

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, APRIL 2<sup>ND</sup>, 2024 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at [www.pryorcreek.org](http://www.pryorcreek.org). Notice was also emailed to The Paper newspaper and emailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Travis Mileur. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Travis Mileur, Randy Chitwood, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Chase McBride, Kevin Tramel, Becki Sams-Benham, Frank Powell, Buddy Glenn, Dennis Bowman, Johnny Janzen, Cari Rerat and Mike Moore.

Others present: Gilbert Graybill, Autumn Graybill, Kemmie Shropshire, Marshel Morrison, Lori Ballew and Nena Roberts.

**2. PETITIONS FROM THE AUDIENCE:**

*(Limited to 5 minutes, must request in advance.)*

There were no petitions from the audience.

**3. DEPARTMENT HEAD REPORTS.**

**a. Building Inspector**

No report.

**b. Emergency Management**

Janzen reported that the FEMA reimbursements are now finalized.

**c. Fire**

No report.

**d. Golf**

Bowman reported that the Golf Course has stayed busy as the weather warms, with March seeing twice the income of the same time last year. He stated that they have many Spring tournaments on the calendar and they recently hosted the Wagoner Special Olympics Tournament.

**e. Library**

Rerat provided statistics showing that Library traffic is down from February. She stated that they are working to repair the front door. Rerat also reported that they are running an escape room soon, planning a fundraiser and preparing for the summer reading program.

**f. Parks / Cemetery**

Powell reported that they have begun mowing and preparing for Spring and Summer at the parks and cemeteries. He stated that they are having some issues with vandalism in the park restrooms. Powell also stated that they are making progress on the Skate Park and he hopes to open it this Spring.

**g. Police / Animal Shelter**

Tramel reported that there were 760 traffic stops and 28 arrests made last month. He also stated that they responded to 30 traffic accidents.

Sams-Benham reported that the kitchen renovations at the Animal Shelter are complete and she expects the kennels to be installed soon. She stated that the Mayor has been mowing the grass as they wait for additional staff.

**h. Recreation Center**

Moore reported they have implemented new management software at the Recreation Center. He stated that they have seen good attendance for pool day passes but he does need more lifeguards. He also reported that three new HVAC units have been installed, and the pool air conditioner now needs to be replaced.

**i. Street**

Glenn reported that they have been making repairs on Spruce Court, Main Street, 49<sup>th</sup> Street and 5<sup>th</sup> Street near Sonic. He also stated that they have completed a drainage project near Highway 69A. Glenn also reported that several road signs were vandalized or stolen recently, but they have been replaced.

**j. City Clerk**

Davis reported that February’s financials closed with net revenue over expenditures in the amount of \$119,076.17. She also stated that her office has had volunteers come in to help catch up on projects being held up by staff shortages. Davis also reported that Mayor Doyle will be taking notes at committee meetings until staffing levels improve.

**4. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.**

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

- a. Approve minutes of the March 19<sup>th</sup>, 2024 Council meeting.
- b. Approve payroll purchase orders through April 12<sup>th</sup>, 2024.
- c. Approve claims for purchase orders through April 2<sup>nd</sup>, 2024.

<b>FUNDS</b>	<b>PURCHASE ORDER NUMBER</b>	<b>TOTALS</b>
GENERAL	2320232384 - 911377B	\$49,639.21
STREET & DRAINAGE	2320232307 - 911445B	\$11,954.42
GOLF COURSE	2320232287 - 2320232385	\$6,879.92
CAPITAL OUTLAY	2320232284 - 2320232349	\$9,894.86
REAL PROPERTY ACQUISITION RES.	2320232330	\$1,225.00
RECREATION CENTER	2320232305 - 2320232353	\$20,421.69
E-911	2320232296	\$422.42
DONATIONS AND EARMARKED	2320232311 - 2320232315	\$513.45
EDTA	2320232381 - 2320232350	\$25,565.00
<b>TOTAL</b>		<b>\$126,515.97</b>
<b>BLANKETS</b>		
911450B	OKLAHOMA PARTS SUPPLY	\$2,000.00
911451B	PENALTY ASSESSMENT ACCOUNT	\$12,600.00
<b>TOTAL</b>		<b>\$14,600.00</b>

- d. Approve appropriations for November 2023.

<b>Appropriation Request for the Month of November 2023</b>	
COVID	\$ -
FLEX SPEND PLAN	\$ 21.57
FEE IN LIEU	\$ -
STREET & DRAINAGE IMPROV. SALE	\$ 159,872.37
CEMETERY CARE INTEREST	\$ 201.65
CEMETERY CARE FUND	\$ 568.75
GOLF COURSE CASH	\$ 38,857.36
CAPITAL OUTLAY/CAPITAL IMPROVE	\$ 50,170.78
CAPITAL OUTLAY RESERVE FUND	\$ 80.00
REAL PROPERTY ACQUISITION RES.	\$ -
POLICE TRAINING FEES	\$ 608.50
MAIN STREET BOND ACCOUNT	\$ 12,060.82
HOTEL/MOTEL TAX	\$ 4,838.41
2019 BOND PROJECT	\$ -
LIBRARY BUILDING FUND	\$ 1.75
RECREATION CENTER-CASH FUND	\$ 87,066.08
PPWA SINKING FUNDS	\$ 100,849.97
PPWA BOND PROCEEDS	\$ 3,683.53
E-911	\$ 992.66
LIBRARY SPECIAL	\$ 308.50
SEIZURES-POLICE DEPARTMENT	\$ -
DONATIONS	\$ 283.33

COMMUNITY DEVELOPMENT BLOCK GRANT	\$ -
EDTA	\$ 134.34
<b>TOTAL</b>	<b>\$ 460,600.37</b>

e. Approve appropriations for December 2023.

<b>Appropriation Request for the Month of December 2023</b>	
COVID	\$ -
FLEX SPEND PLAN	\$ 18.25
FEE IN LIEU	\$ -
STREET & DRAINAGE IMPROV. SALE	\$ 146,430.05
CEMETERY CARE INTEREST	\$ -
CEMETERY CARE FUND	\$ 475.00
GOLF COURSE CASH	\$ 43,722.73
CAPITAL OUTLAY/CAPITAL IMPROVE	\$ 48,135.76
CAPITAL OUTLAY RESERVE FUND	\$ 60.00
REAL PROPERTY ACQUISITION RES.	\$ -
POLICE TRAINING FEES	\$ -
MAIN STREET BOND ACCOUNT	\$ 10,696.84
HOTEL/MOTEL TAX	\$ 11,851.16
2019 BOND PROJECT	\$ -
LIBRARY BUILDING FUND	\$ -
RECREATION CENTER-CASH FUND	\$ 81,741.81
PPWA SINKING FUNDS	\$ 96,271.52
PPWA BOND PROCEEDS	\$ 3,575.32
E-911	\$ 52.27
LIBRARY SPECIAL	\$ 43.10
SEIZURES-POLICE DEPARTMENT	\$ -
DONATIONS	\$ 7,435.50
COMMUNITY DEVELOPMENT BLOCK GRANT	\$ -
EDTA	\$ 177.83
<b>TOTAL</b>	<b>\$ 450,687.14</b>

f. Approve appropriations for January 2024.

<b>Appropriation Request for the Month of January 2024</b>	
FLEX SPEND PLAN	\$ -
STREET & DRAINAGE IMPROV. SALE	\$ 159,462.29
CEMETERY CARE INTEREST	\$ 222.11
CEMETERY CARE FUND	\$ 612.50
GOLF COURSE CASH	\$ 16,354.65
CAPITAL OUTLAY/CAPITAL IMPROVE	\$ 50,560.21
CAPITAL OUTLAY RESERVE FUND	\$ 100.00
REAL PROPERTY ACQUISITION RES.	\$ 3,375.00
POLICE TRAINING FEES	\$ 1,268.17
MAIN STREET BOND ACCOUNT	\$ 12,433.52
HOTEL/MOTEL TAX	\$ 603.65
LIBRARY BUILDING FUND	\$ -
RECREATION CENTER-CASH FUND	\$ 90,305.46
PPWA SINKING FUNDS	\$ 101,724.21
PPWA BOND PROCEEDS	\$ 3,746.29
E-911	\$ 438.46
LIBRARY SPECIAL	\$ 349.60
DONATIONS	\$ 628.00
EDTA	\$ -
<b>TOTAL</b>	<b>\$ 442,184.12</b>

g. Approve appropriations for February 2024.

<b>Appropriation Request for the Month of February 2024</b>	
FLEX SPEND PLAN	\$ 4.38
STREET & DRAINAGE IMPROV. SALE	\$ 163,144.68
CEMETERY CARE INTEREST	\$ 217.06
CEMETERY CARE FUND	\$ 1,632.50
GOLF COURSE CASH	\$ 39,839.08
CAPITAL OUTLAY/CAPITAL IMPROVE	\$ 52,397.22
CAPITAL OUTLAY RESERVE FUND	\$ 440.00
REAL PROPERTY ACQUISITION RES.	\$ 3,980.00
POLICE TRAINING FEES	\$ 1,077.91
MAIN STREET BOND ACCOUNT	\$ 12,834.09
HOTEL/MOTEL TAX	\$ 11,789.27
LIBRARY BUILDING FUND	\$ -
RECREATION CENTER-CASH FUND	\$ 93,587.50
PPWA SINKING FUNDS	\$ 105,370.46
PPWA BOND PROCEEDS	\$ 3,715.06

E-911	\$ 53.97
LIBRARY SPECIAL	\$ 8,390.25
DONATIONS	\$ 1,242.00
EDTA	\$ 182.15
<b>TOTAL</b>	<b>\$ 499,897.58</b>

- h. Approve Golf Course to go out for bids for new air conditioner units in the Proshop.
- i. Approve closing South Adair Street from East Graham Avenue to SE 1<sup>st</sup> Street and Highway 20 from South Adair Street to South Vann Street on April 18<sup>th</sup> from 3:00 p.m. to 9:00 p.m. for the Pryor Main Street Downtown Carnival.
- j. Approve declaring surplus a 2006 Ford Mustang (VIN: 1ZVFT84N865200672) from the Pryor Creek Police Department and listing on the PurpleWave Auction site for sale.
- k. Approve an expenditure in the amount of \$3,702.93 from Police Oil & Gas Account #02-215-5102 for Agriland FS, Inc. Invoice #427000668.

Motion was made by Gonthier, second by Chitwood to approve the consent agenda less item a. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Gonthier and Smith. Abstaining, counting as a no vote: Tramel. Voting no: none.

**4a. Approve minutes of the March 19<sup>th</sup>, 2024 Council meeting.**

Motion was made by Chitwood, second by Gonthier to approve minutes of the March 19<sup>th</sup>, 2024 Council meeting. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Gonthier, Smith and Lamar. Abstaining, counting as a no vote: Tramel. Voting no: none.

**5. MAYOR’S REPORT**

(These are items possibly requiring discussion and action.)

**a. Discussion and possible action to approve Mayor to sign a proclamation declaring April 2024 National Child Abuse Prevention Month.**

Motion was made by Chitwood, second by Gonthier to approve Mayor to sign a proclamation declaring April 2024 National Child Abuse Prevention Month. Voting yes: Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

**6. CITY ATTORNEY’S REPORT:**

**a. Second reading, discussion and possible action to approve an Ordinance regarding the annexation of the lands described on the attached notice published by the City of Pryor Creek concerning the said annexation proceeding and involving the petitioned annexation concerning 7.5911 acres situated in the Southwest Quarter of Section 31, Township 21 North, Range 19 East of the IB&M belonging to PCO Holdings, LLC adjacent to the property developed as The District.**

Motion was made by Shropshire, second by Bradshaw to waive the second reading and approve an Ordinance regarding the annexation of the lands described on the attached notice published by the City of Pryor Creek concerning the said annexation proceeding and involving the petitioned annexation concerning 7.5911 acres situated in the Southwest Quarter of Section 31, Township 21 North, Range 19 East of the IB&M belonging to PCO Holdings, LLC adjacent to the property developed as The District. Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

Mayor moved to the addendum.

**ADDENDUM  
CITY COUNCIL MEETING  
APRIL 2<sup>ND</sup>, 2024 AT 6:00 P.M.**

**A1. Discussion and possible action regarding a Resolution declaring the eligibility of the City of Pryor Creek to submit an application to the Oklahoma Opioid Abatement Board to fund the Pryor Opioid Abatement Initiative in Pryor Creek, Oklahoma and authorizing the Mayor to sign this application.**

Motion was made by Lamar, second by Chitwood to approve Resolution 2024-01 declaring the eligibility of the City of Pryor Creek to submit an application to the Oklahoma Opioid

Abatement Board to fund the Pryor Opioid Abatement Initiative in Pryor Creek, Oklahoma and authorizing the Mayor to sign this application. Voting yes: Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Mileur. Voting no: none.

**A2. Discussion and possible action regarding an expenditure in the amount of \$3,203.82 for Municipal Court Penalty Assessment reimbursement - \$1,091.20 from Penalty Assessments Collected Account #02-000-2007; \$1,016.50 from Forensic Fees Account #02-000-2008; \$1,096.12 from A.F.I.S Fees Account #02-000-2009.**

Motion was made by Shropshire, second by Chitwood to approve an expenditure in the amount of \$3,203.82 for Municipal Court Penalty Assessment reimbursement - \$1,091.20 from Penalty Assessments Collected Account #02-000-2007; \$1,016.50 from Forensic Fees Account #02-000-2008; \$1,096.12 from A.F.I.S Fees Account #02-000-2009. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: none.

Mayor moved back to the regular agenda.

**7. COMMITTEE REPORTS:**

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

**a. Budget and Personnel**

Shropshire reported that the next meeting will be Tuesday, April 9<sup>th</sup>.

**b. Ordinance and Insurance**

Gonthier reported that the next meeting will be Tuesday, April 30<sup>th</sup>.

**c. Street**

Mileur reported that the next meeting will be Tuesday, April 23<sup>rd</sup>.

**8. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

Mayor announced that the Whataburger will open Thursday, April 4<sup>th</sup> at 11:00 a.m.

**9. ADJOURN.**

Motion was made by Gonthier, second by Chitwood to adjourn. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood and Tramel. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Meeting was called to order at 6:32 p.m.

**2. APPROVE MINUTES OF THE MARCH 19<sup>TH</sup>, 2024 MEETING.**

Motion was made by Gonthier, second by Chitwood to approve the minutes of the March 19<sup>th</sup>, 2024 meeting. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood and Gonthier. Abstaining, counting as a no vote: Tramel. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**4. ADJOURN.**

Motion was made by Chitwood, second by Gonthier to adjourn. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

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MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS



# Pryor Creek Recreation Center 5k

Pryor, OK



**USATF Certificate**

OK23013MU

Effective: 04/03/2023

Through: 12/31/2033

Shortest Possible Route (SPR) was used to measure this course. No restrictions.

**Elevations:**

Start: 207 m Finish: 207 m  
Lowest: 202 m Highest: 227 m

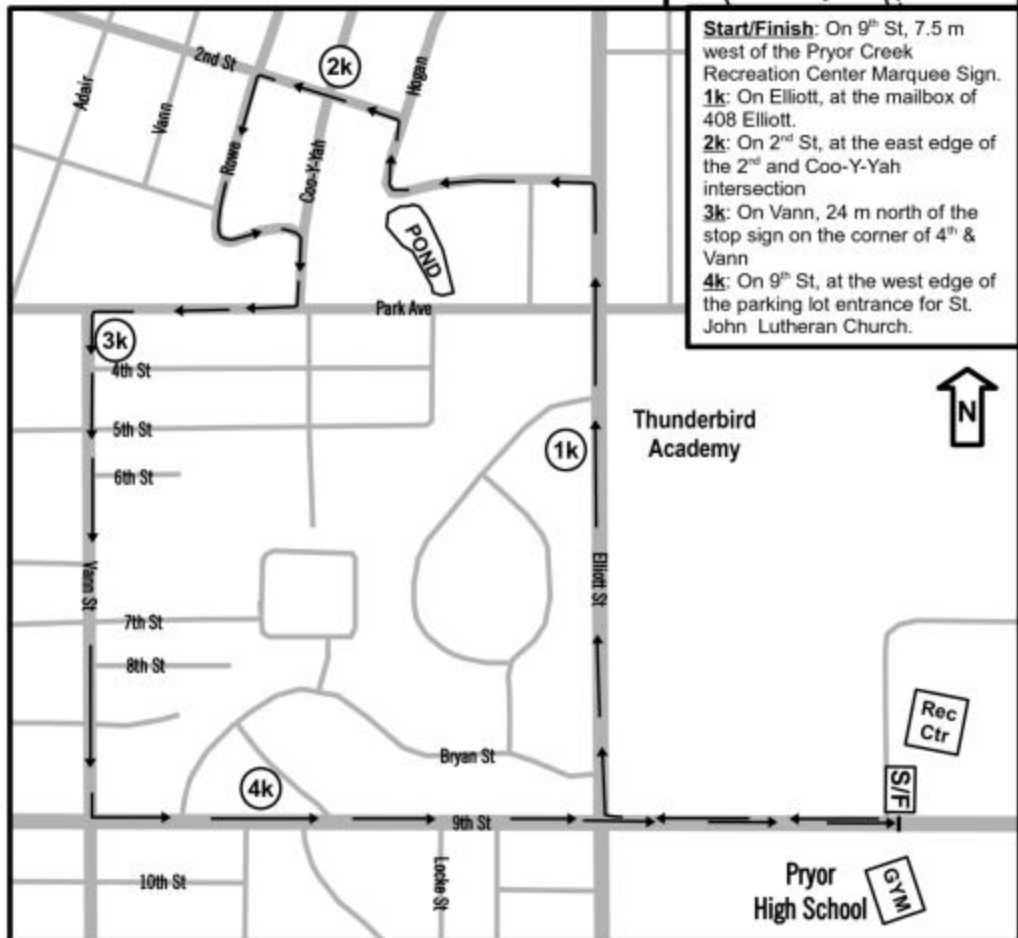
**Race Contact:** Pawnee Crabtree  
Pawnee-crabtree@cherokee.org

**Measured by:** Martin Updike, I:40 Race Service Measured on 3/22/23  
918-577-1956, martin@i40raceservice.com

## Start/Finish Detail Map



**Start/Finish:** On 9<sup>th</sup> St, 7.5 m west of the Pryor Creek Recreation Center Marquee Sign.  
**1k:** On Elliott, at the mailbox of 408 Elliott.  
**2k:** On 2<sup>nd</sup> St, at the east edge of the 2<sup>nd</sup> and Coo-Y-Yah intersection  
**3k:** On Vann, 24 m north of the stop sign on the corner of 4<sup>th</sup> & Vann  
**4k:** On 9<sup>th</sup> St, at the west edge of the parking lot entrance for St. John Lutheran Church.



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# GW CONSTRUCTION & FENCING CO.

## QUOTE

Tyler Smith

(918)530-0578

[Tyler.gwfence@gmail.com](mailto:Tyler.gwfence@gmail.com)

PO Box 1629

Pryor, Ok 74362

Attention: City of Pryor Animal Shelter

City State: Pryor, Ok

Date: 3-29-2024

\*Prices are subject to change due to increasing material cost\*

\*Terms: 35% of total cost due before start of job, remainder upon completion of job.

Description	Quantity	Unit Price	Cost
Dog shelter wall	1	\$ 1	\$ 10,565
-110' x 8 x 2' of wall poured in kennel between red iron -concrete Pumped in 4000 psi concrete 1/2 rebar 2' center			
		Subtotal	\$ 10,565

\*GW Fencing offers a limited 1 year warranty.

\*Fence materials will change in appearance, dimension, and shape due to the process of aging and exposure to the elements. Wood fence materials are subject to warping and cracking.

\*Any objects that interfere with digging could result in extra cost. GW will make contact before moving along.

\* GW will call Okie 811 to have underground lines marked. GW is not responsible for private lines that aren't marked.

\*Any payments not made in full at completion of project will receive 15% late fee after 30 days.





**Heath Carman**

3/29/24

To: Jeremy Cantrell >

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## **Dog shelter wall bid.**

110' x 8 x 2' of wall poured in kennel  
between red iron. Pumped in .  
4000 psi concrete  
1/2 rebar 2' center.

10,000.00

**Carman Concrete LLC**

**Heath Carman**

**918-804-4454**

**Hmccarman@yahoo.com**

**Sent from my iPhone**



94



David >



iMessage

Tue, Apr 2 at 1:33 PM

Hey just touching base on the shelter bid

I'm gonna say 4500 to pull and cut all the panels.



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# GW CONSTRUCTION & FENCING CO.

