

**MINUTES
HOTEL / MOTEL BOARD
SPECIAL MEETING
THURSDAY, OCTOBER 27TH, 2022
5:30 P.M.**

THE HOTEL / MOTEL BOARD MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER,
12 NORTH ROWE, PRYOR CREEK, OKLAHOMA AT THE ABOVE DATE AND TIME.

BOARD MEMBERS: **AMY CRAMER, STEVE ARRIC, NICHOLAS HARRIS, DEAN MAJORS, SAMANTHA WILLIAMS

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:35 p.m. by Steve Arric. Members present: Arric, Majors and Williams. Members absent: Cramer and Harris.

Others present: Mayor Larry Lees, Barbara Hawkins, James Willyard and Jennie LaFave.

2. ADMINISTER OATH OF OFFICE TO NICHOLAS HARRIS, SEAT #2, TERM ENDING 4/30/25.

No action. Harris was unable to attend.

3. DISCUSS, POSSIBLY APPROVE MINUTES OF THE AUGUST 25TH, 2022 SPECIAL MEETING.

Motion was made by Williams, second by Majors to approve minutes of the August 25th, 2022 special meeting. All voted yes.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING GRANT APPLICATION FROM PRYOR MAIN STREET IN THE AMOUNT OF \$8,000.00 FOR A LIGHTS-ON DOWNTOWN COMMUNITY TREE.

Motion was made by Majors, second by Williams to recommend Council action regarding grant application from Pryor Main Street in the amount of \$6,771.00 for a Lights-On Downtown Community Tree. Willyard and LaFave spoke regarding the final amount for this project. Willyard stated that \$6,771.00 would be half the cost of the project, and they did not want to ask for more than half. Voting yes: Arric and Majors. Abstaining, counting as a no vote: Williams.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING GRANT APPLICATION FROM PRYOR AREA CHAMBER OF COMMERCE IN THE AMOUNT OF \$2,900.00 FOR THE 2022 CHRISTMAS PARADE OF LIGHTS ON DECEMBER 1ST, 2022.

Motion was made by Arric, second by Majors to recommend Council action regarding grant application from Pryor Area Chamber of Commerce in the amount of \$2,900.00 for the 2022 Christmas Parade of Lights on December 1st, 2022. All voted yes.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING GRANT APPLICATION FROM PRYOR AREA CHAMBER OF COMMERCE IN THE AMOUNT OF \$2,300.00 FOR A NATIVITY MUSEUM CHRISTMAS POP-UP FROM NOVEMBER 3RD, 2022 THROUGH JANUARY 1ST, 2023.

Motion was made by Majors, second by Williams to recommend Council action regarding grant application from Pryor Area Chamber of Commerce in the amount of \$2,300.00 for a Nativity Museum Christmas Pop-Up from November 3rd, 2022 through January 1st, 2023. It was noted that admission will be free, but there will be donation boxes available. All voted yes.

7. SCHEDULE NEXT MEETING.

Next meeting is tentatively scheduled for Monday, November 14th, 2022, at 5:30 p.m.

8. ADJOURN.

Motion was made by Williams, second by Majors to adjourn at 6:05 p.m. All voted yes.

HOTEL / MOTEL TAX ALLOCATION GRANT PROJECT APPLICATION



To be considered for the City of Pryor Creek Hotel / Motel Tax Allocation Grant, please complete the form below.

Street address:

Street address line 2:

City:

State:

Zip code:

Contact Person

First name:

Last name:

Phone number:

E-mail:

Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c) (3) of the Internal Revenue Code?

Yes

No

Requested amount:

Applicant's Match amount:

Total Project Budget:

Description of event or project summary:

Provide a paragraph, a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over all project. However, please focus the bulk of your answer on the specific element for which you are requesting funding.

Where and when will the event take place?

Resources available for project / event:

PROJECT BUDGET

Please detail the budget for your project. Specify whether your various match items will be cash or in-kind.

Pro-Forma

Project Title:

Revenues:

Total Requested from Hotel / Motel:

Total Project Revenues:

Expenses:

Advertising

Promotional Printing

Miscellaneous expenses:

Total Expenses: