

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JULY 18<sup>TH</sup>, 2023 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Randy Chitwood. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Dennis Nance, Travis Mileur, Randy Chitwood, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Ben Sherrer, Jeremy Cantrell, BK Young, Frank Powell, Buddy Glenn and Cari Rerat.

Others present: Justin Couch, Lori Ballew, Jared Crisp, Dale Burke, Taylor Armontrout, Brandon Merritt, Kevin Tramel, Kemmie Shropshire, Gilbert Graybill, Autumn Graybill, Nena Roberts, Paige Lamar, Adam Anderson, Kyle Beggs and Brian Coleman.

**2. PETITIONS FROM THE AUDIENCE:**

There were no petitions from the audience.

**3. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.**

*(Items deemed non-controversial and routine in nature to be approved by one motion without discussion.*

*Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)*

- a. Approve minutes of the July 5<sup>th</sup>, 2023 Council meeting.
- b. Approve payroll purchase orders through July 21<sup>st</sup>, 2023.
- c. Approve claims for purchase orders through July 18<sup>th</sup>, 2023.

<b>FUNDS</b>	<b>PURCHASE ORDER NUMBER</b>	<b>TOTALS</b>
GENERAL	2320230013-2320230135	238,281.47
STREET & DRAINAGE	2320230135-2320230113	11,092.18
GOLF COURSE	2320230025-2320230095	24,235.63
CAPITAL OUTLAY	2320230015-2320230094	25,642.14
CAPITAL OUTLAY RESERVE	2320230051	552,085.14
RECREATION CENTER	2320230022-2320230075	26,020.13
PRYOR PUBLIC WORKS AUTHORITY	2320230036-2320230037	5,000.00
LIBRARY SPECIAL CASH ACCOUNT	2320230128-2320230129	327.81
DONATIONS AND EARMARKED	2320230056-2320230056	14,480.08
EDTA	2320230101	5,000.00
<b>TOTAL</b>		<b>902,164.58</b>

<b>BLANKETS</b>		
911364B	WALMART COMMUNITY / SYNC	2,000.00
911365B	LOCKE SUPPLY CO.	500.00
911366B	PRYOR LUMBER	400.00
911367B	MUSKOGEE COMMUNICATION	600.00
911368B	KLA-MART - 6328	300.00
911369B	TRACTOR SUPPLY CREDIT PLAN	500.00
911370B	AUTOZONE COMMERCIAL	200.00
911371B	O'REILLY AUTOMOTIVE INC	700.00
911372B	OKLAHOMA PARTS SUPPLY LLC.	700.00
911373B	ADVANCE AUTO PARTS	200.00
911374B	LEAF	1,150.00
911375B	VERIZON WIRELESS	3,450.00
911376B	JACKSON TRUCK REPAIR	2,500.00
911377B	JOHNNY L JANZEN	20,000.04
911380B	RCB BANK	29,844.12
911381B	BANK OF COMMERCE	64,453.68
911382B	BANK OF COMMERCE	7,794.36
911383B	BANK OF COMMERCE	47,164.68
911384B	BANK OF COMMERCE	24,007.44
911385B	BANK OF COMMERCE	77,594.28
911386B	WEX BANK	60,000.00
911407B	HARRELL'S	10,000.00
911387B	GALLS	5,000.00

911388B	SPECIAL-OPS UNIFORMS INC.	5,000.00
911389B	GALLS	10,000.00
911390B	SPECIAL-OPS UNIFORMS INC.	10,000.00
911391B	GT DISTRIBUTORS	4,000.00
911392B	PRECISION DELTA CORP.	5,000.00
911393B	MUSKOGEE COMMUNICATION	10,000.00
911394B	MATTHEWS FORD OF PRYOR	5,000.00
911395B	MIKE'S TIRE & CAR CARE	5,000.00
911396B	MUSKOGEE COMMUNICATION	5,000.00
911397B	PRYOR CHEVROLET BUICK GM	25,000.00
911398B	R & L TIRES LLC.	5,000.00
911399B	VISUAL FORCE INC.	5,000.00
911400B	GT DISTRIBUTORS	4,000.00
911401B	PRECISION DELTA CORP.	5,000.00
911402B	DEPARTMENT OF PUBLIC SAFETY	8,500.00
911403B	2 J'S ELECTRIC INC.	5,000.00
911404B	GODFREY'S TACTICAL SUPPLY	20,000.00
911405B	L & M OFFICE FURNITURE	10,000.00
911406B	PRYOR VETERINARY HOSPITAL	10,000.00
<b>TOTAL</b>		<b>515,558.60</b>

- d. Acknowledge receipt of deficient purchase orders.
- e. Approve expenditure in the amount of \$5,936.27 to Granicus (formerly GovQA) for annual Community Development Services from General Software Account #02-201-5260.
- f. Approve annual renewal of the Workers' Compensation and Employer's Liability Insurance Policy Number: 00002273 23 1 with CompSource Mutual Insurance Company.
- g. Approval to grant permission to Pryor Area Chamber of Commerce for the beer and wine tent on Recreation Center property for DAM J.A.M. event September 9<sup>th</sup>, 2023. This has previously been held in Whitaker Park.
- h. Approval to transfer the Generac generator (serial number 5673493) from the old police building at 214 S. Mill to the Rock'n G Animal Shelter located at 1365 N. Mill.
- i. Approve Mayor to appoint Brian Coleman to serve on the Planning and Zoning Commission Alternate Seat #5 vacated by promotion of Joe Barnts placement to Seat #7. Term would end 9/30/2023 and be open for reappointment to a 3 year term.
- j. Approve Mayor to reappoint Sherry Alexander to serve on the Park Board Seat #5. Term would end 7/31/2026.
- k. Approve Mayor to reappoint Roy Jackson to serve on the Park Board Seat #4. Term would end 7/31/2026.
- l. Approve hiring Jae Standingwater to fill vacant Mayor's Secretary/Deputy Clerk position, Range D, Step 1, effective July 19<sup>th</sup>, 2023. This position was left vacant due to the departmental transfer of Darla Craft Coats.
- m. Approve hiring Sara Catron to fill vacant Deputy Clerk position, Range D, Step 1, effective July 19<sup>th</sup>, 2023. This position was left vacant due to the promotion of Lisa Malone.

Motion was made by Mileur, second by Nance to approve the consent agenda less item f. Voting yes: Lamar, Shropshire, Nance, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

**3f. Approve annual renewal of the Workers' Compensation and Employer's Liability Insurance Policy Number: 00002273 23 1 with CompSource Mutual Insurance Company.**

Motion was made by Shropshire, second by Chitwood to approve annual renewal of the Workers' Compensation and Employer's Liability Insurance Policy Number: 00002273 23 1 with CompSource Mutual Insurance Company. Voting yes: Shropshire, Nance, Mileur, Chitwood, Tramel, Gonthier, Smith and Lamar. Voting no: none.

**4. MAYOR'S REPORT**

**a. Discussion and possible action regarding purchase of Linelazer Striping Machine for the Pryor Creek Street Department, not to exceed \$15,781.66 from Street Capital Outlay Account #14-145-5411.**

Motion was made by Gonthier, second by Smith to approve the purchase of Linelazer Striping Machine for the Pryor Creek Street Department, not to exceed \$15,781.66 from Street Capital Outlay Account #14-145-5411. Voting yes: Nance, Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

**b. Discussion and possible action regarding a Pipehunter 7724 Trailer Jet Sprayer for the Pryor Creek Street Department, not to exceed \$98,029.46 from Street Capital Outlay Account #14-145-5411.**

Motion was made by Gonthier, second by Chitwood to approve a Pipehunter 7724 Trailer Jet Sprayer for the Pryor Creek Street Department, not to exceed \$98,029.46 from Street Capital Outlay Account #14-145-5411. Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar, Shopshire and Nance. Voting no: none.

