

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, APRIL 16<sup>TH</sup>, 2024 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Randy Chitwood. Roll Call was conducted by City Clerk Courtney Davis. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Travis Mileur, Randy Chitwood, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Kevin Tramel, Cari Rerat and Mike Moore.

Others present: Kemmie Shropshire, Gilbert Graybill, Autumn Graybill, Angela Smith, Nana Roberts, Dale Burke and Seth Jacobs.

**2. PETITIONS FROM THE AUDIENCE:**

(Limited to 5 minutes, must request in advance.)

Mayor Doyle recognized the students and coaches from Pryor Youth Cheer for their upcoming trip to Orlando, Florida for a national cheer competition.

**3. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.**

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

- a. Approve minutes of the April 2<sup>nd</sup>, 2024 Council meeting.
- b. Approve payroll purchase orders through April 26<sup>th</sup>, 2024.
- c. Approve claims for purchase orders through April 16<sup>th</sup>, 2024.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2320232432 - 2320232519	\$180,829.18
STREET & DRAINAGE	2320232519 - 911413B	\$285,575.27
GOLF COURSE	2320232413 - 911380B	\$15,595.42
CAPITAL OUTLAY	911447B - 2320232474	\$83,568.34
POLICE TRAINING FEES	2320232475	\$2,490.50
HOTEL/MOTEL TAX REVENUE	2320232435 - 2320232433	\$18,000.00
RECREATION CENTER	2320232529 - 2320232509	\$8,583.85
P.P.W.A. SINKING FUND	911449B	\$9,000.00
DONATIONS AND EARMARKED	2320232447 - 2320232476	\$1,072.64
<b>TOTAL</b>		<b>\$604,715.20</b>
<b>BLANKETS</b>		
911452B	BANK OF COMMERCE	\$35,511.99
911453B	FIBER INTERACTIVE TECHNOLOGIES	\$12,195.00
<b>TOTAL</b>		<b>\$47,706.99</b>

- d. Approve Mayor to sign a proclamation declaring April 2024 Fair Housing Month.
- e. Approve multiple road closures requested by Cherokee Nation Public Health for the WINGS Race scheduled June 1<sup>st</sup>, 2024 from 7:30 a.m. – 10:30 a.m. The closures affect 9<sup>th</sup> Street from the Recreation Center to Elliott Street, Elliott Street to Hogan Street, Hogan Street to 2<sup>nd</sup> Street, 2<sup>nd</sup> Street to Rowe Street, Rowe Street to Park Avenue, Park Avenue to Vann Street, Vann Street to 9<sup>th</sup> Street and 9<sup>th</sup> Street back to the Recreation Center.
- f. Approve accepting a bid in the amount of \$10,000.00 to Carman Concrete to build a retaining wall in the kennel area of the Pryor Creek Animal Shelter to be paid from Animal Shelter Capital Outlay Account #44-445-5425. Other bids received:

- GW Construction and Fencing Co. in the amount of \$10,565.00 and Matlock Construction in the amount of \$11,000.00.
- g. Approve accepting a bid in the amount of \$4,200.00 to GW Construction and Fencing Co. to replace damaged metal in the kennel area and cut to fit the new retaining wall to be paid from Animal Shelter Capital Outlay Account #44-445-5425. Other bids received: Couch Construction in the amount of \$4,500.00 and M&M Properties in the amount of \$4,800.00.
  - h. Approve amending Chapter One of the City of Pryor Creek Personnel Policy and Procedure Manual to include Procedures for Responding to Discrimination Complaints from Clients, Customers, Program Participants of the City of Pryor Creek and/or Pryor Creek Police Department and VAWA/VOCA Confidentiality Policy.
  - i. Approve an expenditure in the amount of \$17,203.00 to Muskogee Communications for Invoice #2024-0174 regarding the antenna system and power equipment for the new repeater to be paid from Police Department Capital Outlay Account #44-445-6424. This purchase was previously approved at the June 16<sup>th</sup>, 2020 City Council meeting.
  - j. Approve an expenditure in the amount of \$14,381.25 to Motorola Solutions for the annual license and support fees for the Evidence Library, Vista and 4RE to be paid from Police Capital Outlay Account #44-445-5424.
  - k. Approve the Hotel / Motel Final Expense Report from Pryor Main Street in the amount of \$6,000.00 for the Lights On Downtown event November 16<sup>th</sup>, 2023.
  - l. Approve the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$3,500.00 for the Pryor Hometown Christmas Parade December 9<sup>th</sup>, 2023.
  - m. Approve the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$5,000.00 for the Oklahoma Tackle Hunting & Boat Show February 10<sup>th</sup> - February 13<sup>th</sup>, 2024.
  - n. Approve the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$3,500.00 for the Okie Homesteading Expo March 22<sup>nd</sup> - March 23<sup>rd</sup>, 2024.
  - o. Approve bid from Tibbets Trucking for the demolition of a dilapidated structure at 311 SW Graham Ct in the amount of \$3,800.00 from Real Property Acquisitions Nuisance Abatement Account #46-465-5450. Other bids received: Wades Wrecker, \$6,350.00; Guthrie Excavation \$9,500.00; Buckboard Investments, LLC \$10,000.00; McWhirt Trucking \$20,000.00; Ball Construction, LLC \$21,000.00.
  - p. Approve bid from Tibbets Trucking for the demolition of a dilapidated structure at 1200 SW 1<sup>st</sup> in the amount of \$4,000.00 from Real Property Acquisitions Nuisance Abatement Account #46-465-5450. Other bids received: Wades Wrecker, \$4,950.00; Buckboard Investments, LLC \$7,500.00; Guthrie Excavation \$8,500.00; McWhirt Trucking \$15,000.00; Ball Construction LLC \$15,000.00.
  - q. Approve Street Rehabilitation Phase 1 Change Order #1 in the amount of \$4,179.00. The payment for this change order is included in Street Rehabilitation Phase 1 Pay Application #3 to APAC Central DBA Dunham's Asphalt.
  - r. Approve Street Rehabilitation Phase 1 Change Order #2 in the amount of \$72,261.00 to APAC Central DBA Dunham's Asphalt.
  - s. Approve an expenditure in the amount of \$129,251.30 to APAC Central DBA Dunham's Asphalt Services for Street Rehabilitation Phase 1 Pay Application #3 to be paid from Street Asphalt Overlay Account #14-145-5410. This project was approved at the September 5<sup>th</sup>, 2023 Council meeting.
  - t. Approve an expenditure in the amount of \$63,160.75 to Key Maintenance for Salt Creek Branch Phase 1 Pay App #2 to be paid from Street & Drainage Projects Account #14-145-5092. This project was approved at the November 7<sup>th</sup>, 2023 Council meeting.
  - u. Approve accepting a bid for Salt Creek Branch Phase 2 from Evison Civil Contractors in the amount of \$180,000.00 in the best interest of the city. Other

bids received from VOY Construction in the amount of \$491,090.00 and Key Maintenance \$789,00.00.

- v. Approve an expenditure in the amount of \$85,025.00 to Envision Civil Contractors for Salt Creek Branch Phase 2 Pay App #1 to be paid from Street & Drainage Projects Account #14-145-5092.
- w. Approve Pryor Creek Recreation Center to accept a bid from Jayco in the amount of \$279,000.00 for the replacement of a roof top unit over the pool to be paid from Recreation Center Repair & Maintenance Account #84-845-5091. A deposit in the amount of \$100,000.00 will be paid in this fiscal year, the balance will be paid in the next fiscal year's budget once the equipment has been delivered.
- x. Approve Pryor Creek Recreation Center to accept a bid from Green Thumb Landscape and Lawncare at a monthly cost of \$1,800.00 to be paid from Recreation Center Grounds Keeping Account #84-845-5047. Two other companies were solicited but no bids were received.
- y. Approve Pryor Creek Recreation Center to accept a bid from Electrical Services in the amount of \$67,850.00 for a retrofit LED lighting project to be paid from the Oklahoma Department of Commerce Grant. Four bids were solicited, two were received.
- z. Approve an expenditure in the amount of \$3,355.00 to BSN for a set of volleyball standards to be paid from Recreation Center Equipment Capital Outlay Account #84-845-5410.

Motion was made by Shropshire, second by Gonthier to approve the consent agenda less items f, g, h, i, q, r, s, u, v, w and x. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

**3f. Approve accepting a bid in the amount of \$10,000.00 to Carman Concrete to build a retaining wall in the kennel area of the Pryor Creek Animal Shelter to be paid from Animal Shelter Capital Outlay Account #44-445-5425. Other bids received: GW Construction and Fencing Co. in the amount of \$10,565.00 and Matlock Construction in the amount of \$11,000.00.**

Motion was made by Chitwood, second by Gonthier to approve accepting a bid in the amount of \$10,000.00 to Carman Concrete to build a retaining wall in the kennel area of the Pryor Creek Animal Shelter to be paid from Animal Shelter Capital Outlay Account #44-445-5425. Other bids received: GW Construction and Fencing Co. in the amount of \$10,565.00 and Matlock Construction in the amount of \$11,000.00. Motion was amended by Chitwood, second by Gonthier to be paid from Animal Shelter Capital Outlay Account #44-445-5448. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith and Lamar. Voting no: none.

