

**MINUTES
PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY
REGULAR MEETING
MONDAY, APRIL 10TH, 2023
12:00 P.M.**

THE PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

TRUSTEES: **ADAM ANDERSON, ARIANNA DERR, DARRELL MOORE, FRED SORDAHL, DON BERGER, SCOTT MILLER, LARRY WILLIAMS
EX-OFFICIO TRUSTEES: JARED CRISP - MUNICIPAL UTILITY BOARD GENERAL MANAGER, LARRY LEES - MAYOR

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE - MR. ANDERSON.

The meeting was called to order by Anderson at 12:00 p.m. Prayer and Pledge of Allegiance were led by Scott Miller. Members present: Anderson, Derr, Moore, Sordahl, Berger, Miller, Williams. Members absent: none.

Others in attendance: Mayor Lees, Jared Crisp, Kim Ritchie, Jennie LaFave, Meredith Olson, KC Summerlin, Houston Brittain, Evett Barham, Charles Tramel, Bruce Smith, Terry Lamar, Chris Gonthier, Sherry Alexander, Zac Doyle and Terry Aylward.

2. APPROVE MINUTES FROM THE MARCH 6, 2023 REGULAR MEETING.

Motion was made by Miller, second by Derr to approve minutes from the March 6, 2023 regular meeting. Voting yes: Berger, Williams, Moore, Miller, Anderson, Sordahl, Derr. Voting no: none.

3. PETITIONS FROM THE AUDIENCE.

There were no petitions.

4. REPORT FROM PRYOR AREA CHAMBER OF COMMERCE PRESIDENT, HOUSTON BRITTAIN.

Brittain reported that the Chamber of Commerce Gala is coming up on May 12th. There will be a golf tournament on June 16th. He reported that Taylor Rhoads has been a huge help in updating the website and Facebook page. They are working to revamp the website. He reported that the next forum will be on May 3rd with Chief Hoskin speaking on the State of the Nation. Williams asked Brittain if he had requested that any work be done to the exterior of the very old Chamber building. Brittain told him he has not requested any work yet, but it is definitely on his list.

5. REPORT FROM PRYOR MAIN STREET DIRECTOR, JENNIE LAFAVE.

LaFave reported that the Walkability Audit has been completed. They will be launching the pedestrian and traffic counts soon. The TAP Grant announcement will be coming this month for completion of Phase 1 of the Streetscape plan. She stated that they will be awarding façade grants to some downtown businesses soon, which would not be possible without the funds EDTA provides Main Street. She reported that several events are coming up including the Spring Carnival on April 20th and the Farm to Table Event on April 27th. They will be hosting a golf tournament on May 5th, as well. She reported that they recently attended the National Main Street Convention in Boston, Massachusetts. They also just returned from the State Capitol where Pryor was recognized for reinvestment in the downtown corridor in the amount of \$5 million since 2013.

Anderson stated that the first 6 months of the EDTA agreement with Main Street is a building phase.

6. PRESENTATION OF THE GUIDE FOR GROWTH 2023 INITIATIVE FOR PRYOR CREEK.

Mayor Lees presented the Guide for Growth 2023 Initiative for Pryor Creek, which is a gift from MidAmerica Industrial Park. Each surrounding community has its own guide to fit their specific needs. Mayor pointed out a few things throughout the document. Mayor thanked Sherry Alexander for all the work MAIP did on this project. When asked what the next step would be, Mayor directed the Trust to pages 62 - 64, which outline 10 next-step items for consideration.

7. DISCUSSION AND POSSIBLE ACTION ON A RECOMMENDATION TO CITY COUNCIL FOR ACTION REGARDING THE GROCERY ALLIANCE, JAMES BLOOM, RICKY HAYES, ET AL.