**c. Discussion and possible action regarding payment to Schindler Elevator Corporation for annual maintenance in the amount of \$5,280.80 from General Repair and Maintenance Account #02-201-5091 and \$2,640.39 from Recreation Repair and Maintenance Account #84-845-5091.**

Motion was made by Gonthier, second by Chitwood to approve payment to Schindler Elevator Corporation for annual maintenance in the amount of \$5,280.80 from General Repair and Maintenance Account #02-201-5091 and \$2,640.39 from Recreation Repair and Maintenance Account #84-845-5091. Voting yes: Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire, Nance and Mileur. Voting no: none.

**d. Discussion and possible action to amend Benjamin Sherrer, City Prosecutor's, job title to Assistant City Attorney.**

Motion was made by Nance, second by Chitwood to amend Benjamin Sherrer, City Prosecutor's, job title to Assistant City Attorney. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Nance, Mileur and Chitwood. Voting no: none.

**e. Discussion and possible action regarding declaring surplus the following items from the Pryor Creek Police Department and listing on the PurpleWave Auction site for sale:**

- 2010 Ford Crown Victoria - 2FABP7BVXAX123495 (Unit 2)
- 2016 Chevy Malibu - 1G1ZB5ST5GF232423 (Unit 142)

Motion was made by Gonthier, second by Shropshire to approve declaring surplus the following items from the Pryor Creek Police Department and listing on the PurpleWave Auction site for sale: 2010 Ford Crown Victoria - 2FABP7BVXAX123495 (Unit 2) and 2016 Chevy Malibu - 1G1ZB5ST5GF232423 (Unit 142). Voting yes: Gonthier, Smith, Lamar, Shropshire, Nance, Mileur, Chitwood and Tramel. Voting no: none.

**f. Discussion and possible action to fill vacant Deputy Court Clerk position in the City Clerk's Office.**

Motion was made by Shropshire, second by Chitwood to fill vacant Deputy Court Clerk position in the City Clerk's Office. Voting yes: Smith, Lamar, Shropshire, Nance, Mileur, Chitwood, Tramel and Gonthier. Voting no: none.

**g. Discussion and possible action to hire Sierra Brown as dispatcher, Range R, Step 2 at the Pryor Creek Police Department.**

Motion was made by Chitwood, second by Nance to hire Sierra Brown as dispatcher, Range R, Step 2 at the Pryor Creek Police Department. Voting yes: Lamar, Shopshire, Nance, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

**h. Discussion and possible action to purchase the following modules within Caselle for the City Clerk's Office, not to exceed \$27,000.00 from Clerk Capital Outlay Account # 44-445-5417:**

- Accounts Receivables
- Investments
- Five additional licenses
- Document Management
- Cemetery Management

Motion was made by Shropshire, second by Mileur to purchase the following modules within Caselle for the City Clerk's Office, not to exceed \$27,000.00 from Clerk Capital Outlay Account # 44-445-5417:

- Accounts Receivables
- Investments
- Five additional licenses
- Document Management
- Cemetery Management.

Voting yes: Shropshire, Nance, Mileur, Chitwood, Tramel, Gonthier, Smith and Lamar. Voting no: none.

**i. Discussion and possible action to accept a bid for Phase I of the Street Rehabilitation Project, PRY-23-01, pending Street Committee approval. Bids received: Glover & Associates, Inc. - \$300,492.90, Stronghand, LLC - \$402,065.44, and Tri-Star Construction, LLC - \$460,000.00.**

Motion was made by Gonthier, second by Shropshire to accept a bid for Phase I of the Street Rehabilitation Project, PRY-23-01, pending Street Committee approval. Bids received: Glover & Associates, Inc. - \$300,492.90, Stronghand, LLC - \$402,065.44, and Tri-Star Construction, LLC - \$460,000.00. Motion was amended by Gonthier, second by Shropshire to reject the bids and rebid Phase I due to scrivener's errors in the original bid request. Voting yes: Nance, Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

**j. Discussion and possible action to accept a bid for Phase II of the Street Rehabilitation Project, PRY-23-01, pending Street Committee approval. Bids received: Glover & Associates, Inc. - \$307,820.31, Stronghand, LLC - \$521,141.34, and Tri-Star Construction, LLC - \$472,00.00.**

Motion was made by Chitwood, second by Gonthier to accept a bid for Phase II of the Street Rehabilitation Project, PRY-23-01, pending Street Committee approval. Bids received: Glover & Associates, Inc. - \$307,820.31, Stronghand, LLC - \$521,141.34, and Tri-Star Construction, LLC - \$472,00.00. Motion was amended by Chitwood, second by Gonthier to accept the bid from Tri-Star Construction, LLC at the recommendation of the Street Committee in the best interest of the City. Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire and Nance. Voting no: none.

**5. CITY ATTORNEY’S REPORT:**

There was no report.

**6. COMMITTEE REPORTS:**

**a. Budget and Personnel**

Shropshire reported that the next meeting will be August 8<sup>th</sup>, 2023.

**b. Ordinance and Insurance**

Gonthier reported that there will be an emergency meeting of the Ordinance and Insurance Committee on July 25<sup>th</sup>, 2023 at 6:00 p.m.

**c. Street**

Mileur reported that the next scheduled meeting on July 25<sup>th</sup>, 2023 will be canceled. The next regular meeting will be August 22<sup>nd</sup>, 2023.

**7. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)**

**a. Discussion and possible action to approve removing Larry Lees from the City of Pryor’s account with Grand Gateway and replacing him with Zac Doyle.**

Motion was made by Gonthier, second by Shopshire to approve removing Larry Lees from the City of Pryor’s account with Grand Gateway and replacing him with Zac Doyle. Voting yes: Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire, Nance and Mileur. Voting no: none.

**8. ADJOURN.**

Motion was made by Nance, second by Chitwood to adjourn. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Nance, Mileur and Chitwood. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Meeting was called to order at 6:51 p.m.

**2. APPROVE MINUTES OF JULY 5<sup>TH</sup>, 2023 MEETING.**

Motion was made by Mileur, second by Gonthier to approve the minutes of the July 5<sup>th</sup>, 2023 meeting. Voting yes: Gonthier, Smith, Lamar, Shropshire, Nance, Mileur, Chitwood and Tramel. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**4. ADJOURN.**

Motion was made by Gonthier, second by Chitwood to adjourn. Voting yes: Smith, Lamar, Shropshire, Nance, Mileur, Chitwood, Tramel and Gonthier. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK / P.P.W.A. SECRETARY COURTNEY DAVIS

**PURCHASE ORDER**

PO Box 1167 \* Pryor Creek, Oklahoma 74362

Purchase Order No: #2320230163

Fiscal Year: 2023 - 2024

Date: 07/21/2023

**Ship to:** City of Pryor Creek  
PO Box 1167  
Pryor OK 74362

I hereby approve the issuance of this purchase order.

Purchasing Officer

I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance or said appropriation.

**Issue to:** OKLAHOMA MUNICIPAL LEAGUE  
P.O. BOX 268984  
OKLAHOMA CITY OK 73126-8984

Date: 07/21/2023

City Clerk

SB #144, SL 1977, REQUIRES THE VENDOR TO FURNISH AN ITEMIZED INVOICE WHICH STATES THE VENDOR'S NAME AND ADDRESS, A CLEAR DESCRIPTION OF EACH ITEM PURCHASED, ITS UNIT PRICE, THE NUMBER OR VOLUME OF EACH ITEM, ITS TOTAL PRICE, THE TOTAL OF THE PURCHASE AND THE DATE OF PURCHASE. THE INVOICE, TOGETHER WITH A SIGNED DELIVERY TICKET (IF SEPARATE FROM THE INVOICE) AND ANY OTHER SUPPORTING INFORMATION MUST BE ATTACHED TO THE ORIGINAL COPY OF THE PURCHASE ORDER WHEN FILED FOR PAYMENT.