**3g. Approve accepting a bid in the amount of \$4,200.00 to GW Construction and Fencing Co. to replace damaged metal in the kennel area and cut to fit the new retaining wall to be paid from Animal Shelter Capital Outlay Account #44-445-5425. Other bids received: Couch Construction in the amount of \$4,500.00 and M&M Properties in the amount of \$4,800.00.**

Motion was made by Gonthier, second by Chitwood to approve accepting a bid in the amount of \$4,200.00 to GW Construction and Fencing Co. to replace damaged metal in the kennel area and cut to fit the new retaining wall to be paid from Animal Shelter Capital Outlay Account #44-445-5425. Other bids received: Couch Construction in the amount of \$4,500.00 and M&M Properties in the amount of \$4,800.00. (*Scrivener's error: this item is to be paid from Animal Shelter Capital Outlay Account #44-445-5448.*) Voting yes: Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

**3h. Approve amending Chapter One of the City of Pryor Creek Personnel Policy and Procedure Manual to include Procedures for Responding to Discrimination Complaints from Clients, Customers, Program Participants of the City of Pryor Creek and/or Pryor Creek Police Department and VAWA/VOCA Confidentiality Policy.**

Motion was made by Chitwood, second by Shropshire to approve amending Chapter One of the City of Pryor Creek Personnel Policy and Procedure Manual to include Procedures for Responding to Discrimination Complaints from Clients, Customers, Program Participants of the City of Pryor Creek and/or Pryor Creek Police Department and VAWA/VOCA Confidentiality

Policy. Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

**3i. Approve an expenditure in the amount of \$17,203.00 to Muskogee Communications for Invoice #2024-0174 regarding the antenna system and power equipment for the new repeater to be paid from Police Department Capital Outlay Account #44-445-6424. This purchase was previously approved at the June 16<sup>th</sup>, 2020 City Council meeting.**

Motion was made by Chitwood, second by Bradshaw to table an expenditure in the amount of \$17,203.00 to Muskogee Communications for Invoice #2024-0174 regarding the antenna system and power equipment for the new repeater to be paid from Police Department Capital Outlay Account #44-445-6424 until the next Council meeting. This purchase was previously approved at the June 16<sup>th</sup>, 2020 City Council meeting. (*Scrivener's error: this item is to be paid from Police Equipment Capital Outlay Account #4-445-5424.*) Voting yes: Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Mileur. Voting no: none.

**3q. Approve Street Rehabilitation Phase 1 Change Order #1 in the amount of \$4,179.00. The payment for this change order is included in Street Rehabilitation Phase 1 Pay Application #3 to APAC Central DBA Dunham's Asphalt.**

Motion was made by Chitwood, second by Gonthier to approve Street Rehabilitation Phase 1 Change Order #1 in the amount of \$4,179.00. The payment for this change order is included in Street Rehabilitation Phase 1 Pay Application #3 to APAC Central DBA Dunham's Asphalt. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: none.

**3r. Approve Street Rehabilitation Phase 1 Change Order #2 in the amount of \$72,261.00 to APAC Central DBA Dunham's Asphalt.**

Motion was made by Shropshire, second by Chitwood to approve Street Rehabilitation Phase 1 Change Order #2 in the amount of \$72,261.00 to APAC Central DBA Dunham's Asphalt. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood and Tramel. Voting no: none.

**3s. Approve an expenditure in the amount of \$129,251.30 to APAC Central DBA Dunham's Asphalt Services for Street Rehabilitation Phase 1 Pay Application #3 to be paid from Street Asphalt Overlay Account #14-145-5410. This project was approved at the September 5<sup>th</sup>, 2023 Council meeting.**

Motion was made by Chitwood, second by Gonthier to approve an expenditure in the amount of \$129,251.30 to APAC Central DBA Dunham's Asphalt Services for Street Rehabilitation Phase 1 Pay Application #3 to be paid from Street Asphalt Overlay Account #14-145-5410. This project was approved at the September 5<sup>th</sup>, 2023 Council meeting. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel and Gonthier. Voting no: none.

**3u. Approve accepting a bid for Salt Creek Branch Phase 2 from Evison Civil Contractors in the amount of \$180,000.00 in the best interest of the city. Other bids received from VOY Construction in the amount of \$491,090.00 and Key Maintenance \$789,00.00.**

Motion was made by Chitwood, second by Shropshire to approve accepting a bid for Salt Creek Branch Phase 2 from Evison Civil Contractors in the amount of \$180,000.00 in the best interest of the city. Other bids received from VOY Construction in the amount of \$491,090.00 and Key Maintenance \$789,00.00. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel and Gonthier. Voting no: Lamar and Smith.

**3v. Approve an expenditure in the amount of \$85,025.00 to Envision Civil Contractors for Salt Creek Branch Phase 2 Pay App #1 to be paid from Street & Drainage Projects Account #14-145-5092.**

Motion was made by Chitwood, second by Mileur to approve an expenditure in the amount of \$85,025.00 to Envision Civil Contractors for Salt Creek Branch Phase 2 Pay App #1 to be paid from Street & Drainage Projects Account #14-145-5092. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: Lamar.

**3w. Approve Pryor Creek Recreation Center to accept a bid from Jayco in the amount of \$279,000.00 for the replacement of a roof top unit over the pool to be paid from Recreation Center Repair & Maintenance Account #84-845-5091. A deposit in the amount of**

**\$100,000.00 will be paid in this fiscal year, the balance will be paid in the next fiscal year's budget once the equipment has been delivered.**

Motion was made by Chitwood, second by Bradshaw to approve Pryor Creek Recreation Center to accept a bid from Jayco in the amount of \$279,000.00 for the replacement of a roof top unit over the pool to be paid from Recreation Center Repair & Maintenance Account #84-845-5091. A deposit in the amount of \$100,000.00 will be paid in this fiscal year, the balance will be paid in the next fiscal year's budget once the equipment has been delivered. (*Scrivener's error: total deposit is in the amount of \$130,000.00*) Motion was amended by Chitwood, second by Bradshaw to reject the current bid and reopen bidding from April 17<sup>th</sup>, 2024 to May 1<sup>st</sup>, 2024 and publish the bid request once in the paper. Bids will be opened May 6<sup>th</sup>, 2024. Voting yes: Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

**3x. Approve Pryor Creek Recreation Center to accept a bid from Green Thumb Landscape and Lawncare at a monthly cost of \$1,800.00 to be paid from Recreation Center Grounds Keeping Account #84-845-5047. Two other companies were solicited but no bids were received.**

Motion was made by Chitwood, second by Bradshaw to approve Pryor Creek Recreation Center to accept a bid from Green Thumb Landscape and Lawncare at a monthly cost of \$1,800.00 to be paid from Recreation Center Grounds Keeping Account #84-845-5047. Two other companies were solicited but no bids were received. Voting yes: Mileur, Chitwood, Tramel, Lamar, Shopshire and Bradshaw. Voting no: Gonthier and Smith.

#### **4. MAYOR'S REPORT**

(These are items possibly requiring discussion and action.)

**a. Discussion and possible action regarding an expenditure in the amount of \$5,167.00 to Lakeland Office Systems for a smart display board for the Council Chambers to be paid from Clerk Capital Outlay Account #44-445-5417. This purchase will be reimbursed with GRDA grant funds.**

Motion was made by Chitwood, second by Mileur to approve an expenditure in the amount of \$5,167.00 to Lakeland Office Systems for a smart display board for the Council Chambers to be paid from Clerk Capital Outlay Account #44-445-5417. This purchase will be reimbursed with GRDA grant funds. Voting yes: Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw and Mileur. Voting no: none.

Mayor moved to the addendum.

#### **ADDENDUM**

##### **CITY COUNCIL MEETING APRIL 16<sup>TH</sup>, 2024 AT 6:00 P.M.**

**A1. Discussion and possible action regarding a transfer in the amount of \$75,000.00 from Fund 68 to a new fund to be created under the Economic Development Trust Authority for the use of funding the Bluegrass and Chili Festival event in Downtown Pryor.**

Motion was made by Shropshire, second by Chitwood to approve a transfer in the amount of \$75,000.00 from Fund 68 to a new fund to be created under the Economic Development Trust Authority for the use of funding the Bluegrass and Chili Festival event in Downtown Pryor. Voting yes: Tramel, Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur and Chitwood. Voting no: none.

Mayor moved back to the regular agenda.

#### **5. CITY ATTORNEY'S REPORT:**

**a. Possible Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled *Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek.***

Motion was made by Gonthier, second by Chitwood to enter Executive Session at 7:31 p.m. Voting yes: Gonthier, Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood and Tramel. Voting no: none.

**b. Consider resuming regular session. No action taken during Executive Session.**

Motion was made by Chitwood, second by Gonthier to exit Executive Session at 8:08 p.m.  
Voting yes: Smith, Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel and Gonthier.  
Voting no: none.

**c. Possible action based on Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled *Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek*.**

Motion was made by Gonthier, second by Chitwood to take no action based on Executive Session pursuant to 25 O.S. 307(B) (4) of the Oklahoma Open Meeting Act for the purpose of confidential communications with attorney regarding pending police grievance and arbitration entitled *Mayes County Fraternal Order of Police, Lodge No 116 and Dillion Hamil v The City of Pryor Creek*. Voting yes: Lamar, Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier and Smith. Voting no: none.

**6. COMMITTEE REPORTS:**

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

**a. Budget and Personnel**

Shropshire reported that the next meeting will be Tuesday, May 14<sup>th</sup>.

**b. Ordinance and Insurance**

Gonthier reported that the next meeting will be Tuesday, April 30<sup>th</sup>.

**c. Street**

Mileur reported that the next meeting will be Tuesday, April 23<sup>rd</sup>.

**7. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**8. ADJOURN.**

Motion was made by Chitwood, second by Gonthier to adjourn. Voting yes: Shropshire, Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith and Lamar. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Meeting was called to order at 8:10 p.m.

**2. APPROVE MINUTES OF THE APRIL 2<sup>ND</sup>, 2024 MEETING.**

Motion was made by Chitwood, second by Gonthier to approve the minutes of the April 2<sup>nd</sup>, 2024 meeting. Voting yes: Bradshaw, Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**4. ADJOURN.**

Motion was made by Chitwood, second by Mileur to adjourn. Voting yes: Mileur, Chitwood, Tramel, Gonthier, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

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MINUTES WRITTEN BY CITY CLERK COURTNEY DAVIS

11:30 a.m. - 3:00 p.m.