## QUOTE

Tyler Smith

(918)530-0578

[Tyler.gwfence@gmail.com](mailto:Tyler.gwfence@gmail.com)

PO Box 1629

Pryor, Ok 74362

Attention: Pryor animal shelter

Address: 1365 North Mill

City State: Pryor, Ok

Date: 4-9-2024

\*Prices are subject to change due to increasing material cost\*

\*Terms: 35% of total cost due before start of job, remainder upon completion of job.

Description	Cost
— Remove dog kennels on south wall	\$ 4,200
— remove and reinstall metal siding	
— cut metal siding to fit new concrete wall	
— trim out bottom edge of cut siding against concrete wall	
	<hr/>
	\$ 4,200

\*GW Fencing offers a limited 1 year warranty.

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\*Any objects that interfere with digging could result in extra cost. GW will make contact before moving along.

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\*Any payments not made in full at completion of project will receive 15% late fee after 30 days.

M&M Properties, LLC  
6 South Adair Street  
Pryor, OK 74361  
(918) 630-1231  
montylittlefield@gmail.com



## Estimate

### ADDRESS

Pryor Creek Animal Shelter  
1365 N Mill Street  
Pryor, Oklahoma 74361

ESTIMATE # 1564

DATE 04/09/2024

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
<b>Scope of Work</b>	Material and Labor removal of kennels located on South side wall, remove metal siding and cut to fit concrete wall, install metal panels back, trim out siding where meets wall.	1	4,800.00	4,800.00

This estimate is a rough bid and all prices are subject to change in accordance to product and labor pricing. The above fee is based on information provided and the assumption that unexpected circumstances will not be encountered during the project. If significant additional labor or material is necessary, we will discuss it with you and arrive at a new fee estimate before incurring additional costs. Unless otherwise stated, payment is due upon presentation of the invoice. At a minimum, billing will be performed at the completion of each scope of work. Balances 30 days past due will accrue a monthly 6% late fee.

TOTAL

**\$4,800.00**

Accepted By

Accepted Date

# Chapter 1: Structure of the Human Resource Program

## 1-1: Purpose

The Mayor and Council of the City of Pryor Creek determine the policies which will govern the operations of the City. Since the City Charter is the organic law of the City of Pryor Creek that may only be changed by a vote of the citizens of Pryor Creek, nothing in this manual may be counter to the City Charter. The City Charter takes precedence over any portions of this manual that may be in conflict with the City Charter.

The rules and regulations contained herein are set forth to establish sound and consistent employment practices, which will add to the efficiency and economy of the City while providing an equitable base from which to promote merit and standardize and equate compensation.

The City of Pryor Creek is considered an "Employment-At-Will" employer (see Chapter 6-5 and Chapter 18).

Policies and procedures are not intended to be inflexible. Therefore, it is expected that amendments and revisions will be made whenever they are necessary to ensure more effective administration (see Chapter 1-7).

The City of Pryor Creek, in compliance with all applicable Federal and State laws and regulations, does not discriminate in employment because of race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, or genetic information in the recruiting, hiring, training, and promotion of all positions within the City. Further, the City will not tolerate harassment by managers, coworkers, or others in the workplace because of race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, or genetic information. City management is committed to equal treatment of all employees, including equal treatment in compensation, benefits, transfers, tuition assistance, demotions, terminations, layoffs, and recalls.

The City of Pryor Creek complies with the Americans with Disability Act (ADA). It is the City's policy not to discriminate against qualified individuals who have disabilities. The City also makes every effort to provide reasonable accommodations to qualified applicants and employees with disabilities as required by law.

Equal employment opportunity notices are posted as required by law. These notices summarize the rights of employees to equal opportunity in employment and list the names and addresses of the various government agencies that may be contacted in the event that any employee believes he or she has been discriminated against. Employees may file a discrimination complaint by contacting any of the following:

Executive Coordinator Oklahoma District Attorneys Council  
421 N.W. 13th Street, Suite 290 Oklahoma City, OK 73103  
Phone: 405-264-5000 Fax: 405-264-5099

United States Department of Justice, Office of Justice Programs, Office for Civil Rights  
810 Seventh Street NW, Washington, DC 20531  
Phone: 202-307-0690

<https://www.ojp.gov/program/civil-rights/overview>

Complaints must be filed within 180 days or one year from the date of the alleged discrimination, depending on the federal civil rights law that is involved.

Oklahoma Office of the Attorney General Office of Civil Rights Enforcement (OCRE)  
313 N.E. 21st Street, Oklahoma City, OK 73105  
Phone: 405-521-3441

<https://www.oag.ok.gov/civil-rights-enforcement>

## 1-2: Applicability

These policies apply to all City of Pryor Creek employees unless otherwise noted. A City of Pryor Creek employee is defined as any person employed in any position of service to the City. A person on retainer or under contract is not considered to be a City of Pryor Creek employee unless they have a specific agreement to that effect.

A Collective Bargaining Agreement (CBA) takes precedence over any provision of this manual that is in conflict with the CBA.

## 1-3: Contract Disclaimer

Nothing in this manual should be considered as an implied or explicit contract between the City of Pryor Creek and its employees. No representative of the City of Pryor Creek, other than the Mayor with confirmation of the Council, has any authority to enter into an agreement for employment for any specified period of time or to make any agreement contrary to the aforementioned CBA.

## 1-4: Compliance with Policy and Procedure Manual

Policies and procedures in this manual are intended to guide the day-to-day administration of human resource policy and practice. Further guidance and interpretation of policy and procedure should be referred to the Mayor of the City of Pryor Creek.

## 1-5: Department Heads and Supervisors

Department heads and supervisors are expected to become familiar with the rules and regulations contained herein and are responsible for compliance with personnel policies and procedures in their respective departments.

## 1-6: Distribution of Manual

All City of Pryor Creek employees shall receive a copy of the City of Pryor Creek Policy and Procedure Manual within seven (7) days of their start date. Each employee is responsible for picking up and signing for this manual (attachment 1). The master copy of the Policy and Procedure Manual will be kept in the office of the City Clerk. All copies of the manual are the exclusive property of the City of Pryor Creek.

## 1-7: Maintenance/Revision of Manual

The Mayor of the City of Pryor Creek, with the consent of the City Council, must approve the policy and procedure manual requirements and any subsequent modifications of it. These policies may be changed, supplemented, or superseded at any time at the discretion of the Mayor, with the consent of the City Council. Any City employee may submit recommendations for modifying the City of Pryor Creek Policy and Procedure Manual to the Mayor.

Once approved by the Mayor and consented to by the City Council, modifications to the manual shall be distributed to all City employees with their next paycheck or notification. The newly modified provisions shall be placed in all official copies of the manual with employees being responsible for placing the new provisions in their own copies. The City Clerk's office shall maintain superseded policies in a permanent file.

# Chapter 2: Pay Plan & Salary Administration

## 2-1: Purpose

The Pay Plan is the formal system for classifying positions and compensating employees in the City of Pryor Creek.

The Pay Plan provides salary structure and includes the basic salary schedules as adopted by the City Council and all subsequent changes thereto. Copies of the document may be inspected in the City Clerk's office during normal business hours and are available upon request.

## 2-2: Probation Period

The Probation Period is for a period of one (1) year. This time is designed for hiring and compensating employees during a time of adapting and gaining experience in their position.

# Chapter 1: Structure of the Human Resource Program

## 1-1: Purpose

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The City of Pryor Creek is considered an "Employment-At-Will" employer (see Chapter 6-5 and Chapter 18).

Policies and procedures are not intended to be inflexible. Therefore, it is expected that amendments and revisions will be made whenever they are necessary to ensure more effective administration (see Chapter 1-7).

The City of Pryor Creek, in compliance with all applicable Federal and State laws and regulations, does not discriminate in employment because of race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, or genetic information in the recruiting, hiring, training, and promotion of all positions within the City. Further, the City will not tolerate harassment by managers, coworkers, or others in the workplace because of race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, or genetic information. City management is committed to equal treatment of all employees, including equal treatment in compensation, benefits, transfers, tuition assistance, demotions, terminations, layoffs, and recalls.

The City of Pryor Creek complies with the Americans with Disability Act (ADA). It is the City's policy not to discriminate against qualified individuals who have disabilities. The City also makes every effort to provide reasonable accommodations to qualified applicants and employees with disabilities as required by law.

## 1-2: Discrimination

The City of Pryor Creek, in compliance with all applicable Federal and State laws and regulations, does not discriminate in employment because of race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, or



genetic information in the recruiting, hiring, training, and promotion of all positions within the City. Further, the City will not tolerate harassment by managers, coworkers, or others in the workplace because of race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, or genetic information. City management is committed to equal treatment of all employees, including equal treatment in compensation, benefits, transfers, tuition assistance, demotions, terminations, layoffs, and recalls.

The City of Pryor Creek complies with the Americans with Disability Act (ADA). It is the City's policy not to discriminate against qualified individuals who have disabilities. The City also makes every effort to provide reasonable accommodations to qualified applicants and employees with disabilities as required by law.

In using and administering federal grant funds, the City of Pryor Creek may not discriminate against any person on the basis of the person's race, color, national origin, sex, religion, disability or age, or retaliate against any person for having engaged in protected activity. In addition to these, subrecipients of grants under the Violence Against Women Act (VAWA) of 1994, as amended, are prohibited from discriminating on the basis of sexual orientation or gender identity.

By virtue of receiving federal grant funding, the DAC, including its employees, contractors and subrecipients, of which Pryor Creek is one, must comply with the following federal civil rights laws and regulations:

- Title VI of the Civil Rights Act (Title VI) of 1964, *as amended*, prohibiting discrimination in federally assisted programs based on race, color, and national origin in the delivery of services or benefits;
- Section 504 of the Rehabilitation Act (Section 504) of 1973, *as amended*, prohibiting discrimination in federally assisted programs based on disability both in employment and in the delivery of services or benefits;
- Age Discrimination Act (Age Act) of 1975, *as amended*, prohibiting discrimination in federally assisted programs based on age in the delivery of services or benefits;
- Executive Order 13,559 and the DOJ implementing regulation, Partnerships with Faith-Based and Other Neighborhood Organizations prohibiting discrimination in federally assisted social service programs based on religion in the delivery of services or benefits;
- Title II of the Americans with Disabilities Act of 1990, *as amended*, prohibiting discrimination based on disability both in employment and in the delivery of services or benefits;
- Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, *as amended*, prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, and religion;
- Juvenile Justice and Delinquency Prevention Act (JJJPA) of 1974, *as amended*, prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, and religion;

- Victims of Crime Act (VOCA) of 1984, *as amended*, prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, religion, and disability; and
- Violence Against Women Act (VAWA) of 1994, *as amended*, prohibiting discrimination in programs either funded under the statute or administered by the Office on Violence Against Women, both in employment and in the delivery of services or benefits, based on actual or perceived race, color, national origin, sex, religion, disability, sexual orientation, and gender identity.

A person who thinks he or she has been subject to discriminatory or retaliatory conduct should file a complaint alleging such as soon as possible after the first date an alleged act of discrimination or retaliation occurred and no later than one hundred eighty (180) calendar days after the last date an alleged act of discrimination or retaliation has occurred. A person complaining of discrimination under the Omnibus Crime Control and Safe Streets Act or the Violence Against Women Act must file a complaint within one year from the last act of alleged discrimination or retaliation.

Complaints alleging discrimination or retaliation can be:

- submitted to the city or police department in writing, using the *Discrimination Complaint Form*. In making a complaint, a complainant must disclose the identity of the person or persons alleged to have engaged in discriminatory or retaliatory conduct, and the location, date and description of each act of alleged discrimination or retaliation;
- submitted to the District Attorneys Council, using the *Discrimination Complaint Form* which can be found at [https://www.ok.gov/dac/Grants/Subgrantee\\_Toolbox/index.html](https://www.ok.gov/dac/Grants/Subgrantee_Toolbox/index.html)

In making a complaint, a complainant must disclose the identity of the person or persons alleged to have engaged in discriminatory or retaliatory conduct, and the location, date and description of each act of alleged discrimination or retaliation. The form can be either mailed or emailed to the District Attorneys Council, Kathryn B. Brewer, Executive Coordinator, 421 N.W. 13<sup>th</sup> Street, Suite 290, Oklahoma City, Oklahoma, 73103, [kathryn.brewer@dac.state.ok.us](mailto:kathryn.brewer@dac.state.ok.us), Phone: 405-264-5000;

- submitted to the Oklahoma Office of the Attorney General, Office of Civil Rights Enforcement, 313 N.E. 21<sup>st</sup> Street, Oklahoma City, OK 73105, <https://www.oag.ok.gov/civil-rights-enforcement>

Phone: 405-521-3441; or,

- submitted to the United States Department of Justice, Office of Justice Programs, Office for Civil Rights, 810 Seventh Street NW, Washington, DC 20531, <https://www.ojp.gov/program/civil-rights/overview>, Phone: 202-307-0690. Complaints must be filed within 180 days or one year from the date of the alleged discrimination, depending on the federal civil rights law that is involved.

Victims of Crime Act regulations on confidentiality applying to grantees 28 CFR §94.115 provides, in relevant part:

(a) *Confidentiality.* SAAs [State Administering Agencies] and sub-recipients of VOCA or VAWA funds shall, to the extent permitted by law, reasonably protect the confidentiality and privacy of persons receiving services under this program and shall not disclose, reveal, or release, except pursuant to paragraphs (b) and (c) of this section—

(1) Any personally identifying information or individual information collected in connection with VOCA-funded or VAWA-funded services requested, utilized, or denied, regardless of whether such information has been encoded, encrypted, hashed, or otherwise protected; or

(2) Individual client information, without the informed, written, reasonably time limited consent of the person about whom information is sought, except that consent for release may not be given by the abuser of a minor, incapacitated person, or the abuser of the other parent of the minor. If a minor or a person with a legally appointed guardian is permitted by law to receive services without a parent's (or the guardian's) consent, the minor or person with a guardian may consent to release of information without additional consent from the parent or guardian.

(b) *Release.* If release of information described in paragraph (a)(2) of this section is compelled by statutory or court mandate, SAAs or sub-recipients of VOCA or VAWA funds shall make reasonable attempts to provide notice to victims affected by the disclosure of the information, and take reasonable steps necessary to protect the privacy and safety of the persons affected by the release of the information.

(c) *Information sharing.* SAAs and sub-recipients may share—

(1) Non-personally identifying data in the aggregate regarding services to their clients and non-personally identifying demographic information in order to comply with reporting, evaluation, or data collection requirements;

(2) Court-generated information and law-enforcement-generated information contained in secure governmental registries for protection order enforcement purposes; and

(3) Law enforcement- and prosecution-generated information necessary for law enforcement and prosecution purposes.

(d) *Personally identifying information.* In no circumstances may—

(1) A crime victim be required to provide a consent to release personally identifying information as a condition of eligibility for VOCA-funded or VAWA-funded services;

(2) Any personally identifying information be shared in order to comply with reporting, evaluation, or data-collection requirements of any program;

(e) *Mandatory reporting.* Nothing in this section prohibits compliance with legally mandated reporting of abuse or neglect.

## **1-3: Applicability**

These policies apply to all City of Pryor Creek employees unless otherwise noted.

A City of Pryor Creek employee is defined as any person employed in any position of service to the City. A person on retainer or under contract is not considered to be a City of Pryor Creek employee unless they have a specific agreement to that effect.

A Collective Bargaining Agreement (CBA) takes precedence over any provision of this manual that is in conflict with the CBA.

## **1-4: Contract Disclaimer**

Nothing in this manual should be considered as an implied or explicit contract between the City of Pryor Creek and its employees. No representative of the City of Pryor Creek, other than the Mayor with confirmation of the Council, has any authority to enter into an agreement for employment for any specified period of time or to make any agreement contrary to the aforementioned CBA.

## **1-5: Compliance with Policy and Procedure Manual**

Policies and procedures in this manual are intended to guide the day-to-day administration of human resource policy and practice. Further guidance and interpretation of policy and procedure should be referred to the Mayor of the City of Pryor Creek.

## **1-6: Department Heads and Supervisors**

Department heads and supervisors are expected to become familiar with the rules and regulations contained herein and are responsible for compliance with personnel policies and procedures in their respective departments.

## **1-7: Distribution of Manual**

All City of Pryor Creek employees shall receive a copy of the City of Pryor Creek Policy and Procedure Manual within seven (7) days of their start date. Each employee is responsible for picking up and signing for this manual (attachment 1). The master copy of the Policy and Procedure Manual will be kept in the office of the City Clerk. All copies of the manual are the exclusive property of the City of Pryor Creek.

## **1-8: Maintenance/Revision of Manual**

The Mayor of the City of Pryor Creek, with the consent of the City Council, must approve the policy and procedure manual requirements and any subsequent modifications of it. These policies may be changed, supplemented, or superseded at any time at the discretion of the

Mayor, with the consent of the City Council. Any City employee may submit recommendations for modifying the City of Pryor Creek Policy and Procedure Manual to the Mayor.

Once approved by the Mayor and consented to by the City Council, modifications to the manual shall be distributed to all City employees with their next paycheck or notification. The newly modified provisions shall be placed in all official copies of the manual with employees being responsible for placing the new provisions in their own copies. The City Clerk's office shall maintain superseded policies in a permanent file.

## Chapter 2: Pay Plan & Salary Administration

### 2-1: Purpose

The Pay Plan is the formal system for classifying positions and compensating employees in the City of Pryor Creek.

The Pay Plan provides salary structure and includes the basic salary schedules as adopted by the City Council and all subsequent changes thereto. Copies of the document may be inspected in the City Clerk's office during normal business hours and are available upon request.

### 2-2: Probation Period

The Probation Period is for a period of one (1) year. This time is designed for hiring and compensating employees during a time of adapting and gaining experience in their position.

### 2-3: Effective Dates of Salary Increases

The effective date of all salary increases due to step increase or promotion shall be the next full biweekly pay period.

### 2-4: Standard Work Week

The standard workweek for all employees except emergency personnel will be from 12:01 a.m. Saturday morning to midnight the following Friday night.

### 2-5: Classification of Work

The Mayor, based on Wage and Hour guidelines shall determine whether or not a position is defined as "exempt" or "non-exempt."

**Victims of Crime Act regulations on confidentiality applying to grantees 28 CFR §94.115** provides, in relevant part:

(a) *Confidentiality.* SAAs [State Administering Agencies] and sub-recipients of VOCA or VAWA funds shall, to the extent permitted by law, reasonably protect the confidentiality and privacy of persons receiving services under this program and shall not disclose, reveal, or release, except pursuant to paragraphs (b) and (c) of this section—

(1) Any personally identifying information or individual information collected in connection with VOCA-funded or VAWA-funded services requested, utilized, or denied, regardless of whether such information has been encoded, encrypted, hashed, or otherwise protected; or

(2) Individual client information, without the informed, written, reasonably time limited consent of the person about whom information is sought, except that consent for release may not be given by the abuser of a minor, incapacitated person, or the abuser of the other parent of the minor. If a minor or a person with a legally appointed guardian is permitted by law to receive services without a parent's (or the guardian's) consent, the minor or person with a guardian may consent to release of information without additional consent from the parent or guardian.

(b) *Release.* If release of information described in paragraph (a)(2) of this section is compelled by statutory or court mandate, SAAs or sub-recipients of VOCA or VAWA funds shall make reasonable attempts to provide notice to victims affected by the disclosure of the information, and take reasonable steps necessary to protect the privacy and safety of the persons affected by the release of the information.

(c) *Information sharing.* SAAs and sub-recipients may share—

(1) Non-personally identifying data in the aggregate regarding services to their clients and non-personally identifying demographic information in order to comply with reporting, evaluation, or data collection requirements;

(2) Court-generated information and law-enforcement-generated information contained in secure governmental registries for protection order enforcement purposes; and

(3) Law enforcement- and prosecution-generated information necessary for law enforcement and prosecution purposes.

(d) *Personally identifying information.* In no circumstances may—

(1) A crime victim be required to provide a consent to release personally identifying information as a condition of eligibility for VOCA-funded or VAWA-funded services;

(2) Any personally identifying information be shared in order to comply with reporting, evaluation, or data-collection requirements of any program;

(e) *Mandatory reporting.* Nothing in this section prohibits compliance with legally mandated reporting of abuse or neglect.

Muskogee Communications, Inc.

P.O. Box 1613  
Muskogee, OK 74402

# Invoice

DATE	INVOICE #
3/27/2024	2024-0174

<b>BILL TO</b>
Pryor Police Department Attn: Accounts Payable 214 S. Mill Pryor OK 74361

P.O. NO.	TERMS
	Net 30

DESCRIPTION	AMOUNT
MSFAA-Q MONOPOLE DIRECT CONNECTION KIT	3,350.00
PSA6 BOOM ARM	459.00
AVA7-50 1 5/8" HELIAX CABLE	1,690.00
314559 1 5/8" HELIAX CONN 7/16" DIN MALE	154.00
355570 1 5/8" HELIAX CONN 7/16" DIN FEMALE	154.00
1 5/8" GROUND KIT	75.00
1 5/8" HOIST GRIP	25.00
LDF4/50 1/2" HELIAX CABLE	75.00
1/2" DIN MALE CONN	81.00
1/2 N FEMALE CONN	26.00
POLYFASER	75.00
266349 OUTDOOR CABINET	2,800.00
489669 FAN KIT	144.00
RMP165 RACKMOUNT PROTECTED POWER STRIP	285.00
GROUNDING SUPPLY	250.00
TOWER CREW	6,000.00
FIELD TECH SERVICE	1,560.00
<i>44-445-5424</i>	
<i>KT</i>	

Your prompt payment is appreciated!  
For billing inquiries please call (918) 687-3819.

**Total** \$17,203.00





**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JUNE 16<sup>TH</sup>, 2020 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes).
3. Department Head Reports if needed:
  - a. Building Inspector
  - b. Emergency Management
  - c. Fire
  - d. Golf
  - e. Library
  - f. Parks / Cemetery
  - g. Police
  - h. Recreation Center
  - i. Street
4. City Attorney's Report:
  - a. Public Hearing on Alleged Public Nuisance:  
Weeds and Trash. Property owned by English Dustin Harris, Mayor Roach Addition, BLK 7, LOT 5 (54 Pine Street)
  - b. Discussion and possible action on information from Public Hearing on Alleged Public Nuisance:  
Weeds and Trash. Property owned by English Dustin Harris, Mayor Roach Addition, BLK 7, LOT 5 (54 Pine Street)
5. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
  - a. Approve minutes of the June 2<sup>nd</sup>, 2020 Council meeting.
  - b. Approve payroll purchase orders through June 26<sup>th</sup>, 2020.
  - c. Approve claims for purchase orders through June 16<sup>th</sup>, 2020.
  - d. Acknowledge receipt of deficient purchase orders.
  - e. Approve May Appropriation Requests.
  - f. Discussion and possible action regarding an expenditure of \$68,879.00 for the Municipal Property Protection Plan from Oklahoma Municipal Assurance Group effective 07/01/2020 with an expiration date of 07/01/2021. This will be paid in quarterly installments of \$17,219.75.
  - g. Discussion and possible action regarding an expenditure of \$54,101.00 for the Municipal Liability Protection Plan from Oklahoma Municipal Assurance Group effective 07/01/2020 with an expiration date of 07/01/2021. This will be paid in quarterly installments of \$13,525.25 with a one-time transfer of \$310.00 making the first installment \$13,215.25.
  - h. Approve year-end budget transfers recommended by Certified Public Accountants Kolker and Kolker as needed for fiscal year 2019-2020.
  - i. Discussion and possible action regarding adoption of the May 2020 updated draft of the City of Pryor Creek Personnel Policy and Procedure Manual.
  - j. Discussion and possible action regarding adoption of the City of Pryor Creek Alcohol & Controlled Substance Policy Manual.
  - k. Discussion and possible action regarding adoption of the City of Pryor Creek Family and Medical Leave Policy Manual.
  - l. Discussion and possible action regarding adoption of the City of Pryor Creek Harassment Policy Manual.
  - m. Discussion and possible action regarding adoption of the City of Pryor Creek Information Systems Policy Manual.
  - n. Discussion and possible action regarding adoption of the City of Pryor Creek Contractor Policy Manual.
  - o. Discussion and possible action regarding adoption of the City of Pryor Creek Facilities Policy Manual.
  - p. Discussion and possible action regarding contract renewal with Retail Attractions for Fiscal Year 2020-2021 in the amount of \$4,000.00 per month for twelve (12) months from General Outside Services Account #02-201-5075.
  - q. Discussion and possible action regarding agreement with Pryor Main Street for the 2020-2021 fiscal year.
  - r. Discussion and possible action to approve Hotel / Motel Tax Grant Expense Report for the Lake Area Softball Association in the amount of \$1,350.00 from Hotel / Motel Account #75-755-5096.

- s. Discussion and possible action to approve Hotel / Motel Tax Grant Expense Report for the Pryor Area Chamber of Commerce 2019 Christmas Parade of Lights in the amount of \$2,500.00 from Hotel / Motel Account #75-755-5108.
  - t. Discussion and possible action regarding Memorandum of Agreement between Pryor Creek and City Attorney for the 2020-2021 fiscal year.
  - u. Discussion and possible action regarding awarding contract for Schedule 1-Option 2, Schedule 2 and Schedule 3 of the Dog Pound Road and SW 9<sup>th</sup> St. Box and Pavement Project PRY20-01, to American Native Ventures, LLC from Street Asphalt Overlay Account #14-145-5410 and amending the amount from \$645,258.77 to \$422,974.100. FEMA will award \$99,828.48 as reimbursement, bringing the total project cost to \$323,145.67. When auditing a very complicated tabulation sheet an error was discovered, thus the change in the amount.
  - v. Discussion and possible action regarding Street Department purchase of a grading bucket in the amount of \$2,754.00 from Caterpillar on their State Contract from Street Capital Outlay Account #14-145-5411.
  - w. Discussion and possible action regarding an expenditure in the amount of \$3,492.00 to Endex, Inc. of Tulsa for replacement of fire panel at the Pryor Creek Recreation Center from Recreation Repair and Maintenance Account #84-845-5091.
  - x. Discussion and possible action regarding an expenditure in the amount of \$2,490.00 to Hollon Fire Protection LLC for sprinkler system repair at the Pryor Creek Recreation Center from Recreation Repair and Maintenance Account #84-845-5091.
  - y. Discussion and possible action regarding an expenditure in the amount of \$19,000.00 to Roberts Auto Center for the reimbursement of the value of the 2017 Toyota Rav 4 (VIN#2T3YFREV4HW318124) that was traded in on March 19<sup>th</sup>, 2020, upon the purchase of a 2020 Chevy Traverse by the Pryor Creek Police Department from Police Equipment Capital Outlay Account #44-445-5424.
  - z. Discussion and possible action regarding expenditure in the amount of \$39,583.92 to Muskogee Communications for upgrade of the 800mhz radio system at the Pryor Creek Police Department: \$20,180.92 for the repeater, \$14,403.00 for the antenna system, and an additional \$5,000.00 for power equipment from Police Repair and Maintenance Account #02-215-5091, based on state contract pricing.
  - aa. Discussion and possible action regarding reappointment of Dr. Arthur L. Sixkiller to Seat #3 of the Municipal Utility Board, term expiring June 30<sup>th</sup>, 2025.
  - bb. Discussion and possible action regarding appointment of Scott Craft to the Seat #1 of the Hotel / Motel Tax Allocation Board, term ending April 30<sup>th</sup>, 2022.
  - cc. Discussion and possible action regarding an expenditure in the amount of \$6,546.00 to iSolved HCM for the annual contract for TimeForce II, from General Software Account #02-201-5260.
6. Mayor's Report:
- a. Participation by the Mayor and City Council in the OMAG Recognition Program by Oklahoma Municipal Assurance Group Risk Management Services Director Bill Tackett.
7. Committee Reports:
- a. Budget and Personnel (Brakefield)
  - b. Ordinance and Insurance (Shropshire)
  - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

### PRYOR PUBLIC WORKS AUTHORITY

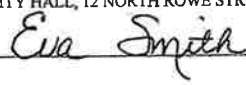
- 1. Call to Order.
- 2. Approve minutes of June 2<sup>nd</sup>, 2020 meeting.
- 3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.

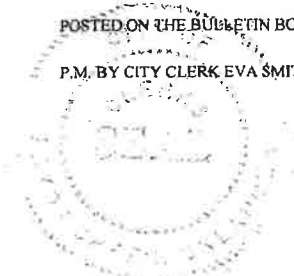
FILED JUNE 12<sup>TH</sup>, 2020 AT 5:00 P.M. BY MAYOR LARRY LEES.

  
\_\_\_\_\_

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, JUNE 12<sup>TH</sup>, 2020 AT 5:00

P.M. BY CITY CLERK EVA SMITH.

  
\_\_\_\_\_



KT



# ORIGINAL INVOICE

**Motorola Solutions, Inc.**  
500 West Monroe  
Chicago IL 60661  
United States  
Federal Tax ID: 36-1115800

<b>Transaction Number</b> 1411075125	<b>Transaction Date</b> 21-MAR-2024	<b>Transaction Total</b> <b>14,381.25 USD</b>	
<b>P.O. Number</b> QUOTE-2076771		<b>P.O. Date</b>	<b>Customer Account No</b> 3010237358
<b>Payment Terms</b> Net Due in 30 Days			<b>Payment Due Date</b> 20-APR-2024
<b>Bill To Address</b> PRYOR CREEK POLICE DEPARTMENT ATTN: Accounts Payable 214 S MILL ST PRYOR OK 74361 United States		<b>Ship To Address</b> PRYOR CREEK POLICE DEPARTMENT 504 E GRAHAM AVE PRYOR OK 74361 United States	

Visit our website at [www.motorolasolutions.com](http://www.motorolasolutions.com)

**IMPORTANT INFORMATION**

**Sales Order(s):** USS102435506

**For all invoice payment inquiries contact**  
AccountsReivable@motorolasolutions.com  
Telephone: 469-457-1993

**SPECIAL INSTRUCTIONS / COMMENTS**

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
1	SFW-BWC-DEV-FEE	Equipment at Site: 0006 3010237358 504 E GRAHAM AVE PRYOR OK 74361 United States EVIDENCE LIBRARY, VISTA/V300 ANNUAL DEVICE LICENSE & SUPPORT FEE:20-Apr-2024:19-Apr-2025: Service From: 20-APR-2024 Service To: 19-APR-2025	34	243.75	8,287.50
2	SFW-4RE-DEV-FEE	EVIDENCE LIBRARY, 4RE/M500 ANNUAL DEVICE LICENSE & SUPPORT FEE:20-Apr-2024:19-Apr-2025: Service From: 20-APR-2024 Service To: 19-APR-2025	25	243.75	6,093.75
		Site OK Tax at 0%			0.00
		Site Total			14,381.25

Please detach here and return the bottom portion with your payment

### Payment Coupon

<b>Transaction Number</b> 1411075125	<b>Customer Account No</b> 3010237358	<b>Payment Due Date</b> 20-APR-2024	<b>Transaction Total</b> <b>14,381.25 USD</b>	<b>Amount Paid</b>
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Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

PRYOR CREEK POLICE DEPARTMENT  
ATTN: Accounts Payable  
214 S MILL ST  
PRYOR OK 74361  
United States

**Payment Transfer Details**

Bank of America, Dallas  
WIRE Routing Transit Number: 026009593  
ACH/EFT Routing Transit Number: 111000012  
SWIFT: BOFAUS3N  
Bank Account No: 3756319806

**Send Payments To:**



Motorola Solutions, Inc.  
13108 Collections Center  
Chicago IL 60693  
United States  
Please provide your remittance details to:  
[US.remittance@motorolasolutions.com](mailto:US.remittance@motorolasolutions.com)



**Motorola Solutions, Inc.**  
 500 West Monroe  
 Chicago IL 60661  
 United States  
 Federal Tax ID: 36-1115800

Visit our website at [www.motorolasolutions.com](http://www.motorolasolutions.com)

ORIGINAL INVOICE			
<b>Transaction Number</b> 1411075125	<b>Transaction Date</b> 21-MAR-2024	<b>Transaction Total</b> 14,381.25 USD	
<b>P.O. Number</b> QUOTE-2076771		<b>P.O. Date</b>	<b>Customer Account No</b> 3010237358
<b>Payment Terms</b> Net Due in 30 Days			<b>Payment Due Date</b> 20-APR-2024

Line Item #	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)								
Total Tax OK 0.00 <table style="float: right; margin-left: 20px;"> <tr> <td><b>USD Subtotal</b></td> <td style="text-align: right;"><b>14,381.25</b></td> </tr> <tr> <td><b>USD Total Tax</b></td> <td style="text-align: right;"><b>0.00</b></td> </tr> <tr> <td><b>USD Total</b></td> <td style="text-align: right;"><b>14,381.25</b></td> </tr> <tr> <td><b>USD Amount Due</b></td> <td style="text-align: right;"><b>14,381.25</b></td> </tr> </table>					<b>USD Subtotal</b>	<b>14,381.25</b>	<b>USD Total Tax</b>	<b>0.00</b>	<b>USD Total</b>	<b>14,381.25</b>	<b>USD Amount Due</b>	<b>14,381.25</b>	
<b>USD Subtotal</b>	<b>14,381.25</b>												
<b>USD Total Tax</b>	<b>0.00</b>												
<b>USD Total</b>	<b>14,381.25</b>												
<b>USD Amount Due</b>	<b>14,381.25</b>												

44-445-5424  
KT

HOTEL / MOTEL TAX ALLOCATION BUDGET 2023 - 2024								
BUDGET								
Recipient	Budget	Approval Dates	Actual Expenditures	Total Unapproved Expenditures (Will be taken off next cycle)	Purchase Order #	Ck#	Date Paid	Follow up Date
Pryor Area Chamber of Commerce (40%)	\$39,070.14	H/M Board: 9/14/2023						
		Budget Com: 9/12/2023						
		City Council: 9/19/2023						
Pryor Public Schools (20%)	\$19,535.07	H/M Board: 9/14/2023						
		Budget Com: 9/12/2023						
		City Council: 9/19/2023						
Pryor High School Band Day (Minimum \$2,500.00 from PPS Total)	\$0.00	H/M Board:						
		Budget Com:						
		City Council:						
Pryor Main Street (10%)	\$9,767.53	H/M Board: 9/14/2023						
		Budget Com: 9/12/2023						
		City Council:						
Grant Applications (27%)	\$26,372.34	H/M Board: 9/14/2023						
		Budget Com: 9/12/2023						
		City Council: 9/19/2023						
Reserve (3%)	\$2,930.26	H/M Board: 9/14/2023						
		Budget Com: 9/12/2023						
		City Council: 9/19/2023						
<b>Grand Total</b>	<b>\$97,675.34</b>		-					

HOTEL / MOTEL TAX GRANTS 2023 - 2024		Budget = \$26,372.34			Reserve = \$2,930.26				
RECIPIENT	AMT AWARDED	TO BE USED FOR	Receipts Received Total Amt of Receipts	Receipts Approved by CC	Purchase Order #	Ck#	Date Paid	Follow up Date	
Oklahoma Freedom Flight - ExtravaSLAMza	H/M: \$ 5,000.00								
	Budget Com:								
	City Council: \$ 5,000.00								
<b>Amt requested:</b>	<b>\$5,000.00</b>	<b>Date Paid</b>	<b>ACCOUNT #</b>						
Pryor Area Arts and Humanities - Northeast Oklahoma Area Artist's Show	H/M: \$ 2,000.00								
	Budget Com:								
	City Council: \$ 2,000.00								
<b>Amt requested:</b>	<b>\$2,000.00</b>	<b>Date Paid</b>	<b>ACCOUNT #</b>						
Pryor Area Chamber of Commerce - Pryor Hometown Christmas Parade	H/M: \$ 3,500.00								
	Budget Com: \$ 3,500.00								
	City Council: \$ 3,500.00								
<b>Amt requested:</b>	<b>\$3,500.00</b>	<b>Date Paid</b>	<b>ACCOUNT #</b>						
Pryor Area Chamber of Commerce - Okie Homesteading Show	H/M Board: \$ 3,500.00								
	Budget Com: \$ 3,500.00								
	City Council: \$ 3,500.00								
<b>Amt requested:</b>	<b>\$3,500.00</b>	<b>Date Paid</b>	<b>ACCOUNT #</b>						
Pryor Area Chamber of Commerce - Oklahoma Tackle Hunting & Boat Show	H/M Boards: \$ 5,000.00								
	Budget Com: \$ 5,000.00								
	City Council: \$ 5,000.00								
<b>Amt requested:</b>	<b>\$5,000.00</b>	<b>Date Paid</b>	<b>ACCOUNT #</b>						
Pryor Main Street - Lights On Downtown	H/M Board: \$ 6,000.00								
	Budget Com: \$ 6,000.00								
	City Council: \$ 6,000.00								
<b>Amt requested:</b>	<b>\$6,000.00</b>	<b>Date Paid</b>	<b>ACCOUNT #</b>						
	H/M Board:								
	Budget Com:								
	City Council:								
<b>Amt requested:</b>		<b>Date Paid</b>	<b>ACCOUNT #</b>						
	H/M Board:								
	Budget Com:								
	City Council:								
<b>Amt requested:</b>		<b>Date Paid</b>	<b>ACCOUNT #</b>						
<b>AMT REQUESTED</b>	<b>BUDGET</b>	<b>AMT AWARDED</b>							
\$25,000.00	\$26,372.34	\$25,000.00							
Reserve (10%)	2,930.26							Funding available	\$1,372.34
<b>TOTAL</b>	<b>\$29,302.60</b>								



# PRYOR MAIN STREET

2 ½ South Adair  
mainstreetpryor@gmail.com

2023 Hotel/Motel Expense Report (Lighting-Lights on Downtown)

<b>Amount Allocated</b>	<b>\$6000</b>
<b>Expenses Submitted</b>	<b>\$7000</b>
<b>Remainder</b>	<b>\$0</b>

---

<b>Christmas Lights Installation</b>	<b>\$7000</b>
<b>TOTAL COST:</b>	<b>\$7000</b>
<b>TOTAL MATCH:</b>	<b>\$1000</b>
<b>AMOUNT ALLOCATED FROM HOTEL/MOTEL:</b>	<b>\$6,000</b>





# Symmetry Land Services

P.O. Box 132 Sapulpa, OK 74067  
918-408-3127 | symmetrylandservices@gmail.com |  
www.symmetrylandservices.com

**RECIPIENT:**

**Pryor Main Street**  
2 South Adair Street  
Pryor, Oklahoma 74361

Invoice #6772	
Issued	11/07/2023
Due	11/14/2023
Paid	11/19/2023
<b>Total</b>	<b>\$7,000.00</b>
Account Balance	\$0.00

**For Services Rendered**

Product/Service	Description	Qty.	Unit Price	Total
11/10/2023				
Install	**CHRISTMAS LIGHTS -check clips -check strand -replace bulbs (as needed) -install lights -run power -takedown lights	1	\$7,000.00	\$7,000.00*

\* Non-taxable

Thank you for your business. Please contact us with any questions regarding this invoice.

<b>Total</b>	<b>\$7,000.00</b>
Paid	- \$7,000.00
<b>Invoice balance</b>	<b>\$0.00</b>
Account balance	<b>\$0.00</b>



**2024 Oklahoma Hunting, Fishing, & Boat Show**

**Hotel-Motel Allocation Expense Report**

Amount Allocated: \$5,000.00





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# HeartMedia – February 12-17, 2024

## KMOD

40x - :15 ads Monday-Friday 6am-7pm @ \$50 each

10x - :15 ads Monday-Friday 7pm-12m @ \$20 each

10x - :30 ads Saturday 6am-6pm @ \$45 each

18x - :30 ads Monday-Saturday 12m-5am @ n/c bonus

**\$2,252.50 Net**

## 106.1 The Twister KTGX

30x - :30 ads Monday-Friday 6am-7pm @ \$45 each

10x - :30 ads Monday-Friday 7pm-12m @ \$20 each

20x - :30 ads Monday-Saturday 12m-5am @ n/c bonus

**\$1,317.50 Net**

## AM1430 The BUZZ/Ref Sports KTBZ

42x - :30 ads Monday-Friday 6am-7pm @ \$15 each

10x - :30 ads Monday-Saturday 6am-12m @ n/c bonus

**\$535.50 Net**

## Total Traffic & Weather Network (TTWN)

sponsorship ads & billboards Monday-Friday 6am-8pm @ \$25 each

**\$2,125 Net**

**290x Total Broadcast ads PLUS 290x iHeartRadio streaming**

REACH THROUGH: Drives your marketing

message to primetime & weekend audiences **on seven (7) Tulsa Radio stations!**



**97.5 KMOD–Tulsa’s Legendary Rocker for 50+ years!** The **BEST** New & Classic Rock. KMOD delivers **five-**

**generations of Rock listeners.** Dominates ratings for all Men demos 18-54, Adults 18-49, 25-54 & 35-64!

Tulsa’s longest-running & #1 rated morning show, Corbin & the BMMS start weekdays, then Mel in middays and DC in PM drivetime!



