

**MINUTES
PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY
REGULAR MEETING
MONDAY, JULY 10TH, 2023
12:00 P.M.**

THE PRYOR ECONOMIC DEVELOPMENT TRUST AUTHORITY MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

TRUSTEES: **ADAM ANDERSON, ARIANNA DERR, DARRELL MOORE, FRED SORDAHL, DON BERGER, SCOTT MILLER, LARRY WILLIAMS
EX-OFFICIO TRUSTEES: JARED CRISP - MUNICIPAL UTILITY BOARD GENERAL MANAGER, ZAC DOYLE - MAYOR

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE.

The meeting was called to order by Anderson at 12:00 p.m. Prayer and Pledge of Allegiance were led by Scott Miller. Members present: Don Berger, Larry Williams, Scott Miller, Adam Anderson and Fred Sordahl. Members absent: Darrell Moore and Arianna Derr.

Others in attendance: Zac Doyle, Jared Crisp, Bruce Smith, Mike Moore, Houston Brittain, Jennie LaFave, Merideth Olson, KC Summerlin and Terry Aylward.

Anderson moved to Item 7.

7. DISCUSSION AND POSSIBLE ACTION REGARDING RESIGNATION OF DARLA COATS AS EDTA SECRETARY.

Motion was made by Williams, second by Miller to accept the resignation of Darla Coats as EDTA Secretary. Voting yes: Berger, Williams, Miller, Anderson and Sordahl. Voting no: none.

8. DISCUSSION AND POSSIBLE ACTION REGARDING NAMING JAE STANDINGWATER AS EDTA SECRETARY.

Motion was made by Sordahl second by Miller to approve naming Jae Standingwater as EDTA Secretary. Voting yes: Williams, Miller, Anderson, Sordahl and Berger. Voting no: none.

Anderson moved back to Item 2.

2. APPROVE MINUTES FROM THE MAY 8, 2023 REGULAR MEETING.

Motion was made by Miller, second by Williams to approve minutes from the May 8, 2023 special meeting. Voting yes: Miller, Anderson, Sordahl, Berger and Williams. Voting no: none.

3. APPROVE MINUTES FROM THE JUNE 15, 2023 SPECIAL MEETING.

Motion was made by Williams, second by Miller to approve minutes from the June 15, 2023 regular meeting. Voting yes: Anderson, Sordahl, Berger, Williams and Miller. Voting no: none.

4. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience.

5. REPORT FROM PRYOR AREA CHAMBER OF COMMERCE PRESIDENT, HOUSTON BRITTAIN.

Brittain thanked the EDTA for their work on Freedom Fest, and reported that the Chamber is preparing for three upcoming events: Rocklahoma, DAM J.A.M. and Born & Raised. He stated that the Christmas parade is scheduled for December 9th, 2023.

6. REPORT FROM PRYOR MAIN STREET DIRECTOR, JENNIE LAFAVE.

Merideth Olson reported that the city was awarded the TAP Grant and combined with matching funds from TSET and donations, they are expecting \$862,000.00 in funding. She stated that after meeting with three different design firms they decided to use Kimley-Horn and are now waiting for a timeline to be delivered.

She also reported that while conducting pedestrian counts they were able to observe some safety issues with the crosswalks. Google has partnered with them to add brightly colored murals to the crosswalks to draw the attention of drivers when approaching the crosswalks. One of these murals is completed, and two more will follow.

Olson reported that the golf tournament was a successful fundraiser, and their Dancing with the Stars fundraiser will take place next week. They are also working on plans for the Christmas event the second Saturday in December, as well as an Art Walk event and a Halloween festival.

9. DISCUSSION AND POSSIBLE ACTION REGARDING RENEWAL OF MOU BETWEEN EDTA AND PRYOR MAIN STREET THROUGH 6-30-2024. THIS WILL INCLUDE A DISCUSSION AND PRESENTATION ON THE MOU FROM INCEPTION TO JUNE 30, 2023.

Motion was made by Miller, second by Berger to approve renewal of MOU between EDTA and Pryor Main Street through 6-30-2024. This will include a discussion and presentation on the MOU from inception to June 30, 2023. Motion was amended by Miller, second by Berger to make this approval contingent on funding from Fund 68.

Anderson reported that this MOU would allow Pryor Main Street to continue working on their improvement projects alongside the EDTA. He stated that the work done since the inception of the MOU includes creating and distributing surveys, conducting foot traffic counts, awarding facade grants, and other management and development tasks to improve main street. He encouraged the EDTA to renew this MOU.

Voting yes: Sordahl, Berger, Williams, Miller and Anderson. Voting no: none.