Quantity	Description	Unit Price	Amount to be Encumbered	Account
1.00	ANNUAL SERVICE FEES 2023-2024	14,168.72	14,168.72	02-201-5032
		<b>Total</b>	14,168.72	

THE INFORMATION REQUIRED BELOW THIS LINE NEED ONLY BE COMPLETED ON THE ORIGINAL COPY OF THE PURCHASE ORDER

FOR ALL PURCHASES OVER \$1000.00  
DATE: 7/21/23  
  
Mayor Approval

FOR INVOICES OVER \$2,500.00  
Date Council Approved \_\_\_\_\_

APPROVAL BY GOVERNING BOARD  
The purchase order is approved for payment in the amount indicated above.  
Date: AUG 01 2023  
\_\_\_\_\_  
Council Member

I hereby certify that the merchandise and/or services described above has/have been satisfactorily received and that this purchase order is now a true and just debt of this city. The purchase order is therefore approved for consideration for payment by the governing board.  
DATE: 7/21/23  
  
Purchasing Officer

FOR BLANKET PO'S  
Payment # \_\_\_\_\_ Amount \_\_\_\_\_  
Date approved by Council \_\_\_\_\_  
\_\_\_\_\_  
Council Member

\_\_\_ ADD TO INVENTORY (\$1,000.00 & over computers \$500.00 & over)  
\_\_\_ NON COLLUSION (invoices over \$25,000.00)  
\_\_\_ INVENTORY CARD  
\_\_\_ ADD TO INSURANCE  
INITIALS \_\_\_\_\_

PAYMENT RECORD  
CHECK NUMBER \_\_\_\_\_  
AMOUNT \$ \_\_\_\_\_



**2023-24 Service Fees for Pryor**

*Usually  
pay in  
August*

**How Does It All Add Up?**

Base	\$	625.00
Sales Tax Formula	\$	12,875.69
Use Tax Formula	\$	290.28
Per Capita	\$	377.76
<b>Service Fees</b>	<b>\$</b>	<b>14,168.73</b>

The following formula was used to figure your 2023-24 service fees:

2020 Census Population	9,444
2022 Total Sales Tax Receipts	\$ 10,300,551.96
2022 Use Tax Receipts	\$ 1,161,099.54
2022 Municipal Sales Tax Rate	4 %

Base = \$ 625.

Sales Tax Formula = 2022 Total Sales Tax Receipts divided by 2022 Municipal Sales Tax Rate times .005.

Use Tax Formula = 2022 Total Sales Tax Receipts divided by 2022 Municipal Sales Tax Rate times 0.001.

Per Capita = 2020 Census Population times .04.

If a payment plan works best, please feel free to contact OML and make those arrangements.

### Champion Collision

100 N Taylor St

Pryor, OK 74361

(918) 825-1232, (918) 825-2206 Fax

### INVOICE

RO# 6713

Est: WAYNE JONES

PRYOR POLICE DEPARTMENT  Home: Work: Cell:	18 Ford Explorer Color: Type: TK 4 Door Utility VIN: 1FM5K8AT9JGA99557 Prod Date: Plate: Odometer: Engine:	Adjustor: Phone: Claim #: Deductible: 0 Loss Type: Unknown
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Due In: 7/28/2023 Due Out: 8/15/2023

P = Who Pays? (I = Insurance, C = Customer)

Qty	Type	Description	Part #	Amount	Sup #	Labor	Op	Labor Units	Paint Units	P
1	Parts Existing	Frt Bumper Cover Assy				Body	Ovrh	3.8		I
	Parts AM	Frt Bumper Cover	FO1000723C	723.00		Body	Repl			I
		ADD 1 HR FOR CUTTING OUT HOLES FOR LIGHT								I
		Frt Bumper Cover A					Refn		2.8	I
1	Parts AM	Frt Bumper Cover B				Body	Addl	1.0		I
		Frt Bumper Valance Panel	FO1095261C	267.00		Body	Repl			I
		Frt Bumper Cover C				Body	R&I			I
1	Parts AM	Frt Ctr Bumper Moulding	FO1095262C	240.00		Body	Repl			I
		Frt Ctr Bumper Moulding A					Refn		1.2	I
1	Parts New	Push Bar		539.00		Body	Repl	4.0		I
		2 hrs R&I and 2 hrs to reinstall and rew								I
	Parts Existing	Hood Panel (Alum)				Body	Rpr	2.0		I
	Parts Existing	Hood Outside					Refn		2.7	I
1	Parts New	Hood Letters	EG1Z	162.43		Body	Repl	0.4		I
			5442528 C							
1	Parts New	R Fender Wheel Opening Mldg	FB5Z 16038 AB	50.00		Body	Repl	0.4		I
			FB5Z							
1	Parts New	W/Shield Glass	7803100 E	339.60		Glass	Repl	3.2		I
			BB5Z							
1	Parts New	R W/Shield Moulding Retainer	7803144 BA	146.03		Body	Repl			I
			FB5Z							
1	Parts New	R W/Shield Pillar Garnish	7803598 AA	88.20		Body	Repl			I
			FB5Z							
1	Parts New	L W/Shield Pillar Garnish	7803599 AA	87.08		Body	Repl			I
			FB5Z							
	Parts Existing	R Roof Rail					Refn		1.6	I
	Parts Existing	R Roof Rail A				Body	Rpr	1.0		I
1	Parts New	R Frt Door Rear View Mirror	DB5Z 17683 UK	328.92		Body	Repl	0.3		I
			BB5Z							
1	Parts New	L Frt Door Mirror Glass	17K707 Y	100.62		Body	Repl	0.2		I
			DB5Z							
1	Parts New	R Frt Door Mirror Cap	17D742 A	130.77		Body	Repl	0.3		I
	Parts Existing	Roof Panel				Body	Rpr	3.0		I
		REPAIR WHERE ANTENNTAS HAVE BEEN RIPPED								I
	Parts Existing	Roof Panel Outside					Refn		3.3	I
	Parts Existing	R Frt Roof Moulding				Body	R&I			I

Qty	Type	Description	Part #	Amount	Sup #	Labor	Op	Labor Units	Paint Units	P
1	Parts New	R Frt Roof Moulding A	DB5Z	311.80		Body	Repl	0.2		I
	Parts Existing	Roof Headliner	7851728 AA			Body	R&I	3.4		I
	Parts Existing	Antennas				Body	R&I	1.0		I
1	Pnt/Mat	Paint/Materials		697.50			Addl			I
1	Haz	Hazardous Waste Disposal		5.00			Addl			I
		Clear Coat					Addl		2.9	I
1	Parts New	Decal		1,295.00		Body	Repl	1.5		I
		labor is for removal of old decal								I
1	Bdy Sup Tax	Mask For Overspray		5.00			Addl		0.3	I
		Feather, Prime & Block					Addl		1.0	I
		De-Nib And Finesse					Addl		2.1	I
								Parts	4,814.45	
								Labor	2,703.20	
								Additional Costs	702.50	
								SubTotal	8,220.15	
								Taxes	0.00	
								Grand Total	8,220.15	

Due from Insurance		Due from Customer	
SubTotal	8,220.15	SubTotal	0.00
Tax	0.00	Tax	0.00
	-----		-----
Total	8,220.15	Total	0.00
		<b>Total Amount</b>	<b>8,220.15</b>



**Estimate #8730**

**6/21/2023**

**Prepared For:**

CHAMPION COLLISION  
100 N. Taylor Street  
Pryor, OK 74361

**Prepared By:**

Justin Hare  
Premier Signs and Designs  
1355 Horkey Street  
Suite B  
Pryor, OK 74361-5222 USA

**Phone:**

**Fax:**

**Alt. Phone:**

**Email:** championpryor@sbcglobal.net

**Phone:** 9188256422

**Fax:** 9188255306

**Alt. Phone:**

**Email:** justin@premiersignsdesign.com

**Description:** Unit 118 Explorer Replacement

Quantity	Description	Each	Total	Taxable
2	Vinyl Lettering and Graphics Explorer UNIT 118 Replacement	310.00	\$620.00	
1	Installation with no removal	300.00	\$300.00	
1	SHOP LABOR	375.00	\$375.00	
			<b>Subtotal</b>	\$1,295.00
			<b>Total</b>	<b>\$1,295.00</b>

**Terms:** Payment due at time of completion.

By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms on this agreement.