08 August 2024

FREE  
EVENT

# COMMUNITY BLOCK Party

*Moonlite  
Dance  
Studio*

Event that will be held and determined at a later time for instance,  
Cotton candy, Popcorn Snow cone, Est.

115 E Graham Ave in Pryor

Moonlite Dance Studio Fall  
Classes Presents

www.moonlitedance.com

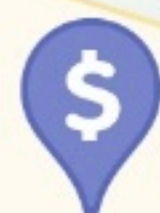


Graham community center



DEPOCKETS

Moonlite Dance Studio LLC (Moonlit...



125

20





<b>Title</b>	<b>Date</b>	<b>Box</b>
Credit Card Receipts	2018	1
Agreement - Police - Collective Bargaining	2016-2017	1
Agreement - Golf - RCB - 50 2014 Gas Golf Carts & Refresher	2018	1
Traffic Study - 69 & South of 29th	2018	1
Rec Center - Wifi Proposal	2018	1
City Wide Mosquito Fogging	2018	1
Checks & Drafts Never Collected	2017-2018	1
Court Surveys	2018	1
Bids & Quotes 2014 - Fire - 1982 Ford Boardman Pumper	2014	1
Fire - Bids & Quotes	2016	1
Kaspersky License Support Certificate	2018	1
Rec Center - Incident Debbie Ducummon	2018	1
Proclamation	2018	1
Proof of Publication	2018	1
OMAG Litigation Barnes V Police	2018	1
OMAG	2018	1
OMAG MLPP Recognition Program	2018	1
Library - Grant	2018	1
Libary - Donations	2015-2017	1
Libarary Bids & Quotes	2018	1
Fingerprints	2013	1
Mental Health Miles	2013	1
Misc. Payments	2013	1
MUB Payments	2013	1
Petty Cash Reimb	2013	1
Tower Rental	2013	1
Agreement - Brant & Associates Term. 1/18/18	2018	
Agreement Fire Runs - AMS Collections	2018	
Agreement Court - AMS Collections	2018	
Integrated Insurance	2016-2018	
Insurance - Integrated Insurance Changes to Policy	2011-2018	
Douglas v City of Pryor Creek	2018	
Woodall v City	2018	
Douglas v City & Mub	2018	
Agreements - Court - Brant & Associates	2018	
Drawing-Pryor Public School Track Replacement	12/4/2015	Box 797
Drawing -Pryor Public School Pryor Vo-AG	4/14/2017	Box 802
Drawing-Pryor High School-Athletic Roosevelt Phase I	2016	Box 809
Drawing - Crossroads Baptist Site Plan	5/26/2004	Box 833
Drawing - First Baptist Church Site Plan Paring	10/7/1993	Box 834

Drawing - Bob Stafford Property	11/97	Box 835
Drawing - O'Reilly Auto Parts	9/30/2003	Box 837
Drawing - Residential Site and Electrical Plan	2/23/1976	Box 839
Drawing - Rent-A-Center	7/13	Box 844
Drawing - Rials Salvage	Old plans	Box 848
Drawing - Stevens Funeral Homes-SW Fire Protection	5/14/1996	Box 865
Drawing - Mayes Co Farm Bureau	9/9/03	Box 879
Drawing - Lincoln Early Childhood	9/29/09	Box 880
Drawing - Ridgewood Acres 2nd addition	5/17/07	Box 881
Drawing - Crossroads Baptist Denton Pond Plan	7/28/04	Box 882
Drawing - Walmart Paving	No Date -Old plans	Box 883
Drawing - Liberty Building System	3/29/2007	Box 884
Drawing - Avonlea Cottages	1/2000	Box 886
Drawing - Walmart Shoe Depart	2004	Box 887
Drawing - Walmart Supercenter	3/1/2004	Box 889
Drawing - Mayes County Farm Bureau	2003	Box 890
Drawing - Walmart Supercenter Grading Plan	5/10/2004	Box 892
Drawing - Carles Jr Remodel	6/29/2012	Box 893
Drawing - Mayes County Farm Bureau	12/17/2003	Box 896
Drawing - Fiberbrand - SW Bell	9/15/1997	Box 897
Drawing - Walmart Supercenter	4/15/2004	Box 942
Drawing - Lincoln Elementary Addition	4/3/1995	Box 944
Drawing - Walmart Stores	5/3/1988	Box 945
Drawing - Professional Office Old Hwy 20 -Fairfield	12/17/2007	Box 947
Drawing - Crossroads Baptist Church	2/24/2004	Box 948
Drawing - Roosevelt Elementary Phase II	10/2/2012	Box 949
Drawing - Rent-A-Center	7/15/2013	Box 963
Drawing - Thomas Restaurant	4/4/2007	Box 964
Drawing - Eggberts Restaurant	6/21/2007	Box 965
Drawing - Healthcare	9/7/2007	Box 966
Drawing - Roberts Auto Center	3/25/2004	Box 967
Drawing - United Methodist Church	8/12/2002	Box 968
Drawing - Walmart Supercenter (also on #889)	3/1/2004	Box 969
Drawing - Tractor Supply (proposed)	5/26/2006	Box 970
Drawing - Advanced Auto Parts	4/18/2007	Box 971
Drawing - Fairgrounds Plans Earthchange & Fire System	2018	Box 972
Drawing - Fairgrounds -Revision	2018	Box 973
Drawing - Fairgrounds - 1st Site and Demolition	2018	Box 974
Drawings-Hampton Inn(out-of City Limits) McDonalds, Alpha & Omega Homes, 2024 Graham Place, Ragsdale Payne & Irving, Jerry Douglas 1400 Clayton, Walgreens, Walmart, First Baptist Church	2015-2018	Box 975
Drawings -Hotel-(?Laquinta?) Hotel Pryor- 5401 S Mill	2017-18	Box 976

Drawings - Steam Coffee Company- Adair St, Dr. Sanchez Ofifce (Axis Healthcare -old Braums,) Brewhaha Coffee Shop 849 S Vann, Pryor Ministry Center 3rd St, Shipmans New Bulding	2018	Box 983
Drawings - 1980 Graham Ave, Alpha & Omega; 1200 SE 14th Alpha & Omega; 303 S Whitaker Fleak Construction; 310 SE 6th, 314 SE 6th Ragsdale	2018	Box 984
Drawings - Integris Mayes County Medican Center	2/21/2013	Box 990
Drawings - Mayes County Court House	10/5/2002	Box 992
Drawing - Schools projects (Roosevelt/Washington Fire Alarm/Jefferson Stadium/Vo-Ag)	2017-2018	Box 1002
Drawing - 1420 Lakeview Drive / Rainwater Construction Master	2005-2007	Box 1008
Drawing - Homeland Grocery 925 S Mill	5/22/2013	Box 1020
Drawing - Whitaker Meat Processing Plant	4/25/2001	Box 1021
Drawing - Rent-A-Center	7/15/2013	Box 1024
Bigg's Demo File June 1, 1999	6/1/1999	
Daily Cash Book	7/1/38 to 6/1/39	
Warrant Register	1907-1914	
1099 Forms	1988-1992	
Graham Community Hall Agreements 2017	2017	
Graham Community Hall Agreements 2018	2018	
Requests for Court Dispositions	2017-2022	
International Plumbing Code, IRC, IBC	2006	
Plumbing Code	1997	
Gas Code	1953	
NEC	1971	
Sewer Code	1974	
National Building Code	1949	
Gas Piping Code	1969	
Southern Building Code	1973	
National Electric Code	1965, 1984, 1987	
Standard Housing Code	1988	
Standard Plumbing Code	1985	
Standard Mechanical Code	1982, 1985	
Code of Ordiances	1994	
Code Books	1990-1997	
Code Books	1999-2000	
International Code	2006	
NEC	2008	
International Code	2003	
Code Books	1987-2001	
Code Books	2002-2005	



**SWORN STATEMENT IN PROOF OF LOSS (AUTOMOBILE)**

Policy No. GLA140001708

OMAG Claim No. 214362-1-MR

Policy Period: 7/1/2023 to 7/1/2024

To: OKLAHOMA MUNICIPAL ASSURANCE GROUP

By the above numbered policy of insurance, you insured the **City of Pryor Creek, Oklahoma** (hereinafter called the insured) against loss or damage to the automobile described as follows:

Model Year	Make	Type of Body	VIN No.
2018	Ford	Explorer	A99555

Origin: A loss caused by Collision occurred on February 4, 2024, the full particulars of which are as follows: IV left roadway and struck culvert.

Title and Interest: The Insured was the sole owner of the automobile at the time of the loss or damage and no other person had any interest therein, by bailment lease, conditional sale, mortgage or other encumbrance or otherwise, except:

Other Insurance: At the time of this loss; there was no other insurance on said automobile covering the same perils except:

Use: At the time of this loss; the said automobile was being used for business and was not being used to carry passengers for compensation or rental or leased for any illegal purpose except:

Subrogation: The insured hereby covenants that no release has been or will be given to or settlement or compromise made with any third party who may be liable in damages to the Insured and the Insured in consideration of the payment made under this policy hereby subrogates the Said company to all rights and causes of action the said Insured has against any person, persons, or corporations whomsoever for damage arising out of or incident to said loss or damage to said property and authorizes said Company to sue in the name of the Insured but at the cost of the Company any such third party, pledging full cooperation in such action.