Motion was made by Moore, second by Berger to take no action on a recommendation to City Council regarding the Grocery Alliance, James Bloom, Ricky Hayes, et al. It was discussed that Mr. Bloom has stated that the funding will be available on May 8th, so the Trust agreed that they would wait until that time to determine the next steps. No extensions have been signed, so there is no way to know whether this will come to fruition or not. Bloom still owes a total of \$61,000.00 to the city for earnest monies, which will be addressed after May 8th. Crisp is curious whether or not he needs to plan on this development taking place, so that he can budget for the next fiscal year accordingly. Ritchie simply has no confidence in this coming through at this point. Voting yes: Williams, Moore, Miller, Anderson, Sordahl, Derr, Berger. Voting no: none.

8. DISCUSSION OF ADDITIONAL USES FOR DOWNTOWN ECONOMIC DEVELOPMENT TAX, FUND 68, FOR INVESTMENT IN DOWNTOWN AREA FOR THE PURPOSE OF PROMOTING ECONOMIC GROWTH IN THE DOWNTOWN CORRIDOR. THIS WOULD BE IN ADDITION TO FUNDS CURRENTLY BEING UTILIZED FOR THE MOA WITH MAIN STREET. DISCUSSION TO INCLUDE BUT NOT BE LIMITED TO RECOMMENDATION TO CITY COUNCIL TO UTILIZE A PORTION OF THE FUNDS FOR A POSSIBLE DOWNTOWN CORRIDOR ALLEYWAY SURFACE, LIGHTING, AND BEAUTIFICATION IMPROVEMENT PROJECT.

No action. Sordahl encourages the new Mayor and Council to work with the EDTA to use these funds for Main Street. Moore asked what the current balance of Fund 68 is, which Mayor reported to be \$271,636.92, accruing monthly at approximately \$9,500.00 - \$10,000.00 and will continue through 2034. The resurfacing of alleyways in the downtown corridor have been estimated at approximately \$186,000.00. Although these funds will be paid from the Street Department, funds in the Main Street account could be utilized for projects like this. Derr pointed out that engineering fees are expensive, and that will need to be kept in mind.

9. DISCUSSION AND POSSIBLE ACTION ON THE CREATION OF A BUSINESS ADVOCACY GROUP AS A WORKING GROUP OF THE EDTA. THIS GROUP WOULD BE COMPRISED OF TWO MEMBERS OF THE EDTA, ONE MEMBER OF THE CHAMBER OF COMMERCE, ONE MEMBER OF PRYOR MAIN STREET, ONE MEMBER OF THE BUSINESS COMMUNITY FROM OUTSIDE THE DOWNTOWN CORRIDOR, AND ONE COMMUNITY MEMBER AT LARGE, WHO IS NOT FROM A GROUP ALREADY REPRESENTED ON THE COMMITTEE.

Motion was made by Sordahl, second by Williams to approve creation of a Business Advocacy Group as a working group of the EDTA. This group would be comprised of two members of the EDTA, one member of the Chamber of Commerce, one member of Pryor Main Street, one member of the business community from outside the Downtown Corridor, and one community member at large, who is not from a group already represented on the committee and include MUB General Manager Jared Crisp in an ex-officio role. Brittain stated that the Chamber is in favor of this group to help drive commerce to the city. Doyle stated he is for it so that contractors can work with Building Inspector Kenneth Young and work out petty city code issues. Berger stated his desire to see a Council member in the group. Anderson stated that he wants this to be kept nonpolitical, so he wants no elected officials in the group. Voting yes: Moore, Miller, Anderson, Sordahl, Derr, Berger, Williams. Voting no: none.

10. DISCUSSION AND POSSIBLE ACTION ON APPOINTING TWO REPRESENTATIVES FROM THE EDTA TO SERVE ON THE BUSINESS ADVOCACY GROUP. RECOMMENDATION IS FOR THE EDTA TO BE REPRESENTED BY ADAM ANDERSON AND FRED SORDAHL. WITH THE EDTA CHAIRMAN TO HAVE THE ABILITY TO NAME AN ALTERNATE IN THE CASE OF ONE OF THE ABOVE BEING ABSENT OR UNABLE TO SERVE.

Motion was made by Derr, second by Williams to approve appointing two representatives from the EDTA to serve on the Business Advocacy Group. Recommendation is for the EDTA to be represented by Adam Anderson and Fred Sordahl. With the EDTA Chairman to have the ability to name an alternate in the case of one of the above being absent or unable to serve. Voting yes: Miller, Anderson, Sordahl, Derr, Berger, Williams, Moore. Voting no: none.

11. ECONOMIC DEVELOPMENT UPDATES - MAYOR LEES, MUB GM JARED CRISP.

Mayor stated that in the interest of time, he would be happy to answer any questions. Crisp stated that he just continues to meet with builders.

12. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

13. ADJOURN.

Motion was made by Moore, second by Miller to adjourn at 1:02 pm. All voted yes.

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JANUARY 21ST, 2020 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to *The Paper* newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Jon Ketcher. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Steve Smith, Randy Chitwood, Briana Brakefield, Jill Sherman and Zac Doyle. Members absent: Dennis Nance.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Assistant Fire Chief James Baumert, Emergency Management Director Johnny Janzen, Library Director Cari Rerat, Building Inspector Kenneth Young and Recreation Center Director Rachel Sordahl.

Others: Police Captain Kevin Tramel, Recreation Board Chairman Houston Brittain, Library Board Chairman Jeanette Anderson, Park Board member Pat Richard, Pryor Main Street Representative Scott Miller, Brooks Digital owner Brook Rouge, Kemmie Shropshire, Adam Anderson, Joe Barnts, Ahmad Nadaf and Terry Aylward.

Mayor moved to Mayor's Report, Item 4.a.

4. MAYOR'S REPORT:

a. Discussion and possible action regarding contracting with Civic Plus to build a new City of Pryor Creek website. (Item tabled at the 12/03/19 meeting.)

Motion was made by Smith, second by Chitwood to remove item from the table. Voting yes: Ketcher, Shropshire, Smith, Chitwood, Brakefield, Sherman, Doyle. Voting no: none.

Motion was made by Brakefield, second by Sherman to contract with Civic Plus to build a new City of Pryor Creek website with an \$8,000.00 one-time charge for set-up and \$2,000.00 per month for servicing. Richard Jones with Civic Plus made a presentation to the Council via online meeting.

Voting yes: Shropshire, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher. Voting no: none.

b. Discussion and possible action regarding employing the services of Brooks Digital as per the proposal, pending Council approval of web process with Civic Plus.

Motion was made by Shropshire, second by Smith to approve employing the services of Brooks Digital as per the proposal. Voting yes: Smith, Chitwood, Brakefield, Ketcher, Shropshire. Voting no: Sherman and Doyle.

Mayor moved back to Item 2.

2. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

Young reported that they are running late on getting all inspections booked and taken care of, due to the work load. They have asked the contractors to give two-to-three days advance notice for inspections so they do not hold them up on their end.

c. Fire

Young went on to report in Baumert's place, as he was called away. They answered 124 calls in December, and they are on pace for about the same number for January.

b. Emergency Management

No report.

d. Golf

No report.

e. Library

Rerat handed out a report for 2019. She stated that they saw 4,512 people come through the Library doors in December. The Murder Mystery fundraiser for Friends of the Library on January 28th, 2020 at Fat Toad Brewery sold out in nine days.

f. Parks / Cemetery

No report.

g. Police

No report.

h. Recreation Center

Sordahl handed out a comparison of numbers over the years.

i. Street

No report.

**3. PETITIONS FROM THE AUDIENCE.
(LIMITED TO 5 MINUTES.)**

There were no petitions.

4. MAYOR’S REPORT:

**c. Discussion and possible action regarding approval to proceed with the prescribed process as defined by the Federal Railroad Administration toward establishing Pryor Creek as a Railroad Quiet Zone.
(Item tabled at the 12/03/19 meeting.)**

Motion was made by Doyle, second by Ketcher to extend table of this item until the first meeting in February. Voting yes: Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire, Smith. Voting no: none.

d. Discussion item only: Discussion for purposes of gathering information from Council on positions and opinions regarding compensation of Council members for required attendance of meetings outside of Council and committee meetings such as when serving as abatement hearing officer.