Signed by

Date

Amt. Paid Today



3650 S. Boulevard • Edmond, OK 73013 • omag.org  
 405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/12/2023

# INVOICE

<b>Mail To:</b> City of Pryor Creek P.O. Box 1167 Pryor Creek, Oklahoma 74362-1167	<b>Insured:</b> City of Pryor Creek <b>Policy No.:</b> PRO140003308 <b>Policy Type:</b> Property <b>Effective Date:</b> 7/1/2023 <b>Expiration Date:</b> 7/1/2024
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Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2023	Renewal	\$29,567.50	\$29,567.50
			<b>Current Amount Due</b>	\$29,567.50
Total Policy Balance Before Payment: \$118,270.00			<b>Payment Due By</b>	7/1/2023

**Thank you for your business. If you have questions about your account,  
 please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

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Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: PRO140003308 Insured: City of Pryor Creek	Amount Due: \$29,567.50 Payment Due By: 7/1/2023
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PLEASE REMIT PAYMENT TO:

OMAG  
 P.O. Box 3091  
 Edmond, OK 73083



3650 S. Boulevard • Edmond, OK 73013 • omag.org  
 405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/9/2023

# INVOICE

<b>Mail To:</b> City of Pryor Creek P.O. Box 1167 Pryor Creek, Oklahoma 74362-1167	<b>Insured:</b> City of Pryor Creek <b>Policy No.:</b> GLA140001708 <b>Policy Type:</b> General Liability/Auto <b>Effective Date:</b> 7/1/2023 <b>Expiration Date:</b> 7/1/2024
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Inst. No.	Date	Transaction Type	Amount	Running Total
1	7/1/2023	Renewal	\$19,259.25	\$19,259.25
			<b>Current Amount Due</b>	\$19,259.25
Total Policy Balance Before Payment: \$77,037.00			<b>Payment Due By</b>	7/1/2023

**Thank you for your business. If you have questions about your account,  
 please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

---

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: GLA140001708 Insured: City of Pryor Creek	Amount Due: \$19,259.25 Payment Due By: 7/1/2023
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PLEASE REMIT PAYMENT TO:

OMAG  
 P.O. Box 3091  
 Edmond, OK 73083



**MCBRIDE  
& MCBRIDE**  
*Lawyers of Oklahoma*

July 12, 2023

City of Pryor Creek  
Mayor and Council Members

Re: City Attorney Position – Cover Letter

Mayor and Council,

After careful consideration, and at the urging of several, I have decided to apply for the opening City Attorney position. I appreciate the opportunity to apply for the opening of the City Attorney position for the City of Pryor Creek. Unlike many attorneys, I do not take all my cases or clients. I am fortunate enough to be able to be somewhat selective to ensure that not only am I a good fit for the client, but also that the client is a good fit for me.

To be honest I have several reservations regarding the position:

- 1) I do not want any of my prior discussions of the position to be construed as self-serving. All discussions were truly to represent what I believe in the City's best interest by selecting a local counsel, even if that may not be me. I believe I know of at least one other local attorney applying for the position who I believe to be extremely capable of the position and would make an excellent choice.
- 2) Political mudslinging from previous administrations has resulted in bad blood with previous council members and many associated with local government. If selected, I do not intend to be involved in any Mayor or Council Members political agenda. I believe the City Attorney should only advise on the relevancy of laws and legal exposure, not push to exercise any control in the actual decision making. The citizens selected the Mayor and the Council to make the decisions, not the City Attorney. The City attorney should not be inserted in any political disagreements between the Mayor or Council Members outside of advising on relevant law. If selected, I intend to get along with everyone equally and serve the City in an attorney role only.

I can provide a biography and a formal resume if preferred but a lot of information regarding myself and carer can be found by looking at my firm's About Us page:

<https://www.lawyersofoklahoma.com/about-chase-mcbride.html>

Attached is a proposed engagement letter containing the rates of my firm. I will be happy to answer any questions and wish you the best in your decision and ~~gratitude~~ <sup>respectfully</sup> to the City.

Chase McBride, JD/MBA  
Attorney at Law, OBA #32061  
[CMcBride@LawyersofOklahoma.com](mailto:CMcBride@LawyersofOklahoma.com)



**MCBRIDE  
& MCBRIDE**  
*Lawyers of Oklahoma*

City of Pryor Creek  
Mayor and Council Members

July 12, 2023

Re: City Attorney Position – Cover Letter

The purpose of this letter is to establish the terms and conditions of this firm's representation of the City of Pryor Creek (the "City"). This agreement is intended to be an engagement of this firm to serve as the City Attorney with Chase McBride being the lead attorney. We thank you for permitting us to serve the City.

The City agrees to retain this firm to provide legal services on an "as needed" basis. Charges will be based on hourly rates established by this firm. A schedule of the firm's 2023 billing and expense rates for this agreement is below. The rate is discounted from the firm's standard hourly rates.

2023 Billing Rates for the City of Pryor

Partners	\$200
Associates	\$175
Paralegal/Legal Secretary	\$70

EXPENSES

Paper Copy	\$0.20 per page
All other expenses will be at actual cost	

On or about the last day of each month, the firm will provide the City with a monthly statement for legal services rendered during the previous month. The statement will detail the services provided and the time spent performing them. In addition, the statement will include an itemization of cash advanced on behalf of the City (if any). This will include funds expended by the firm on the City's behalf for photocopies, postage, electronic legal research, travel expenses and the like. Invoices are due upon receipt. If there is ever any question concerning an invoice, please bring the matter to my attention right away.

This agreement shall be deemed ratified and renewed on August 1 of each year unless one of the parties advises the other in writing on or before June 30 that it wishes to withhold ratification and/or to terminate the agreement. This agreement may be terminated at any time without cause by either party upon written notice to the other. The right to terminate is subject to the firm's ability to withdraw from the representation with court permission, where applicable. At the time of termination, the City shall pay any unpaid balance due to this firm for fees and expenses.

I trust that the above will be to your satisfaction. If this is the case, and following proper approval, I would ask that the Mayor and City Clerk execute a copy of this agreement on behalf of the City and return it to me.

If you have any questions regarding the above or wish to discuss the terms, please do not hesitate to contact me.

Thank you for trusting us with your legal needs. We look forward to working with you.



---

Chase McBride, JD/MBA  
Attorney at Law, OBA #32061  
CMcBride@LawyersofOklahoma.com

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The Mayor and City Council of the City of Pryor Creek, Oklahoma, having considered and approved the terms of this engagement letter, hereby authorizes the Mayor to execute this engagement letter on behalf of the City.

Approved this \_\_\_\_ day of July 2023.

