

**MINUTES  
PARK BOARD  
REGULAR MEETING  
MONDAY, MAY 22<sup>ND</sup>, 2023  
5:30 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

**BOARD MEMBERS: \*\* BILL KANNEGIESSER, RON REISER, PAM BUFFINGTON, ROY JACKSON, SHERRY ALEXANDER, CHRIS GRAVES, KEITH SHELBY.**

**1. CALL MEETING TO ORDER.**

Kannegiesser called the Park Board meeting to order at 5:30 p.m. Members present: Bill Kannegiesser, Ron Reiser, Roy Jackson, Sherry Alexander, Chris Graves and Keith Shelby. Members absent: Pam Buffington.

Others present: Frank Powell, Dennis Bowman, Mayor Doyle, Lora Siever, Bruce Smith, Charles Tramel and Terry Aylward.

**2. PETITIONS FROM THE AUDIENCE.**

There were no petitions.

**3. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE APRIL 24<sup>TH</sup>, 2023, REGULAR MEETING.**

Motion was made by Reiser, second by Alexander to approve the minutes of the April 24<sup>th</sup>, 2023, regular meeting. All voted yes.

**4. PARK REPORT – SUPERINTENDENT FRANK POWELL:**

**a. Parks**

Powell reported that the park has been busy preparing for the summer. The splash pad was down for one day but was repaired by replacing a fuse. He will be working on tree trimming soon pending weather conditions. The pickleball equipment will be arriving soon. The pool building has not been repaired.

**b. Cemetery**

Powell reported that the cemetery is preparing for Memorial Day.

**5. GOLF COURSE REPORT – DIRECTOR DENNIS BOWMAN.**

Bowman reported that the golf course is extremely busy with Spring tournaments. Many golf courses in the area use bermuda grass that died during the freeze, but the golf course's bent grass greens are healthy and ready for the season. This has driven many golfers in the area to visit our golf course.

Last year the golf course grossed \$602,000.00, current gross is \$616,000.00. Bowman reported that he expects to reach \$680,000.00 before the end of this fiscal year.

Bowman recognized his staff for their hard work for their hard work as the season started. He had a meeting with the mayor earlier that day to discuss assessing for

capital projects and setting goals for the future of the golf course. He reported that updating the cart paths is one project on the list. The golf carts will be paid off a year from September or October.

There will be a youth golf camp for ages seven through seventeen, details and flyers will be emailed to the Board.

Alexander asked that Bowman's plans for the future of the golf course be phased into smaller one year, five year and ten year plans. She also believes that renovating worn bridges should be a high priority for safety and liability.

Graves requested an update on the house. Bowman reported that the old house has been demolished and the new house placed on hold. There is currently no house on the property. Bowman also reported that they have had some mild occurrences of vandalism.

**6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING SURPLUS OF A 2002 FORD TRUCK AT THE PRYOR CREEK GOLF COURSE.**

Motion was made by Shelby, second by Alexander to recommend Council action regarding surplus of a 2002 Ford truck at the Pryor Creek Golf Course. All voted yes.

**7. Discussion and possible action regarding an expenditure in the amount of \$1,950.00 to S&S Companies for tree root pruning at the Pryor Creek Golf Course. (Scrivener's error: quote cost is \$1,975.00)**

Motion made by Reiser, second by Shelby to recommend Council action to approve an expenditure in the amount of \$1,975.00 to S&S Companies for tree root pruning at the Pryor Creek Golf Course. All voted yes.

S&S Companies quoted only for rental of the equipment needed to prune tree roots, all labor will be provided by golf course staff.

**8. Discussion regarding organized summer activities for children in Pryor Creek Parks.**

Siever presented a letter to the board requesting that they create a part time "Recreation Director" position. This position would be responsible for coordinating with departments, schools, businesses, and individuals to develop youth programming over the summer. She asserts that with a dedicated staff member, camps and programming over the summer could be more cohesive, accessible and beneficial to all in the community. See letter attached.

