

**MINUTES
PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY
REGULAR MEETING
MONDAY, JULY 11TH, 2022
12:00 P.M.**

THE PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

TRUSTEES: **ADAM ANDERSON, ARIANNA DERR, DARRELL MOORE, FRED SORDAHL, DON BERGER, SCOTT MILLER, LARRY WILLIAMS
EX-OFFICIO TRUSTEES: JARED CRISP - MUNICIPAL UTILITY BOARD GENERAL MANAGER, LARRY LEES - MAYOR

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE - MR. ANDERSON.

The meeting was called to order by Adam Anderson at 12:00 p.m. Pledge of Allegiance was led by Adam Anderson and prayer was led by Darrell Moore. Members present: Sordahl, Derr, Moore, Anderson, Williams. Members absent: Berger and Miller.

Others in attendance: Mayor Lees, Jared Crisp, Kim Ritchie, Barbara Hawkins, Jennie LaFave, Meredith Olson, Rickey Hayes, Marti Schneider, Jill Sherman, Chris Gonthier and Terry Aylward.

2. APPROVE MINUTES FROM THE JUNE 13, 2022 REGULAR MEETING.

Motion was made by Moore, second by Williams to approve minutes from the June 13th, 2022 regular meeting. Voting yes: Sordahl, Williams, Derr, Moore, Anderson. Voting no: none.

3. APPROVE MINUTES FROM THE JUNE 17, 2022 SPECIAL MEETING.

Motion was made by Sordahl, second by Williams to approve the minutes from the June 17, 2022 special meeting. Voting yes: Williams, Derr, Moore, Anderson, Sordahl. Voting no: none.

4. PETITIONS FROM THE AUDIENCE.

There were no petitions.

5. DISCUSSION AND POSSIBLE ACTION REGARDING MAYOR CREATING A SUPPORT LETTER CONTRIBUTING PRYOR CREEK'S SUPPORT IN THE COUNTY-WIDE "SAFE ROUTES TO SCHOOL ACTION PLAN." THIS LETTER IS FOR THE FEDERAL "SAFE STREETS AND ROADS FOR ALL" GRANT OPPORTUNITY AND IS BROUGHT TO EDTA BY MAYES COUNTY HOPE'S TSET HEALTHY LIVING PROGRAM.

Motion was made by Sordahl, second by Williams to approve the amendment with EDTA Chairman creating a support letter to Council contributing Pryor Creek's support in the County-wide "Safe Routes to School Action Plan." This letter is for the Federal "Safe Streets and Roads for All" grant opportunity and is brought to EDTA by Mayes County HOPE's TSET Healthy Living Program. Derr gave some information regarding this plan. She stated that this will be an 80/20 grant. Right now it is in the seed-planting phase. They want this application to come from Mayes County. Mayor would like the EDTA to present a letter to Council. The application is due in September. Voting yes: Moore, Anderson, Sordahl, Williams. Abstaining, counting as a no vote: Derr. Voting no: none.

6. REPORT FROM PRYOR AREA CHAMBER OF COMMERCE PRESIDENT, BARBARA HAWKINS.

Hawkins reported that they are working on a lot of tourism right now. They have signed a one-year contract for advertising on the digital sign on First Street to keep the city updated on Chamber activities. They are meeting with Grand Gateway on some projects. The two Fall concerts are selling quickly, and Rocklahoma tickets are selling over the top.

Hawkins stated that she ran across some chatter on Facebook questioning the value of being a member of the Tulsa Chamber. She stated that the Tulsa Chamber has the money to employ very knowledgeable people. It is a regional Chamber, and several chambers nearby are members of the Tulsa Chamber. Anderson stated that it is nationally recognized, and the cost is minor compared to the value of all they offer.