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Zac Doyle, Mayor

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ATTEST: City Clerk



## A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

<b>Quote No.</b>	<b>3000156582315.3</b>	<b>Sales Rep</b>	Jackson Regen
<b>Total</b>	<b>\$5,140.29</b>	<b>Phone</b>	(800) 456-3355, 80000
<b>Customer #</b>	70361194	<b>Email</b>	Jackson.Regen@Dell.com
<b>Quoted On</b>	Jul. 18, 2023	<b>Billing To</b>	ACCOUNTS PAYABLE
<b>Expires by</b>	Aug. 17, 2023		CITY OF PRYOR CREEK
<b>Contract Name</b>	Standard Governing Terms		P O BOX 1167
<b>Contract Code</b>	in Supplier's Quote		6 NORTH ADAIR
	C000000006563		PRYOR, OK 74362

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,  
Jackson Regen

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
KEVIN TRAMEL CITY OF PRYOR CREEK 504 E GRAHAM AVE PRYOR, OK 74361-3829 (918) 825-1212	Standard Delivery Free Cost

Product	Unit Price	Quantity	Subtotal
Dell Latitude 7220	\$1,458.54	3	\$4,375.62
Dell Keyboard Cover with Kickstand for Latitude 7212 Rugged Extreme Tablet - English	\$254.89	3	\$764.67

<b>Subtotal:</b>	<b>\$5,140.29</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Non-Taxable Amount:</b>	<b>\$5,140.29</b>
<b>Taxable Amount:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>
<b>Total:</b>	<b>\$5,140.29</b>

## Shipping Group Details

### Shipping To

KEVIN TRAMEL  
CITY OF PRYOR CREEK  
504 E GRAHAM AVE  
PRYOR, OK 74361-3829  
(918) 825-1212

### Shipping Method

Standard Delivery Free Cost

	Quantity	Subtotal
<b>Dell Latitude 7220</b>		
Estimated delivery if purchased today: Aug. 04, 2023 Contract # C000000006563		
	<b>3</b>	<b>\$4,375.62</b>

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 7220 Rugged, CTO	210-ATEF	-	3	-
8th Generation Intel Core i5-8365U Processor (4 Core,6MB Cache,1.6GHz,15W)	379-BDQV	-	3	-
Windows 11 Pro, English, French, Spanish	619-AQLP	-	3	-
No Microsoft Office License Included	658-BCSB	-	3	-
Intel Core i5-8365U with u-blox NEO-M8 GPS card 16GB Memory	338-BTPU	-	3	-
No Out-of-Band Systems Management - vPro Disabled	631-ACHF	-	3	-
16GB 2133MHz LPDDR3 Memory	370-AFDB	-	3	-
M.2 256GB PCIe NVMe Class 35 Solid State Drive	400-BNOD	-	3	-
11.6", FHD (1920 x 1080), 1000 Nit Outdoor-Readable, AG/AS/AP, Glove-Capable Touchscreen	391-BEVG	-	3	-
Intel Wi-Fi 9560 Driver with Bluetooth	555-BFIU	-	3	-
Intel Dual Band Wireless AC 9560 (802.11ac) 2x2	555-BFJV	-	3	-
No Mobile Broadband Card	362-BBBB	-	3	-
2-cell (34Wh) 3-Year Limited Hardware Warranty Lithium Ion Primary Battery	451-BCIK	-	3	-
45 Watt AC Adapter	450-AEHK	-	3	-
No Security Software	650-AAJS	-	3	-
No Media	620-AAOH	-	3	-
E4 Power Cord 1M for US	537-BBBL	-	3	-
Latitude Rugged 7220 Getting Started Guide	340-COCF	-	3	-
No Secondary Battery	451-BCOI	-	3	-
Custom Configuration	817-BBBB	-	3	-
System Regulatory Label	389-DRXP	-	3	-
Regulatory Label (WLAN)	389-DRXQ	-	3	-
Windows 10 Additional Software	658-BEPO	-	3	-
Shipping Material, Shuttle	340-AQMD	-	3	-
System Shipment, Latitude 72x2	340-AQME	-	3	-
Directship Info Mod	340-CKTD	-	3	-
No Option Included	340-ACQQ	-	3	-
ENERGY STAR Qualified	387-BBNJ	-	3	-



5 MP HD IR webcam /8 MP rear camera with Flash and Dual Microphone	319-BBHH	-	3	-
WLAN Chassis No NFC	321-BEZF	-	3	-
Connector for I/O Expansion	750-ABNN	-	3	-
Mini Serial Port	325-BDNX	-	3	-
Hazardous Locations Certification	340-CNKH	-	3	-
No Security	461-AAHD	-	3	-
CrowdStrike Endpoint Prot Ent,Prevent Insight,EDR XDR,Device Ctrl,ThreatGraph,Essential Support 1yr	634-CCLH	-	3	-
ProSupport Plus: Next Business Day Onsite, 3 Years	804-0513	-	3	-
Dell Limited Hardware Warranty Initial Year	997-6988	-	3	-
ProSupport Plus: Accidental Damage Service, 3 Years	997-7005	-	3	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	997-7006	-	3	-
ProSupport Plus: 7x24 Technical Support, 3 Years	997-7040	-	3	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">www.dell.com/contactdell</a> or call 1-866-516-3115	997-8367	-	3	-

			Quantity	Subtotal
<b>Dell Keyboard Cover with Kickstand for Latitude 7212 Rugged Extreme Tablet - English</b>		\$254.89	3	\$764.67

Estimated delivery if purchased today:  
Jul. 24, 2023  
Contract # C000000006563

Description	SKU	Unit Price	Quantity	Subtotal
Keyboard Cover with Kickstand English KIT	580-AGLL	-	3	-

<b>Subtotal:</b>	<b>\$5,140.29</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>
<b>Total:</b>	<b>\$5,140.29</b>

## Important Notes

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### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

**^DELL BUSINESS CREDIT (DBC):** Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.



Allen, Justin &lt;allenj@pryorcreek.org&gt;

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**Approved Reimbursement Request**

1 message

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**Lori Miller** <Lori.Miller@osbi.ok.gov>  
To: "allenj@pryorcreek.org" <allenj@pryorcreek.org>  
Cc: Madelinn Ensign <Madelinn.Ensign@osbi.ok.gov>

Tue, Jul 18, 2023 at 12:15 PM

Sergeant Allen,

Please find attached, the Initial Approved Reimbursement Request for your Laptops.

*Lori Miller*

*Secretary III*

*ICAC / DEU / SIU*

*Oklahoma State Bureau of Investigation*

*Telephone – 405-879-2522*

*E-Mail – lori.miller@osbi.ok.gov*

The information contained in this e-mail message, and any files transmitted with it, is confidential and may be legally privileged. It is intended only for the use of the individuals or entities named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or forwarding of this e-mail message is strictly prohibited. If you have received this e-mail message in error, please notify the sender and delete the material from any computer. Thank you for your cooperation.

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 **2023 - Pryor PD - Laptops - (Initial Approved).pdf**  
462K



# Oklahoma State Bureau of Investigation

AUNGELA SPURLOCK  
Director

ANDREA FIELDING  
Deputy Director

## Oklahoma Internet Crimes Against Children Sub-Grantee Request for Funds

The Oklahoma Internet Crimes Against Children (ICAC) Task Force is a multiagency, multi-jurisdictional initiative, partially funded with a grant from the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The OSBI is the recipient of the grant funds and will distribute select funds only to task force members who are pre-approved and have an active MOU with the OSBI. These funds will be used to reimburse the affiliate agency for the purchase of approved equipment and training. All equipment must be purchased within 90 days for receipt of approved grant funding. Only equipment approved by the OSBI ICAC Assistant Special Agent in Charge or Agent in Charge will be allowed under this agreement. **Upon purchase of the equipment or completion of training, this document must be returned along with receipts to verify acquisition of the equipment or completion of training.**

---

### THIS SECTION FOR TRAINING/TRAVEL ONLY:

To have lodging and per diem reimbursed, the following requirements must be met/adhered to:

- In order to be eligible for Per Diem, the trip must include an overnight stay.
- Per Diem eligibility is based on *actual* time periods in travel status; each day is calculated by 24 full hours. Anything less than 24 hours is prorated by the quarter hour. Travel time should be recorded on a "Traveler Time Form". Travel status cannot start more than 24 hours prior to scheduled class time and cannot extend longer than 24 hours from class end time.
- Per Diem cannot exceed the amount allowed by GSA for the destination city or county.
- Hotel rates cannot exceed the amount allowed by GSA for the destination city or county. \*Note: It is the responsibility of the traveler to ensure the proper rate is obtained. **It is often necessary for the traveler to request this rate at the time of booking. YOU MUST obtain and submit a ZERO BALANCE hotel bill.**
- Car rentals are generally not required for ICAC training. In the event a car rental *is* necessary, it must be pre-approved by the OK ICAC Task Force Commander.
- Please contact Madelinn Ensign for any questions or assistance regarding these guidelines. In most instances, a close estimate can be figured prior to travel.
- Federal GSA rates are available at:  
<http://www.gsa.gov/portal/content/104877>.