Motion was made by Doyle, second by Shropshire to discuss for purposes of gathering information from Council on positions and opinions regarding compensation of Council members for required attendance of meetings outside of Council and committee meetings such as when serving as abatement hearing officer. Voting yes: Brakefield, Sherman, Doyle, Ketcher, Shropshire, Smith, Chitwood. Voting no: none.

No action. Doyle suggested \$50.00. This item will go before Ordinance and Insurance Committee before it comes back to Council.

e. Discussion and possible action regarding tasking the Pryor Economic Development Trust Authority to bring to Council recommendations regarding prioritizing non-exclusive bond projects.

Motion was made by Brakefield, second by Doyle to approve tasking the Pryor Economic Development Trust Authority to bring to Council recommendations regarding prioritizing non-exclusive bond projects. Brakefield and Doyle amended the motion and second to approve “educating” the Pryor Economic Development Trust Authority regarding non-exclusive bond projects. Voting yes: Sherman, Doyle, Ketcher, Shropshire, Smith, Chitwood, Brakefield. Voting no: none.

f. Discussion and possible action regarding tasking Pryor Economic Development Trust Authority in recommending Pryor Creek Downtown Corridor economic improvement projects.

Motion was made by Chitwood, second by Doyle to approve tasking Pryor Economic Development Trust Authority in recommending Pryor Creek Downtown Corridor economic improvement projects. Voting yes: Doyle, Ketcher, Shropshire, Smith, Chitwood, Brakefield, Sherman. Voting no: none.

g. Discussion and possible action regarding naming the members of the Budget and Personnel Committee – Zac Doyle, Choya Shropshire, Briana Brakefield, Alternate Randy Chitwood, and City Attorney Kim Ritchie as the Fire and Police Negotiations Committee for the 2020 – 2021 fiscal year.

Motion was made by Chitwood, second by Smith to approve naming the members of the Budget and Personnel Committee – Zac Doyle, Choya Shropshire, Briana Brakefield, Alternate Randy Chitwood, and City Attorney Kim Ritchie as the Fire and Police Negotiations Committee for the 2020 – 2021 fiscal year.

Chitwood and Smith amended their motion and second to allow Brakefield to yield her position to Jon Ketcher. Motion and second were also amended to add Brakefield as an additional alternate. Voting yes: Shropshire, Smith, Chitwood, Brakefield, Doyle. Abstaining, counting as a no vote: Ketcher and Sherman. Voting no: none.

5. CITY ATTORNEY'S REPORT:

a. Explanation of Annexation process by City Attorney.

City Attorney Ritchie explained the Annexation process.

b. Entertain motion to waive second and final reading, and approve as written an ordinance annexing territory to the City of Pryor Creek, Oklahoma and assigning zoning classification of "Commercial General" (CG) to the annexed territory; said annexed territory being legally described as follows:

A tract of land situated in Southwest Quarter (SW/4) Section 31, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, Oklahoma, being more particularly described as follows, to-wit:

Commencing at the Southwest Corner of said SW/4, THENCE N88°28'26"E for a distance of 140.00 feet along the South Line of said SW/4 to the POINT OF BEGINNING; THENCE N1°35'52"W for a distance of 300.00 feet; THENCE S88°28'24"W for a distance of 140.00 feet to a point on the West Line of said SW/4; THENCE N1°35'54"W for a distance of 58.01 feet to a point on the Southerly Right-of-Way of the City of Tulsa's Water Line; THENCE N69°01'14"E for a distance of 783.28 feet along said Southerly Right-of-Way; THENCE along a curve to the left having a radius of 5804.05 feet for a distance of 591.29 feet, being subtended by a chord of N66°06'13"E for a distance of 591.03 feet, along said Southerly Right-of-Way; THENCE S1°34'17"E for a distance of 603.22 feet; THENCE N88°25'43"E for a distance of 877.10 feet; THENCE S1°34'17"E for a distance of 240.50 feet to a point on the South Line of said SW/4; THENCE S88°25'43"W for a distance of 999.72 feet along said South Line; THENCE S88°28'26"W for a distance of 1022.72 feet along said South Line to the POINT OF BEGINNING.