7. REPORT FROM PRYOR MAIN STREET DIRECTOR, JENNIE LAFAVE.

LaFave simply stated that in the future there will be information needed from EDTA to help them in their work. She will also be reaching out to Rickey Hayes for assistance, as he has a lot of information already available that will not have to be gathered. She reported that they did receive the TSET grant, and the TAP grant application opened at the beginning of July. They are having a meeting on Wednesday at 2:00 p.m. if anyone would like to attend and get more information. This will be an 80/20 grant, whereas the TSET grant was 50/50. These funds will be used for the Streetscape plan at the corner of Graham and Adair, for bump-outs, streetlights, crosswalks, brick pavers, etc.

Derr asked whether a Letter of Intent would be required, and LaFave confirmed it would and stated it is due by September 30th. Derr stated that ODOT has a template for a walkability study, when LaFave needs it. ODOT will be involved in the process. The grant will likely not be awarded until next April.

8. REPORT FROM ECONOMIC DEVELOPMENT CONSULTANT, RICKEY HAYES.

Mr. Hayes reported that the entire Eco Access team is on their way to Pryor right now. They will be meeting with Kim Ritchie and the Mayor.

Hayes stated that cell phone data is collected from all the people who visit Pryor, so the people who come into town for the concerts show a wide reach for the Pryor area. There are some other items being discussed with Mid America Industrial Park that could bring another 300-600 jobs to the area.

He reported that they are working with several developers, as well as a hotel owner on the South end of town. He stated that the Cherokee donation was very significant, and he is working with Brian Hunt, the Cherokee real estate and development head on another project, but he cannot report on that yet.

He is excited about the Eco Access team coming, and they will be in town through Thursday. The grocery store is in progress. They are working on bringing 10 stores to the area, which makes the cash flow greater and creates serious revenue. Mr. Ritchie has been invaluable, as have Mayor and Jennie.

Hayes spoke regarding the Castle Theater. He stated it is a great corner, but it is hard to market because there is no parking available. The metal buildings to the South and possibly a couple of houses would have to be procured in order to create parking. It is a great building, but it would take a great deal of money to restore it. Mayor stated they have had two potential clients who have had the same thoughts. Sordahl stated that most of the area discussed to the South is owned by Pryor Schools and will be utilized as part of the bond that just passed. Anderson would like

Mr. Hayes to come back soon and speak to the Trust again, possibly in executive session so that he could go into greater detail regarding current activities.

9. DISCUSSION REGARDING DISPOSITION OF THE CASTLE THEATER.

Mayor pointed out the items in the packet regarding the Castle Theater. He acknowledged Jill Sherman, who was an active member of the task force several years ago, along with several others. He notes some quotes for repairs, which are obviously no longer accurate. He stated that he has a more current report from ServPro that he was unable to find before today's meeting. Mayor thinks that perhaps the EDTA could hear what citizens have to say about the disposition of the building. He stated that it is currently replete with black mold and multiplying wildlife. He said if it were up to him he would want direction from citizens.

Moore stated that it is apparent to him that it just needs to be torn down, since it has no commercial viability. LaFave interjected that, if the decision is made to tear it down, she would love to have some of the rocks from it to use downtown.

Sherman stated that years ago they sought to save it, but there is no money for that now and the practicality of trying to save it makes no sense. Anderson believes the EDTA see no viability in keeping it and agree it should be demolished. In its current state it holds significant liability for the city.

10. UPDATE REGARDING CHEROKEE NATION ARPA FUNDS AND NEEDS OF LOCAL ORGANIZATIONS AND EDTA SERVING AS INFORMATION-GATHERING ENTITY FOR PRESENTATION TO CHEROKEE NATION.

- a. SOCCER & FOOTBALL - ANDERSON
- b. RECREATION & TRAILS - DERR
- c. BASEBALL - CRISP
- d. SOFTBALL - LEES

These updates were tabled, because there is a meeting tomorrow afternoon to discuss the needs and to get organized.

11. REVIEW OF FINANCIAL REPORT.

Mayor reported that the \$50,000.00 approved at the special meeting last month is being deposited into the EDTA account today.

12. ECONOMIC DEVELOPMENT UPDATES - MAYOR LEES, MUB GM JARED CRISP.

Mayor reported that at the front and center is the Eco Access meeting today with Mr. Ritchie. He stated that he also continues to meet with other developers.

