over to witness as well as shop and eat at our local shops while they are here.

Expenses:

While matching funds are not required, the amount of additional funds, supplies, and materials and staff time as an organization brings to an event, is a good measure of that organization's commitment to success.

Item: 18 ft Tree with LED lighting:\$11,665.00

Ornaments and Tree topper: \$1840

City: \$8,000

Match: \$5,505

Cash:

Total: \$13,505

Advertising: Email blasts, Facebook, Instagram, Pryor Main Street's website, and information will be given to the Paper and the Pip. We will also promote it on the Facebook Group full of other Main Street communities across the state.

Promotional Printing: We will print 80 posters to promote the event and the tree to be disbursed throughout our community and others.

Miscellaneous expenses if applicable:

Total Expenses: \$13,505

HOTEL / MOTEL TAX ALLOCATION GRANT PROJECT APPLICATION



To be considered for the City of Pryor Creek Hotel / Motel Tax Allocation Grant, please complete the form below.

Street address:

Street address line 2:

City:

State:

Zip code:

Contact Person

First name:

Last name:

Phone number:

E-mail:

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c) (3) of the Internal Revenue Code?

Yes

No

Requested amount:

Applicant's Match amount:

Total Project Budget:

Description of event or project summary:

Provide a paragraph, a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over all project. However, please focus the bulk of your answer on the specific element for which you are requesting funding.

Where and when will the event take place?

Resources available for project / event:

PROJECT BUDGET

Please detail the budget for your project. Specify whether your various match items will be cash or in-kind.

Pro-Forma

Project Title:

Revenues:

Total Requested from Hotel / Motel:

Total Project Revenues:

Expenses:

Advertising

Promotional Printing

Miscellaneous expenses:

Total Expenses:

HOTEL / MOTEL TAX ALLOCATION GRANT PROJECT APPLICATION



To be considered for the City of Pryor Creek Hotel / Motel Tax Allocation Grant, please complete the form below.

Name: Pryor Area Chamber of Commerce

Street address:

100 East Graham Avenue

Street address line 2:

City:

Pryor

State:

OK

Zip code:

74361

Contact Person

First name:

Barbara

Last name:

Hawkins

Phone number:

918-825-0157

E-mail:

bhawkins@pryorchamber.com

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c) (3) of the Internal Revenue Code?

Yes

No

Requested amount:

\$2,300.00

Applicant's Match amount:

\$1,500.00

Total Project Budget:

\$3,800.00

Description of event or project summary:

Provide a paragraph, a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over all project. However, please focus the bulk of your answer on the specific element for which you are requesting funding.

2022 is what we anticipate to be the premiere year of the Nativity Museum Christmas Pop-Up in Pryor. Clay and Melissa Hibbert, who built the Cross on the Prairie between Pryor and Adair have more than 400 nativity sets, from around the world. They have been collecting over the past fifty years. The museum will locate at 9 Adair Street, in the center of Pryor's Main Street District, for November and December 2022. The Hibberts are selecting some the most interesting sets from their collection to put on display from November 1 through the first week in January. We have done considerable research regarding Nativity museums and have found none in Oklahoma or any of our surrounding states, other than Texas, which has one in Denton. We believe this is a unique and very desirable focus to attract citizens, and tourists. We are fortunate that the Hibberts are willing to donate

Where and when will the event take place?

The museum will be located at 9 S Adair, Pryor, OK 74361
Open Thursday-Saturday from 9am-6pm beginning November 3 until January 1.
Open the entire week before Christmas but closed on Christmas Day.

Resources available for project / event:

The event is produced by Clay and Melissa Hibbert. Resources come directly from the Hibberts and their Cross on the Prairie. The Pryor Area Chamber of Commerce is committed to assist with startup and operation costs as well as advertising and promotion - helping cultivate and develop relationships with radio, television and print media throughout NE Oklahoma, the internet and social media campaigns. The project and these efforts will bring increasing numbers of visitors to the event, our community and its shopping area.

PROJECT BUDGET

Please detail the budget for your project. Specify whether your various match items will be cash or in-kind.

Pro-Forma

Project Title:

2022 Nativity Museum Christmas Pop-Up in Pryor

Revenues:

Total Requested from Hotel / Motel:

\$2,300.00

Total Project Revenues:

\$3,800.00

Expenses:

Advertising

\$300.00

Promotional Printing

\$200.00

Miscellaneous expenses:

Space Rental - \$2,000.00
Utilities - \$1,000.00
Display materials - \$300.00

Total Expenses:

\$3,800.00

Bostick Electric LLC

OK LIC #33987

PO BOX 141

Pryor, OK 74362

918-373-1542

October 31, 2022

ATTN: Gary Buffington

Job: Rec Center pole lights

Quote: \$6729.00

This quote is for the material, labor and lift rental to retro-fit all 24 lights on the 40ft poles with new LED bulbs by taking out the old ballast and direct wiring the socket for new LED bulbs. We will also retro-fit the 5 short walkway poles with new LED bulbs. We will supply all bulbs.