Motion was made by Chitwood, second by Smith to waive second and final reading, and approve as written Ordinance #2020-1 annexing territory to the City of Pryor Creek, Oklahoma and assigning zoning classification of "Commercial General" (CG) to the annexed territory; said annexed territory being legally described as follows:

A tract of land situated in Southwest Quarter (SW/4) Section 31, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, Oklahoma, being more particularly described as follows, to-wit:

Commencing at the Southwest Corner of said SW/4, THENCE N88°28'26"E for a distance of 140.00 feet along the South Line of said SW/4 to the POINT OF BEGINNING; THENCE N1°35'52"W for a distance of 300.00 feet; THENCE S88°28'24"W for a distance of 140.00 feet to a point on the West Line of said SW/4; THENCE N1°35'54"W for a distance of 58.01 feet to a point on the Southerly Right-of-Way of the City of Tulsa's Water Line; THENCE N69°01'14"E for a distance of 783.28 feet along said Southerly Right-of-Way; THENCE along a curve to the left having a radius of 5804.05 feet for a distance of 591.29 feet, being subtended by a chord of N66°06'13"E for a distance of 591.03 feet, along said Southerly Right-of-Way; THENCE S1°34'17"E for a distance of 603.22 feet; THENCE N88°25'43"E for a distance of 877.10 feet; THENCE S1°34'17"E for a distance of 240.50 feet to a point on the South Line of said SW/4; THENCE S88°25'43"W for a distance of 999.72 feet along said South Line; THENCE S88°28'26"W for a distance of 1022.72 feet along said South Line to the POINT OF BEGINNING.

Voting yes: Shropshire, Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher. Voting no: none.

c. Discussion and possible action regarding approval of a resolution confirming appointment of Trustees to the Pryor Economic Development Trust Authority.

Motion was made by Chitwood, second by Ketcher to approve Resolution #2020 – 1 confirming appointment of Trustees to the Pryor Economic Development Trust Authority. Voting yes: Smith, Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire. Voting no: none.

6. DISCUSS, POSSIBLY ACT ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the January 7th, 2020 Council meeting.
- b. Approve payroll purchase orders through January 24th, 2020.
- c. Approve claims for purchase orders through January 21st, 2020.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	1920191505 - 1920191474	156,137.81
STREET & DRAINAGE	911115B - 1920191470	2,383.90
CAPITAL OUTLAY	911093B	5,297.94
REAL PROPERTY ACQUIS. RESERVE	1920191449 - 1920191495	2,118.00
HOTEL / MOTEL	1920191476	2,000.00
RECREATION CENTER	1920191436 - 1920191438	8,804.34
TOTAL		176,741.99
BLANKETS		
911147B	O'REILLY AUTOMOTIVE INC	500.00
TOTAL		500.00

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Approve December Appropriation Requests.

DECEMBER 2019

FEE IN LIEU	\$	13,301.15
STREET & DRAINAGE	\$	130,924.52
CEMETERY CARE INTEREST	\$	95.42
CEMETERY CARE FUND	\$	1,325.00
GOLF COURSE CASH FUND	\$	7,090.47
CAPITAL OUTLAY FUND	\$	42,810.85
CAPITAL OUTLAY RESERVE	\$	361.66
REAL PROPERTY ACQUISITION	\$	431.50
HOTEL/MOTEL TAX	\$	4,360.61
LIBRARY BUILDING FUND	\$	11.54
GOB 2002-RECREATION CENT	\$	-
PPWA BOND PROCEEDS (86)	\$	-
PPWA SINKING FUNDS	\$	94,289.85
PPWA BOND PROCEEDS (88)	\$	3,042.44
RECREATION CENTER-CASH FUND	\$	74,403.57
E-911	\$	989.47
LIBRARY SPECIAL	\$	145.97
SEIZURES	\$	0.12
DONATIONS	\$	685.58
COMMUNITY DEVELOPMENT BLOCK GRANT	\$	-
FUND 47	\$	750.03
OUTDOOR POOL FEES AND EXPENSES	\$	-
TOTAL	\$	375,019.75