**KTBT-92.1 The BEAT–(CHR) Tulsa’s Party Station...The BEAT** super-serves the 18-49 lifestyle. Tulsa’s exclusive home for Elvis Duran Morning Show, music middays with Gabby Diaz, Mikey V afternoons, JRDN evenings!



**KTGX 106.1 The TWISTER – #1 for New Country!** All the newest hits & artists plus Gold Hits. Fun & edgy with a broad, diverse listener base. Bobby Bones kicks-off mornings Monday-Friday, followed by Karla 10am-3pm & Natalie Cash PM drivetime.



**KTBZ - BUZZ Sports Radio - Tulsa’s SPORTS AUTHORITY for 26+ years!** **OU football & basketball exclusive Tulsa affiliates**, Tulsa Drillers, TU Women’s’ basketball & more. Die-hard fans want to talk Sports, especially OU Sports! OU’s Toby Rowland LIVE in the morning, Chris Plank is back, followed by Mike Steely & Teddy Lehman.

**KAKC – The Patriot “Real Talk”** – Conservative News/Talk. Weekdays start with Glenn Beck followed by Clay Travis & Lee Mathews, Jesse Kelly & Joe Pags. Keeping Northeast Oklahomans informed of what’s going on here & around the world.

7 Station Profiles '23  
Tulsa iHeartMedia  
LANDSCAPE SEPT.docx

**PRYOR AREA  
CHAMBER OF COMMERCE, INC.**

P.O. BOX 387  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMORROW

**RCB BANK**  
P.O. Box 8 Pryor, OK 74362  
(918)625-4321 Member FDIC

019271

PAY \*\*\*\* FIVE THOUSAND & 0/100 DOLLARS

TO THE  
ORDER OF:

DATE  
01/11/24

AMOUNT  
\$ \*\*5000.00

Montgomery Productions  
LLC  
5328 E 26th Street  
Tulsa, OK 74114

VOID AFTER 90 DAYS

*Chelka*

AUTHORIZED SIGNATURE



⑈019271⑈ ⑆103112594⑆ 00000121004⑈

*bacc*  
**PRYOR AREA**  
**CHAMBER OF COMMERCE**

**2023 Christmas Parade  
Hotel-Motel Allocation Expense Report**

Amount Allocated: \$3,500.00  
Expenses Submitted: \$3894.68



*bacc*  
**PRYOR AREA**  
 CHAMBER OF COMMERCE

Pryor Area Chamber of Commerce  
 100 E. Graham Ave.  
 Pryor, OK 74361  
 918.825.0157  
 info@pryorchamber.com

**2023 Christmas Parade**

Check #	Date	Payee	Description	Amount
019237	12/01/2023	Tulsa Stage	Stage & Sound	\$1,675.00
019238	12/09/2023	Tulsa Stage	Stage & Sound	\$1,675.00
019261	01/04/2024	Green Country Port-A-John	Port-A Johns	544.68
<b>Total Expenses</b>				<b>\$3894.68</b>

#55500

CHRISTMAS EQUIPMENT  
~~RENTAL~~

**GREEN COUNTRY**

**PORT-A-JOHN**

P.O. Box 832  
CHOUTEAU, OK 74337  
918/476-5344

DATE:

12-10-23

SITE DELIVERED TO:

*Christmas Parade*

*Finger Chapter of Lions*

DATE DELIVERED

NO. UNITS DELIVERED

TERMS:

*net 10*

DESCRIPTION

UNIT PRICE

AMOUNT

12-8-23

6

*Ticket Rental  
delivery pickup*

420.<sup>00</sup>

100.<sup>00</sup>

SUB-TOTAL

TAX

24.<sup>68</sup>

MISC. CHG.

TOTAL

544.<sup>68</sup>

**Pryor Area Chamber of Commerce**  
P.O. Box 367

Pryor, OK 74362

2/15/2024

STATEMENT

Page 1 of 1

GC PORT-A  
Green Country Port-A-John  
P.O. Box 832  
Chouteau, OK 74337

<u>Date</u>	<u>Ref. #</u>	<u>Description</u>	<u>Amount</u>
1/4/24	19261	Green Country Port-A-John	<u>\$544.68</u>
		Total	<u><u>\$544.68</u></u>

PRYOR AREA CHAMBER OF COMMERCE, INC.  
Vendor ID: GC PORT-A

MEMO:  
Christmas Parade  
12/8/23 - 6 units

Name: Green Country Port-A-John  
Check Date: 01/04/24  
Check Amount: 544.68

019261

54100  
CHRISTMAS PARADE



918-630-3121  
email tulsastageandtop@gmail.com www.tulsastage.net  
Mobile Stages Decor Scene Design Sound Lights Bleachers Dance Floor Custom

### Contract/Invoice

**Date:** Sat. Dec. 9 6 pm, 2023  
**Event:** Pryor Christmas Parade  
**Location:** Pryor  
**Contact:** Houston Brittain  
**Phone:** m 918-691-1760  
**EMAIL:** hbrittain@pryorchamber.com  
**Build:** Dec, 8 & 9, set up by 11 am  
**Strike:** Dec. 9, 8:30 pm

**TST Agrees to Provide:**

**4 Blocks of sound throughout the parade route and a wireless microphone. Jbl point source arrays. Two at stage. One on the corner of the block south of stage, two to the north. Connected via Alto stealth pro wireless units. (electric will be needed at each location.) Sound Tech 5-7 to handle sound during the parade. Two Mics. \$3,000.00**

**One 8 x 12 stage \$ 350.00**  
**Total \$3,350.00**

**Due Nov 30 \$1,675.00 - Pay now**  
**Balance due during set up \$1,675.00 - Have check**  
**Thank You!**  
*Ready for December 9th*

Agreed to Authorized Buyer:

Print Name \_\_\_\_\_

**Responsible Company**

NOTE: There is a 20% Cancellation Fee if the event is cancelled, unless the event is cancelled within 10 days or more before the event is scheduled to be set up. If the event is cancelled within 48 hrs of the scheduled set up of the event, 1/2 the Fee will be charged. If the event is cancelled within 24 hrs of the event build, 100% of the Fee will be charged. Any changes to this contract must be approved by TST. No discounts due to changing of materials will be given unless previously agreed to by TST. Stage quotes are based on being built on level ground unless otherwise specified. If the ground is not level, additional fees may be incurred. Indoor Venues must be on the ground floor unless a pre-approved elevator is available. All Outdoor Equipment Build quotes (stage, sound, lights, dance floors, etc), are based on being able to drive to the site of the build, otherwise additional labor will be charged. Do NOT lower the top on the Mobile!

= \$3,350

**PRYOR AREA  
CHAMBER OF COMMERCE, INC.**  
P.O. BOX 367  
PRYOR, OK 74362  
BUILDING A BETTER COMMUNITY TODAY - FOR TOMORROW

**RCB BANK**  
P.O. Box 8 Pryor, OK 74362  
(918)825-4321 Member FDIC

019237

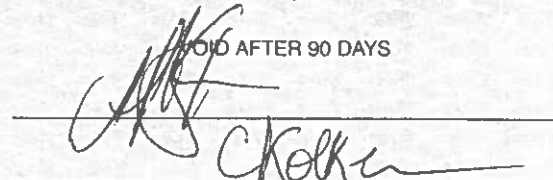
\*\*\*\* ONE THOUSAND SIX HUNDRED SEVENTY FIVE & 0/100 DOLLARS

TO THE  
ORDER OF:

DATE: 12/01/23      AMOUNT: \$ \*\*1675.00

Tulsa Stage and Top  
3235 S Darlington Ave  
Tulsa, OK, 74135

VOID AFTER 90 DAYS

  
AUTHORIZED SIGNATURE



⑈019237⑈ ⑆103112594⑆ 00000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

019237

endor ID: TULSA STAG

Name: Tulsa Stage and Top  
Check Date: 12/01/23  
Check Amount: 1,675.00

MEMO:

Pryor Christmas Parade  
Initial payment  
Stage & Sound setup

PRYOR AREA CHAMBER OF COMMERCE, INC.

019237

endor ID: TULSA STAG

Name: Tulsa Stage and Top  
Check Date: 12/01/23  
Check Amount: 1,675.00

MEMO:

Pryor Christmas Parade  
Initial payment  
Stage & Sound setup

019238

**PRYOR AREA  
CHAMBER OF COMMERCE, INC.**

P.O. BOX 367  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMORROW

**RCB BANK**

P.O. Box 8 Pryor, OK 74362  
(918)825-4321 Member FDIC

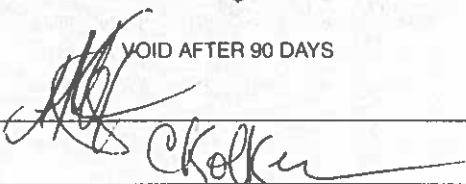
\*\*\*\* ONE THOUSAND SIX HUNDRED SEVENTY FIVE & 0/100 DOLLARS

TO THE  
ORDER OF:

DATE	AMOUNT
12/09/23	\$ **1675.00

Tulsa Stage and Top  
3235 S Darlington Ave  
Tulsa, OK, 74135

VOID AFTER 90 DAYS

  
 \_\_\_\_\_  
 AUTHORIZED SIGNATURE



⑈019238⑈ ⑆103112594⑆ 00000121004⑈

019238

PRYOR AREA CHAMBER OF COMMERCE, INC.

endor ID: TULSA STAG

Name: Tulsa Stage and Top  
 Check Date: 12/09/23  
 Check Amount: 1,675.00

MEMO:

Sound and Stage setup  
12/9/23 Christmas Parade

019238

PRYOR AREA CHAMBER OF COMMERCE, INC.

endor ID: TULSA STAG

Name: Tulsa Stage and Top  
 Check Date: 12/09/23  
 Check Amount: 1,675.00

MEMO:

Sound and Stage setup  
12/9/23 Christmas Parade

*bacc*  
**PRYOR AREA**  
**CHAMBER OF COMMERCE**

**2024 Okie Homesteading Show**

**Hotel-Motel Allocation Expense Report**

Amount Allocated: \$3,500.00







# Okie Homesteading

Po box 1484  
Pryor, Ok., 74362  
Okiehomesteading@yahoo.com

# INVOICE

### Bill To

Pryor Chamber of Commerce  
100 E Graham Ave  
Pryor, Ok, 74361  
USA

135350  
H/M GRANT  
PROFESSIONAL  
FEES

**Invoice Number** INV-0001  
**Invoice Date** 08.22.23  
**Due Date** 09.22.23

Item Name	Quantity	Rate	Amount
Hotel Grant for 2024 Okie Homesteading Expo	1	3500.00	3500.00
		<b>Subtotal</b>	<b>3500.00</b>
		<b>Total</b>	<b>\$3500.00</b>

### Notes

This is being used for half the speaker fee for keynote speaker.



PRYOR AREA  
CHAMBER OF COMMERCE, INC.  
P.O. BOX 367  
PRYOR, OK 74362

BUILDING A BETTER COMMUNITY TODAY - FOR TOMMORROW

RCB BANK  
P.O. Box 8 Pryor OK 74362  
(918)825-4321 Member FDIC

019183

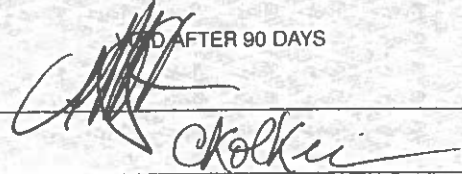
PAY \*\*\*\* THREE THOUSAND FIVE HUNDRED & 0/100 DOLLARS

TO THE  
ORDER OF:

Okie Homesteading  
P. O. Box 1484  
Pryor, OK 74362

DATE 09/08/23 AMOUNT \$ \*\*3500.00

GOOD AFTER 90 DAYS



AUTHORIZED SIGNATURE



⑈019183⑈ ⑆103112594⑆ 04000121004⑈

PRYOR AREA CHAMBER OF COMMERCE, INC.

019183

Vendor ID: OKIE

Name: Okie Homesteading  
Check Date: 09/08/23  
Check Amount: 3,500.00

MEMO:

Invoice #INV-0001  
Keynote speaker

PRYOR AREA CHAMBER OF COMMERCE, INC.

019183

Vendor ID: OKIE

Name: Okie Homesteading  
Check Date: 09/08/23  
Check Amount: 3,500.00

MEMO:

Invoice #INV-0001  
Keynote speaker

Dilapidated Building Public Nuisance Abatement Demolition  
City of Pryor Creek, Oklahoma

RECEIVED  
APR 08 2024  
CLERK'S OFFICE  
PRYOR CREEK, OK

QUOTATION SUBMITTAL

Firm or Corporation Name: Tibbets Trucking @gmail  
Mailing Address: 1700 E 480  
City/State/Zip: Pryor OK 74361  
Contact Person: Bruce Tibbets  
Title: Owner  
Phone/Cell: 918 373 5229  
E-Mail: Tibbets trucking @ gmail

Property:

Amount:

311 SW Graham Ct  
House and all buildings  
and vegetation (leave mature trees)  
Lot Numbered Four (4), in Block Numbered One  
(1), of the MCPHERSON Addition to Pryor,  
Oklahoma, according to the official recorded plat  
and survey thereof.

\$ 3,800.00

Completion Date

April 19, 2024

Dilapidated Building Public Nuisance Abatement Demolition  
City of Pryor Creek, Oklahoma



QUOTATION SUBMITTAL

Firm or Corporation Name: Wades Wrecker  
Mailing Address: P.O. Box 833  
City/State/Zip: Pryor Ok, 74362  
Contact Person: Brandon Wade  
Title: owner  
Phone/Cell: 918-373-1577  
E-Mail: wadeswrecker@att.net

Property: 311 SW Graham Ct  
House and all buildings  
and vegetation (leave mature trees)  
Lot Numbered Four (4), in Block Numbered One  
(1), of the MCPHERSON Addition to Pryor,  
Oklahoma, according to the official recorded plat  
and survey thereof.

Amount: \$ 6350<sup>00</sup>

Completion Date 5-10-24

Dilapidated Building Public Nuisance Abatement Demolition  
City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL

Firm or Corporation Name: Guthrie Excavation  
Mailing Address: P.O. Box 56  
City/State/Zip: Moody OK, 74444  
Contact Person: Cody Conner  
Title: Project Manager  
Phone/Cell: 418-373-2416  
E-Mail: Conner@GuthrieExcavation.org

Property:

311 SW Graham Ct  
House and all buildings  
and vegetation (leave mature trees)  
Lot Numbered Four (4), in Block Numbered One  
(1), of the MCPHERSON Addition to Pryor,  
Oklahoma, according to the official recorded plat  
and survey thereof.

Amount:

\$ 9,500

Completion Date 5/24/24



Dilapidated Building Public Nuisance Abatement Demolition  
City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL



Firm or Corporation Name: Buckboard Investments, LLC  
 Mailing Address: 9370 N. 440 Rd  
 City/State/Zip: Big Cabin Ok 74832  
 Contact Person: Chance Downs  
 Title: manager  
 Phone/Cell: (918) 373-7532  
 E-Mail: theshapon28@yahoo.com

Property:

Amount:

311 SW Graham Ct  
 House and all buildings  
 and vegetation (leave mature trees)  
 Lot Numbered Four (4), in Block Numbered One  
 (1), of the MCPHERSON Addition to Pryor,  
 Oklahoma, according to the official recorded plat  
 and survey thereof.

\$10,000.<sup>00</sup>

Completion Date June 31, 2024

Dilapidated Building Public Nuisance Abatement  
Demolition City of Pryor Creek, Oklahoma

RECEIVED  
APR 08 2024  
CITY CLERK'S OFFICE  
PRYOR CREEK, OK

QUOTATION SUBMITTAL

Firm or Corporation Name: McWhirt Trucking  
Mailing Address: 1672 W 4425  
City/State/Zip: Salina OK 74365  
Contact Person: Casey McWhirt  
Title: Manager  
Phone/Cell: 918 637 2886  
E-Mail: mewhirttrucking@gmail.com

Property:

Amount:

311 SW Graham Ct  
**House and all buildings**  
**and vegetation** (leave mature trees)  
Lot Numbered Four (4), in Block  
Numbered One (1), of the MCPHERSON  
Addition to Pryor, Oklahoma, according to  
the official recorded plat and survey  
thereof.

\$ 20,000

Completion Date

5-31-24



Dilapidated Building Public Nuisance Abatement Demolition  
City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL

Firm or Corporation Name: Ball Construction L.L.C  
Mailing Address: 3112 E 508  
City/State/Zip: Salina OK, 74365  
Contact Person: Ryan Ball  
Title: owner  
Phone/Cell: 918-691-5090  
E-Mail: rball1977@yahoo.com

Property:

Amount:

311 SW Graham Ct  
House and all buildings  
and vegetation (leave mature trees)  
Lot Numbered Four (4), in Block Numbered One  
(1), of the MCPHERSON Addition to Pryor,  
Oklahoma, according to the official recorded plat  
and survey thereof.

\$ 21,000<sup>00</sup>

Completion Date

June 10<sup>th</sup>



Tibbets Trucking@gmail.com



Dilapidated Building Public Nuisance Abatement Demolition  
City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL

Firm or Corporation Name: Tibbets Trucking

Mailing Address: 1700 E 480

City/State/Zip: Pryor OK 74361

Contact Person: Brue Tibbets

Title: Owner

Phone/Cell: 918 373 5229

E-Mail: Tibbets Trucking@gmail

Property:

Amount:

1200 SW 1st  
 Old storefront building  
 and vegetation (note: the shop behind  
 this building is NOT to be torn down)  
 (leave mature trees)  
 (The West 281.3 Feet of the East 575 feet of the  
 North 417.4 feet of the Northeast Quarter of the  
 Northwest Quarter of the Northeast Quarter (NW¼  
 NE¼) of Section Thirteen (13), Township Twenty-  
 one (21) North, Range Eighteen (18) East of the  
 Indian Base and Meridian LESS AND EXCEPT the  
 East 180 Feet of the North 180 Feet and LESS AND  
 EXCEPT the West Eight (8) Feet of the East 301.7  
 Feet of the North 417.4 Feet of the Northeast  
 Quarter of the Northwest Quarter of the Northeast  
 Quarter (NE¼ NW¼ NE¼) thereof.)

\$ 4,000.00

Completion Date

April 26, 2024

Dilapidated Building Public Nuisance Abatement Demolition  
City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL



Firm or Corporation Name: Wades Wrecker  
Mailing Address: P.O. Box 833  
City/State/Zip: Dryer Ok 74362  
Contact Person: Brandon Wade  
Title: owner  
Phone/Cell: 918 373-1577  
E-Mail: WadesWrecker@att.net

Property:

Amount:

1200 SW 1st  
Old storefront building  
and vegetation (note: the shop behind  
this building is NOT to be torn down)  
(leave mature trees)  
(The West 281.3 Feet of the East 575 feet of the  
North 417.4 feet of the Northeast Quarter of the  
Northwest Quarter of the Northeast Quarter (NW¼  
NE¼) of Section Thirteen (13), Township Twenty-  
one (21) North, Range Eighteen (18) East of the  
Indian Base and Meridian LESS AND EXCEPT the  
East 180 Feet of the North 180 Feet and LESS AND  
EXCEPT the West Eight (8) Feet of the East 301.7  
Feet of the North 417.4 Feet of the Northeast  
Quarter of the Northwest Quarter of the Northeast  
Quarter (NE¼ NW¼ NE¼) thereof.)

\$ 4950 00

Completion Date

5-10-24

Dilapidated Building Public Nuisance Abatement Demolition  
City of Pryor Creek, Oklahoma



QUOTATION SUBMITTAL

Firm or Corporation Name: Buckboard Investments, LLC

Mailing Address: 9370 N. 440<sup>th</sup> Rd

City/State/Zip: Big Cabin Ok 74332

Contact Person: Chance Daws

Title: Manager

Phone/Cell: (918) 373-7532

E-Mail: theshopon28a@yahoo.com

Property:

Amount:

1200 SW 1st  
 Old storefront building  
 and vegetation (note: the shop behind  
 this building is NOT to be torn down)  
 (leave mature trees)  
 (The West 281.3 Feet of the East 575 feet of the  
 North 417.4 feet of the Northeast Quarter of the  
 Northwest Quarter of the Northeast Quarter (NW¼  
 NE¼) of Section Thirteen (13), Township Twenty-  
 one (21) North, Range Eighteen (18) East of the  
 Indian Base and Meridian LESS AND EXCEPT the  
 East 180 Feet of the North 180 Feet and LESS AND  
 EXCEPT the West Eight (8) Feet of the East 301.7  
 Feet of the North 417.4 Feet of the Northeast  
 Quarter of the Northwest Quarter of the Northeast  
 Quarter (NE¼ NW¼ NE¼) thereof.)