Crisp stated he had no report.

13. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

14. ADJOURN.

Motion was made by Derr, second by Williams to adjourn at 1:03 pm. Voting yes: Moore, Anderson, Sordahl, Williams, Derr. Voting no: none.

NOFO for Safe Streets & Roads for All (SS4A)

Discretionary Grant Opportunity

- Action Plan Grant
 - The goal of an Action Plan is to develop a holistic, well-defined strategy to prevent roadway fatalities and serious injuries in a locality, Tribe, or region.
- Minimum is \$200,000
- Maximum is \$5,000,000
 - Multijurisdictional group of entities that is regional in scope
- 80/20 Match
 - Grant funds will pay for 80% of project. Applicant will need 20% for match
- For Action Plan Grants, eligible activities and costs only include those that directly assist in the development of the Action Plan
- Grants.gov
- Required Forms:
 - Application for Federal Assistance (SF-4243)
 - Budget Information for Non-Construction Programs (SF-424A)
 - Assurances for Non-Construction Programs (SF-424B_
 - Disclosure of Lobbying Activities (SF-LLL)
 - Key information
 - Narrative
 - Self-Certification Eligibility Worksheet
 - Map
 - Budget
- **Application DUE by 5pm EDT on Thursday, September 15, 2022**
- If awarded, 12-24 months is expected period of performance
- Website for common questions
- Deadline to submit technical questions is August 15th
 - Program staff will address questions to SS4A@dot.gov
- Rural resources: www.transportation.gov/rural



EDTA - Sports Economic Impact Grant Form

* Required

Organization Information

1. Organization Name *

2. Mailing Address *

3. Physical Address *

4. Location of Sports Complex *

5. Contact Person Name *

6. Contact Phone # *

7. Contact E-mail *

Organizational Details

8. Where do registered players come from for your sport? *

- Typically only residents of Pryor or the immediate area around Pryor (for reference, Pryor School District)
- Registration is open to all residents of Mayes County (Pryor, Chouteau, Salina, Locust Grove, etc.)

9. Do you have players from outside of Mayes County that register to play your sport? *

- Yes
- No

10. What ages does your sport include? *

11. During what months of the year does your sport's season cover? *

12. What is your average number of registered players for each season? *

13. What is the number of games played at your current complex in Pryor each season? *

14. How many days are those games played over? (Example: Your sport plays 40 games a season and those games are played on 8 separate days) *

15. What cities, towns or other areas do the opposing teams who travel to Pryor come from? *

Details of Request

The EDTA is interested in hearing about the needs of your sport, below please provide details about what improvements could be made to your complex that would have a positive impact on your sport.

For this grant opportunity we are asking you to consider only those needs that can be in place over the next 60-120 days and that would have a total cost of less than \$5,000 (funded through EDTA or other sources).

16. What needs does your sport have that are immediate? Defined as those that can be in place over the next 60-120 days *

17. What will the impact be on your sport to have those immediate needs meet, at least in part, if this grant is awarded? *

Cost Estimates

18. Detail the estimated cost of each need noted in the details section of this application, be as descriptive as possible. *

19. If your organization will be providing manpower to complete the project, please detail that below.

For example, if you are planning to install seating and your organization will handle the installation, include the number of people who will donate time and the number of hours required by each individual to complete that task. *

Certifications

20. The grant will require the submission of receipts before any funds are released to your organization, do you understand and agree to that requirement? *

Yes

No

21. Please provide the name of the individual who is submitting this grant application: *

This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.

2

Anonymous

21115:06

Time to complete

Organization Information

1. Organization Name *

Mayes County Soccer Association

2. Mailing Address *

PO Box 652, Pryor, OK 74361

3. Physical Address *

255 N 433 Rd., Pryor, OK 74361

4. Location of Sports Complex *

On Gaither Road, East of Pryor, by the cemetery

5. Contact Person Name *

Adam Anderson

6. Contact Phone # *

918-630-1116

7. Contact E-mail *

adama@bankboc.com

Organizational Details

8. Where do registered players come from for your sport? *

Typically only residents of Pryor or the immediate area around Pryor (for reference, Pryor School District)

Registration is open to all residents of Mayes County (Pryor, Chouteau, Salina, Locust Grove, etc.)