- f. Discussion and possible action regarding allowing Chris Hardy to hold a Booklahoma fundraiser in the Graham Community Hall on February 14th and 15th, 2020 for a mission trip to Guatemala.
- g. Discussion and possible action regarding recommendation to Council to approve Hotel / Motel Final Expense Report for Northeast Oklahoma Area Artist Show held October 11th – 25th, 2019, in the amount of \$2,000.00 from Hotel / Motel PAAHC Account #75-755-5097.
- h. Discussion and possible action regarding recommendation to Council to approve Hotel / Motel Grant Application from Lake Area Softball Association for the “Bring the Pryor Softball Fields Back to Life” project from October 2019 – June 2020 in the amount of \$550.00.
- i. Discussion and possible action regarding lease purchase of two (2) 2020 Chevy Tahoes at the state contract price of \$32,897.00 each and four (4) Ford F150 pickups at the state contract price of \$33,413.00 each, financing \$246,332.46 through Bank of Commerce at 2.25% for 48 months for the Pryor Creek Police Department from Police Department Vehicles Capital Outlay Account #44-445-5418. Other quotes received: Arvest Bank at 3.94%, First Priority Bank at 4.5%, RCB Bank at 2.90%, Red Crown Credit Union at 3.99%, Welch State Bank at 3.64%.
- j. Discussion and possible action regarding the purchase of 17 Point Blank Alpha Elite Vests at the state contract price of \$822.96 each for the Police Department, \$12,344.40 to be taken from Police Equipment Capital Outlay Account #44-445-5424 which was approved (\$344.40 over but still in budget) in the 2019-2020 budget, and \$1,645.92 to be taken from Police New Hire Account #02-215-5034.

- k. Discussion and possible action regarding declaration of an emergency and approval of expenditure in the amount of \$7,900.00 from General Software Account #02-201-5260 to Intertribal Software Consultants, Inc. to migrate and configure Laserfiche to the new server and install the latest version. This will be an upgraded subscription to the current Laserfiche software and will cost \$5,400.00 each additional year for support (the current support cost is \$2,444.00). On Wednesday, January 15th, 2020 I.T. discovered that complications with the server at the Police and City Clerk's office were due to Laserfiche not being upgraded and this needs to be fixed immediately. In seeking quotes, the Police Department was informed that Laserfiche companies are not allowed to compete; therefore, they are not allowed to give quotes. City of Pryor Creek has been with Intertribal since 2006. Laserfiche is the software used to store and retrieve data quickly and securely.
- l. Discussion and possible action regarding nomination and appointment of Joe Barnts to Alternate Seat #6 of the Pryor Creek Planning and Zoning Commission, term expiring September 30th, 2022.
- m. Discussion and possible action regarding nomination and appointment of Eric Hansbrough to Seat #2 of the Pryor Creek Hotel / Motel Tax Allocation Board, term expiring April 30th, 2022.

Motion was made by Ketcher, second by Shropshire to approve items a – m, less item c. Voting yes: Chitwood, Brakefield, Sherman, Doyle, Ketcher, Shropshire, Smith. Voting no: none.

c. Approve claims for purchase orders through January 21st, 2020.

Motion was made by Sherman, second by Smith to approve claims for purchase orders through January 21st, 2020. Voting yes: Brakefield, Sherman, Ketcher, Shropshire, Smith, Chitwood. Voting no: Doyle.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Doyle)

Doyle reported that Budget and Personnel Committee met last week and will meet again February 11th.

b. Ordinance and Insurance (Sherman)

Sherman reported she plans to have a meeting the first week in February.

c. Street (Smith)

Smith reported that they will meet on Tuesday, January 28th, 2020.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Sherman, Doyle, Ketcher, Shropshire, Smith, Chitwood, Brakefield. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:25 p.m.