Cash Value	Deductible	Salvage	Amount Claimed Under This Policy
\$7,776.53	\$ 500.00	\$	\$7,276.53

The said loss did not originate by any act, design or procurement on my/our part nor on the part of anyone having interest in the property insured, or in the said policy of insurance; not in any consequence of any fraud or evil practice done or suffered by me/us and that no property saved has in any manner been concealed.

It is expressly understood and agreed that the furnishing of this blank or the preparation of proof by a Representative of the above insurance company is not a waiver of any of its rights.

**MEMBER'S RELEASE**

OMAG is hereby authorized and empowered to pay, at its option, as follows:

To City of Pryor Creek the sum of \$ 7276.53

**“WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.”**

STATE OF Oklahoma

COUNTY OF Mayers

x Courtney Davis, City of Pryor Creek  
(Authorized City Official's signature)

Subscribed and sworn before me this 5 day of March, 2024

[Signature]  
Notary Public



# PRYOR

CHEVROLET • GMC

PO Box 306 - Pryor, OK 74362  
 3301 S. Mill St. - Pryor, OK 74361  
 Phone: (918) 825-5410

**SERVICE DEPARTMENT HOURS**

7:30 a.m. to 5:30 p.m.  
 Monday - Friday

R/O Open Date	R/O Number
02/06/24	6030873/1
R/O Close Date	Status
04/24/24	Final
Mileage In	Mileage Out
60959	60959
Service Advisor / Tag #	
STEVE LOCKE/1957*W*	

PRYOR POLICE DEPT 214 S MILL ST PRYOR, OK 74361			Work Phone	Vehicle Identification Number	
			918-825-1212	1FM5K8AT5JGA99555	
			Home Phone	Delivery Date	
			918-605-5351	02/28/18	
				In-Service Date	
				02/28/18	
Year	Make	Model	Body	Color	License Number
2018	FORD	EXPLORER	116	OXFORD WHI	

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
Cell: 918-810-5924 Email: TRAMELK@PRYORCREEK.ORG	
#1 - 45CVZ03: SUSPENSION CONCERN Customer states there is damage to left front wheel area Caused by wreck damage Tech: CODY HAGAR (176) Work performed by MAT100 : FOC520917	
Installed FB5Z18183A :MOUNT 1@132.36	132.36
Installed W520215S440 :NUT 1@4.58	4.58
Installed BB5Z3K186A :KNUCKLE 1@198.18	198.18
Installed FB5Z18124F :SHOCKS 1@267.27	267.27
Installed EB5Z5310A :SPRING 1@119.83	119.83
Installed GB5Z5K483A :SWAY BAR LINK 1@65.80	65.80
Installed W714470S439 :BOLT 2@12.14	24.28
Installed FB5Z5C145E :FRAME 1@1413.58	1413.58
Installed W717859S439 :BOLT 2@6.25	12.50
Installed 19428323 :245/55R18 FIREHAWK 1@152.70	152.70
Installed F2GZ1A189A :SENSOR 1@83.62	83.62
Installed DG1Z1015A :WHEEL 1@199.48	199.48
Installed BB5Z3A130B :OUTER TIE ROD 1@59.82	59.82
Installed HB5Z3504X :GEAR 1@2061.82	2061.82
Installed BB5Z1104A :WHEEL HUB 1@318.18	318.18
Installed DG1Z2C204C :SENSOR 1@49.64	49.64
Installed FB5Z3B437B :C/V SHAFT 1@185.45	185.45
Installed W712435S439 :NUT 1@24.00	24.00

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

LABOR	
PARTS	
DEDUCTIBLE	
SUBLET	
SHOP SUPPLIES	
HAZARDOUS MATERIALS	
SALES TAX OR TAX I.D.	
SPECIAL ORDER DEPOSIT	
DISCOUNTS	
TOTAL DUE	

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X

# PRYOR

CHEVROLET • GMC

PO Box 306 - Pryor, OK 74362  
 3301 S. Mill St. - Pryor, OK 74361  
 Phone: (918) 825-5410

SERVICE DEPARTMENT HOURS  
 7:30 a.m. to 5:30 p.m.  
 Monday - Friday

R/O Open Date	R/O Number
02/06/24	6030873/2
R/O Close Date	Status
04/24/24	Final
Mileage In	Mileage Out
60959	60959
Service Advisor / Tag #	
STEVE LOCKE/1957*W*	

PRYOR POLICE DEPT 214 S MILL ST PRYOR, OK 74361			Work Phone	Vehicle Identification Number	
			918-825-1212	1FM5K8AT5JGA99555	
			Home Phone	Delivery Date	In-Service Date
			918-605-5351	02/28/18	02/28/18
Year	Make	Model	Body	Color	License Number
2018	FORD	EXPLORER	116	OXFORD WHI	

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
Installed GB5Z3079H :ARM	1@245.45 245.45
Installed AA5Z6L612A :GASKET	1@14.98 14.98
Installed 7T4Z9450AA :GASKET	1@14.00 14.00
Installed W714265S441 :NUT	4@11.00 44.00
Installed DB5Z5G203C :FLEX PIPE	1@437.31 437.31
assembled new strut for driver front and installed into vehicle installed new subframe and all new components in vehicle, installed new sway bar end link on driver front, installed new steering gear in vehicle, installed new driver front lower control arm, replaced driver front axle shaft assembly, installed new intermediate cross over exhaust	
Sub Total: 7015.51	
-----	
#2 - 46CVZ01: OWNER REQUESTS FLAT REPAIR Left rear tire is low advise Tech: CODY HAGAR (176) there was a nail in the driver rear tire. i patched the hole. hours 0.5 Sub Total: 19.95	19.95
-----	
#3 - TOW: PRYOR CHEVY BUICK GMC TOW Tech: TIMOTHY SPENCER (119) Sub Total: 80.00	80.00
-----	
#4 - MPI: PERFORM MULTI-POINT VEHICLE INSPECTION	

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

LABOR	
PARTS	
DEDUCTIBLE	
SUBLET	
SHOP SUPPLIES	
HAZARDOUS MATERIALS	
SALES TAX OR TAX I.D.	
SPECIAL ORDER DEPOSIT	
DISCOUNTS	
TOTAL DUE	

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X

# PRYOR

CHEVROLET • GMC

PO Box 306 - Pryor, OK 74362  
 3301 S. Mill St. - Pryor, OK 74361  
 Phone: (918) 825-5410

SERVICE DEPARTMENT HOURS  
 7:30 a.m. to 5:30 p.m.  
 Monday - Friday

R/O Open Date	R/O Number
02/06/24	6030873/3
R/O Close Date	Status
04/24/24	Final
Mileage In	Mileage Out
60959	60959
Service Advisor / Tag #	
STEVE LOCKE/1957*W*	

PRYOR POLICE DEPT 214 S MILL ST PRYOR, OK 74361			Work Phone	Vehicle Identification Number	
			918-825-1212	1FM5K8AT5JGA99555	
			Home Phone	Delivery Date	In-Service Date
			918-605-5351	02/28/18	02/28/18
Year	Make	Model	Body	Color	License Number
2018	FORD	EXPLORER	116	OXFORD WHI	

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
Tech: CODY HAGAR (176) Sub Total: .00	
-----	
#6 * Customer Reports: WHEELS/RIMS: 18 INCH WHEEL, TIRE PRESSURE SENSOR, Tech: CODY HAGAR (176) TIRE TAX 1 <19.5 mount tire and tire pressure sensor on new wheel. Sub Total: 2.90	2.90
-----	
#14 *45CVZ06: PFORM 4 WHEEL ALIGNMENT ADDED OPERATION Tech: CODY HAGAR (176) completed alignment 176 Sub Total: 89.95	89.95
-----	
PRYOR PD	-613.17

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

LABOR	829.90
PARTS	6131.73
DEDUCTIBLE	.00
SUBLET	246.68
SHOP SUPPLIES	29.50
HAZARDOUS MATERIALS	.00
SALES TAX OR TAX I.D.	XXXX0000 .00
SPECIAL ORDER DEPOSIT	.00
DISCOUNTS	-613.17
TOTAL DUE	6624.64
A/R: PPD100 CITY OF PRYOR POLI	6624.64

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X







**Account Number**  
161875  
**Invoice Number**  
121189-1

<b>\$3,500.00</b>	\$
Total Amount Due	Amount Enclosed
Please Pay by 6th May 2024	

Central Technology Center | Sapulpa  
1720 South Main St  
Sapulpa, OK 74066

Make Check Payable to:  
Central Technology Center | Sapulpa  
1720 South Main St  
Sapulpa, OK 74066

Pryor Police Department  
504 E. Graham  
Pryor, Oklahoma 74361

FOR QUESTIONS ABOUT THIS INVOICE, PLEASE CONTACT Sapulpa Campus AT 918-224-9300.

Account Name	Invoice Date	Due Date	Total Amount Due
Camryn McCall	2024-04-30	2024-05-06	\$3,500.00
Course	Session	Course Dates	
59187 - BPOC	59934	05-06-2024 to 09-04-2024	

Item	Details	Price	Discount	Total
1	tuition	\$3,127.00	\$0.00	\$3,127.00
2	books	\$0.00	\$0.00	\$0.00
3	supplies	\$150.00	\$0.00	\$150.00
4	testing	\$0.00	\$0.00	\$0.00
5	fees	\$223.00	\$0.00	\$223.00

**Total Amount Due:**  
**Please Pay by 2024-05-06**







1720 South Main St  
Sapulpa, OK 74066

Account Number

Invoice Number  
121189

Reference Number  
NA

<b>\$3,500.00</b>	\$ _____
Total Amount Due	Amount Enclosed
Please Pay by 6th May 2024	

Make Check Payable to:  
Central Technology Center | Sapulpa  
1720 South Main St  
Sapulpa, OK 74066

Pryor Police Department  
504 E. Graham  
Pryor, Oklahoma 74361

FOR QUESTIONS ABOUT THIS INVOICE, PLEASE CONTACT Sapulpa Campus AT 918-224-9300.