I certify I have read and understood the aforementioned travel requirements.

\_\_\_\_\_.  
Date & Initial

*For OSBI ICAC Administrative Use Only:*

Personnel & Agency: \_\_\_\_\_  
Item: \_\_\_\_\_ Date: \_\_\_\_\_

HEADQUARTERS  
6600 N. Harvey  
Oklahoma City, OK 73116-7910  
(405) 848-  
6724 Fax (405)  
843-3804 TDD  
(405) 843-7303

**Sergeant Justin Allen with the Pryor Creek Police Department** requests grant funding for the equipment listed below. Items purchased with grant funds will be dedicated to the exclusive use of Task Force members. All software shall be properly acquired and licensed.

3 Dell Latitude 7220 Tablets	Price- \$1,458.48 each	Total- \$4,375.62
3 Dell Keyboards for Tablets	Price- \$254.89 each	Total- \$764.67

Total for All Items: \$5,140.29

Any excess funding will be returned to the Oklahoma State Bureau of Investigation. All items of the receiving agency that relate to this contract are subject to examination by the OSBI, the State Auditor and Inspector, the State Purchasing Director, and OJJDP.

I certify that the funds received from the OSBI Internet Crimes Against Children grant will be used as described in the Memorandum of Understanding and this document. Any excess funds will be returned to the OSBI.

Agency Name: Pryor Creek Police Department

Signature: 

Agency Address: 504 East Graham Avenue, Pryor, Oklahoma, 74361

Title: Sergeant Justin Allen

Date: 06/30/2023

Agency FEI Number: 736005386

**ICAC Commander's Initial Approval for Reimbursement**

The OSBI'S ICAC Commander or Agent in Charge approves this request for reimbursement through the ICAC Grant for the amount of \$ 5140.29 and approves its purchase. Upon purchase of the requested items, please provide all receipts to the ICAC Commander for reimbursement.

  
\_\_\_\_\_  
ICAC Commander

07/03/2023  
\_\_\_\_\_  
Date

**Acknowledgment of Receipt of Equipment or Verification of Training**

I certify that the above equipment has been purchased and received or training has been completed; and the equipment will be used exclusively for the Task Force members.

Agency Name	Signature
	
Date	Title
	

**Approval for Reimbursement of Purchase**

I authorize this purchase and ask that a warrant be issued in the amount of \$ \_\_\_\_\_ to the law enforcement agency listed above.

\_\_\_\_\_  
ICAC Commander

\_\_\_\_\_  
Date





# RENEWAL INVOICE

Real Time Crime · CellHawk · Toolbox

6900 Dallas Parkway, Suite 825  
Plano, Texas 75024-4200

Pryor Police Department  
214 South Mill Street  
Pryor, OK 74361

Invoice #: 405998  
Invoice Date: 07/15/2023  
Agency ID: 6864  
Renews: 09/15/2023

Service Dates:		PO Number:	
09/15/2023 - 09/14/2024			
Description		Total	
LeadsOnline PowerPlus Investigation System Service Package		\$3,497.00	
<p>Payment is due within 30 days of renewal. Please remit payment to: LeadsOnline LLC, 6900 Dallas Parkway, Suite 825, Plano, TX 75024 - 4200</p> <p>We accept Checks, Credit Cards, and EFT/ACH Payments</p> <p>Purchase Orders should be emailed to <a href="mailto:accounting@leadsonline.com">accounting@leadsonline.com</a></p>		<b>Total: \$3,497.00</b>	

Submit a Payment Online - No Login Required:

[www.leadsonline.com/payments](http://www.leadsonline.com/payments)

Update Your Billing Contact Information:

[www.leadsonline.com/update](http://www.leadsonline.com/update)

Download our W-9:

[www.leadsonline.com/w9](http://www.leadsonline.com/w9)

For questions about your LeadsOnline Service, Subscription Package or Agency/User Accounts please call 972-361-0900 or email [support@leadsonline.com](mailto:support@leadsonline.com)

For questions about your Invoice, Vendor Forms or General Billing Inquiries please email [accounting@leadsonline.com](mailto:accounting@leadsonline.com)



Remit payment to: Equature P.O. Box 290 Southfield Mi 48037

Invoice #
26668

18311 W. 10 Mile #200 | Southfield MI 48075  
 248-569-6440  
 www.equature.com

Bill To	Ship To
Accounts Payable Pryor Police Department 214 S Mill Street Pryor OK 74361 United States	Chief Dennis Nichols Pryor Police Department 214 S Mill Street Pryor OK 74361 United States

Terms	PO #	Account #	MA Start Date	MA End Date
Due on receipt	M/A EQ	506494	7/25/2023	7/24/2024

Item	MA Qty	Description	Unit Price	Serial Numbers	Amount
M/A Recorders	1	Maintenance Agreement from 7/25/2023 through 7/24/2024 on:	3,740.00		3,740.00
M/A Recorders	1	EQAIS4U EQAIS4U Equature 4U Expandable Chassis Viewpoint – Site License Proactive Monitor & Support Package Redundant Power Supply Internal RAID 1 – 180,000 Hours External RAID 1 – 50,000 Hours	0.00	EQ300182	0.00
M/A Recorders	1	EQLDA16 EQLDA16 LD1609 16-Port Analog Recording card	0.00		0.00
M/A Recorders	16	EQTR001 EQTR001 Voice Equature Voice Capture license per device - requires digital / analog recording cards	0.00		0.00
M/A Recorders	1	EQSPSVR EQSPSVR Server Equature Speech Server License	0.00		0.00
M/A Recorders	4	EQSPD001 EQSPD001 Device Equature Speech Analytics - Device License	0.00		0.00
M/A Recorders	1	EQANI EQANI Data Feed External Data feed integration for Equature. Includes ANI/ALI and SMDR/CDR records	0.00		0.00
M/A Recorders	1	Maintenance Program Includes: -Hardware Updates -EQ Software Updates -Technical Support -Remote Monitoring	0.00		0.00

Please send payment to the remittance address (P.O. Box) as seen on the invoice. Payment should reach Equature prior to the start date.

<b>To ensure continued coverage, please pay by maintenance start date. If payment is not received by maintenance start date, services will be discontinued. Credit card accepted for payment with an additional 3% surcharge.</b>	<b>Total</b>	<b>\$3,740.00</b>
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# JAYCO

HEAT & AIR

6823 E 106th Pl  
Tulsa, OK 74133-7147  
(918) 221-9686 / (918) 995-1051  
janna@jaycoheatandair.com

## Estimate

ESTIMATE#	1014837611
DATE	02/24/2023
PO#	

CUSTOMER
Pryor Creek Recreation Center 1111 Southeast 9th Street Pryor OK 74361 (918) 825-6909

SERVICE LOCATION
Pryor Creek Recreation Center 1111 Southeast 9th Street Pryor OK 74361 (918) 825-6909

DESCRIPTION
Installation of a new louvered grills, 2 new exhaust fans, and motorized dampers for the pool chemical area. Repair duct.  *The wiring from the breaker to the new exhaust fan will need to be completed by a licensed electrician.