2. APPROVE MINUTES OF JANUARY 7TH, 2020 MEETING.

Motion was made by Chitwood, second by Smith to approve minutes of January 7th, 2020 meeting. Voting yes: Doyle, Ketcher, Shropshire, Smith, Chitwood, Brakefield, Sherman. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Ketcher, Shropshire, Smith, Chitwood, Brakefield, Sherman, Doyle. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK / P.P.W.A. SECRETARY EVA SMITH

CITY OF PRYOR CREEK
 COMBINED CASH INVESTMENT
 APRIL 30, 2023

COMBINED CASH ACCOUNTS

01-000-1011	RCB - GENERAL CHECKING	7,927,589.66
01-000-1020	PETTY CASH CHECKING	4,600.57
01-000-1030	PENALTY ASSESSMENTS ACCOUNT	(1,628.94)
01-000-1040	COURT BOND ACCOUNT	9,659.28
		7,940,220.57
01-000-1010	CASH ALLOCATED TO OTHER FUNDS	(8,135,397.62)
		(195,177.05)

CASH ALLOCATION RECONCILIATION

2	ALLOCATION TO GENERAL FUND	2,127,056.38
5	ALLOCATION TO COVID REIMBURSEMENT (2020)	371,300.49
13	ALLOCATION TO FEE IN LIEU	36,710.53
14	ALLOCATION TO STREET & DRAINAGE IMPROV. SALE	2,823,530.59
15	ALLOCATION TO CEMETERY CARE INTEREST	15,355.83
19	ALLOCATION TO CEMETERY CARE FUND	62,441.07
41	ALLOCATION TO GOLF COURSE CASH FUND	168,543.98
44	ALLOCATION TO CAPITAL OUTLAY(CAPITAL IMPROVE	439,674.23
45	ALLOCATION TO CAPITAL OUTLAY RESERVE FUND	665,318.88
46	ALLOCATION TO REAL PROPERTY ACQUISITION RES.	173,289.72
47	ALLOCATION TO POLICE TRAINING FEES	28,379.90
68	ALLOCATION TO MAIN STREET BOND ACCOUNT-2019	325,821.49
80	ALLOCATION TO LIBRARY BUILDING FUND	551.62
84	ALLOCATION TO RECREATION CENTER - CASH FUND	243,972.22
87	ALLOCATION TO P.P.W.A. SINKING FUND	272,880.11
88	ALLOCATION TO PRYOR PUBLIC WORKS AUTHORITY	68,978.27
92	ALLOCATION TO LIBRARY SPECIAL CASH ACCOUNT	28,423.54
95	ALLOCATION TO SEIZURES-(POLICE DEPARTMENT)	177.49
96	ALLOCATION TO DONATIONS AND EARMARKED MONIES	282,991.28
		8,135,397.62
	ALLOCATION FROM COMBINED CASH FUND - 01-000-1010	(8,135,397.62)
		.00

CITY OF PRYOR CREEK
BALANCE SHEET
APRIL 30, 2023

ECONOMIC DEVELOPMENT TRUST AUT

ASSETS

98-000-1050	ECONOMIC DEVELOPMENT TRUST AUT	144,793.41	
	TOTAL ASSETS		144,793.41

LIABILITIES AND EQUITY

FUND EQUITY

98-000-3010	FUND BALANCE-PUBLIC WORKS AUTH	84,059.80	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	60,733.61	
	BALANCE - CURRENT DATE	60,733.61	
	TOTAL FUND EQUITY		144,793.41
	TOTAL LIABILITIES AND EQUITY		144,793.41

**Fund 68 & EDTA Funds Summary & Budget
4/30/2023**

EDTA Total Assets \$ 144,793.41

	Beginning Amount	Paid YTD	Current Balance	Budgeted	Unbudgeted Funds
EDTA Fund 68	\$ 55,000.00	\$ 40,000.00	\$ 15,000.00	\$ 15,000.00	\$ -
EDTA Operating			\$ 129,793.41	\$ 35,000.00	\$ 94,793.41