Account Name	Invoice Date	Due Date	Total Amount Due
Pryor Police Department	2024-04-30	2024-05-06	\$3,500.00
<b>Course</b>		<b>Session</b>	<b>Course Dates</b>
59187 - BPOC		59934	05-06-2024 to 09-04-2024

**Total Amount Due**  
**Please Pay by 2024-05-06**

**\$3,500.00**



# CONTRACT

This contract (“Contract”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between Independent School District No. 1 of Mayes County, Oklahoma (“School District”) and the City of Pryor Creek, Oklahoma (the “City”).

## RECITAL:

School District desires to contract with the City for the furnishing by the City of law enforcement and school resource officer functions (the “Services”) for School District campuses.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained and intending to be legally bound, School District and the City agree as follows:

1. SERVICES TO BE PROVIDED BY THE CITY: The City agrees to provide five (5) properly certified, uniformed officers to perform the Services at School District locations and during the hours designated in this Contract. The City will utilize both marked and fully-equipped patrol cars and uniformed officers on foot patrol. The City officers will work with School District personnel on a cooperative basis. In addition to the law enforcement security functions, the City officers will be available on each campus to act as a School Resource Officer (“SRO”) in conjunction with the required patrol duties. The SRO will provide counseling, education and public speaking services as requested by School District administration and faculty and students.
2. TERM: The term of this Contract will commence on the first day of school for the 2024-2025 school year and will terminate on the last day of school for the 2024-2025 school

year. This Contract may be automatically renewed annually unless terminated by either Party as described in paragraph eleven (11) below.

3. COMPENSATION: The City will be responsible for the salaries of the City employees, including appropriate deductions for taxes, FICA, FUTA and other amounts required by law and any and all fringe benefits. The School District will provide each officer with a \$25,000 district-paid life insurance policy.
4. FINANCING OF THE SCHOOL RESOURCE OFFICER PROGRAM:
  - For the 2024-2025 school year, the financing of the City officers will be as follows: The sum of \$300,000.00 will be paid by School District to the City in ten (10) equal installments beginning September 1, 2024 and ending June 1, 2025.
  - The City will provide uniforms for the five (5) officers and sufficient police cars and equipment and will maintain and operate such vehicles and equipment at its expense.
  - The School District agrees to pay overtime not to exceed \$25,000 per school year for event coverage as described in paragraph six (6) below. These costs should be invoiced with the installment payments listed above as they occur.
  - The School District will provide up to \$20,000 for continuing education costs for the five officers assigned as School Resource Officers. These costs should be invoiced with the installment payments listed above as they occur.
5. SERVICE HOURS: The City will, at all times during the term of this Contract and the contract hours set out below, provide five (5) officers on duty to perform law enforcement and SRO services on School District Campuses as follows:

- When schools are in session, each officer will work a forty (40) hour shift each week. The specific school sites at which each officer will work will be assigned to them on a weekly basis, or as needed, by the School District's Superintendent of Schools or designee. The City shall work with the School District and write Post Orders for the officers outlining the officers' duties.
  - The City reserves the right to immediately utilize the officers assigned to School District in the event of a natural or manmade disaster or emergency as part of the City's agency-wide response to said disaster or emergency. The City will notify School District as soon as it is reasonable able to do so about the temporary transfer of the officers to other duties. If such an emergency diversion of officers occurs, then School District will not be required to pay the City for any portion of the diverted officer's salary and benefits during the time of the diversion.
6. EVENT COVERAGE: The City will provide additional coverage at district athletic events. School Resource Officers will attend football games, basketball games, basketball tournaments, and wrestling tournaments hosted at Pryor Public Schools. Five (5) officers will be assigned to home football games, three (3) officers will be assigned to home basketball games, and four (4) officers will be assigned to home basketball tournaments and wrestling tournaments. When possible, officers should include game coverage within their regularly-assigned work hours. The School District recognizes that overtime pay will be required to fully cover the events outlined above. The School District agrees to pay overtime not to exceed \$25,000 per school year for event coverage. Overtime paid by the City should be invoiced monthly to the School District for payment with the fee for regular School Resource Officer services.

7. DUTIES OF THE SCHOOL RESOURCE OFFICERS: The duties of the School Resource Officer will include, but not be limited to, the following:

- To be an extension of the principal's office for assignments consistent with this Agreement.
- To be a visible, active law enforcement figure on campus dealing with law enforcement matters and school code violations originating on the assigned campus. As to school code violations, the SRO will take the student to the principal's office for discipline to be assigned by school officials.
- To act as the designee of the campus administrator in maintain the physical plant of the assigned campus to provide a safe environment as to law enforcement matters and school code violations. This includes buildings, grounds, parking lots, lockers, and other school property. As to school code violations, the SRO will take the student to the principal's office for discipline to be assigned by school officials.
- To provide a classroom resource for law education using approved materials.
- To be a resource for students, which will enable them to be associated with a law enforcement figure and role model in the students' environment.
- To be a resource for teachers, parents, and students for conferences on an individual basis dealing with individual problems or questions, particularly in the area of substance control.
- To make appearances before site councils, parent groups, and other groups associated with the campus and as a speaker on a variety of requested topics, particularly drug and alcohol abuse.

- To document activities of all SROs on and off campus and as a compiler of a monthly report to be provided to the Police Department and to the principal of the assigned school.
- The SRO will be involved in school discipline. When it pertains to preventing a disruption that would, if ignored, place students, faculty and staff at risk of harm, the SRO will resolve the problem to preserve the school climate. As to school code violations, the SRO will take the student to the principal's office for discipline to be administered by school officials.
- IN ALL OTHER CASES, disciplining students is a School District responsibility, and the SRO will take students who violate the code of conduct to the principal where school discipline can be administered.
- It will be the responsibility of the SRO to report all crimes originating on campus. Information on cases that are worked off-campus by the Police Department of other agencies involving students on a campus served by an SRO will be provided to the SRO, but the SRO will not normally be actively involved in off-campus investigations.
- The SRO will share information with the administrator about persons and conditions that pertain to campus safety concerns.
- The SRO will be familiar with helpful community agencies, such as mental health clinics, drug treatment centers, etc., that offer assistance to dependency- and delinquency-prone youths and their families. Referrals will be made when necessary.



- The SRO and the principal will develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.
  - The SRO will coordinate all of his or her activities with the principal and staff members concerned and will seek permission, guidance, and advice prior to enacting any programs within the school.
  - The SRO will wear approved department uniform, formal business attire or business casual with appropriate logos and name badges depending on the time of school year, the type of school activity or program, and the requests of the School District and/or Police Department. The Chief of Police and the principal shall jointly set expectations and resolve any disputes in this area.
  - The SRO will wear his or her department authorized duty weapons in accordance with department policy.
8. INDEPENDENT CONTRACTOR STATUS: The City is engaged to provide the Services as an independent contractor. In performing the City's Services to the School District under this Contract, the five officers shall at all times be employees of the City. While School District will have no right to direct the City personnel in the day-to-day performance of their duties, the City agrees to remove any City personnel as to whom School District has objections from operations under this Contract. If School District has objections to any City personnel, School District will review those objections with a designated representative of the City.
9. SCHOOL DISTRICT ADDITIONAL PERSONNEL: In addition to the personnel to be provided by the City, School District, at its option, shall have the right to engage personnel to provide watchman duties, including watchman duties provided through a

private security company. In the event School District elects to engage watchman services either through School District employees or through a private security service, the watchman services will be coordinated with the City personnel. The City shall not be responsible for the personnel hired under this section.

10. MISCELLANEOUS: This instrument represents the entire understanding between the parties concerning the subject matter. This Contract may be amended only by an instrument in writing mutually signed by the parties. The City will have no right to assign this Contract or subcontract the Services required of the City under this contract.

11. TERMINATION: This Contract may be terminated by either party by giving thirty (30) calendar days' written notice to the other party. Upon such termination, School District shall pay the City a pro rata payment representing that portion of the annual fee earned by the City through the effective date of the termination. Therefore, neither party shall have any further financial obligation to the other.

12. INSURANCE: It is understood and agreed that during the term of this Contract and any renewal hereof, the City shall purchase and maintain general liability insurance at a minimum of the amounts required under the Oklahoma Governmental Tort Claims Act naming School District, and its officers and employees, as additional insureds and providing insurance coverage for all acts, omissions and services performed by the City offices as described in this Contract including insurance coverage for claims, suits, damages, fees or expenses (including cost of defense) arising out of any such acts, omissions and services. Further, the City shall provide written proof of said coverage prior to the execution of this Contract and any time thereafter on request of School

District. The insurance provided by the City shall be deemed primary coverage relating to the acts of the officers and not excess.

13. SEVERABILITY: The invalidity or unenforceability of any provisions of this Contract shall not affect the validity or enforceability of any other provision of this Contract.

14. GOOD FAITH: The School Board, the Mayor, their agenda and employees agree to cooperate in good faith in fulfilling the terms of this Contract. Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent of School District and the Mayor of the City.

15. OTHER EXISTING AGREEMENTS: This Contract shall replace the provisions related to School Resource Officers in all other prior or existing agreements between the parties.

**IN WITNESS WHEREOF**, the parties have caused duplicate originals of this Contract to be signed by their duly authorized officers.

**The City of Pryor Creek, Oklahoma**

**Independent School District No. 1 of  
Mayes County, Oklahoma  
[“School District”]**

---

Mayor of the City of Pryor Creek, Oklahoma

---

President, Board of Education

Attest:

\_\_\_\_\_  
City Clerk

Attest:

\_\_\_\_\_  
Clerk, Board of Education

**Approved as to Form and Legality:**

\_\_\_\_\_  
**City Attorney of the City of  
Pryor Creek, Oklahoma**

**Date:** \_\_\_\_\_

Muskogee Communications, Inc.