## Estimate

Description	Qty	Rate	Total
Installation Parts & Labor	1.00	4,500.00	4,500.00
Installation Parts & Labor			

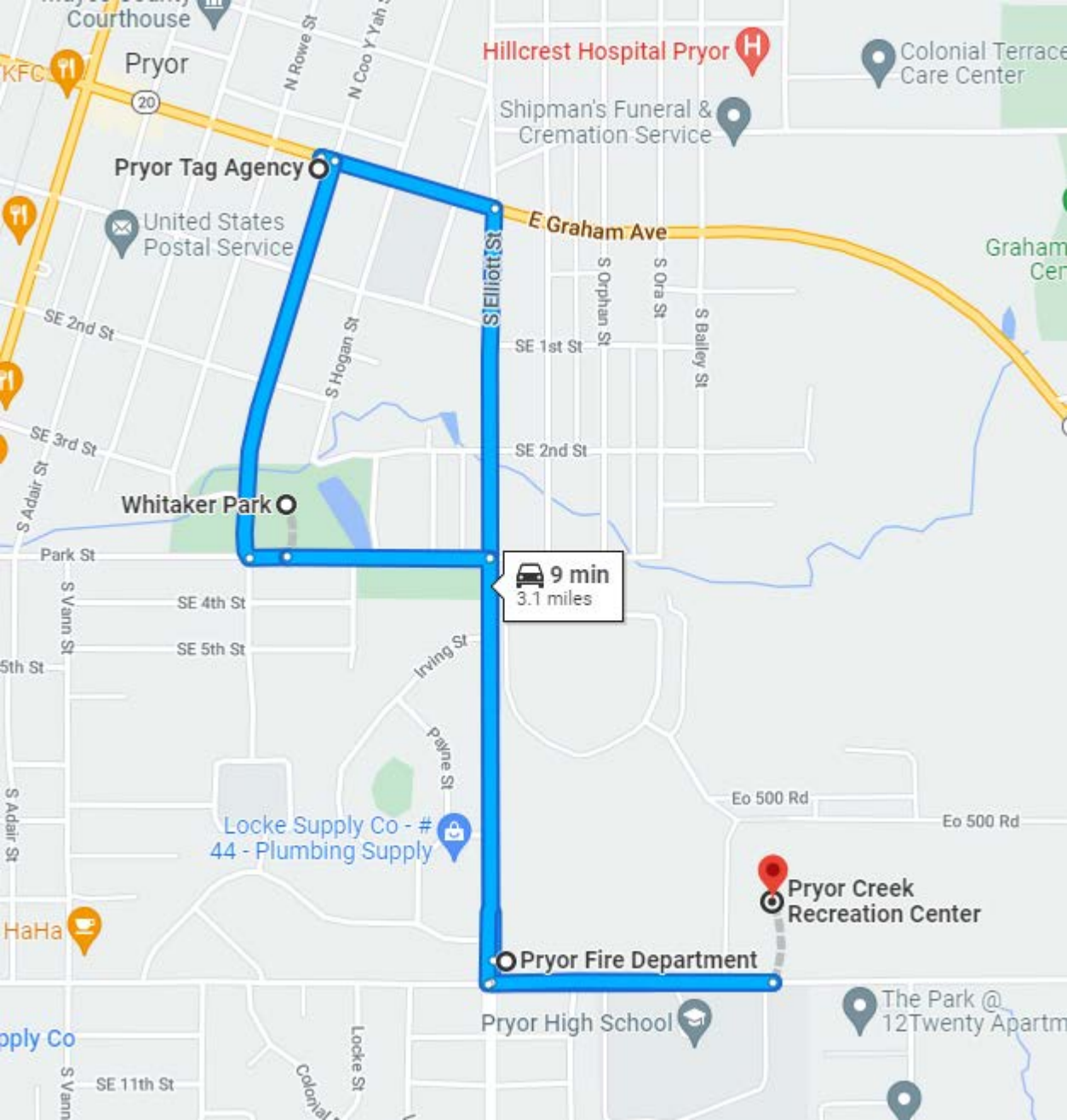
CUSTOMER MESSAGE

**Estimate Total: \$4,500.00**

PRE-WORK SIGNATURE

Signed By:

To be paid from Rec Center Repair and Maintenance Account #84-845-5091




Hillcrest Hospital Pryor 

Colonial Terrace Care Center 

Pryor

Shipman's Funeral & Cremation Service 

Pryor Tag Agency 

United States Postal Service 

E Graham Ave


Graham Cen 

SE 2nd St

SE 1st St

Whitaker Park 

SE 2nd St

 9 min  
3.1 miles

Park St

SE 4th St


SE 5th St

Irving St

Palme St

Eo 500 Rd

Eo 500 Rd

Locke Supply Co - #44 - Plumbing Supply 

 Pryor Creek Recreation Center

Pryor Fire Department 

Pryor High School 

The Park @ 12Twenty Apartm 

SE 11th St

Colonial St

Locke St

Supply Co


HaHa 

5th St

SE 3rd St

SE 2nd St

KFC 

Courthouse 

We, the undersigned city council, request the following item be placed on the agenda for the Pryor Creek City Council Agenda dated August 1, 2023.

Discussion and possible action requiring a citywide hiring freeze until such time as the city council determines city finances are stable enough to responsibly consider hiring new employees.

Bruce Snow  
Charles Inwood  
Ch. G. H.

Date received: 7-27-23

Time Received: 12:30

Received By: JM

We, the undersigned city council, request the following item be placed on the agenda for the Pryor Creek City Council Agenda dated August 1, 2023.

Discussion and possible action to implement a resolution regarding resumes for employment and appointment to boards and other important paid and voluntary positions within the city. A) and B) will be considered independently. The resolution will be as follows:

- A) Resumes will be provided to the city council but will not be part of the agenda packet.
- B) If a council member has a concern that needs to be addressed, an executive session will be called to discuss the matter if time allows for proper notice, or the matter will be tabled until the next meeting and an executive session will be called.

OS 25-307 section A and B. 1.

Bruce Smith

Charles Jones

Chad Smith

Date received: 7-27-23

Time Received: 12:30

Received By: jm

We, the undersigned city council, request the following item be placed on the agenda for the Pryor Creek City Council Agenda dated August 1, 2023.

Discussion and possible action appointing Kyle Beggs with RCI Insurance Group as the city's agent of record with CompSource Mutual Insurance Company. Other agency to be considered will be Brown and Brown.

Bruce Snow

Charles Snow

Chris H

Date received: 7-27-23

Time Received: 12:30

Received By: [Signature]

This is an update for everyone, the City Clerk released the financials for the year ending in June. The golf course cash fund is about \$250,000.00.

The last two years have been very successful financially. With that being said I recommend we keep \$100,000.00 to float for winter and a reserve.

The rest needs to be spent on Capital Improvements in my opinion.

Attached is a list of Items we have discussed in the past.

My top four are:

1. Truck
2. Cart Paths - working on getting the number of holes that \$125,000.00 would complete.
3. Bridges
4. Replace the house.

I wanted everyone to have this info before the meeting so you can think about it.

That way we can come up with the best solution.

Also I have been in contact with Mr. David Stewart about a Hole by Hole plan for improvement on the golf course.

If you have any questions please advise.

