

**MINUTES  
PARK BOARD  
REGULAR MEETING  
MONDAY, OCTOBER 24<sup>TH</sup>, 2022  
5:30 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

BOARD MEMBERS: \*\* BILL KANNEGIESSER, RON REISER, PAM BUFFINGTON, ROY JACKSON, SHERRY ALEXANDER, CHRIS GRAVES, KEITH SHELBY.

**1. CALL MEETING TO ORDER.**

Kannegiesser called the Park Board meeting to order at 5:30 p.m. Members present: Bill Kannegiesser, Ron Reiser, Pam Buffington, Roy Jackson, Sherry Alexander, Chris Graves and Keith Shelby. Members absent: none.

Others present: Mayor Larry Lees, Park Superintendent Frank Powell, Don Paddock and Terry Aylward.

**2. PETITIONS FROM THE AUDIENCE.**

There were no petitions.

**3. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE SEPTEMBER 26<sup>TH</sup>, 2022, REGULAR MEETING.**

Motion was made by Shelby, second by Jackson to approve the minutes of the September 26<sup>th</sup>, 2022, regular meeting. All voted yes.

**4. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE OCTOBER 6<sup>TH</sup>, 2022 SPECIAL MEETING.**

Motion was made by Shelby, second by Buffington to approve the minutes of the October 6<sup>th</sup>, 2022 special meeting, with changes noted by Graves. All voted yes.

**5. PARK REPORT – SUPERINTENDENT FRANK POWELL:**

**a. Parks**

Powell reported that they have been removing a number of trees and stumps. They have started on the pad for the Bobby Buck Shelter. Council approved the removal of the fence at Bobby Buck, so that project will start soon. The new tennis court lights have arrived, so he will coordinate with MUB to get them installed. He walked Mr. Paddock through the damage at the pool where a teen lost control of his vehicle and crashed into the pool house. The wreck took out a partition and damaged one of the rafters and a sink.

**b. Cemetery**

Powell reported that they are staying busy, unfortunately.

**6. GOLF COURSE REPORT – DIRECTOR DENNIS BOWMAN.**

Kannegiesser reported that Bowman is out of town. October has been another record month. Last October they brought in \$45,000.00, and this month they have already

brought in \$50,000.00. Kaska has started on the house demolition. BooHaHa is this weekend.

**7. DISCUSSION AND REVIEW OF WHITAKER PARK POOL FINAL PLANS – DON PADDOCK, PADDOCK ENTERPRISES.**

No action. Mr. Paddock went through the plans for the Whitaker Park Pool.

**8. DISCUSSION AND POSSIBLE ACTION REGARDING REMOVING FROM THE TABLE ITEM 4. FROM THE OCTOBER 6<sup>TH</sup>, 2022 SPECIAL MEETING.**

Motion was made by Shelby, second by Buffington to remove from the table Item 4. from the October 6<sup>th</sup>, 2022 special meeting. Voting yes: Kannegiesser, Reiser, Buffington, Jackson, Alexander, Graves, Shelby. Voting no: none.

**9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING APPROVAL OF THE FINAL PLANS FOR RENOVATION OF THE WHITAKER PARK POOL. THE ESTIMATED COST WILL BE DISCUSSED AT MEETING TIME. (ITEM 4. OCTOBER 6, 2022 SPECIAL MEETING)**

Motion was made by Shelby, second by Alexander to recommend Council action approving of the final plans for renovation of the Whitaker Park Pool. The estimated cost will be discussed at meeting time. (Item 4. October 6, 2022 Special Meeting)

Mr. Paddock stated that the full estimate with all add-ins is \$1,127,000.00. The deductible amounts for each add-in are: Wading Pool - \$193,000.00; Climbing Wall - \$28,500.00; Zipline - \$24,750.00. The add-ins total \$246,250.00.

Mayor stated that we currently have \$824,882.00 available in ARPA funds and the remainder of the needed funds will be raised.

Paddock stated that he tried to estimate high for some cushion, but with costs being what they are currently, he cannot guarantee that.

Voting yes: Reiser, Buffington, Jackson, Alexander, Graves, Shelby, Kannegiesser. Voting no: none.

**10. DISCUSSION AND POSSIBLE ACTION REGARDING REMOVING FROM THE TABLE ITEM 5. FROM THE OCTOBER 6<sup>TH</sup>, 2022 SPECIAL MEETING.**

Motion was made by Shelby, second by Buffington to remove from the table Item 5. from the October 6<sup>th</sup>, 2022 special meeting. All voted yes.

**11. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING FUNDING THE WHITAKER PARK POOL RENOVATION PROJECT 2022 WITH MAYOR LEES' FUNDING PLAN, WHICH UTILIZES ARPA AND ADDITIONAL GRANT FUNDING. (ITEM 5, OCTOBER 6, 2022 SPECIAL MEETING)**

Motion was made by Shelby, second by Buffington to recommend Council action regarding funding the Whitaker Park Pool Renovation Project 2022 with Mayor Lees' funding plan, which utilizes ARPA and additional grant funding. (Item 5, October 6, 2022 Special Meeting) Voting yes: Buffington, Jackson, Alexander, Graves, Shelby, Kannegiesser, Reiser. Voting no: none.