P.O. Box 1613  
Muskogee, OK 74402

# Invoice

DATE	INVOICE #
3/27/2024	2024-0174

<b>BILL TO</b>
Pryor Police Department Attn: Accounts Payable 214 S. Mill Pryor OK 74361

P.O. NO.	TERMS
	Net 30

DESCRIPTION	AMOUNT
MSFAA-Q MONOPOLE DIRECT CONNECTION KIT	3,350.00
PSA6 BOOM ARM	459.00
AVA7-50 1 5/8" HELIAX CABLE	1,690.00
314559 1 5/8" HELIAX CONN 7/16" DIN MALE	154.00
355570 1 5/8" HELIAX CONN 7/16" DIN FEMALE	154.00
1 5/8" GROUND KIT	75.00
1 5/8" HOIST GRIP	25.00
LDF4/50 1/2" HELIAX CABLE	75.00
1/2" DIN MALE CONN	81.00
1/2 N FEMALE CONN	26.00
POLYFASER	75.00
266349 OUTDOOR CABINET	2,800.00
489669 FAN KIT	144.00
RMP165 RACKMOUNT PROTECTED POWER STRIP	285.00
GROUNDING SUPPLY	250.00
TOWER CREW	6,000.00
FIELD TECH SERVICE	1,560.00
<i>44-445-5424</i>	
<i>KT</i>	

Your prompt payment is appreciated!  
For billing inquiries please call (918) 687-3819.

**Total** \$17,203.00



**NOTICE & AGENDA  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JUNE 16<sup>TH</sup>, 2020 AT 6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes).
3. Department Head Reports if needed:
  - a. Building Inspector
  - b. Emergency Management
  - c. Fire
  - d. Golf
  - e. Library
  - f. Parks / Cemetery
  - g. Police
  - h. Recreation Center
  - i. Street
4. City Attorney's Report:
  - a. Public Hearing on Alleged Public Nuisance:  
Weeds and Trash. Property owned by English Dustin Harris, Mayor Roach Addition, BLK 7, LOT 5 (54 Pine Street)
  - b. Discussion and possible action on information from Public Hearing on Alleged Public Nuisance:  
Weeds and Trash. Property owned by English Dustin Harris, Mayor Roach Addition, BLK 7, LOT 5 (54 Pine Street)
5. Discussion and possible action on Consent Agenda. (Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)
  - a. Approve minutes of the June 2<sup>nd</sup>, 2020 Council meeting.
  - b. Approve payroll purchase orders through June 26<sup>th</sup>, 2020.
  - c. Approve claims for purchase orders through June 16<sup>th</sup>, 2020.
  - d. Acknowledge receipt of deficient purchase orders.
  - e. Approve May Appropriation Requests.
  - f. Discussion and possible action regarding an expenditure of \$68,879.00 for the Municipal Property Protection Plan from Oklahoma Municipal Assurance Group effective 07/01/2020 with an expiration date of 07/01/2021. This will be paid in quarterly installments of \$17,219.75.
  - g. Discussion and possible action regarding an expenditure of \$54,101.00 for the Municipal Liability Protection Plan from Oklahoma Municipal Assurance Group effective 07/01/2020 with an expiration date of 07/01/2021. This will be paid in quarterly installments of \$13,525.25 with a one-time transfer of \$310.00 making the first installment \$13,215.25.
  - h. Approve year-end budget transfers recommended by Certified Public Accountants Kolker and Kolker as needed for fiscal year 2019-2020.
  - i. Discussion and possible action regarding adoption of the May 2020 updated draft of the City of Pryor Creek Personnel Policy and Procedure Manual.
  - j. Discussion and possible action regarding adoption of the City of Pryor Creek Alcohol & Controlled Substance Policy Manual.
  - k. Discussion and possible action regarding adoption of the City of Pryor Creek Family and Medical Leave Policy Manual.
  - l. Discussion and possible action regarding adoption of the City of Pryor Creek Harassment Policy Manual.
  - m. Discussion and possible action regarding adoption of the City of Pryor Creek Information Systems Policy Manual.
  - n. Discussion and possible action regarding adoption of the City of Pryor Creek Contractor Policy Manual.
  - o. Discussion and possible action regarding adoption of the City of Pryor Creek Facilities Policy Manual.
  - p. Discussion and possible action regarding contract renewal with Retail Attractions for Fiscal Year 2020-2021 in the amount of \$4,000.00 per month for twelve (12) months from General Outside Services Account #02-201-5075.
  - q. Discussion and possible action regarding agreement with Pryor Main Street for the 2020-2021 fiscal year.
  - r. Discussion and possible action to approve Hotel / Motel Tax Grant Expense Report for the Lake Area Softball Association in the amount of \$1,350.00 from Hotel / Motel Account #75-755-5096.

- s. Discussion and possible action to approve Hotel / Motel Tax Grant Expense Report for the Pryor Area Chamber of Commerce 2019 Christmas Parade of Lights in the amount of \$2,500.00 from Hotel / Motel Account #75-755-5108.
  - t. Discussion and possible action regarding Memorandum of Agreement between Pryor Creek and City Attorney for the 2020-2021 fiscal year.
  - u. Discussion and possible action regarding awarding contract for Schedule 1-Option 2, Schedule 2 and Schedule 3 of the Dog Pound Road and SW 9<sup>th</sup> St. Box and Pavement Project PRY20-01, to American Native Ventures, LLC from Street Asphalt Overlay Account #14-145-5410 and amending the amount from \$645,258.77 to \$422,974.100. FEMA will award \$99,828.48 as reimbursement, bringing the total project cost to \$323,145.67. When auditing a very complicated tabulation sheet an error was discovered, thus the change in the amount.
  - v. Discussion and possible action regarding Street Department purchase of a grading bucket in the amount of \$2,754.00 from Caterpillar on their State Contract from Street Capital Outlay Account #14-145-5411.
  - w. Discussion and possible action regarding an expenditure in the amount of \$3,492.00 to Endex, Inc. of Tulsa for replacement of fire panel at the Pryor Creek Recreation Center from Recreation Repair and Maintenance Account #84-845-5091.
  - x. Discussion and possible action regarding an expenditure in the amount of \$2,490.00 to Hollon Fire Protection LLC for sprinkler system repair at the Pryor Creek Recreation Center from Recreation Repair and Maintenance Account #84-845-5091.
  - y. Discussion and possible action regarding an expenditure in the amount of \$19,000.00 to Roberts Auto Center for the reimbursement of the value of the 2017 Toyota Rav 4 (VIN#2T3YFREV4HW318124) that was traded in on March 19<sup>th</sup>, 2020, upon the purchase of a 2020 Chevy Traverse by the Pryor Creek Police Department from Police Equipment Capital Outlay Account #44-445-5424.
  - z. Discussion and possible action regarding expenditure in the amount of \$39,583.92 to Muskogee Communications for upgrade of the 800mhz radio system at the Pryor Creek Police Department: \$20,180.92 for the repeater, \$14,403.00 for the antenna system, and an additional \$5,000.00 for power equipment from Police Repair and Maintenance Account #02-215-5091, based on state contract pricing.
  - aa. Discussion and possible action regarding reappointment of Dr. Arthur L. Sixkiller to Seat #3 of the Municipal Utility Board, term expiring June 30<sup>th</sup>, 2025.
  - bb. Discussion and possible action regarding appointment of Scott Craft to the Seat #1 of the Hotel / Motel Tax Allocation Board, term ending April 30<sup>th</sup>, 2022.
  - cc. Discussion and possible action regarding an expenditure in the amount of \$6,546.00 to iSolved HCM for the annual contract for TimeForce II, from General Software Account #02-201-5260.
6. Mayor's Report:
- a. Participation by the Mayor and City Council in the OMAG Recognition Program by Oklahoma Municipal Assurance Group Risk Management Services Director Bill Tackett.
7. Committee Reports:
- a. Budget and Personnel (Brakefield)
  - b. Ordinance and Insurance (Shropshire)
  - c. Street (Smith)
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

### PRYOR PUBLIC WORKS AUTHORITY

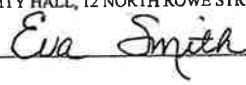
- 1. Call to Order.
- 2. Approve minutes of June 2<sup>nd</sup>, 2020 meeting.
- 3. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 4. Adjourn.

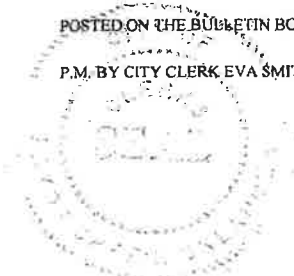
FILED JUNE 12<sup>TH</sup>, 2020 AT 5:00 P.M. BY MAYOR LARRY LEES.



POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, JUNE 12<sup>TH</sup>, 2020 AT 5:00

P.M. BY CITY CLERK EVA SMITH.









April 24<sup>th</sup>, 2024

City of Pryor Creek  
12 N. Rowe Street  
Pryor Creek, OK 74362

Re: PRY-23-02 Salt Creek Branch Phase 2  
City of Pryor Creek  
Contractor's Pay Application No. 2

Dear Mr. Doyle:

Enclosed you will find one (1) copy of the Contractor's Pay Request No. 2 for the referenced project which covers the time period through April 18<sup>th</sup> 2024.

We recommend payment of the amount of \$90,725.00.

Please place this item on the agenda for approval at your next meeting and upon approval please sign and send one copy to the Contractor with payment and email One (1) copy to [dale.burke@isgengineering.com](mailto:dale.burke@isgengineering.com).

Please note that the contractor has requested to pickup the check when its available. Please let us know and we will call them.

