

**MINUTES
PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY
REGULAR MEETING
MONDAY, NOVEMBER 14TH, 2022
12:00 P.M.**

THE PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

TRUSTEES: **ADAM ANDERSON, ARIANNA DERR, DARRELL MOORE, FRED SORDAHL, DON BERGER, SCOTT MILLER, LARRY WILLIAMS
EX-OFFICIO TRUSTEES: JARED CRISP - MUNICIPAL UTILITY BOARD GENERAL MANAGER, LARRY LEES - MAYOR

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE - MR. ANDERSON.

The meeting was called to order by Adam Anderson at 12:00 p.m. Prayer and Pledge of Allegiance were led by Scott Miller. Members present: Anderson, Derr, Sordahl, Berger, Williams, Miller. Members absent: Moore.

Others in attendance: Mayor Lees, Jared Crisp, Kim Ritchie, Jennie LaFave, Meredith Olson, Casie Summerlin, Barbara Hawkins, Christie Littlefield, Houston Brittain and Terry Aylward.

2. APPROVE MINUTES FROM THE OCTOBER 17, 2022 SPECIAL MEETING.

Motion was made by Williams, second by Miller to approve minutes from the October 17, 2022 special meeting. Voting yes: Sordahl, Williams, Derr, Berger, Miller, Anderson. Voting no: none.

3. PETITIONS FROM THE AUDIENCE.

There were no petitions.

4. REPORT FROM PRYOR AREA CHAMBER OF COMMERCE PRESIDENT, BARBARA HAWKINS.

Hawkins reported that the Christmas Parade is on December 1st this year, and they have a lot of entries. She reported that the Coo-Y-Yah Museum is reorganizing. Terry Lamar is the President, and the organization is being reworked. This year is the 40th anniversary of the museum and they will have an open house on November 20th. The Nativity Museum is open. The nativity scenes represent less than half of their whole collection.

5. REPORT FROM PRYOR MAIN STREET DIRECTOR, JENNIE LAFAVE.

LaFave reported that they went to Main Street training in Ponca City last week, which was excellent. They had grant-writing training and learned about new accreditation standards. They had a class on the Time Frame app. LaFave stated that she is on the Castle Theater ad hoc committee, and there is an architect coming to look at it on Wednesday free of charge to the city. They are working with the police department and have gone through Hotel / Motel Board for a matching grant for an 18' Christmas tree, which will be set up at the new Police & Fire Emergency Services Center this Thursday.

They have a number of events they have been working on. They had a Farm-to-Table event, Dancing with the Pryor Stars, and they are working on a Shopping Small Saturday event. They took care of placing flags downtown for Veteran's Day and are putting poinsettias downtown for Christmas. The TAP Grant is due this month, and we will not know if we receive it until April. Derr asked if they could begin the Wayfinding project now, or do they need to wait on the grant? LaFave thinks they can move forward on it.

6. REPORT FROM KIM RITCHIE REGARDING HIS DISCUSSION WITH BOND COUNCIL CONCERNING THE USE OF PROCEEDS GENERATED UNDER ORDINANCE NO. 2018-19.

Ritchie handed out a report to each Trust member. He stated that the language in the ordinance regarding funds for Main Street can be read two different ways. The Main Street articles state that they are to be not-for-profit, to create and maintain jobs, and to promote jobs and businesses. The Bond Counsel agrees that the ballot language could be taken to mean that funds are to be used for promoting jobs and maintaining businesses, or it could be taken to mean that funds are to be used for hard assets, facades, sidewalks, etc.

Sordahl would like Bond Counsel and Kolker to present something in writing with their thoughts. He wants to see the sheet that Main Street presented to EDTA while he was gone, so that he can see their intent for these funds.

Littlefield asked if the EDTA could go ahead and move forward with the MOU in the meantime, instead of waiting on Council. Anderson answered that there are too many unclear parameters to move forward just yet.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH PRYOR MAIN STREET.

No action.

8. DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO THE MAYOR FOR REAPPOINTMENT OF FRED SORDAHL AND DON BERGER TO THE EDTA, NEW TERMS BEGINNING 01/01/23 AND ENDING 01/01/27.

Motion was made by Williams, second by Miller to recommend to the Mayor to approve reappointment of Fred Sordahl and Don Berger to the EDTA, new terms beginning 01/01/23 and ending 01/01/27. Voting yes: Williams, Derr, Berger, Miller, Anderson. Abstaining, counting as a no vote: Sordahl. Voting no: none.

9. REVIEW OF FINANCIAL REPORT, MAYOR LEES.

Mayor reported that the fund balance has not changed.

10. ECONOMIC DEVELOPMENT UPDATES - MAYOR LEES, MUB GM JARED CRISP.

Mayor reported that an ad hoc committee is working on the Castle Theater. The areas around town being developed for housing are moving along. There are many building permits within town, and Stonegate is progressing, as are the apartments out on 69A. All is moving forward and is positive.

Crisp reported that Northstar Church is looking for some space for their Christmas events, if anyone knows of anything available.

11. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE TO ORDER CHECKS FOR EDTA ACCOUNT.

Motion was made by Miller, second by Derr to approve ordering checks for EDTA Account and choosing the cheapest option possible. Voting yes: Derr, Berger, Miller, Anderson, Sordahl, Williams. Voting no: none.

12. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

13. ADJOURN.

Motion was made by Williams, second by Sordahl to adjourn at 12:40 pm. Voting yes: Berger, Miller, Anderson, Sordahl, Williams, Derr. Voting no: none.

MINUTES
PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY
SPECIAL MEETING
TUESDAY, NOVEMBER 22ND, 2022
1:30 P.M.

THE PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY MET IN SPECIAL SESSION IN THE CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

TRUSTEES: **ADAM ANDERSON, FRED SORDAHL, ARIANNA DERR, DARRELL MOORE, DON BERGER, SCOTT MILLER, LARRY WILLIAMS
EX-OFFICIO TRUSTEES: JARED CRISP - MUNICIPAL UTILITY BOARD GENERAL MANAGER, LARRY LEES - MAYOR

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE - MR. ANDERSON.

The meeting was called to order by Adam Anderson at 1:30 p.m. Prayer and Pledge of Allegiance were led by Darrell Moore. Members present: Anderson, Sordahl, Derr, Moore, Miller, Williams. Members absent: Berger.

Others in attendance: Mayor Lees, Jared Crisp, Kim Ritchie, Danny Callison, Jennie LaFave, Meredith Olson, Casie Summerlin, Houston Brittain, John Hawkins, Terry Aylward.

2. DISCUSSION AND POSSIBLE ACTION REGARDING EDTA ENTERING INTO A MEMORANDUM OF AGREEMENT WITH PRYOR MAIN STREET.

Motion was made by Moore, second by Williams to approve EDTA entering into a Memorandum of Agreement with Pryor Main Street with changes noted: a lump-sum payment will come at the end of the year and the first year will be prorated. Voting yes: Sordahl, Williams, Derr, Moore, Miller, Anderson. Voting no: none.

3. DISCUSSION AND POSSIBLE ACTION REGARDING REQUESTING FUNDS FROM CITY COUNCIL FROM FUND 68 (OCTOBER 31, 2022 FUND BALANCE: \$271,636.92) IN THE AMOUNT OF \$55,000.00 FOR FISCAL YEAR 2022-2023 FOR FUNDING OF AN MOA BETWEEN EDTA AND PRYOR MAIN STREET FOR SERVICES TO BE PERFORMED BY PRYOR MAIN STREET IN CONNECTION WITH ECONOMIC DEVELOPMENT IN THE MAIN STREET CORRIDOR.

Motion was made by Moore, second by Miller to approve requesting funds from City Council from Fund 68 (October 31, 2022 fund balance: \$271,636.92) in the amount of \$55,000.00 for fiscal year 2022-2023 for funding of an MOA between EDTA and Pryor Main Street for services to be performed by Pryor Main Street in connection with economic development in the main street corridor. Voting yes: Williams, Derr, Moore, Miller, Anderson, Sordahl. Voting no: none.

4. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVING A 1-TO-1 MATCHING GRANT (CHEROKEE NATION \$25,000.00 - EDTA \$25,000.00) FOR THE LAKE AREA SOFTBALL ASSOCIATION. IF APPROVED, THIS GRANT WOULD PLACE CHEROKEE NATION AND EDTA AS PARTNERS IN FUNDING THE PRYOR CREEK SOFTBALL FIELDS IMPROVEMENTS THAT SERVE PRYOR CREEK, MAYES COUNTY, AND CHEROKEE CITIZENS VIA THE LAKE AREA SOFTBALL ASSOCIATION.

Motion was made by Moore, second by Sordahl to approve a 1-to-1 matching grant (Cherokee Nation \$25,000.00 - EDTA \$25,000.00) for the Lake Area Softball Association. If approved, this grant would place Cherokee Nation and EDTA as partners in funding the Pryor Creek softball

fields improvements that serve Pryor Creek, Mayes County, and Cherokee citizens via the Lake Area Softball Association.

Sordahl made it clear that he feels the EDTA was not given enough notice to make a decision on \$25,000.00. He feels like they have been backed into a corner. In the future, he would appreciate more notice to make such a big decision.

It was agreed that the grant application to the Cherokee Nation should come directly from the Lake Area Softball Association, not EDTA or the City.

Voting yes: Derr, Moore, Miller, Anderson, Sordahl, Williams. Voting no: none.

5. DISCUSSION AND POSSIBLE ACTION REGARDING THE CREATION OF A SOCIAL MEDIA PRESENCE (FACEBOOK, AND/OR TWITTER, AND/OR SNAPCHAT) AND USE OF THOSE OUTLETS FOR THE PROMOTION OF ECONOMIC DEVELOPMENT IN PRYOR CREEK, UPDATING THE PUBLIC ON ECONOMIC DEVELOPMENT AND ACTIVITY IN PRYOR CREEK AND ON THE ACTIVITIES OF THE EDTA.

Motion was made by Derr, second by Miller to approve the creation of a social media presence (Facebook, and/or Twitter, and/or Snapchat) and use of those outlets for the promotion of economic development in Pryor Creek, updating the public on economic development and activity in Pryor Creek and on the activities of the EDTA.

Anderson stated that he will set up the accounts. Brittain stated that he will be happy to help manage the sites.

Voting yes: Moore, Miller, Anderson, Sordahl, Williams, Derr. Voting no: none.

6. ADJOURN.

Motion was made by Moore, second by Miller to adjourn at 2:09 pm. All voted yes.