**12. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING PROCEEDING WITH THE ADVERTISEMENT FOR BIDS FOR THE “WHITAKER PARK SWIMMING POOL RENOVATION” AS PREPARED BY PADDOCK ENTERPRISES.**

Motion was made by Reiser, second by Alexander to recommend Council action regarding proceeding with the advertisement for bids for the “Whitaker Park Swimming Pool Renovation” as prepared by Paddock Enterprises. Voting yes: Jackson, Alexander, Graves, Shelby, Kannegiesser, Reiser, Buffington. Voting no: none.

**13. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING APPROVAL OF THE 2023 PARK BOARD MEETING SCHEDULE.**

Motion was made by Shelby, second by Buffington to recommend Council action regarding approval of the 2023 Park Board Meeting Schedule. All voted yes.

**14. UNFORESEEABLE BUSINESS.**

There was no unforeseeable business.

**15. ADJOURN.**

Motion was made by Alexander, second by Buffington to adjourn at 7:07 p.m. All voted yes.

# Change Order

No. 1

Date of Issuance: January 10, 2023

Effective Date: January 10, 2023

Project: PRY 21-07

Owner: City of Pryor Creek

Owner's Contract No.:

Contract: WHITAKER PARK TENNIS FACILITY PARKING IMPROVEMENTS

Date of Contract: November 1, 2022

Contractor: Envision Civil Contractors, LLC

Engineer's Project No.: PRY 21-07

## The Contract Documents are modified as follows upon execution of this Change Order:

Description: Furnish labor and equipment ONLY to remove existing curb and three feet into the existing asphalt for the length of the entire project. Includes replacement to area with three-foot concrete apron and excavation of proposed five-foot gravel sidewalk. MATERIALS are to be supplied by the City of Pryor.

Attachments: (List documents supporting change):

### CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 96,290.36

[Increase] [Decrease] from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_:

\$ \_\_\_\_\_

Contract Price prior to this Change Order:

\$ 96,290.36

[Increase] [Decrease] of this Change Order:

\$ 10,231.25

Contract Price incorporating this Change Order:

\$ 106,521.61

### CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial completion (days or date): 60

Ready for final payment (days or date): 60

[Increase] [Decrease] from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_:

Substantial completion (days): N/A

Ready for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion (days or date): 60

Ready for final payment (days or date): 60

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): 30

Ready for final payment (days or date): 30

Contract Times with all approved Change Orders:

Substantial completion (days or date): 90

Ready for final payment (days or date): 90

RECOMMENDED:

By:

Steve A. Powell  
Steve A. Powell, Engineer (Authorized Signature)

Date:

1/10/23

ACCEPTED:

By:

Larry Lees  
Larry Lees, Mayor, Owner (Authorized Signature)

Date:

ACCEPTED:

By:

Shauna Jones  
Contractor (Authorized Signature)

Date:

1/12/23

Approved by Funding Agency (if applicable):

Date:





# Proposal


Envision Civil Contractors, LLC

Date: January 5, 2023

Submitted To: City of Pryor Creek  
Street Department & Parks Division  
Infrastructure Solutions Group, LLC

Issued By: Shawna Jones  
Envision Civil Contractors, LLC  
20125 Mockingbird Lane E.  
Claremore, OK 74019

Project Number			Project Name	Project Address		
2210			Pryor Creek Whitaker Park Tennis Court Parking lot	Pryor, Oklahoma		
ITEM #	QTY	UNIT	Description	UNIT PRICE	UNIT-	Line Total
1	1	LS	Labor	\$8,031.25	LS	\$8,031.25
2	1	LS	Equipment	\$2,200.00	LS	\$2,200.00
5						\$0.00
TOTAL:						\$10,231.25

Date of Drawings:		Addendums:	
<p>We propose hereby to furnish labor, and equipment ONLY to remove existing curb and three feet into the existing asphalt for the length of the entire project. This will also include labor and equipment ONLY to replace area with three foot concrete apron and excavation of proposed five foot gravel sidewalk complete in accordance with provided specifications for the sum of: \$10,231.25</p>			
<p><b>EXCLUDES</b> Testing, Survey, Bonding, Tempory Fence, Concrete Saw Cutting, Haul off of spoils and any material material required to complete the project.</p>			
<p>All work to be completed in a substantial workmanlike manner according to specification submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this proposal. All agreement contingent on strikes, accidents, or delays beyond our control. Owner will carry fire, tornado, or other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation referring to said legal action, as determined by a court of corresponding jurisdiction. Once a payment request is submitted according to the contract terms and a delay was not related to conditions caused by the subcontractor, the subcontractor can charge interest on the account (30) thirty days after the payment request has been submitted and payment has not been received. In addition, the subcontractor has the right to stop work if payment is not received (30) thirty days after request.</p>			
Authorized		Note: This proposal may be withdrawn by us if	
Signature:		NOT accepted within 30 days.	
ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized		Signature: _____	
to do the work as specified. Payment will be made as outlined above.		Date of Acceptance: _____	

Thank you for your business!  
20125 Mockingbird Lane · Claremore, OK 74019 · (918) 410-9006