If you have any questions, please do not hesitate to contact our office at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

Dale Burke, P.E.  
President

DB/db  
Enclosures

Project No. PRY-23-02

# PAYMENT APPLICATION

**TO:** City of Pryor Creek  
 12 Borth Rowe Street  
 Pryor Creek, OK 74362

**PROJECT NAME AND LOCATION:** 2315 Salt Branch West Tributary Improvements Ph

**APPLICATION # PERIOD THRU:** 2 04/18/2024

**PROJECT #:** \_\_\_\_\_

**DATE OF CONTRACT:** 12/19/2023

**DISTRIBUTION TO:**  OWNER  ARCHITECT  CONTRACTOR

**FROM:** Envision Civil Contractors, LLC  
 20125 Mockingbird Lane E  
 Claremore, OK 74019

**ARCHITECT:** 3840 S. 103rd E. Ave. Suite 227  
 Tulsa, OK 74146

**FOR:** \_\_\_\_\_

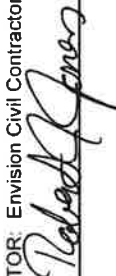
## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below. Continuation Page is attached

1. CONTRACT AMOUNT	\$185,000.00		
2. SUM OF ALL CHANGE ORDERS	\$0.00		
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$185,000.00		
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$185,000.00		
5. RETAINAGE:			
a. 5.00% of Completed Work (Columns D + E on Continuation Page)	\$9,250.00		
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00		
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$9,250.00		
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$175,750.00		
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$85,025.00		
8. PAYMENT DUE	\$90,725.00		
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$9,250.00		

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	\$0.00

**CONTRACTOR:** Envision Civil Contractors, LLC

**By:**  **Date:** 4/18/24

**State of:** Oklahoma  
**County of:** Rogers  
 Subscribed and sworn to before me this 18th day of April 2024

**Notary Public:** ShawnaLee Jones  
**My Commission Expires:** 02/21/2026


SHAWNALEE JONES  
 Notary Public, State of Oklahoma  
 Commission # 22002514  
 My Commission Expires 02-21-2026

## CERTIFICATION

The signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) knows of no reason why payment should not be made.

**CERTIFIED AMOUNT** .....

*(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)*

**Signature:**  **Date:** 4/24/24  
 By: Dale Burke P.E.

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise



**CONTINUATION PAGE**

PROJECT: 2315 APPLICATION #: 2  
 Salt Branch West Tributary Improvements DATE OF APPLICATION: 04/18/2024  
 Phase 2 PERIOD THRU: 04/18/2024  
 Payment Application containing Contractor's signature is attached PROJECT #s:

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT		D COMPLETED WORK AMOUNT PREVIOUS PERIODS	E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (if Variable)
		QTY	\$ AMT						
<b>TOTALS</b>									
			\$185,000.00	\$89,500.00	\$95,500.00		\$185,000.00	100%	\$0.00

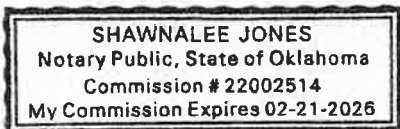
**NONCOLLUSION AFFIDAVIT**

STATE OF Oklahoma )  
 ) ss.  
COUNTY OF Rogers )

Robert J Jones, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality or price in the prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Robert J Jones

SUBSCRIBED AND SWORN to before me this 18<sup>th</sup> day of April, 2024



Shawnalee Jones  
Notary Public

My Commission Expires:

02/21/2026

**NOTE:** This form is to be submitted with the BID.



April 21<sup>st</sup>, 2024

City of Pryor Creek  
12 N. Rowe Street  
Pryor Creek, OK 74362

Re: PRY-23-03 Salt Branch South Tributary Ditch Repair  
City of Pryor Creek  
Contractor's Pay Application No. 3

Dear Mr. Doyle:

Enclosed you will find one (1) copy of the Contractor's Pay Request No. 3 for the referenced project which covers the time period through April 19<sup>th</sup> 2024.

We recommend payment of the amount of \$58,980.75.

Please place this item on the agenda for approval at your next meeting and upon approval please sign and send one copy to the Contractor with payment and email One (1) copy to [dale.burke@isgengineering.com](mailto:dale.burke@isgengineering.com).

If you have any questions please do not hesitate to contact our office at (918) 420-5500.

Sincerely,

Infrastructure Solutions Group, LLC

Dale Burke, P.E.  
President

DB/db  
Enclosures

Project No. PRY-23-03

# Contractor's Application for Payment No. 3

Application Period: March 16, 2024 to April 19, 2024	Application Date: April 19, 2024
To (Owner): City of Pryor Creek	Via (Engineer): Infrastructure Solutions Group, LLC
Project: Salt Branch South Tributary Ditch Repair	Engineer's Project No.:
Owner's Contract No.: PRY-23-03	Contractor's Project No.:

### Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions
<b>TOTALS</b>			
NET CHANGE BY			
CHANGE ORDERS			

**Contractor's Certification**  
 The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 58,980.75 (Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] (Date) 7/20/24

Payment of: \$ 58,980.75 (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ (Funding Agency (if applicable)) \_\_\_\_\_ (Date)

**Progress Estimate**

**Contractor's Application**

A		B		C		D		E		F		G	
Application Period: March 16, 2024 to April 19, 2024		Scheduled Value		From Previous Application (C1-D)		This Period		Materials Presently Stored (not in C or D)		Total Completed and Stored to Date (C1-D-E)		Balance to Finish (F-F)	
Item Specification Section No.	Description												
1	Clear underbrush, trees, and stumps & misc. debris for both sites. Includes remove & replace ex. barb wire fence	\$ 12,600.00		\$ 11,340.00	\$ 1,260.00					\$ 12,600.00	100%	\$ 0.00	
2	Gravity modular retaining wall	\$ 99,650.00		\$ 29,895.00	\$ 49,825.00					\$ 79,720.00	80%	\$ 19,930.00	
3	Concrete banks	\$ 12,000.00		\$ 1,200.00	\$ 0.00					\$ 1,200.00	10%	\$ 10,800.00	
4	Reshape sloped wall @ 4:1, both sides of creek	\$ 5,000.00		\$ 5,000.00	\$ 0.00					\$ 5,000.00	100%	\$ 0.00	
5	Remove and replace ex. 24" CGMP pipe, driveway & headwall	\$ 12,000.00		\$ 12,000.00	\$ 0.00					\$ 12,000.00	100%	\$ 0.00	
6	16' wide concrete channel	\$ 47,000.00		\$ 47,000.00	\$ 0.00					\$ 47,000.00	100%	\$ 0.00	
7	Burn pit (open, operation & closed)	\$ 25,000.00		\$ 20,000.00	\$ 5,000.00					\$ 25,000.00	100%	\$ 0.00	
8	Erosion control & vegetative restoration	\$ 15,000.00		\$ 7,500.00	\$ 6,000.00					\$ 13,500.00	90%	\$ 1,500.00	
9	Mobilization, includes demobilization	\$ 5,000.00		\$ 2,500.00	\$ 0.00					\$ 2,500.00	50%	\$ 2,500.00	
<b>Totals</b>		\$ 239,250.00		\$ 136,435.00		\$ 62,085.00				\$ 198,520.00		\$ 34,730.00	





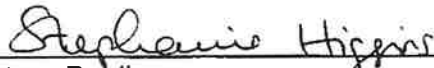
CITY OF PRYOR CREEK  
CLAIM OR INVOICE AFFIDAVIT

STATE OF Oklahoma                    )  
  ) ss.  
COUNTY OF Mayes )

The undersigned contractor official, of lawful age, being first duly sworn, on oath says that this invoice, claim, or contract is true and correct. Affiant further states that the work, services or materials as shown by this invoice or claim have been completed or supplied in accordance with the plans, specifications, orders, or requests furnished to the affiant. Affiant further states that he or she has made no payment, given or donated or agreed to pay, give or donate, either directly or indirectly, to any elected official, officer, or employee of the City of Pryor, of money or any other thing of value to obtain payment or the award of this contract.

  
\_\_\_\_\_  
Contractor

Subscribed and sworn to before me this 19 day of April, 2024.

  
\_\_\_\_\_  
Notary Public

My Commission Expires:

03/21/28



# Town Square Building Codes

# INVOICE

Development Services

3519 W Willow Park Cir  
Stillwater, OK 74074  
405 880-5258  
[craig@higleyconsulting.com](mailto:craig@higleyconsulting.com)

**Bill To:**  
City of Pryor  
12 North Rowe Street  
Pryor, OK 74361

Date: 3/26/2024  
Invoice #: 032624 W530  
For: Services  
  
For: Inspections  
P.O. #:  
Work order #: N/A  
  
Contact: Sara Catron  
Deputy Clerk

Description of Services	Amount
<p>Services</p> <p>Final Inspections Per fee schedule</p> <p>West 530 Apartments PCO Holdings LLC 320 South Boston Ave #200 Tulsa OK 74103 918-510-2650 Keith Burdick</p> <p>Adjusted remaining amount paid in full</p> <p style="text-align: right;">TOTAL: \$</p>	<p>\$ 11,150.00</p> <p>11,150.00</p>

Approved by: *Sara Catron*  
4/2/24

Make check payable to **Town Square Building Codes**  
If you have any questions concerning this invoice, please contact Craig Higley