Thank You for Your Business

Jack Bostick



2 J'S ELECTRIC INC.

STATE LICENSE #: OK46359 AR4850 MD2743 VA2705 NC21455 TN050069

4266 W. HIGHWAY 20
PRYOR CREEK, OK 74361
OFFICE (918) 825-6506
FAX (918) 825-7090
OFFICE@2JSELECTRIC.COM

October 31, 2022

TO: Pryor Rec Center
ATTN: Jessica/Gary
SUBJECT: **Electrical quote for lighting retro fit of existing light poles**

Thanks for the opportunity for 2 J's Electric to provide you an electrical quote. Our goal is to offer competitive pricing that's balanced with quality service. After reviewing existing conditions, conversations, and request for pricing, I estimate the cost to be as shown below:

Base Bid Quote – 15 light poles	\$5,250.00
Alt Pricing - 24 light pole total	\$7,850.00

INCLUDES:

- Furnish and install retrofit existing light pole heads with Led retrofit lamps.
- Rewire existing light pole heads to allow for installation of retrofit lamps.
- Furnish materials needed to complete scope of work.
- Furnish bucket truck for elevated work.
- Base bid replaces only light poles that are currently not working.
- Alt pricing replaces/retrofits all light pole heads.
- Scope of work is for light poles in parking light on South side of Rec Center only.

BASE BID EXCLUSIONS:

- Dumpster for trash removal
- Replacement of shoe box light pole heads.
- Replacement of any glass covers for light pole heads.
- Replacement of existing underground wiring (assumed in working order).
- Replacement of any light fixtures mounted on side of building or in ground well lights.
- Any additional work not listed in above inclusions.
- Bonds of any kind.
- Taxes on materials.
- Painting of any electrical equipment

All work will be completed in a competent manner according to standard business practices. Any deviation or alteration to the scope of work involving extra costs will become an additional charge over and above this estimate. This estimate is based on normal weekday working hours and does not cover any charges incurred due to accelerated construction schedules, construction delays, or change alterations. This estimate is based on existing conditions, site visit, and conversations.

Pricing will be honored for 20 days due to the market fluctuations in material costs.

Should you have any questions or require clarification, please contact me at any time, and I will do my level best to be of assistance. Again, we appreciate you for allowing us to show you what we can do on this project. Please remember us for all your electrical needs.

Respectfully Submitted By,
Josh Cagle | VP of 2 J's Electric Inc. | (918) 825-6506

ELECTRICAL SERVICES INC.

P. O. BOX 734
PRYOR, OK 74362
918-825-4640
918-825-4631 FAX
STATE LICENSE NO. 540

19 October 2022

Pryor Creek Recreation Center
1111 SE 9th Street
Pryor, OK 74361

Attn: Jessica Tiger

Electrical Services, Inc. of Pryor Creek, Oklahoma would like to offer an estimate for the following work at the above facility.

- 1) Option 1: Repair 15ea 400W parking lot pole lights:
 - a. Replace 15ea 400W lamps only: \$1900
 - b. *Note: If a new ballast is needed, it will cost an additional \$225 per fixture.
 - c. This option could cost as much as \$5275 total to repair 15 pole fixtures.

- 2) Option 2: 15 New LED fixtures.
 - a. Replace 15ea parking lot pole lights with new LED fixtures - \$7500

- 3) Option 3: All new LED parking lot fixtures
 - a. Replace all 24 large parking lot pole lights with new LED fixtures - \$12,000

Thank you,

Brian Moody



6823 E 106th Pl
 Tulsa, OK 74133-7147
 (918) 221-9686 / (918) 995-1051
 janna@jaycoheatandair.com

Invoice

DATE	11/10/2022
INVOICE#	11098
TERMS	Due Upon Receipt

BILL TO
City of Pryor Creek 100 East Graham Avenue Pryor OK 74361

SERVICE LOCATION
City of Pryor Creek 1111 Southeast 9th Street Pryor OK 74361

JOB#	DATE	PO/REF#	DESCRIPTION
1008375434	11/08/2022		Rebuild of the air-conditioning system unit 6.
Completion Notes:			
Claim::		Authorization #::	
Customer Contract ID #::		SHW Case #::	
Job Charges	Qty	Rate	Total
Parts and Labor	1.00	\$8,000.00	\$8,000.00
Parts and Labor			
Job Subtotal			\$8,000.00
Job Total			\$8,000.00

PRE-WORK SIGNATURE

POST-WORK SIGNATURE

Signed By:

Signed By:

CUSTOMER MESSAGE

Invoice Total:	\$8,000.00
Deposits (-):	\$0.00
Payments (-):	\$0.00
Total Due:	\$8,000.00