10. DISCUSSION AND POSSIBLE ACTION REGARDING PAYMENT FROM EDTA FUNDS FOR THE MOU WITH PRYOR MAIN STREET FOR JULY 2023 AND AUGUST 2023. THIS WILL ALLOW TIME FOR A REQUEST TO BE MADE TO CITY COUNCIL FOR FUNDING FROM FUND 68. IT IS ANTICIPATED THAT FUND 68 WOULD REIMBURSE EDTA FOR THOSE PAYMENTS ONCE APPROVAL IS RECEIVED.

Motion was made by Miller, second by Williams to approve payment from EDTA funds for the MOU with Pryor Main Street for July 2023 and August 2023. This will allow time for a request to be made to City Council for funding from Fund 68. It is anticipated that Fund 68 would reimburse EDTA for those payments once approval is received.

Anderson stated that these two months would be used to get their plans ready to be presented to Council, and will be reimbursed if Council approves the request. EDTA currently has \$94,000.00 in unallocated funds.

Voting yes: Berger, Williams, Miller, Anderson and Sordahl. Voting no: none.

11. DISCUSSION AND POSSIBLE ACTION REGARDING FORMATION OF A PUBLIC POOL TASK FORCE. DETAILS OF TASK FORCE MAKEUP AND STRUCTURE ARE INCLUDED IN THE PACKET.

Motion was made by Berger, second by Williams to approve the formation of a Public Pool Task Force. Details of Task Force makeup and structure are included in the packet. The motion was amended by Berger, second by Williams to include a Municipal Utility Board representative and the Mayor as ex-officio members of the task force. Voting yes: Williams, Miller, Anderson, Sordahl and Berger. Voting no: none.

12. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF THE EDTA CHAIR TO THE PUBLIC POOL TASK FORCE, THE VICE CHAIR TO SERVE IN THE ABSENCE OF THE CHAIR.

Motion was made by Sordahl, second by Berger to approve the appointment of the EDTA Chair to the Public Pool Task Force, the Vice Chair to serve in the absence of the Chair. Voting yes: Miller, Anderson, Sordahl, Berger and Williams. Voting no: none.

13. DISCUSSION AND POSSIBLE ACTION TO DETERMINE AND APPROVE ONE TRUSTEE, OTHER THAN THE CHAIR, TO SERVE ON THE PUBIC POOL TASK FORCE.

Motion was made by Sordahl, second by Miller to nominate Don Berger to be a member of the Public Pool Task Force. Voting yes: Anderson, Sordahl, Williams and Miller. Abstaining, counting as a no vote: Berger. Voting no: none.

14. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVING COURTNEY DAVIS FOR ACCESS TO ELECTRONIC BANKING METHODS, REMOTE DEPOSIT, AND TO RECEIVE INFORMATION ON THE EDTA'S BANKING ACCOUNTS.

Motion was made by Miller, second by Sordahl to approve Courtney Davis for access to electronic banking methods, remote deposit, and to receive information on the EDTA's banking accounts. Voting yes: Sordahl, Berger, Williams, Miller and Anderson. Voting no: none.

15. POSSIBLE EXECUTIVE SESSION IN COMPLIANCE WITH 25 O.S. § 307 (C) (11) FOR THE PURPOSE OF THE PRYOR EDTA AS A PUBLIC TRUST TO CONFER ON MATTERS PERTAINING TO ECONOMIC DEVELOPMENT INCLUDING THE POSSIBLE TRANSFER OF PROPERTY, FINANCING, OR THE CREATION OF A PROPOSAL TO ENTICE A BUSINESS TO LOCATE WITHIN THE JURISDICTION OF THE EDTA AND PUBLIC DISCLOSURE OF THE MATTER DISCUSSED WOULD INTERFERE WITH DEVELOPMENT OF PRODUCTS OR SERVICES.

Motion was made by Sordahl, second by Miller to move into Executive Session in compliance with 25 O.S. § 307 (C) (11) for the purpose of the Pryor EDTA as a public trust to confer on matters pertaining to economic development including the possible transfer of property, financing, or the creation of a proposal to entice a business to locate within the jurisdiction of the EDTA and public disclosure of the matter discussed would interfere with development of products or services. Voting yes: Berger, Williams, Miller, Anderson and Sordahl. Voting no: none.

16. RETURN TO OPEN SESSION.

Open session resumed at 1:40 p.m.

17. STATEMENT OF EXECUTIVE SESSION MINUTES.

There were no motions or votes taken in the Executive Session. Minutes were recorded and sealed.

18. ADJOURNMENT.

Meeting was adjourned at 1:43 p.m. without a motion or vote.