\$ 7500.<sup>00</sup>

Completion Date

June 31, 2024

Dilapidated Building Public Nuisance Abatement Demolition  
City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL

Firm or Corporation Name: Guthrie Excavation  
Mailing Address: P.O. Box 56  
City/State/Zip: Moody, OK 74444  
Contact Person: Cody Conner  
Title: Project Manager  
Phone/Cell: 918-373-2416  
E-Mail: Cconner@GuthrieExcavation.org

Property:

Amount:

1200 SW 1st  
Old storefront building  
and vegetation (note: the shop behind  
this building is NOT to be torn down)  
(leave mature trees)  
(The West 281.3 Feet of the East 575 feet of the  
North 417.4 feet of the Northeast Quarter of the  
Northwest Quarter of the Northeast Quarter (NW¼  
NE¼) of Section Thirteen (13), Township Twenty-  
one (21) North, Range Eighteen (18) East of the  
Indian Base and Meridian LESS AND EXCEPT the  
East 180 Feet of the North 180 Feet and LESS AND  
EXCEPT the West Eight (8) Feet of the East 301.7  
Feet of the North 417.4 Feet of the Northeast  
Quarter of the Northwest Quarter of the Northeast  
Quarter (NE¼ NW¼ NE¼) thereof.)

\$ 8,500



Completion Date 5/24/24

APR 08 2024  
CITY CLERK  
PRYOR CREEK, OK

Dilapidated Building Public Nuisance Abatement  
Demolition City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL

Firm or Corporation Name: McWhirt Trucking  
Mailing Address: 1672 W 4425  
City/State/Zip: Salina OK 74365  
Contact Person: Casey McWhirt  
Title: Manager  
Phone/Cell: 918 637 2886  
E-Mail: mcwhirttrucking@gmail.com

Property:

Amount:

1200 SW 1st  
**Old storefront building**  
**and vegetation** (note: the shop  
behind this building is NOT to be  
torn down) (leave mature trees)  
(The West 281.3 Feet of the East 575 feet of the  
North 417.4 feet of the Northeast Quarter of the  
Northwest Quarter of the Northeast Quarter (NW¼  
NE¼) of Section Thirteen (13), Township Twenty-  
one (21) North, Range Eighteen (18) East of the  
Indian Base and Meridian LESS AND EXCEPT the  
East 180 Feet of the North 180 Feet and LESS AND  
EXCEPT the West Eight (8) Feet of the East 301.7  
Feet of the North 417.4 Feet of the Northeast  
Quarter of the Northwest Quarter of the Northeast  
Quarter (NE¼ NW¼ NE¼) thereof.)

\$ 15,000

Completion Date

5-31-24



Dilapidated Building Public Nuisance Abatement Demolition  
City of Pryor Creek, Oklahoma

QUOTATION SUBMITTAL

Firm or Corporation Name: Ball Construction LLC  
 Mailing Address: 3112 E 508  
 City/State/Zip: Salina OR 74365  
 Contact Person: Ryan Ball  
 Title: owner  
 Phone/Cell: 918-691-5090  
 E-Mail: rball1977@yahoo.com

Property:

Amount:

1200 SW 1st  
 Old storefront building  
 and vegetation (note: the shop behind  
 this building is NOT to be torn down)  
 (leave mature trees)  
 (The West 281.3 Feet of the East 575 feet of the  
 North 417.4 feet of the Northeast Quarter of the  
 Northwest Quarter of the Northeast Quarter (NW¼  
 NE¼) of Section Thirteen (13), Township Twenty-  
 one (21) North, Range Eighteen (18) East of the  
 Indian Base and Meridian LESS AND EXCEPT the  
 East 180 Feet of the North 180 Feet and LESS AND  
 EXCEPT the West Eight (8) Feet of the East 301.7  
 Feet of the North 417.4 Feet of the Northeast  
 Quarter of the Northwest Quarter of the Northeast  
 Quarter (NE¼ NW¼ NE¼) thereof.)

\$ 15,000<sup>00</sup>

Completion Date  
June 10<sup>th</sup>



April 6<sup>th</sup> 2024

City of Pryor Creek  
Attn: Zac Doyle – Mayor  
P.O. Box 1167  
Pryor, OK 74362

Re: 2023 Street Rehabilitation – Phase I  
Change Order #1

Dear Mr. Doyle:

Enclosed please find Change Order #1 for an increase to the contract of \$4,179.00. The change order is a reconciliation change order to adjust the quantities to date from estimated to actual measured quantities.

Please place this item on the agenda for approval at your next meeting and upon approval please sign and send one copy to the Contractor with payment and email One (1) copy to [dale.burke@isgengineering.com](mailto:dale.burke@isgengineering.com).

If you have any questions, please feel free to call me at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

A handwritten signature in blue ink, appearing to read "Dale Burke", is written over a horizontal line.

Dale Burke, P.E.  
President

Enclosures

Project No. PRY-23-01

cc w/enclosure:  
Buddy Glenn, City of Pryor Creek



# Change Order No. One (1)

Date of Issuance: March 18, 2024

Effective Date: April 2, 2024

Project: 2023 Street Rehabilitation Phase 1	Owner: City of Pryor Creek	Owner's Contract No.: N/A
Contract: 2023 Street Rehabilitation Phase 1		Date of Contract: TBD
Contractor: APAC - Dunham's Asphalt Services		Engineer's Project No.: PRY-23-01


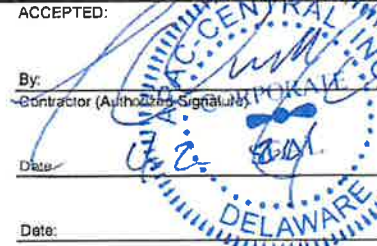
The Contract Documents are modified as follows upon execution of this Change Order:

Description:									
Item	Description	Qty	Unit	Unit Price	Total Price	Revised Qty	Revised Total Price	Change Order #1	
1	Mill	3,811	SY	\$ 5.00	\$ 19,055.00	3,300	\$ 16,500.00	-511	\$ (2,555.00)
2	PC Full Depth Patch	530	SY	\$ 181.00	\$ 95,930.00	554	\$ 100,274.00	24	\$ 4,344.00
3	Cross Street Drain	395	SY	\$ 175.00	\$ 69,125.00	430	\$ 75,250.00	35	\$ 6,125.00
5	2" Asphalt Overlay	507	TONS	\$ 160.00	\$ 81,120.00	461	\$ 73,760.00	-46	\$ (7,360.00)
7	Edge Milling	831	SY	\$ 10.00	\$ 8,310.00	1,030	\$ 10,300.00	199	\$ 1,990.00
8	APC Full Depth Patch	539	SY	\$ 165.00	\$ 88,935.00	658	\$ 108,570.00	119	\$ 19,635.00
9	Adjust Manhole	15	EA	\$ 1,200.00	\$ 18,000.00	0	\$ -	-15	\$ (18,000.00)
<b>Total Amount</b>									<b>\$ 4,179.00</b>

Add Days for Additional Work: 30 days  
 Add Days for Weather: From \_\_\_\_\_ to \_\_\_\_\_ days

Attachments: (List documents supporting change): None.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$449,990.00	Original Contract Times: Working days X - Calendar days Substantial completion (days or date): 90 days 1/17/2024
From previously approved Change Orders No. NA to No. NA: \$0.00	Increase from previously approved Change Orders No. N/A to No. N/A: Substantial completion (days or date): 0 days
Contract Price prior to this Change Order: \$449,990.00	Contract Times prior to this Change Order: Substantial completion (days or date): 90 days 1/17/2024
Increase of this Change Order: \$4,179.00	Increase of this Change Order: Substantial completion (days or date): 30 days
Contract Price incorporating this Change Order: \$454,169.00	Contract Times with all approved Change Orders: Substantial completion (days or date): 120 days 2/16/2024

RECOMMENDED:  By:  Engineer (Authorized Signature) Date: 3/18/24 Approved by Funding Agency (if applicable)	ACCEPTED:  By: _____ Owner (Authorized Signature) Date: _____	ACCEPTED:   By: _____ Contractor (Authorized Signature) Date: _____
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April 6<sup>th</sup> 2024

City of Pryor Creek  
Attn: Zac Doyle – Mayor  
P.O. Box 1167  
Pryor, OK 74362

Re: 2023 Street Rehabilitation – Phase I  
Change Order #2

Dear Mr. Doyle:

Enclosed please find Change Order #2 for an increase to the contract of \$72,261.00. The change order is adding additional asphalt work to the alleys for Phase 1.

Please place this item on the agenda for approval at your next meeting and upon approval please sign and send one copy to the Contractor with payment and email One (1) copy to [dale.burke@isgengineering.com](mailto:dale.burke@isgengineering.com).

If you have any questions, please feel free to call me at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

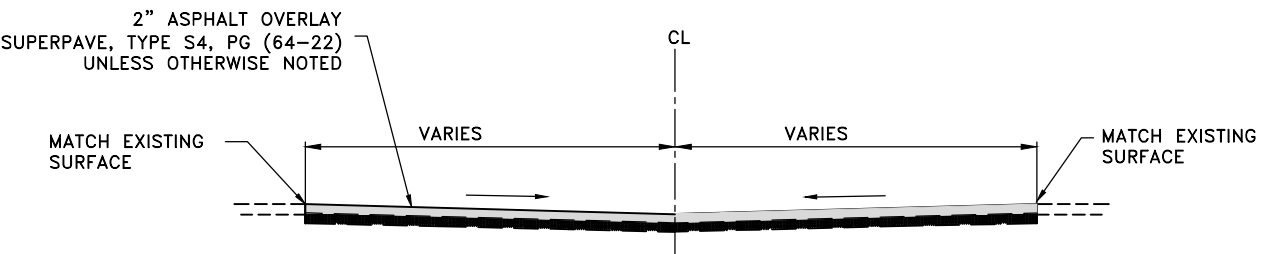
Dale Burke, P.E.  
President

Enclosures

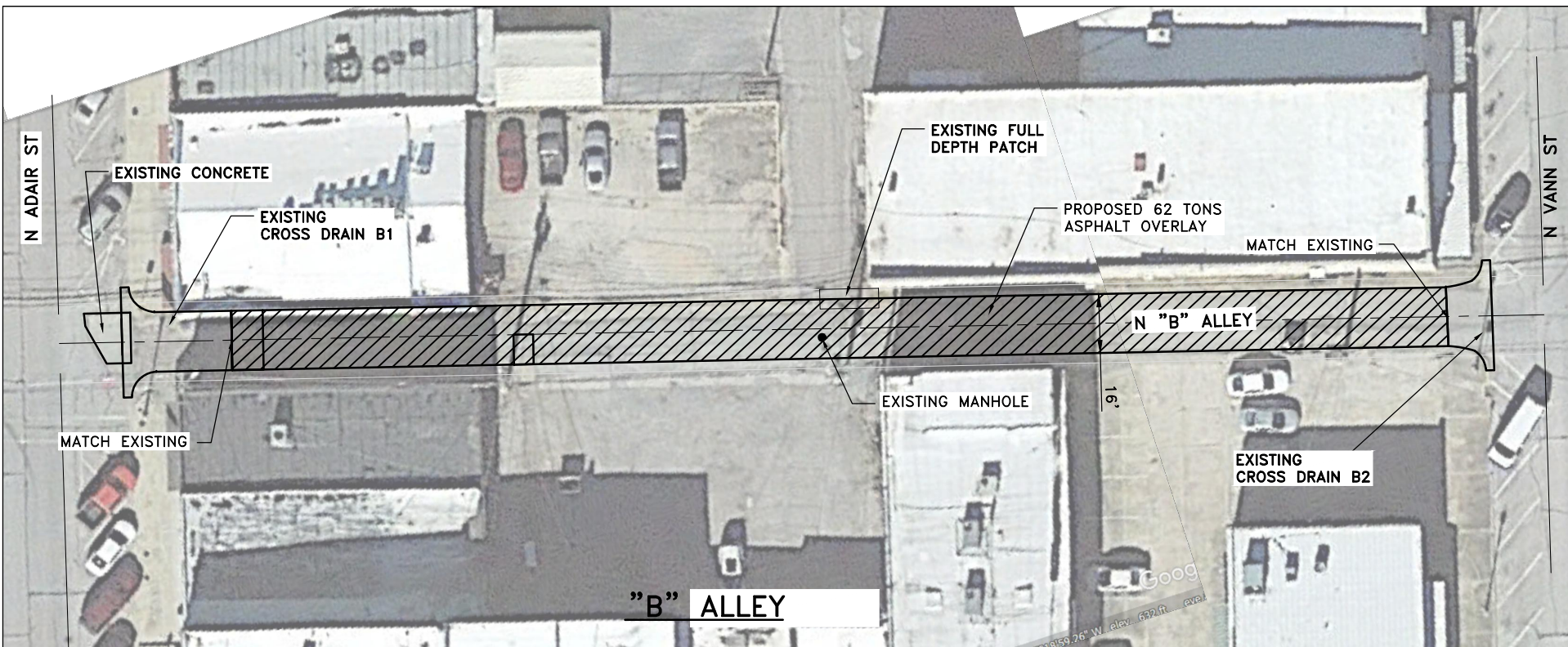
Project No. PRY-23-01

cc w/enclosure:  
Buddy Glenn, City of Pryor Creek



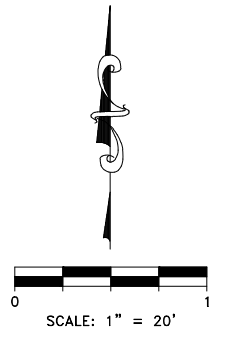


**TYPICAL SECTION – OVERLAY OF EXISTING P.C. PAVEMENT**  
SCALE: N.T.S.



LEGEND	
EXISTING CURB/EDGE OF ROAD	—
SAW CUT	- - - -
CURB AND GUTTER REPAIR	▬
CONCRETE/BASE REPAIR	▨
ASPHALT OVERLAY	▧
EDGE MILLING	▩
MILL ONLY	▪
CROSS DRAIN	▫

**NOTE:**  
1. CONTRACTOR SHALL CLEAN/CLEAR ALL GUTTER AND SWELLS



ALL SCALES ARE BASED ON 1 INCH. IN THE EVENT THE DRAWINGS ARE PLOTTED AT 1/2 SCALE, ADJUST THE MEASUREMENTS ACCORDING TO THE FOLLOWING SCALE:

03/12/24	CHANGE ORDER #2	LDB
Date	Notes	By

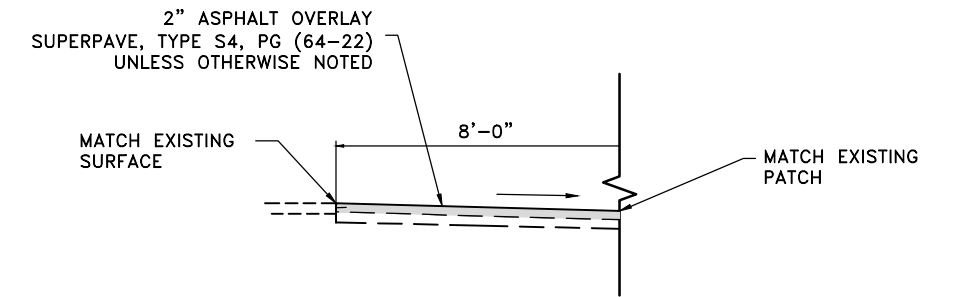
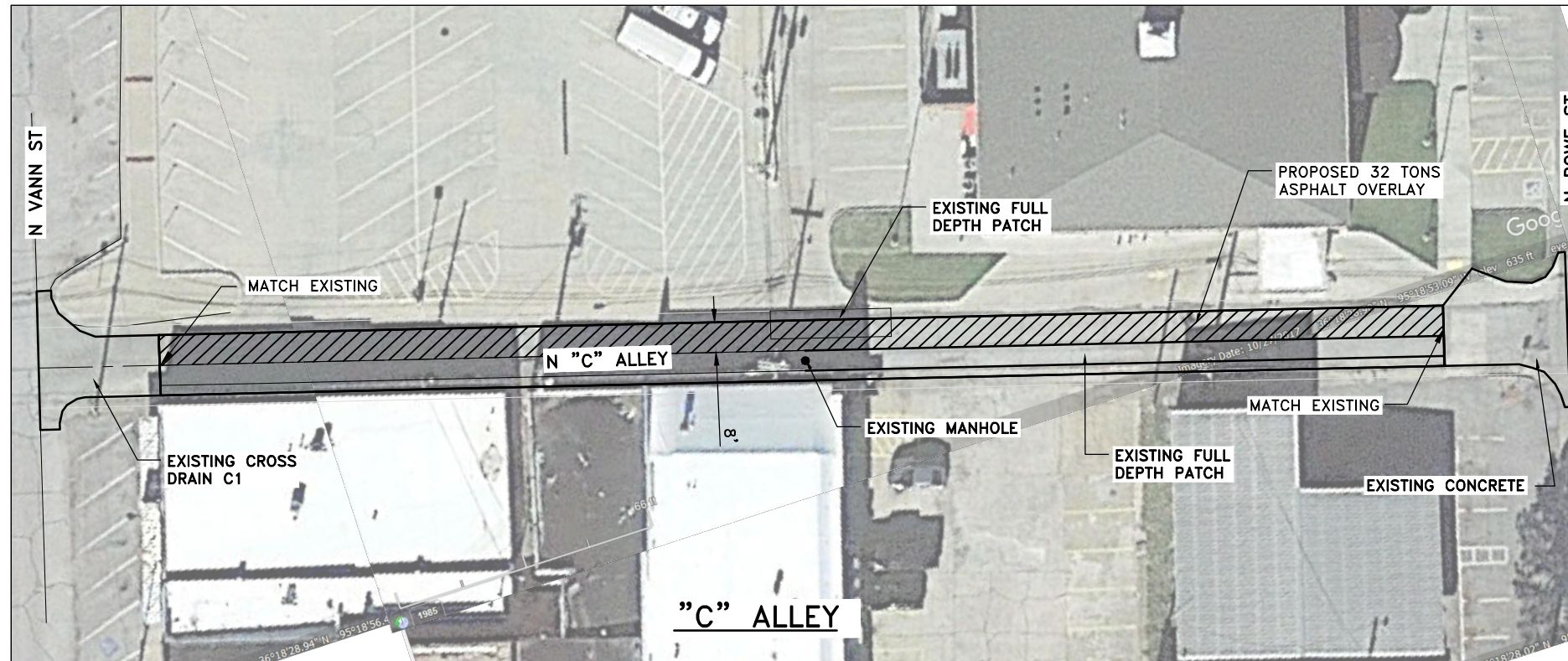
Designed	SAP
Checked	SAP
Drawn	MGF
Approved	LDB



CITY OF PRYOR  
PRYOR, OKLAHOMA  
2023 STREET REHABILITATION PHASE 1

N "A" ALLEY AND N "B" ALLEY IMPROVEMENTS

Job ID	PRY-23-01
Scale:	1"=20'
Sheet:	4A OF 16

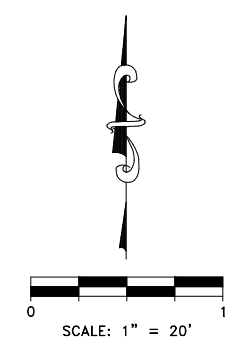


**TYPICAL ALLEY "C" SECTION - OVERLAY OF EXISTING P.C. PAVEMENT**  
SCALE: N.T.S.



LEGEND	
EXISTING CURB/EDGE OF ROAD	—————
SAW CUT	- - - - -
CURB AND GUTTER REPAIR	—————
ASPHALT OVERLAY	▨▨▨▨▨▨
APC PATCH	▨▨▨▨▨▨
MILL AND OVERLAY	▨▨▨▨▨▨
CROSS DRAIN	▨▨▨▨▨▨

- NOTE:**
1. MILL ALL ASPHALT ABOVE EXISTING CONCRETE, APPROX. 2"
  2. CONTRACTOR SHALL CLEAN/CLEAR ALL GUTTER AND SWELLS
  3. ALL MILLINGS SHALL BE TAKEN TO THE CITY YARD AND STOCKPILED



ALL SCALES ARE BASED ON 1 INCH. IN THE EVENT THE DRAWINGS ARE PLOTTED AT 1/2 SCALE, ADJUST THE MEASUREMENTS ACCORDING TO THE FOLLOWING SCALE:

03/12/24	CHANGE ORDER #2	LDB
Date	Notes	By

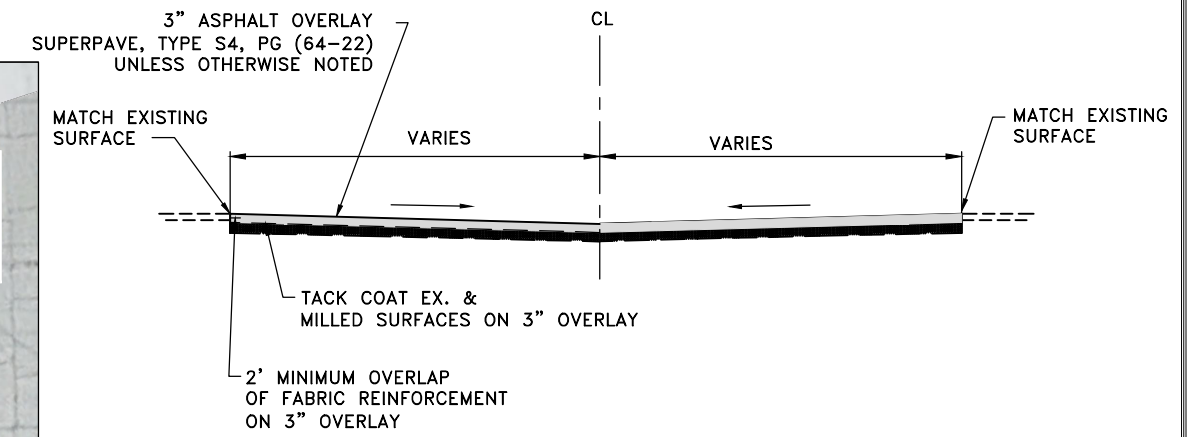
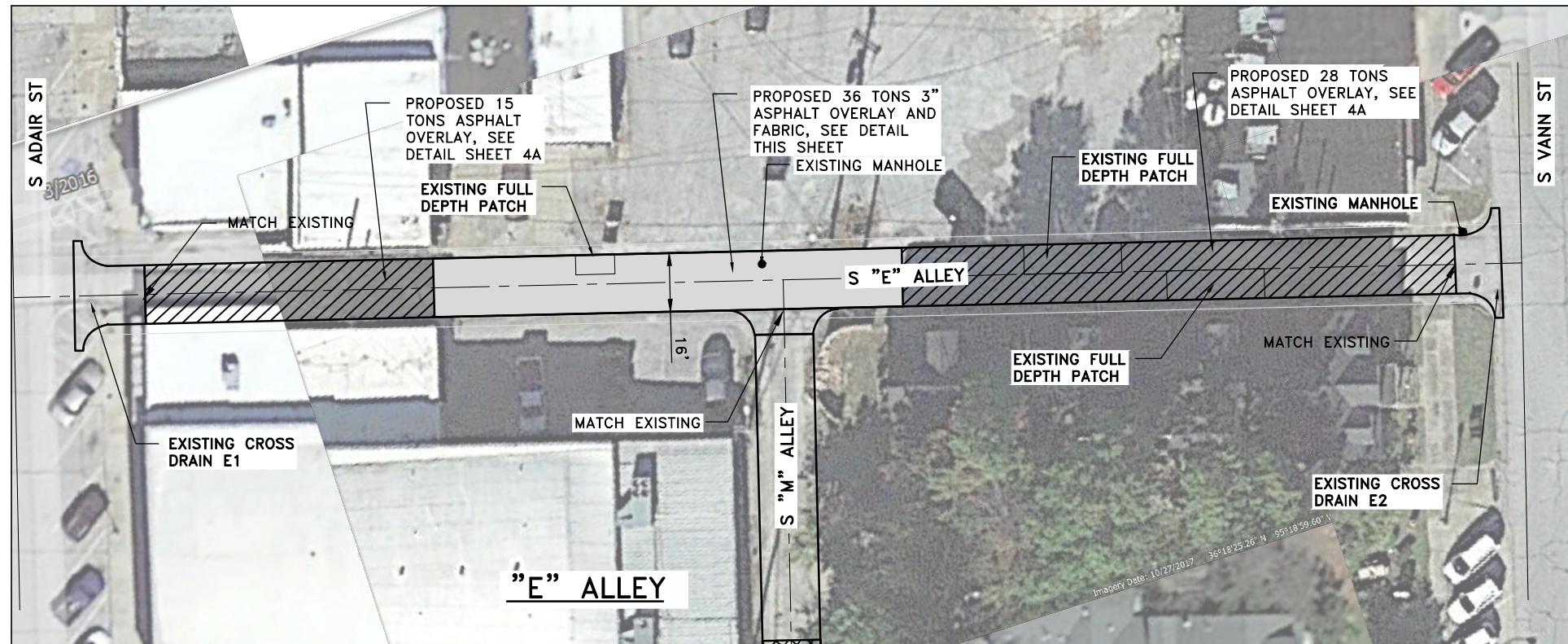
Designed	SAP
Checked	SAP
Drawn	MGF
Approved	LDB



CITY OF PRYOR  
PRYOR, OKLAHOMA  
2023 STREET REHABILITATION PHASE 1

N "C" ALLEY AND S "D" ALLEY IMPROVEMENTS

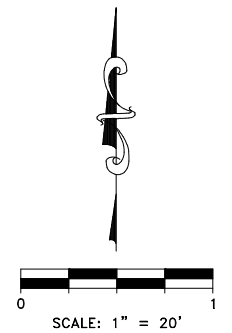
Job ID	PRY-23-01
Scale:	1"=20'
Sheet:	5A OF 16



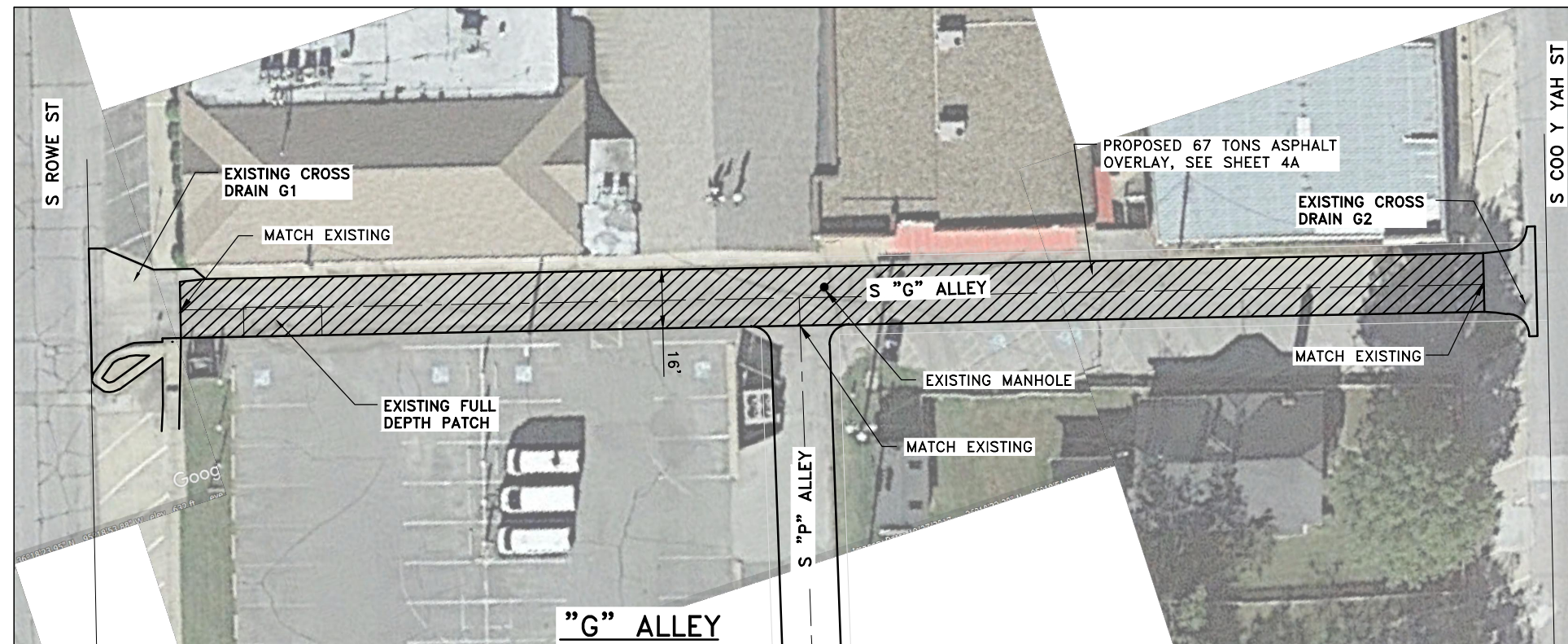
**TYPICAL SECTION – 3" OVERLAY OF EXISTING P.C. PAVEMENT**  
SCALE: N.T.S.

LEGEND	
EXISTING CURB/EDGE OF ROAD	—
SAW CUT	- - - -
CURB AND GUTTER REPAIR	▬
CONCRETE/BASE REPAIR	▨
3" ASPHALT OVERLAY	▭
ASPHALT OVERLAY	▨
MILL ONLY	▨
CROSS DRAIN	▨

**NOTE:**  
1. CONTRACTOR SHALL CLEAN/CLEAR ALL GUTTER AND SWELLS



ALL SCALES ARE BASED ON 1 INCH. IN THE EVENT THE DRAWINGS ARE PLOTTED AT 1/2 SCALE, ADJUST THE MEASUREMENTS ACCORDING TO THE FOLLOWING SCALE:



03/12/24	CHANGE ORDER #2	LDB
Date	Notes	By

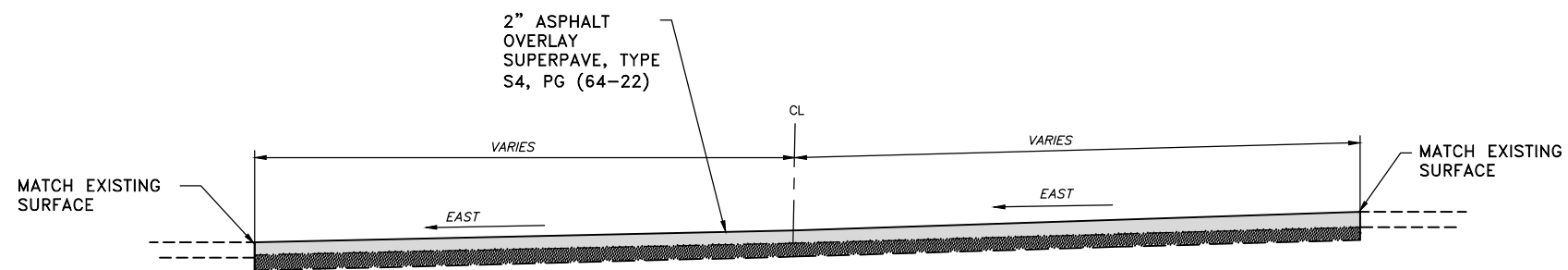
Designed	SAP
Checked	SAP
Drawn	MGF
Approved	LDB



CITY OF PRYOR  
PRYOR, OKLAHOMA  
2023 STREET REHABILITATION PHASE 1

S "E" ALLEY AND S "G" ALLEY  
IMPROVEMENTS

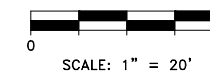
Job ID	PRY-23-01
Scale	1"=20'
Sheet	6A OF 16



**TYPICAL SECTION ALLEY 1 – PROPOSED MILL AND OVERLAY**  
SCALE: N.T.S.

LEGEND	
EXISTING CURB/EDGE OF ROAD	—————
SAW CUT	- - - - -
CURB AND GUTTER REPAIR	—————
CONCRETE/BASE REPAIR	▣
ASPHALT OVERLAY	▨
EDGE MILLING	▧
MILL AND OVERLAY	▩
CROSS DRAIN	▪

- NOTE:**
1. MILL ALL ASPHALT ABOVE EXISTING CONCRETE, APPROX. 2"
  2. CONTRACTOR SHALL CLEAN/CLEAR ALL GUTTER AND SWELLS
  3. ALL MILLINGS SHALL BE TAKEN TO THE CITY YARD AND STOCKPILED



ALL SCALES ARE BASED ON 1 INCH. IN THE EVENT THE DRAWINGS ARE PLOTTED AT 1/2 SCALE, ADJUST THE MEASUREMENTS ACCORDING TO THE FOLLOWING SCALE:

03/12/24	CHANGE ORDER #2	LDB
Date	Notes	By

Designed	SAP
Checked	SAP
Drawn	MGF
Approved	LDB



CITY OF PRYOR  
PRYOR, OKLAHOMA  
2023 STREET REHABILITATION PHASE 1

S "1" ALLEY IMPROVEMENTS

Job ID	PRY-23-01
Scale:	1"=20'
Sheet:	8A OF 16



April 6<sup>th</sup>, 2024

City of Pryor Creek  
12 N. Rowe Street  
Pryor Creek, OK 74362

Re: 2023 Street Rehabilitation – Phase 1  
City of Pryor Creek  
Contractor's Pay Application No. 3

Dear Mr. Doyle:

Enclosed you will find one (1) copy of the Contractor's Pay Request No. 3 for the referenced project which covers the time period through February 29<sup>th</sup> 2024.

We recommend payment of the amount of \$129,251.30.

Please place this item on the agenda for approval at your next meeting and upon approval please sign and send one copy to the Contractor with payment and email One (1) copy to [dale.burke@isgengineering.com](mailto:dale.burke@isgengineering.com).

If you have any questions please do not hesitate to contact our office at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

Dale Burke, P.E.  
President

DB/ew  
Enclosures

Project No. PRY-23-01



TO: **City of Pryor creek**  
12 N rowe street  
Pryor Ok. 74362

PROJECT: **Pryor 2023 Streets**  
PRY - 23-01 Rebid  
Pryor

APP # **3 Revised**

Billing Date: 2.15.2024  
PERIOD TO: 2.29.2024

FROM: **Apac- Central DBA Dunham's Asphalt St**  
4608 S Garnett Road - Suite 600  
Tulsa Ok 74146

VIA:

CONTRACT FOR: **Street improvements** CONTRACT DATE: **9.7.2023**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner		\$0.00	\$0.00
TOTAL		\$0.00	\$0.00
Approved this Month			
Number	Date Approved	4,79.00	
TOTALS		\$0.00	\$0.00
Net change by Change Orders			\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

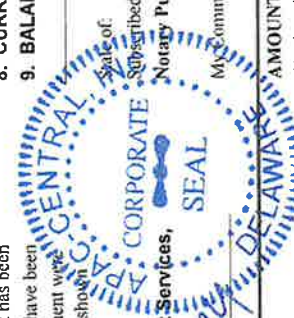
CONTRACTOR: **Apac- Central - DBA Dunhams Asphalt Services,**  
By: *[Signature]* Date: **2.15.2024**

**CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Owner's Representative (Manager) certifies to the Owner that to the best of the Owner Representative's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By: \_\_\_\_\_ Date: \_\_\_\_\_

- Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, is attached.
- ORIGINAL CONTRACT SUM** \$449,990.00
  - Net change by Change Orders** **\$4,179.00**
  - CONTRACT SUM TO DATE** (Line 1+2) \$454,169.00
  - TOTAL COMPLETED & STORED TO DATE** (Column G on Continuation Sheet) \$454,169.00
  - RETAINAGE:**
    - 5% of Completed Work (Column D + E on Continuation Sheet) \$22,708.45
    - 5% of Stored Material (Column F on Continuation Sheet) \$0.00**Total Retainage** \$22,708.45
  - TOTAL EARNED LESS RETAINAGE** \$431,460.55
  - LESS PREVIOUS CERTIFICATES FOR PAYMENT** \$302,209.25
  - CURRENT PAYMENT DUE** **\$129,251.30**
  - BALANCE TO FINISH, PLUS RETAINAGE** (Line 3 - Line 6) \$22,708.45



OKLAHOMA County of: **Tulsa**  
Subscribed and sworn to before me this **30th** day of **March** 2023.

My Commission expires: \_\_\_\_\_

By: *[Signature]* Date: **4/2/24**

**AMOUNT CERTIFIED** \$129,251.30

(Attach explanation if amount certified differs from the amount applied for.)

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without Prejudice to any rights of the Owner or Contractor under this Contract.

DESCRIPTION OF WORK

B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	E WORK COMPLETED THIS PERIOD		F MATERIALS PRESENTLY STORED (NOT IN D O R E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (5%)
			Total Units to Date	Total Units this Period				
<b>VALUED ENGINEERING</b>								
Mill	\$ 3811	\$ 0.00	\$ 16,500.00	\$ 0.00	\$ 0.00	16,500.00	\$2,555.00	\$825.00
Pc Full Depth Patch	<del>530</del> 3300	530.00	\$ 4,344.00	\$ 95,930.00	\$ 0.00	100,274.00	(\$4,344.00)	\$5,013.70
Cross Street Drain	<del>395</del> 3304	395.00	\$ 6,125.00	\$ 69,125.00	\$ 0.00	75,250.00	(\$6,125.00)	\$3,762.50
Remove and replace curb	150	150.00	\$ 0.00	\$ 9,000.00	\$ 0.00	9,000.00	\$ 0.00	\$450.00
2" Asphalt overlay	<del>607</del> 461	607.00	\$ 73,760.00	\$ 0.00	\$ 0.00	73,760.00	\$7,360.00	\$3,688.00
Remove and replace mountable curb edge milling	34	34.00	\$ 0.00	\$ 2,040.00	\$ 0.00	2,040.00	\$ 0.00	\$102.00
APC Full depth patch	<del>844</del> 1030	844.00	\$ 10,300.00	\$ 0.00	\$ 0.00	10,300.00	(\$1,990.00)	\$5,150.00
adjust manhole	<del>650</del> 658	650.00	\$ 19,635.00	\$ 88,935.00	\$ 0.00	108,570.00	(\$19,635.00)	\$5,428.50
Mobilization	<del>157</del> 1	1.00	\$ 0.00	\$ 35,065.00	\$ 0.00	35,065.00	\$18,000.00	\$ 0.00
		0.60	\$ 23,380.00	\$ 35,065.00	\$ 0.00	58,445.00	\$ 0.00	\$2,923.75
<b>ORIGINAL CONTRACT</b>	<b>\$449,990.00</b>							
Change Orders								
<b>Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 164,064.00</b>	<b>\$300,115.00</b>	<b>\$0.00</b>	<b>\$454,169.00</b>	<b>(\$4,475.00)</b>	<b>\$22,708.45</b>

DB 100%

DB 100%

DB 100%

DB 100%

DB 100%

DB 100%

DB 100%





April 6<sup>th</sup>, 2024

City of Pryor Creek  
12 N. Rowe Street  
Pryor Creek, OK 74362

Re: PRY-23-03 Salt Branch South Tributary Ditch Repair  
City of Pryor Creek  
Contractor's Pay Application No. 2

Dear Mr. Doyle:

Enclosed you will find one (1) copy of the Contractor's Pay Request No. 2 for the referenced project which covers the time period through March 18<sup>th</sup> 2024.

We recommend payment of the amount of \$63,160.75.

Please place this item on the agenda for approval at your next meeting and upon approval please sign and send one copy to the Contractor with payment and email One (1) copy to [dale.burke@isgengineering.com](mailto:dale.burke@isgengineering.com).