Fund 68 - Proposition No 1, March 5, 2019

	Paid YTD	Remaining	Budgeted Funds	Unbudgeted Funds
				\$ 325,821.49

PRYOR 2023 STREET REHABILITATION

ITEM #	STREET SEGMENT	DIRECTION	UNITS	QUANTITY			BID UNIT PRICE	TOTAL PRICE THIS BID ITEM
1	N "A" ALLEY	MILL	SY	592			\$5.00	\$2,960.00
	N "A" ALLEY	FULL DEPTH PATCH	SY	70			\$85.00	\$5,950.00
	N "A" ALLEY	CROSS STREET DRAIN	SF	550			\$30.00	\$16,500.00
2	N "B" ALLEY	MILL	SY	592			\$5.00	\$2,960.00
	N "B" ALLEY	FULL DEPTH PATCH	SY	70			\$85.00	\$5,950.00
	N "B" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
	N "B" ALLEY	ASPHALT RAMP BUILDUP	SY	21			\$12.00	\$252.00
3	N "C" ALLEY	MILL	SY	630			\$5.00	\$3,150.00
	N "C" ALLEY	FULL DEPTH PATCH	SY	70			\$85.00	\$5,950.00
	N "C" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
4	S "D" ALLEY	MILL	SY	583			\$5.00	\$2,915.00
	S "D" ALLEY	FULL DEPTH PATCH	SY	70			\$85.00	\$5,950.00
	S "D" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
5	S "E" ALLEY	MILL	SY	630			\$5.00	\$3,150.00
	S "E" ALLEY	FULL DEPTH PATCH	SY	70			\$85.00	\$5,950.00
	S "E" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
6	S "F" ALLEY	MILL	SY	631			\$5.00	\$3,155.00
	S "F" ALLEY	FULL DEPTH PATCH	SY	70			\$85.00	\$5,950.00
	S "F" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
7	S "G" ALLEY	MILL	SY	556			\$5.00	\$2,780.00
	S "G" ALLEY	FULL DEPTH PATCH	SY	70			\$85.00	\$5,950.00
	S "G" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00

ITEM #	STREET SEGMENT	DIRECTION	UNITS	QUANTITY				
8	S "H" ALLEY	MILL & OVERLAY	SY	585			\$18.00	\$10,530.00
	S "H" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
9	S "K" ALLEY	MILL & OVERLAY	SY	850			\$18.00	\$15,300.00
	S "K" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
10	S "L" ALLEY	MILL & OVERLAY	SY	566			\$18.00	\$10,188.00
	S "L" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
11	S "P" ALLEY	MILL & OVERLAY	SY	808			\$18.00	\$14,544.00
	S "P" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
12	S "M" ALLEY	MILL & OVERLAY	SY	808			\$18.00	\$14,544.00
	S "M" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
13	S "N" ALLEY	MILL & OVERLAY	SY	823			\$18.00	\$14,814.00
	S "N" ALLEY	CROSS STREET DRAIN	SF	345			\$30.00	\$10,350.00
14	GREEN COUNTRY MOBILE HOME PARK	EDGE MILLING	SF	62,201			\$3.00	\$186,603.00
	GREEN COUNTRY MOBILE HOME PARK	ASPHALT OVERLAY	TONS	1587			\$83.00	\$131,721.00
	GREEN COUNTRY MOBILE HOME PARK	CROSS DRAINS	SF	2127			\$30.00	\$63,810.00
	GREEN COUNTRY MOBILE HOME PARK	REMOVE & REPLACE CURB	LF	100			\$22.00	\$2,200.00
15	N. GAITHER RD.	MILL & OVERLAY	SY	5640			\$18.00	\$101,520.00
16	NE 3RD St.: Okla to Fairland St.	EDGE MILLING	SF	920			\$3.00	\$2,760.00
	NE 3RD St.: Okla to Fairland St.	ASPHALT OVERLAY	TONS	215			\$83.00	\$17,845.00
	NE 3RD St.: Okla to Fairland St.	CROSS DRAINS	SF	500			\$30.00	\$15,000.00
17	SW 29TH ST	MILL & OVERLAY	SY	4160			\$18.00	\$74,880.00
	SW 29TH ST	FULL DEPTH PATCH	SY	70			\$85.00	\$5,950.00
TOTAL BID PRICE \$								\$885,881.00