9. Do you have players from outside of Mayes County that register to play your sport? *

Yes

No

10. What ages does your sport include? *

4 years old up to 18 years old, it could go as high as 19

11. During what months of the year does your sport's season cover? *

Spring Season March to May & Fall Season September to November

12. What is your average number of registered players for each season? *

Fall 2022 - Registration is ongoing currently at 124 (typical for this time of the process) Spring 2022 - 248 registered Fall 2021 - 210 registered

13. What is the number of games played at your current complex in Pryor each season? *

112 games

14. How many days are those games played over? (Example: Your sport plays 40 games a season and those games are played on 8 separate days) *

The game season is 8-10 weeks long, so all 112 games are typically played over 8 days, typically a Saturday

15. What cities, towns or other areas do the opposing teams who travel to Pryor come from? *

Claremore, Owasso, Broken Arrow, Bartlesville, Tulsa, Tahlequah, Coweta, Skiatook, Collinsville

Details of Request

The EDTA is interested in hearing about the needs of your sport, below please provide details about what improvements could be made to your complex that would have a positive impact on your sport.

For this grant opportunity we are asking you to consider only those needs that can be in place over the next 60-120 days and that would have a total cost of less than \$5,000 (funded through EDTA or other sources).

16. What needs does your sport have that are immediate? Defined as those that can be in place over the next 60-120 days *

* Moveable goals - 3 sets (\$700-\$900)

-U6 and U8 teams were using metal goals with sharp corners that are head level. This was dangerous to our players, so we replaced them with moveable goals, but they are light weight and require frequent replacement. The goals we are looking to purchase are better quality and will not require coaches to hold on to them during games. This age group is the foundation of a club, and if we can retain them we will be able to grow the club.

* Netting behind U14 & U16 field to stop balls from going into drainage ditch (occasionally has running water in it) (\$800-\$1,200)

Entering the ditch is dangerous. Players jumping the ditch to retrieve a ball is risky to the player and could easily result in an injury.

* Update plumbing in bathrooms. Toilets and urinals do not all function completely, need to be replaced or reworked. Updates needed to fixtures. (\$500-\$1,000, depending on if items need replaced or just repaired)

- Currently the tissue holders in the bathrooms are outdated or nonfunctional. This makes finding refills hard or impossible, these items need to be replaced. One of the men's urinals is busted and has been removed and one is disconnected to stop a leak, leaving us with only one functional urinal. The toilets need to have the inner flaps replaced to stop excessive water usage. Most visitors to our complex visit these bathrooms, they reflect directly on the club and on the city.

17. What will the impact be on your sport to have those immediate needs meet, at least in part, if this grant is awarded? *

* Goals - This would immediately impact roughly 100 players each season. This would improve the quality of the game for visitors to watch and keep our players safe from head injury risks of metal goals.

* Netting - This would improve the safety of our club for older players. This is also the field that has teams from the longest distances visiting to play games.

* Updated plumbing - This will immediately improve the quality of the complex, it will show local visitors and away visitors that we are improving AND maintaining the facility. This will also be a portion of the complex that will impact youth football as they utilize the facilities during their practices.

Cost Estimates

18. Detail the estimated cost of each need noted in the details section of this application, be as descriptive as possible. *

* Moveable goals - 3 sets (\$700-\$900)
Currently we are pricing bowline 3'x5' nets at a cost of \$115.00 per net - Which would be \$690.00. However, if registration is higher than expected we could need to add another set, which would make the total cost \$920.00

* Netting behind U14 & U16 field to stop balls from going into drainage ditch (occasionally has running water in it) (\$800-\$1,200)
Moveable netting 32'x9' would cost approximately \$400 and we would need two - three of these. While we could work with two, three would cover the entire end of the field.

* Update plumbing in bathrooms. Toilets and urinals do not all function completely, need to be replaced or reworked. Updates needed to fixtures. (\$500-\$1,500, depending on if items need replaced or just repaired)
Urinals cost \$175 and we need a total of 3 - \$525
Internal toilet parts are \$20 and we need 10 - \$200
Concrete Floor Paint and Wall Paint - \$200
Unknown cost of labor for plumber and various replacement parts - \$600

19. If your organization will be providing manpower to complete the project, please detail that below.

For example, if you are planning to install seating and your organization will handle the installation, include the number of people who will donate time and the number of hours required by each individual to complete that task. *

MCSC has 8 active board members and 4 active volunteers who will perform the work. We will preform what replacements on the toilets that we can and will handle all painting. Estimated total hours for the above projects for volunteers is 30-40 man hours.

Certifications

20. The grant will require the submission of receipts before any funds are released to your organization, do you understand and agree to that requirement? *

Yes

No

21. Please provide the name of the individual who is submitting this grant application: *

Adam C. Anderson

1

Anonymous

16:07

Time to complete

Organization Information

1. Organization Name *

Lake Area Softball Association

2. Mailing Address *

P.O. Box 686, Pryor OK 74362

3. Physical Address *

112 S. Maple Street, Pryor OK 74361

4. Location of Sports Complex *

112 S. Maple Street, Pryor OK 74361

5. Contact Person Name *

Cambra Fields

6. Contact Phone # *

918.864.0188

7. Contact E-mail *

cambra.soukup@live.com

Organizational Details

8. Where do registered players come from for your sport? *

- Typically only residents of Pryor or the immediate area around Pryor (for reference, Pryor School District)
- Registration is open to all residents of Mayes County (Pryor, Chouteau, Salina, Locust Grove, etc.)

9. Do you have players from outside of Mayes County that register to play your sport? *

Yes

No

10. What ages does your sport include? *

4-18

11. During what months of the year does your sport's season cover? *

Spring Season April-June/ Fall Season August-November

12. What is your average number of registered players for each season? *

125

13. What is the number of games played at your current complex in Pryor each season? *

92

14. How many days are those games played over? (Example: Your sport plays 40 games a season and those games are played on 8 separate days) *

20 days games were played on during the spring season

15. What cities, towns or other areas do the opposing teams who travel to Pryor come from? *

Locust Grove, Claremore, Adair, Salina, Grove, Bixby, Verdigris, Columbus Junction, Ft. Gibson, Chouteau

Details of Request

The EDTA is interested in hearing about the needs of your sport, below please provide details about what improvements could be made to your complex that would have a positive impact on your sport.

For this grant opportunity we are asking you to consider only those needs that can be in place over the next 60-120 days and that would have a total cost of less than \$5,000 (funded through EDTA or other sources).

16. What needs does your sport have that are immediate? Defined as those that can be in place over the next 60-120 days *

We would like to put shade over the bleachers where the fans sit, currently there is zero shade at the softball facility. That made our two tournaments extremely hot this summer. This is our #1 need. The dugouts have tin over the top of them.

17. What will the impact be on your sport to have those immediate needs meet, at least in part, if this grant is awarded? *

By installing shade, it will make the complex more enjoyable for teams to want to come play at the Pryor softball complex.

Cost Estimates

18. Detail the estimated cost of each need noted in the details section of this application, be as descriptive as possible. *

Metal owning bid for 6 shade structures over the current bleachers= \$15,000

19. If your organization will be providing manpower to complete the project, please detail that below.

For example, if you are planning to install seating and your organization will handle the installation, include the number of people who will donate time and the number of hours required by each individual to complete that task. *

Our organization does not have the know how/equipment to install metal ownings for this shade project.

Certifications

20. The grant will require the submission of receipts before any funds are released to your organization, do you understand and agree to that requirement? *

Yes

No

21. Please provide the name of the individual who is submitting this grant application: *

Cambra Fields