If you have any questions please do not hesitate to contact our office at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

Dale Burke, P.E.  
President

DB/db  
Enclosures

Project No. PRY-23-03



**Progress Estimate**

**Contractor's Application**

For (contract): Salt Branch South Tributary Ditch Repair		Application Number: 2					
Application Period: January 11, 2024 to March 15, 2024		Application Date: March 18, 2024					
Item Specification Section No.	A Description	B Scheduled Value	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	G Balance to Finish (H - F)
			D From Previous Application (C1D)	D This Period			
1	Clear underbrush, trees, and stumps & misc. debris for both sites. Includes remove & replace ex. barb wire fence	\$ 12,600.00	\$ 9,450.00	\$ 1,890.00		\$ 11,340.00	\$ 1,260.00
2	Gravity modular retaining wall	\$ 99,650.00	\$ 0.00	\$ 29,895.00		\$ 29,895.00	\$ 69,755.00
3	Concrete banks	\$ 12,000.00	\$ 0.00	\$ 1,200.00		\$ 1,200.00	\$ 10,800.00
4	Reshape sloped wall @ 4:1, both sides of creek	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00		\$ 5,000.00	\$ 0.00
5	Remove and replace ex. 24" CGMP pipe, driveway & headwall	\$ 12,000.00	\$ 3,000.00	\$ 9,000.00		\$ 12,000.00	\$ 0.00
6	16' wide concrete channel	\$ 47,000.00	\$ 35,250.00	\$ 11,750.00		\$ 47,000.00	\$ 0.00
7	Burn pit (open, operation & closed)	\$ 25,000.00	\$ 13,500.00	\$ 6,500.00		\$ 20,000.00	\$ 5,000.00
8	Erosion control & vegetative restoration	\$ 15,000.00	\$ 3,750.00	\$ 3,750.00		\$ 7,500.00	\$ 7,500.00
9	Mobilization, includes demobilization	\$ 5,000.00	\$ 2,500.00	\$ 0.00		\$ 2,500.00	\$ 2,500.00
<b>Totals</b>		<b>\$ 233,250.00</b>	<b>\$ 69,950.00</b>	<b>\$ 66,485.00</b>		<b>\$ 136,435.00</b>	<b>\$ 96,815.00</b>

# Stored Material Summary

# Contractor's Application

A		B	C		D		E		F		G
Invoice No	Shop Drawing Transmittal No.	Materials Description	Stored Previously Date (Month/Year)	Stored Previously Amount (\$)	Stored this Month Amount (\$)	Incorporated in Work Date (Month/Year)	Subtotal	Materials Remaining in Storage (\$)			(D + E - F)
<b>Totals</b>											

For (contract): Salt Branch South Tributary Ditch Repairs

Application Number: 2

Application Period: January 11, 2024 to March 15, 2024

Application Date: March 18, 2024

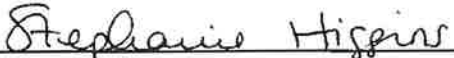
**CITY OF PRYOR CREEK**  
**CLAIM OR INVOICE AFFIDAVIT**

STATE OF Oklahoma                    )  
  ) ss.  
COUNTY OF Mayes )

The undersigned contractor official, of lawful age, being first duly sworn, on oath says that this invoice, claim, or contract is true and correct. Affiant further states that the work, services or materials as shown by this invoice or claim have been completed or supplied in accordance with the plans, specifications, orders, or requests furnished to the affiant. Affiant further states that he or she has made no payment, given or donated or agreed to pay, give or donate, either directly or indirectly, to any elected official, officer, or employee of the City of Pryor, of money or any other thing of value to obtain payment or the award of this contract.

  
\_\_\_\_\_  
Contractor

Subscribed and sworn to before me this 18 day of March, 2024.

  
\_\_\_\_\_  
Notary Public

My Commission Expires:  
03/21/28







**INFRASTRUCTURE  
SOLUTIONS GROUP, LLC**  
Consulting Engineers

---

December 18, 2023

Re: Salt Branch West Tributary Improvements Ph 2  
City of Pryor Creek  
Bid Tabulation

To Whom It May Concern:

Enclosed for your information is a copy of the Bid Tabulation for the above referenced project.

Should you have any questions please do not hesitate to contact our office at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

---

Dale Burke, P.E.  
President


DB/ew

cc w/enclosure:  
ALL PLAN HOLDERS

**CITY OF PRYOR CREEK  
SALT BRANCH WEST TRIBUTARY IMPROVEMENTS PH 2**

**BID TABULATION**

ITEM	DESCRIPTION	QTY	UNIT	Envision Civil Contractors 20125 Mockingbird Ln E Claremore OK 74019		VOY Construction 8600 E 41st St Tulsa, OK 74145		Key Maintenance 5896 W 573 Chouteau, OK 74337	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	SELECT TREE & DEBRIS (REMOVAL BASED ON APPROX. 10.67 ACRES)	1	LS	\$50,000.00	\$50,000.00	\$145,275.00	\$145,275.00	\$350,000.00	\$350,000.00
2	BURN PIT (OPEN, OPERATION & CLOSED)	1	LS	\$30,000.00	\$30,000.00	\$106,188.00	\$106,188.00	\$271,500.00	\$271,500.00
3	EROSION CONTROL & VEGETATIVE RESTORATION	1	LS	\$95,000.00	\$95,000.00	\$178,063.00	\$178,063.00	\$165,000.00	\$165,000.00
4	MOBILIZATION, includes demobilization	1	LS	\$10,000.00	\$10,000.00	\$61,564.00	\$61,564.00	\$2,500.00	\$2,500.00
<b>TOTAL AMOUNT BASE BID</b>					<b>\$185,000.00</b>		<b>\$491,090.00</b>		<b>\$789,000.00</b>


  
 Infrastructure Solutions Group  
 Leon Dale Burke Jr.  
 Registered Professional Engineer  
 Oklahoma  
 18276  
 Date Burke, P.E.  
 President  
 DB/lew - PRY-23-02



December 18, 2023

City of Pryor Creek  
12 North Rowe Street  
Pryor Creek, OK 74362

Re: Salt Branch W Tributary Improvements Ph 2  
Letter of Recommendation, Notice of Award and Contract

Dear Mr. Doyle:

The above referenced project was bid at 2:00 p.m., on December 14, 2023 at the City of Pryor Creek City Hall. Six (6) contractors had received plans and specifications for this project and Three (3) elected to submit a bid. Enclosed for your information please find a copy of the Bid Tabulation. Envision Civil Contractors was the apparent low bidder with a bid of \$185,000.00.

We recommend that the City of Pryor Creek award the contract to Envision Civil Contractors in the amount of \$185,000.00.

Enclosed please find the Notice of Award and the Contract. Please place approval of the Notice of Award and Contract on the agenda of your next meeting. Upon approval, please sign the Notice of Award, sign and attest the Contract and return to our offices for further processing. We will get the required bonds and insurance from the contractor and will coordinate a Pre-Construction Conference, where the Notice to Proceed will be issued.

Thank you and if you have any questions concerning any of the above, please do not hesitate to call us at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

Dale Burke, P.E.  
President

DB/ew

Project No. PRY-23-02

# CONTRACT

This Contract, made and entered into by and between: Envision Civil Contractors as Party of the First Part, herein after designated as the CONTRACTOR and CITY OF PRYOR CREEK, as Party of the Second Part, hereinafter designated as the OWNER.

WITNESSETH: That whereas the said Contractor is the lowest and best bidder for:

SALT BRANCH WEST PHASE II

for the total bid price as accepted One Hundred Eighty-Five Thousand and 00/100 (\$185,000.00).

NOW, THEREFORE, the said Contractor for the consideration herein named, hereby agrees to do and complete the work above mentioned in accordance with the plans adopted and approved by the Owner, and on file in the office of the Engineer Infrastructure Solutions Group, which plans and specifications are made a part of this Contract by reference as if attached hereto or written in detail herein.

The Contractor will commence said work within ten (10) days from the date of the Notice to Proceed and perform same vigorously and continuously and complete the same within 60 consecutive calendar days thereafter. The Contractor further agrees to pay, as liquidated damages, the sum of \$500.00 for each consecutive calendar day thereafter as hereinafter provided in Paragraph 9 of the Special Conditions.

It is agreed that payment for the aforesaid work or material will be made under the terms of the Contractor's bid as accepted as provided in the specifications, and that upon final completion of this contract work, the Contractor will receive the full compensation payment, according to the schedule of prices as contained in his bid as accepted and that upon the receipt by said Contractor of said final claim, the same shall be in full for all claims of every kind and description said Contractor may have by reason of having entered into or arising out of this contract.

The Notice to Bidders, the Information for Bidders, the General and Special Conditions of the Agreement and the Contractor's Bid Proposal, each of said instruments on file in the office of the Engineer, Infrastructure Solutions Group, LLC, are hereby referred to and by reference thereto are made a part of this contract as if fully written in detail herein or attached hereto.

IN WITNESS WHEREOF, the said parties of the First and Second Part have hereunto set their hands and seals respectively the \_\_\_\_ day of \_\_\_\_\_, 2023.

Envision Civil Contractors  
Contractor

SEAL

\_\_\_\_\_  
(Signature)

ATTEST

By: Robert Jones

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_

Title: \_\_\_\_\_

CITY OF PRYOR CREEK  
Owner

SEAL

\_\_\_\_\_  
(Signature)

ATTEST:

By: ZAC DOYLE

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_

Title: MAYOR

**NOTICE OF AWARD**

TO: Envision Civil Contractors  
20125 Mockingbird Ln E  
Claremore, OK 74019

Project Description: SALT BRANCH WEST TRIBUTARY IMPROVEMENTS PHASE 2

The OWNER has considered the BID submitted by you for the above-described WORK in response to its Advertisement for Bids date NOVEMBER 20<sup>TH</sup> AND 27<sup>TH</sup> 2023 and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of: One Hundred Eighty-Five Thousand and 00/100 (\$185,000.00).

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S PERFORMANCE BOND, STATUTORY BOND, MAINTENACE BOND and certificate of insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said Bonds within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of the NOTICE OF AWARD to the OWNER.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF PRYOR CREEK  
OWNER

By: \_\_\_\_\_

Title: MAYOR ZAC DOYLE

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE OF AWARD is hereby acknowledged by \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

By: \_\_\_\_\_

Title: \_\_\_\_\_



April 6<sup>th</sup>, 2024

City of Pryor Creek  
12 N. Rowe Street  
Pryor Creek, OK 74362

Re: PRY-23-02 Salt Creek Branch Phase 1  
City of Pryor Creek  
Contractor's Pay Application No. 1

Dear Mr. Doyle:

Enclosed you will find one (1) copy of the Contractor's Pay Request No. 1 for the referenced project which covers the time period through March 20<sup>th</sup> 2024.

We recommend payment of the amount of \$85,025.00.

Please place this item on the agenda for approval at your next meeting and upon approval please sign and send one copy to the Contractor with payment and email One (1) copy to [dale.burke@isgengineering.com](mailto:dale.burke@isgengineering.com).

If you have any questions please do not hesitate to contact our office at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

Dale Burke, P.E.  
President

DB/db  
Enclosures

Project No. PRY-23-02

# PAYMENT APPLICATION

TO: PROJECT 2315  
 NAME AND LOCATION: Salt Branch West Tributary Improvements Ph

FROM: Attn: Envision Civil Contractors, LLC  
 20125 Mockingbird Lane E  
 Claremore, OK 74019

APPLICATION # 1  
 PERIOD THRU: 03/20/2024  
 PROJECT #s: ARCHITECT  
 DATE OF CONTRACT: 12/19/2023  
 DISTRIBUTION TO: OWNER  
 ARCHITECT  
 CONTRACTOR

ARCHITECT: 3840 S. 103rd E. Ave, Suite 227  
 Tulsa, OK 74146

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below. Continuation Page is attached.

1. CONTRACT AMOUNT	\$185,000.00	
2. SUM OF ALL CHANGE ORDERS	\$0.00	
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$185,000.00	
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$89,500.00	
5. RETAINAGE:		
a. 5.00% of Completed Work (Columns D + E on Continuation Page)	\$4,475.00	
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00	
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$4,475.00	
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$85,025.00	
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$0.00	
8. PAYMENT DUE	\$85,025.00	
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$99,975.00	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	\$0.00

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Envision Civil Contractors, LLC

By: *[Signature]* Date: 3/20/2024

State of: Oklahoma

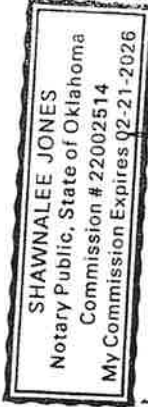
County of: Rogers

Subscribed and sworn to before

me this 20th day of March 2024

Notary Public: ShawnaLee Jones

My Commission Expires: 02/21/2026



*[Signature]*

## CERTIFICATION

The signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) knows of no reason why payment should not be made.

## CERTIFIED AMOUNT

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

Signature: *[Signature]* Dale Burke P.E.  
 By: *[Signature]* Date: 4/2/24

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.





**CONTINUATION PAGE**

PROJECT: 2315 APPLICATION #: 1  
 Salt Branch West Tributary Improvements DATE OF APPLICATION: 03/20/2024  
 Phase 2 PERIOD THRU: 03/20/2024  
 PROJECT #s:

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT		D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
		QTY	\$ AMT	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					

	TOTALS	\$185,000.00	\$0.00	\$89,500.00	\$89,500.00	48%	\$95,500.00
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# JAYCO

HEAT & AIR

6823 E 106th PI  
 Tulsa, OK 74133-7147  
 (918) 221-9686 / (918) 995-1051  
 janna@jaycoheatandair.com

## Estimate

ESTIMATE#	1041246202
DATE	04/09/2024
PO#	

CUSTOMER
City of Pryor Creek 100 East Graham Avenue Pryor OK 74361 (701) 430-1397

SERVICE LOCATION
City of Pryor Creek 111 Southeast 9th Street Pryor OK 74361 (701) 430-1397

DESCRIPTION
Installation of a new AAON 50 ton package unit. Pricing includes parts and labor to install the following.  Model RNA-050-D-A-8-EABTB-CB3L0 * AAON packaged rooftop designed for 208V/3Ph/60HZ * 50-ton capacity * 2" double wall foam injected cabinet construction * Hinged & lockable access doors * 2500-hour salt spray tested interior & exterior paint * Powered exhaust fan with TEFC motor & VFD * Fully modulating economizer with enthalpy limit & AMCA Class II low leak dampers * 2" MERV 8, 30% efficient unit filters * 6-row evaporator coils with polymer coating * Parallel modulating hot gas reheat coil with polymer coating * 304 stainless steel drain pan * Direct drive backward inclined plenum supply fans with TEFC motors & VFDs * High turndown modulating natural gas heat with stainless steel heat exchangers * 4-stages of cooling with (2) variable capacity digital scroll & (2) on/off scroll compressors * ECM condenser fan head pressure control * Polymer coated condenser coils * Unit non-fused disconnect * Factory wired 115-volt convenience outlet * Phase & brownout monitor * AAON VCCX CAV Controller with integral BACnet IP * Pool duty supply and return air sensors * Controls to be configured to allow simultaneous heating and cooling for additional reheat * Remote mounted System Manager for user interface * Factory authorized start-up & commissioning * 1-Year unit parts warranty * 5-Year compressor warranty * 25-Year non-prorated stainless steel gas heat exchanger warranty  Delivery of new HVAC system.  Pricing includes 250 ton crane and rigging for 8 hours. Direct crane cost is ~\$25,000.00 per day.  Removal and disposal of old unit.  Removal, preparation, and onsite storage of parts that can be used on the other (matching) pool HVAC system.  ***Pricing could fluctuate depending upon what is found upon the removal of the old unit. Efforts have been made to identify any potential issues by multiple sources; electricians, AAON, and Jayco. No concerns at this time.  City of Pryor Creek to pay for the 50 ton unit direct to EEI (AAON dealer). \$199,648.00

City of Pryor Creek to deposit \$30,000.00 to Jayco prior to work with balance due upon completion.

## Estimate

Description	Qty	Rate	Total
Parts & Labor Pricing is if no unforeseen adjustments are needed. Any additional cost incurred due to unforeseen issues will be passed on to the City of Pryor Creek at no markup or additional fees from Jayco.	1.00	279,000.00	279,000.00

### CUSTOMER MESSAGE

**Estimate Total:**

**\$279,000.00**

### PRE-WORK SIGNATURE

Signed By:

**Cost - To complete the Scope of Work as detailed above, the company offers the following Bid:**

Green Thumb will complete the Scope of Work as per the following pricing schedule:

Front Area (four [4] mowings each month) .....**\$1,500.00** (\$375.00 each mowing)

Back Area (two [2] mowings each month) .....**\$300.00** (\$150.00 each mowing)

**Total Monthly Bid .....\$1,800.00**

**How long is the Bid good for?** Green Thumb will honor these prices through the seven (7) month period of April 1, 2024 to October 31, 2024, including any seasonal adjustments agreed to by the Rec Center Director and Green Thumb.

**Warranty: Y / N. If there is a warranty, written documentation is required.** Green Thumb will warrant all work completed under this bid and resultant purchase order to be completed to 100% of Rec Center Director's satisfaction.

**Payment Schedule:** Green Thumb proposes to submit weekly invoices upon completion of a weekly mowing cycle. Green Thumb acknowledges the City of Pryor's payment process is dictated by City Council meetings on the first and third Tuesday of each month.

**Insurance Certificates:** Green Thumb has a current certificate of public liability insurance coverage on file with the Pryor Creek City Clerk.

Submitted on March 11, 2024.

BY: Ty Duncan

TY DUNCAN, Owner

Green Thumb Landscapes & Lawncare, LLC

P.O. Box 86

Adair, OK. 74330

# **ELECTRICAL SERVICES, LLC**

**P. O. BOX 734  
PRYOR, OK 74362  
918-825-4640**

**STATE LICENSE NO. 49171**

29 February 2024

**Pryor Creek Recreation Center  
1111 SE 9<sup>th</sup> Street  
Pryor, OK 74361**

**Attn: Mike Moore**

Electrical Services, LLC of Pryor Creek, Oklahoma would like to offer quotes to provide the following light fixtures, wiring, lamps, and associated labor for the following work at the above facility.

## **Facility-wide LED Lighting Upgrade (excluding weight room and gym)**

- 1) Convert approx. 234ea 4' fluorescent light fixtures to LED**
- 2) Replace 32ea 6" round recessed lights with 6" round LED fixtures.**
- 3) Replace 14ea outdoor wall-pack style fixtures with new LED fixtures.**
- 4) Add motion switches and ceiling mounted occupancy sensors to existing lighting circuits in both locker rooms.**

**\$43,600**

## **Basketball Gym and Weight room 400W fixture replacement**

- 1) Replace 36ea 400W fixtures with new UFO style LED fixtures (Note: These fixtures have already been converted to LED lamps)**

**\$24,250**

**Note: Owner will need to supply new ceiling tiles for all 6" round fixtures installed in the grid ceiling.**

**Thank you,**

**Brian Moody**



PO Box 841393  
 Dallas, TX 75284-1393  
 Phone: 800-527-7510 Fax: 800-899-0149  
 Visit us at www.bsnsports.com

Quote	
Cart #:	11335541
Purchase Order #:	Quote
Cart Name:	VB SYSTEM
Quote Date:	02/23/2024
Quote Valid-to:	04/24/2024
Payment Terms:	NT30
Ship Via:	
Ordered By:	MIKE MOORE

Contact Your Rep  
 Jason L Roberts Email: jroberts@bsnsports.com | Phone: 918-798-8646

Bill to  
 1029478  
 City of Pryor Parks & Recreati  
 2 N Rowe St.  
 PRYOR OK 74361  
 USA

Ship To  
 1210548  
 CITY OF PRYOR RECREATION  
 Mike Moore  
 1111 SE NINTH ST  
 PRYOR OK 74361-2454  
 USA

Payer  
 1029478  
 City of Pryor Parks & Recreati  
 12 N Rowe St.  
 PRYOR OK 74361  
 USA

Item Description	Qty	Unit Price	Total
BSN TEL ALUM. END STANDARDS: 3.5" Item # - PR5000	1 PR	\$ 2,200.00	\$ 2,200.00
Royal-VB End Standard Pads Item # - PRSTAPAD	1 PR	\$ 850.00	\$ 850.00

Subtotal:	\$3,050.00
Other:	\$0.00
Freight:	\$305.00
Sales Tax:	\$0.00
Order Total:	\$3,355.00
Payment/Credit Applied:	\$0.00
<b>Order Total:</b>	<b>\$3,355.00</b>

# THE CITY OF PRYOR

## Equipment Proposal

Attn: Ryan

04/11/2024



### Proposed AQUOS

#### Sharp PN-L752B

- 75-Inch Board
- 65' Class (64.5" Diagonal)/75" Class (74.5 Diagonal)/86" Class (85.6 Diagonal) Screen Size
- Brilliant Ultra-HD (3,840 x 2,160) Direct Lit LCD Display
- Built In SoC Controller with Arm Cortex - A73 Quad Core Processor
- 20 Point Precision Touch Screen Technology
- Build In Whiteboard Application for Quick Meeting Notes
- Built In Wireless LAN and Bluetooth Connectivity for Wireless Presentations
- SHARP Pen Software Included to Create on Screen Annotations and Graphics
- OPS - Compliant Expansion Slot
- SHARP Touch Viewer Software Provides Easy Manipulation of Multiple File Types
- Optional PN-ZCMS1 AV Sound Bar Available
- 400 cd/m2 Brightness; 4,000:1 Contrast Ratio (PN-L652B)
- 400 cd/m2 Brightness; 5,000:1 Contrast Ratio (PN-L752B)
- 400 cd/m2 Brightness; 1,200:1 Contrast Ratio (PN-L862B)
- Built In 10W Per Channel Stereo Audio System
- 5 Year Limited Warranty
- Wall Mount Device
- Standard PC For Use With All Sharp AQUOS BOARD Displays. Intel Alder Lake Core™ i5 Processor With Windows 11 Pro and 8GB RAM

# SHARP®



Source well Contract State of Oklahoma ..... \$5,167.00

Mike Booe  
mbooe@lakelandoffice.com  
417-629-2080







## PN-L862B/L752B/L652B

4K BIG PAD interactive displays

[www.sharp.eu](http://www.sharp.eu)

**SHARP**  
Be Original.

# Enjoy a more natural way of working

Share even the most detailed information quickly and easily, with outstanding 4K clarity and extremely intuitive control.

The PN-L2B BIG PAD range of smart interactive displays combines genuine '4K reading and writing' and an intuitive 'Pen-on-Paper' user experience with Zero Bonding and Sharp's PrecisionTouch technology. The single USB-C connector makes it so simple to walk in to a room, plug in your device and start working together straightaway. The PN-L2B BIG PADs also feature an integrated Android PC with whiteboard, overlay and wireless functionality as well as graded security to help enhance your productivity.

It is the perfect choice for busy office environments, boardrooms, meeting rooms and training sessions that require quick responsive operation and smart integrated collaboration tools. It encourages effective group teamwork, promotes idea sharing and helps people deliver great presentations and achieve better meeting outcomes.



As well as incorporating a range of useful pre-installed apps, settings and configurations, it enables quick and easy-to-use video conferencing, especially when combined with the optional AV

Soundbar (Order Code: PN-ZCMS1). It also features the Synappx™ Launcher which is part of our innovative platform of Synappx applications and services, which removes frustrating technology hassles and brings smart home convenience into the workplace.

## See every little detail

To ensure that groups can collaborate more effectively in corporate environments everything needs to be displayed clearly and precisely. It helps people assimilate information more easily, so they stay focused and engaged and can contribute more proactively. The PN-L2B BIG PAD range of large format displays is available with a choice of 86", 75", and 65" screen sizes to suit almost any office environment, boardroom or meeting room.

It also delivers a true 4K reading and writing experience as it features a 3840 x 2160 Ultra High Definition (UHD) 4K resolution display and touchscreen. The LCD technology delivers high contrast and visual clarity, ensuring that even the most detailed presentations, documents and diagrams can be easily viewed and read. So it is ideal for exploring very detailed data and technical designs, particularly within businesses operating in the finance, engineering, architecture, healthcare, consulting, energy and retail markets.



### Simply easier to use

If technology is complex or difficult to use it can be a real barrier to effective collaboration and information sharing. So the PN-L2B BIG PAD delivers the same feel as writing with a real pen on paper – and is just as simple. Its Zero Bonding and PrecisionTouch technology enable highly accurate and responsive writing and drawing, with minimal latency and delay or interference from other environmental factors.

It automatically recognises whichever way you are annotating - either with the effortless convenience of using your finger or the comfort of Sharp's Passive Stylus/Pen. It also determines the stylus thickness with the Microsoft Ink Pen-Digitizer function. It also includes gesture support for smooth pinching, zooming and rotating and its 20-point multi-touch capability allows several people to use the screen at the same time, enabling much greater interactivity.

By minimising any technological distractions and enabling a more natural and intuitive way of working, the PN-L2B BIG PAD lets you focus on the content and waste less time. It also means that users feel more confident presenting and sharing information without the need for any training and will want to use it more frequently, helping to optimise the results of any group collaboration.

In addition, the optional Synappx™ platform of applications and services helps you start meetings faster, simplify web conferences in virtual workspaces and share or print information directly from a smartphone. So you can communicate more effectively, exchange information seamlessly and collaborate more productively with a consistent user experience across multiple platforms.

### Looks good anywhere

The PN-L2B BIG PAD has a stylish design that features a slim-flat bezel and combines attractive bi-tone grey shades with a premium aluminium finish. It can be installed in landscape mode, along with an optional AV soundbar (order code: PN-ZCMS1), is capable of operating 16/7 and can be remotely controlled for effective asset management or simply obtaining diagnostic service information. So it will enhance almost any office environment, meeting room and educational facility.

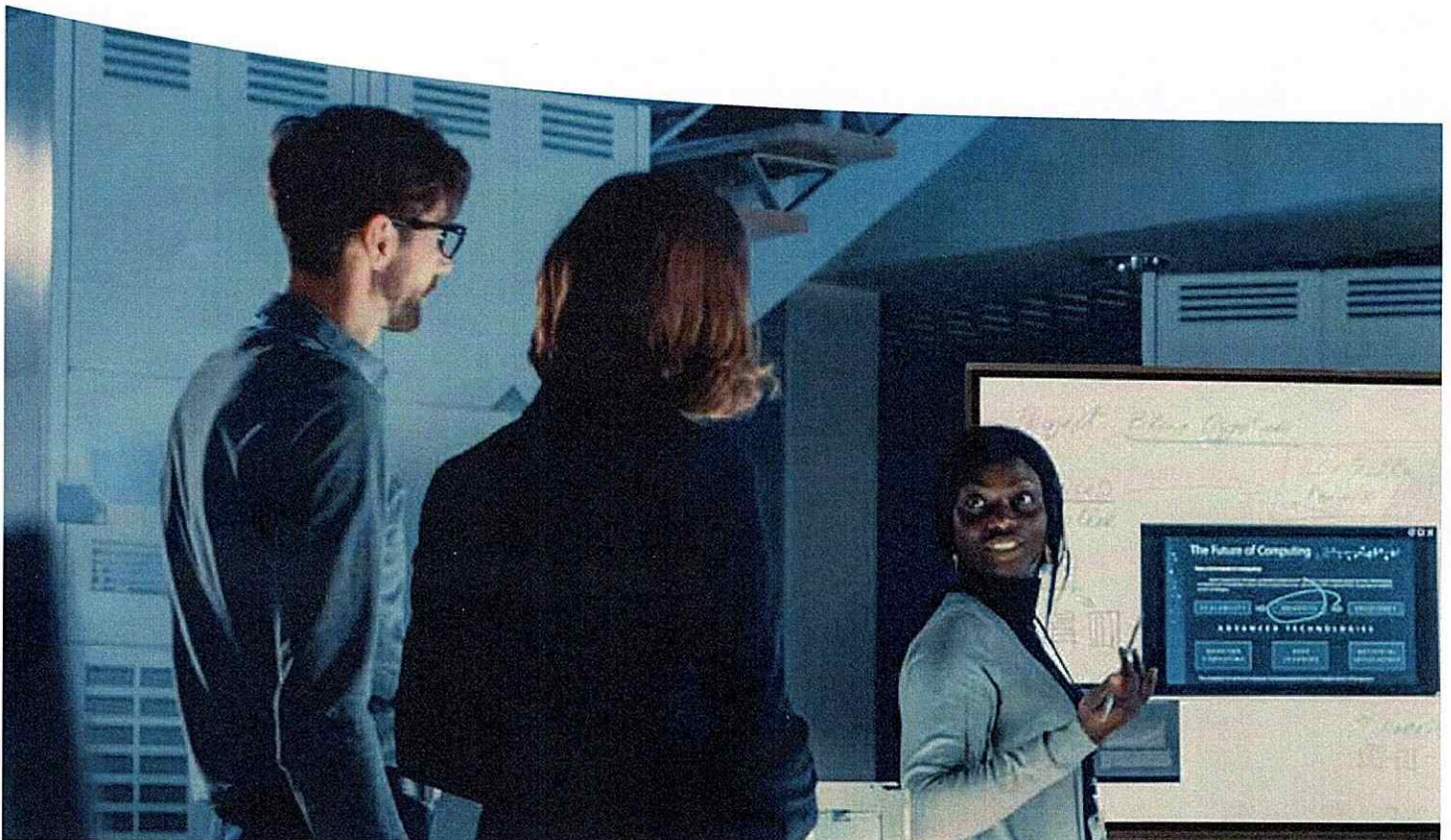
# All the flexibility you need

The ability to adapt to changing requirements quickly and effectively is essential to ensuring that businesses always operate with maximum productivity and efficiency.

The open architecture design of the Sharp PN-L2B BIG PAD provides exceptional flexibility and freedom of use, so it can meet the demands of even the most challenging corporate environments. You can easily connect to various types of PC source with its USB-C, HDMI, and VGA connectors. So you can display almost any type of content with a 4K resolution, or select any type of 4K video content from media player using the CEC HDMI output. In addition, it has the latest high-speed, high-bandwidth USB-C port, which can be used for multiple functions and has a rotationally symmetrical design, so there is no connection confusion.

It can also wirelessly share information with any smart Windows, Android, iOS, Chrome or other mobile device without unsightly cables, complex add-on peripherals, or bulky power supplies. Or you can utilise the OPS slot to instantly extend the BIG PAD's functionality with third-party add-ons and solutions. Finally, it supports the use of Touch Back, so that whatever is shown, drawn or controlled on the BIG PAD will be replicated on the connected smart devices.

Its versatile connectivity ensures that you can easily create the optimum conditions to encourage creativity, boost productivity and enable effective decision making, without being hampered by any unnecessary technical complexity.



### Added productivity as standard

The PN-L2B BIG PAD comes with a range of standard Sharp Software to help get the most out of your meetings or presentations. It is easy to install and use and does not require any technical expertise:

- **Pen software**

Provides quick and easy access to pen settings and other useful functions. It allows you to add onscreen annotations or graphics directly onto photos, videos, PDFs, and common Microsoft® files. You can also control presentations, adjust the screen set-up and store or email any files you have been working on.

- **Touch Viewing software**

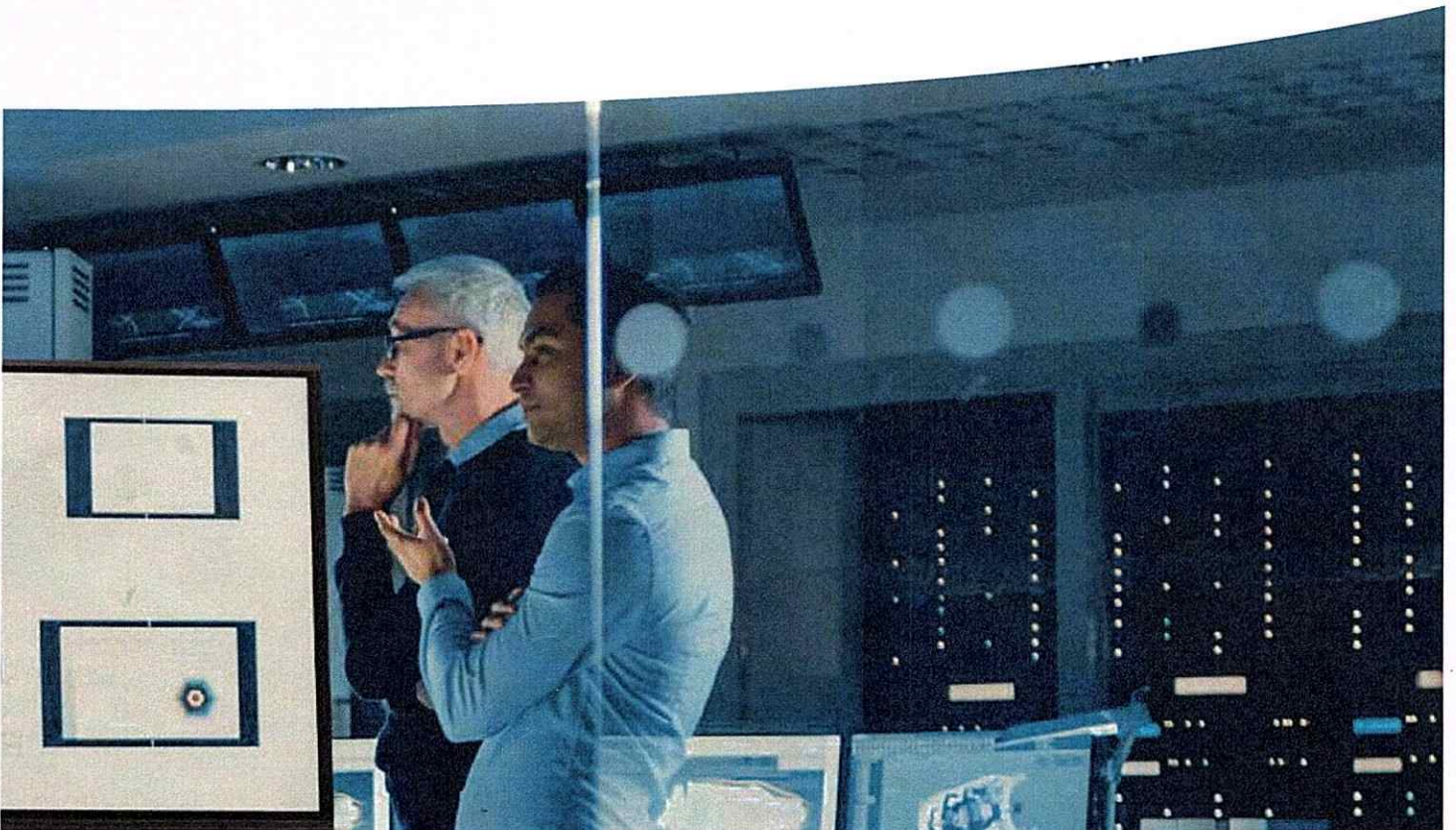
Offers an easy-to-use interface and file system to collect, manipulate and organise a variety of different files on the screen without actually opening the respective applications.

- **Bytello Share app**

Supports multifaceted wireless casting, so content on the screen, including images, audio and video, can be shared simultaneously with multiple other devices. No cables are required, so there is no stress, hassle or delay in sharing information.



In addition, the PN-L2B BIG PAD is part of the Synappx-ready range of BIG PADS. It includes the Synappx™ Launcher, which helps you easily set up in-room PC hybrid meetings, including video-conferencing with an optional AV Soundbar, so you can collaborate more effectively.



# Effortlessly simple to use

Working smarter not harder means having all the tools you need to succeed within quick and easy reach.

The Sharp PN-L2B BIG PAD offers fast and flexible application access with its integrated Android version 9.0 PC functionality and pre-installed apps.

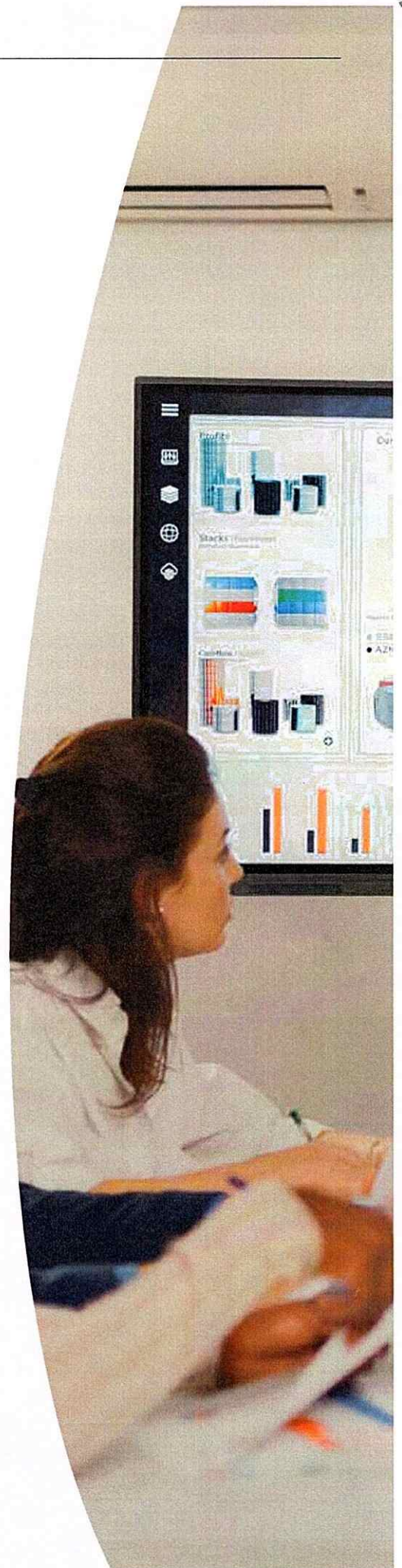
Even if you are in the middle of an intensive training session or a fast-moving group discussion, you can easily access a range of powerful, but easy to use collaborative tools and applications that support more interactive and effective teamwork and learning:

- **Easily playback** images and video with the integrated Media Player app
- **Brainstorm** using the on-board Whiteboard app without any external PC equipment
- **Annotate** directly on any other external PC or video signal in Overlay Mode
- **Screen share** with any smart mobile device using the integrated wireless connectivity Bytello Share app
- **Quickly access** Internet material, videos and online resources with the in-built Browser app.

You can have everything you need to enable more creative, productive and dynamic ways of working and learning, without having to buy or set-up any additional equipment.

## Keeping your data safer

Safeguarding valuable business information is now a real business imperative. So the PN-L2B range of BIG PADs is 'Secure by design'. It includes multi-level data security, which is initially set to offer the lowest level of risk. However, as the functionality is enhanced and your usage progresses you can adjust the level of security and maintain protection at the security level you need.



# Specifications

Model name	PN-L862B	PN-L752B	PN-L652B	
LCD component	86" Class (217.4cm diagonal) TFT LCD	75" Class (189.3cm diagonal) TFT LCD	65" Class (163.9cm diagonal) TFT LCD	
LCD Panel	Max. Resolution	3,840 × 2,160 pixels		
	Max. colours	Approx. 1.07 billion colours		
	Pixel Pitch (HxV)	0.4935 mm × 0.4935 mm	0.42975 mm × 0.42975 mm	0.372 mm × 0.372 mm
	Max Brightness **	350 cd/m <sup>2</sup> **		
	Contrast ratio (typical)	1200:1	5000:1	4000:1
	Viewing Angle	178° right/left/up/down (contrast ratio ≥ 10)		
	Active Screen Area W x H (mm)	1895.0 × 1066.0	1650.2 × 928.3	1428.5 × 803.5
Computer input signal	Analog RGB (0.7 Vp-p) [75 Ω]			
Sync signal	Horizontal/vertical separate (TTL: positive/negative)			
Plug and play	VESA DDC2B			
Input Terminals	Video	Mini D-sub 15 pin, 3 x 1 HDMI x 3, USB Type-C x 1		
	Serial (RS-232C)	D-sub 9 pin x 1		
	Audio	3.5 mm mini stereo jack x 1		
Output Terminals	Audio	3.5 mm mini stereo jack x 1		
USB Port	USB 3.0 compliant x 4, USB 2.0 compliant x 1			
LAN Terminal	10 BASE-T/100 BASE-TX/1000 BASE-T			
Android	OS	Android 9.0		
	CPU	Arm Cortex-A73 (Quad-Core)		
	Memory	4GB		
	Storage	32GB		
Wireless LAN	IEEE 802.11a/b/g/n/ac/ax compliant			
Bluetooth	5.0 compliant, Supported protocols: A2DP, AVRCP, GATT, HID			
Expansion slot	20 V, 3.25 A (power supplied when expanding the functions with an optional part)			
Speakers Output	10W + 10W			
Touch Panel	Detection method	PrecisionTouch technology		
	Computer connector	USB (3.0 compliant) (Type B) x 2		
Power Requirement	AC 100-240V, 5.3A, 50/60 Hz	AC 100-240V, 4.1A, 50/60 Hz	AC 100-240V, 3.6A, 50/60 Hz	
Operating temperature ** **	5°C to 35°C			
Operating humidity **	20% to 80% (no condensation)			
Power consumption (input signal waiting state / networked standby mode ** / standby mode ** / off mode)	470W (20W/20W/0.5W/0.0W)	400W (20W/20W/0.5W/0.0W)	330W (20W/20W/0.5W/0.0W)	
Dimensions (excluding protrusions) W x D x H (mm)	Approx. 1957 x 85.7 x 1159.5	Approx. 1709.4 x 85.7 x 1019.8	Approx. 1488.4 x 85.5 x 896.6	
Weight (approximate)	62.5 Kg	49.5 Kg	36.5 Kg	
Options	AV Soundbar PN-ZCMS1, Synappx Collaboration Hub, Extended Warranties, Pen Software License extension PN-SU01			



\*1 Brightness will depend on input mode and other picture settings. Brightness level will decrease over time. Due to the nature of the equipment, it is not possible to precisely maintain a constant level of brightness. \*2 Temperature condition may change when using the monitor together with the optional equipments recommended by SHARP. In such cases, please check the temperature condition specified by the optional equipments. \*3 In addition, check the requirements of the computer and other devices to be connected, and make sure that all requirements are satisfied. \*4 No optional part is attached.

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