<u>Project</u>	<u>Priority</u>	<u>Cost Est.</u>	<u>Notes</u>
4-30-21			
Demolish House	1	\$ 15,000.00	done
Replace House	1	\$ 65,000.00	
Bridge replacement 2,7,8,11 and 18	1B	\$ 125,000.00	
Pick Up Truck	1	\$ 45,000.00	
Cart Path Resurface & Parking Lot	2	\$ 271,000.00	
Greens Roller	2	\$ 18,000.00	done
Bathroom in between 3 and 18	3	\$ 75,000.00	
Demolish old Bathrooms	3	\$10,000.00	
Maintenance Building	4	\$ 450,000.00	
Club House	5	\$4,000,000.00	
Fence Along Frontage	6	\$25,000.00	
Drainage for fairways	7		
Bunker Renovation	8	\$5,400.00	
Tee Box renovation	9		
Remove Lagoon and Lift Station	10		
Rebuild Putting Green	11		
Greens Renovation #,4 etc.	12		
Engineering for bridges		\$2,000.00	
CPR Machine	Cares Act?	\$2,500.00	
Camera Protection	Cares Act?	\$45,000.00	
Total		\$ 1,146,900.00	


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**Dennis Bowman**

PGA Professional

**A&B Golf Shop**

Pryor Creek Golf Course



*Caselle*® Software & Services Proposal

# City of Pryor Creek, OK

**July 28, 2023**  
(Valid for 90 days)

From:

Farrah Brown, Customer Relationship Manager  
fkb@caselle.com



*Caselle*<sup>®</sup> Software & Services Proposal  
City of Pryor Creek, OK  
July 28, 2023

**Proposal Summary**

Total Software License	\$15,900
Special Consideration Discount	<2,080>
	<hr/>
Net Software License	\$13,820
Total Training	3,550
Total Setup	3,000
	<hr/>
<b>Total Investment</b>	<b>\$20,370</b>
	<hr/> <hr/>

A deposit of 50% of the total proposal price is required with order. The remaining balance will be due upon completion of training.

Monthly Software Assurance will increase \$1,198.

I have read and agree to all terms & conditions proposed herein. I understand if the City of Pryor Creek is unable to provide data to Caselle in the requested format, additional fees will apply.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Date

*Caselle®* Software & Services Proposal  
 City of Pryor Creek, OK  
 July 28, 2023

**Proposal Detail**

<i>Caselle®</i> Application Software	License Fees	Training	Setup	Total
GL Investment Management	\$2,200	\$550	-	\$2,750
miExcel GL	1,000	Included	\$1,000	2,000
Cemetery Management	2,700	Included	-	2,700
Caselle Document Management	-	3,000	2,000	5,000
Zonal OCR	-	-	-	-
Five (5) Additional Concurrent User Licenses ( <b>12 Total</b> )	10,000	-	-	10,000
Sub Total	\$15,900	\$3,550	\$3,000	\$22,450
Special Consideration Discount	(2,080)	-	-	(2,080)
<b>Grand Total</b>	<b>\$13,820</b>	<b>\$3,550</b>	<b>\$3,000</b>	<b>\$20,370</b>

**Notes:**

1. Training will take place online.
2. The subscription based Caselle Document Management includes: Full Text Search, Encryption, Drag and Drop, Role-Based Security, Versioning, Document Retention, Audit Trail, OCR (10,000 pages/month), Eight (8) Concurrent User Licenses, eight (8) Advanced Workflow Licenses and the Caselle Integration.
3. History Conversion is available on a per bid basis. Additional fees may apply upon review of existing legacy data. No conversion is included in this quote.



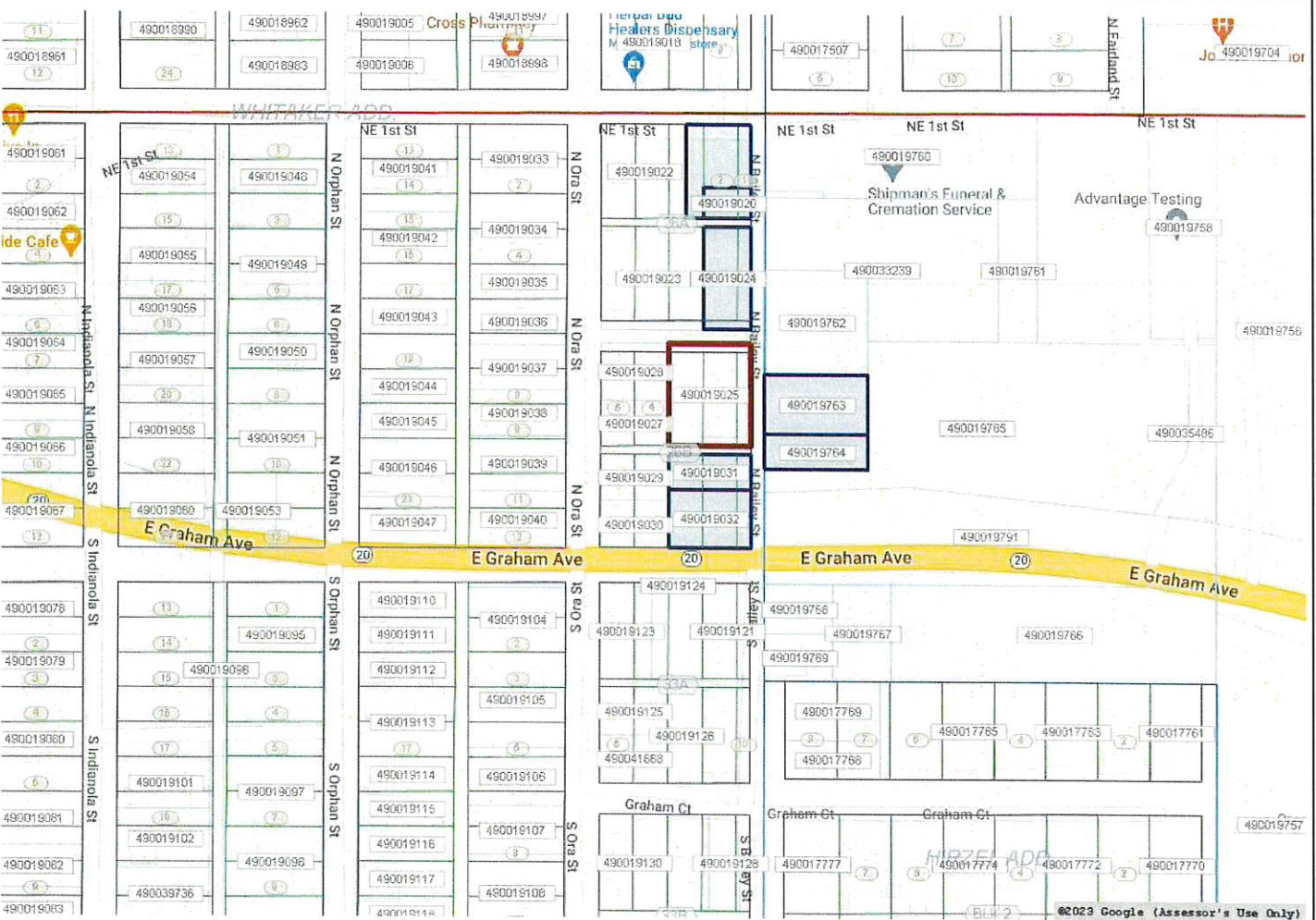
# Mayes

## Account Data And Map Image

Data provided by YOLANDA THOMPSON County Assessor

Date 07/28/2023  
Time 15:42:30

### Map Image



### Assessment Data

**Account** 490019025  
**Parcel ID** 1460-00-026-B01-0-001-00  
**Cadastral ID** 1460-026-B01-00-0-001-00  
**Property Type** REAL - Real Property  
**Property Class** UR  
**Tax Area** 14 - Pryor City I-1  
**Situs** 00006 N BAILEY  
**Subdivision** WHITAKER  
**Lot/Block** 0B01 / 0026  
**Sec/Twn/Rng** / / /  
**Neighborhood** 101000 - 1001,1090,1240,1250,1310,1330,1390,1400,1420  
 BURK, STEPHEN R  
  
 925 SE 22ND ST  
 PRYOR OK 74361-0000

### Primary Image



### Legal Description

WHITAKER ADDITION BLK 26B LOTS 1,2,3 & S12 1/2' OF VACATED ST ADJ TO LOTS 1,2,3

### Assessed Valuation

Land Value	21,393	Assessed Value	21,393
Improvements	0	Assessment Level	11.2%
Mobile Home	0	Penalty Amount	0
Total Value	21,393	Exemption	0
		Total Taxable	2,396