# CITY OF PRYOR CREEK PLANNING AND ZONING COMMISSION

ZONING [ ] PREL. PLAT [ ] LOT SPLIT TYPE 2 [ ] MODIFICATIONS [ ] DEVELOPMENT PLANS

12 North Rowe Street, P.O. Box 1167, Pryor Creek, Oklahoma 74362 - (918) 825-0888 - FAX (918) 825-6577

www.pryorok.org

## APPLICATION INFORMATION

RECEIVED BY: SRE DATE FILED: 3/25/24 HEARING DATE: \_\_\_\_\_ CASE NUMBER \_\_\_\_\_

[ ] RESIDENTIAL  NON-RESIDENTIAL [ ] MIXED USE BUILDING PERMIT APPLICATION NUMBER \_\_\_\_\_

NEIGHBORHOOD ASSOCIATIONS: \_\_\_\_\_

## SUBJECT PROPERTY INFORMATION

ADDRESS OR DESCRIPTIVE LOCATION: 101 N Mill St Pryor OK 74361

LEGAL DESCRIPTION: Pryor original Blk 9 w 75' Lot 15

PRESENT USE: Vacant PRESENT ZONING: Residential RD FLOOD PLAIN [ ] Y [ ]  HISTORIC DESIGNATION [ ] Y [ ] N

## INFORMATION ABOUT YOUR PROPOSAL

PROPOSED NEW ZONING: Commercial CG PUD DESIGNATION INCLUDED: [ ] Y [ ] N PUD PROPOSAL ATTACHED [ ] Y [ ] N

PROPOSED USE: \_\_\_\_\_

See attached page

NATURE OF PUD AMENDMENT: \_\_\_\_\_

APPLICANT INFORMATION	PROPERTY OWNER INFORMATION
NAME <u>Jared Gates</u>	NAME <u>Jared gates</u>
ADDRESS <u>2487 W 460 RD</u>	ADDRESS <u>2487 W 460 rd</u>
CITY, ST, ZIP <u>Pryor OK 74361</u>	CITY, ST, ZIP <u>Pryor OK 74361</u>
DAYTIME PHONE <u>918-864-0546</u>	DAYTIME PHONE <u>918-864-0546</u>
EMAIL <u>Williamjgates30@gmail.com</u>	EMAIL <u>Williamjgates30@gmail.com</u>
FAX _____	FAX _____

I, THE UNDERSIGNED APPLICANT, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.

SIGNATURE & DATE: [Signature] 3/25/2024

DOES OWNER CONSENT TO THIS APPLICATION [  ] Y [ ] N. WHAT IS APPLICANT'S RELATIONSHIP TO OWNER? Same

APPLICATION FEES			
BASE APPLICATION FEE	\$10.00		
ADDITIONAL REQUESTS	\$	APPLICATION SUBTOTAL	\$ <u>10.00</u>
NEWSPAPER PUBLICATION	\$		<u>-</u>
SIGN POSTING	\$18.50		<u>168.00</u>
Review letter fee from City Reviewer for P & Z Meeting	\$125.00		\$ <u>18.50</u>
300' PROPERTY OWNERS LIST			<u>- 280.00</u>
300' PROPERTY OWNERS CERTIFICATE OF MAILING & POSTAGE <u>264</u>	<u>\$2.01 x 15 =</u>		<u>- 39.60</u>
		NOTICE SUBTOTAL	
		TOTAL AMOUNT DUE	\$ <u>516.10</u>

APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN.

# CITY OF PRYOR CREEK PLANNING AND ZONING COMMISSION

[ ] ZONING [ ] PREL. PLAT [ ] LOT SPLIT TYPE 2 [ ] MODIFICATIONS [ ] DEVELOPMENT PLANS

12 North Rowe Street, P.O. Box 1167, Pryor Creek, Oklahoma 74362 - (918) 825-0888 - FAX (918) 825-6577 www.pryorcreek.org

## APPLICATION INFORMATION

RECEIVED BY: \_\_\_\_\_ DATE FILED: 3/26 HEARING DATE: \_\_\_\_\_ CASE NUMBER \_\_\_\_\_

[ ] RESIDENTIAL [ ] NON-RESIDENTIAL [ ] MIXED USE BUILDING PERMIT APPLICATION NUMBER \_\_\_\_\_

NEIGHBORHOOD ASSOCIATIONS: \_\_\_\_\_

## SUBJECT PROPERTY INFORMATION

ADDRESS OR DESCRIPTIVE LOCATION: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

PRESENT USE \_\_\_\_\_ PRESENT ZONING \_\_\_\_\_ FLOOD PLAIN [ ] Y [ ] N HISTORIC DESIGNATION [ ] Y [ ] N

## INFORMATION ABOUT YOUR PROPOSAL

PROPOSED NEW ZONING: Commercial PUD DESIGNATION INCLUDED: [ ] Y [ ] N PUD PROPOSAL ATTACHED [ ] Y [ ] N

PROPOSED USE: food truck

NATURE OF PUD AMENDMENT: Turning a residential lot into commercial lot

APPLICANT INFORMATION	PROPERTY OWNER INFORMATION
NAME	NAME
ADDRESS	ADDRESS
CITY, ST, ZIP	CITY, ST, ZIP
DAYTIME PHONE	DAYTIME PHONE
EMAIL	EMAIL
FAX	FAX
I, THE UNDERSIGNED APPLICANT, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.	
SIGNATURE & DATE:	

DOES OWNER CONSENT TO THIS APPLICATION [ ] Y [ ] N. WHAT IS APPLICANT'S RELATIONSHIP TO OWNER? \_\_\_\_\_

APPLICATION FEES			
BASE APPLICATION FEE	\$10.00		
ADDITIONAL REQUESTS	\$	APPLICATION SUBTOTAL	\$
NEWSPAPER PUBLICATION	\$		
SIGN POSTING	\$18.50		
Review letter fee from City Reviewer for P & Z Meeting	\$125.00		\$
300' PROPERTY OWNERS LIST			
300' PROPERTY OWNERS CERTIFICATE OF MAILING & POSTAGE (.60 + 1.85 X # of mailing)	\$2.45 x = \$		
		NOTICE SUBTOTAL	
		<b>TOTAL AMOUNT DUE</b>	<b>\$</b>

APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN.

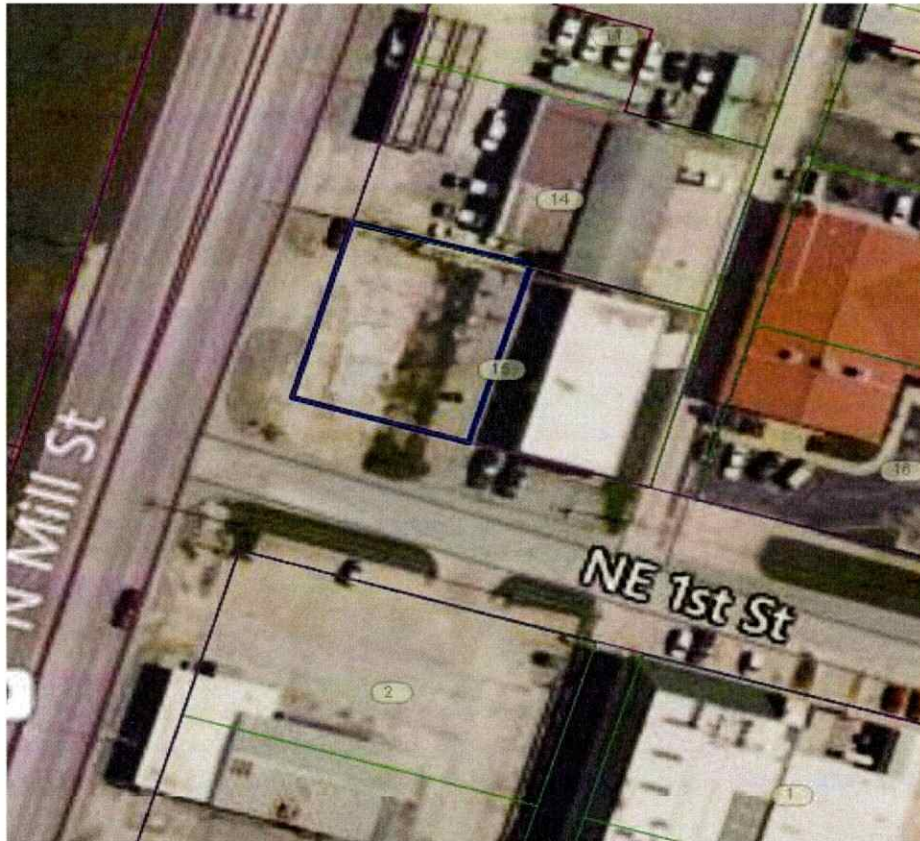
# NOTICE OF PUBLIC HEARING

## BEFORE THE CITY OF PRYOR CREEK PLANNING AND ZONING COMMISSION

Notice is hereby given that on the 2<sup>nd</sup> day of May 2024, at 5:30 P.M. in the City Hall Council Chamber, located at 12 North Rowe Street, 2<sup>nd</sup> floor, Pryor Creek, Mayes County, Oklahoma, the City of Pryor Creek Planning and Zoning Commission will consider rezoning of 101 N Mill from RD (Residential Duplex) to CG (Commercial General) for the applicant to place a food truck.

### LEGAL DESCRIPTION

PRYOR ORIG BLK 9 W 75' LOT 15 (101 N MILL).



Anyone requiring special accommodations pursuant to the Americans with Disabilities Act should notify City of Pryor Creek at 918-825-0888.

## ARTICLE 15: HOLIDAYS

SECTION 1: Employees shall be granted holiday time off work based upon the number of scheduled holidays to be observed during the calendar year as established by the city each year. Each holiday will be equivalent to a bargaining unit employee's scheduled shift. For the contract year ~~thirteen (13)~~ fourteen (14) holidays are scheduled for the city. Each employee's scheduled time off work in observance of a holiday shall be scheduled subject to the approval of the Chief of Police. Employees hired during a calendar year shall not receive time off work for scheduled holidays which have occurred preceding their hire date.