Alexander suggested that the Chamber could potentially create a site that would bring all the activities together to promote them.

**9. Discussion regarding Whitaker Park Pool.**

Reiser and Graves discussed the need to study documentation from previous work done on the project to prepare for a longer discussion. Kannegeiser believes that the Park Board should wait for commitment for City Council and find funding for

the project before attempting to take action. Alexander stated that the Council is in favor of the pool but is concerned with funding.

Jackson spoke to Recreation Center Director Mike Moore about the project, and the Recreation Center is willing to consider a new pool project on the property. Mayor Doyle stated that progress on the Whitaker Pool is not feasible this summer and public announcements should not be misleading in this regard.

**10. UNFORESEEABLE BUSINESS.**

There was no unforeseeable business.

**11. ADJOURN.**

Motion was made by Graves, second by Reiser to adjourn at 7:06 p.m. All voted yes.

**MINUTES  
PARK BOARD  
REGULAR MEETING  
MONDAY, JULY 24<sup>TH</sup>, 2023  
5:30 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

**BOARD MEMBERS: \*\* BILL KANNEGIESSER, RON REISER, PAM BUFFINGTON, ROY JACKSON, SHERRY ALEXANDER, CHRIS GRAVES, KEITH SHELBY.**

**1. CALL MEETING TO ORDER.**

Kannegiesser called the Park Board meeting to order at 5:30 p.m. Members present: Bill Kannegiesser, Ron Reiser, Pam Buffington, Roy Jackson, Sherry Alexander, Chris Graves and Keith Shelby. Members absent: none.

Others present: Frank Powell, Dennis Bowman, Mayor Doyle, Mike Moore, Adam Anderson, Autumn Graybill and Terry Aylward.

**2. PETITIONS FROM THE AUDIENCE.**

There were no petitions.

**3. ADMINISTER OATHS OF OFFICE TO SHERRY ALEXANDER, SEAT #5, TERM EXPIRING 7/31/26 AND ROY JACKSON, SEAT #4, TERM EXPIRING 7/31/26.**

No action was taken.

Kannegiesser moved to item 4.

**4. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE MAY 22<sup>ND</sup>, 2023 REGULAR MEETING.**

No action was taken.

Kannegiesser moved to item 5.

**5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING BUDGETING EXCESS GOLF FUNDS FROM FISCAL YEAR 2022-2023 FOR THE PURPOSES OF CART PATHS AND OTHER CAPITAL IMPROVEMENTS.**

Motion was made by Shelby, second by Jackson to recommend Council action regarding budgeting excess Golf funds from Fiscal Year 2022-2023 for the purposes of cart paths and other capital improvements.

Bowman presented a hand out to the board explaining the priorities and proposed budget. He stated that they will be purchasing plans for the updated bridges and when those are obtained he will be able to provide a more accurate estimate. He explained that the current bridges are in need of repair and are too narrow for modern golf carts.

Voting yes: Kannegiesser, Reiser, Buffington, Jackson, Alexander, Graves and Shelby.  
Voting no: none.

**6. REPORT AND DISCUSSION REGARDING THE POOL TASK FORCE.**

Anderson reported that the purpose of the pool task force is to bring together multiple committees and boards to centralize decisions made regarding the pool. He stated that they intend to gather opinions from the public as they move forward to assist them in the goal of building a consensus regarding the pool. He stated that multiple funding options are being considered and preliminary timelines are hopeful that plans will be complete by the summer of 2024 and ready to begin construction in the fall. He stated that previously presented pool plans will be considered but they are open to new solutions as well.

**7. DISCUSS, POSSIBLY APPROVE APPOINTMENT OF TWO PARK BOARD MEMBERS TO THE POOL TASK FORCE.**

Motion was made by Jackson, second by Reiser to appoint Chris Graves and Keith Shelby to the Pool Task Force. All voted yes.

**8. PARK REPORT – SUPERINTENDENT FRANK POWELL:**

**a. Parks**

Powell reported that the newly-painted pickleball courts have been extremely popular and he is considering converting more of the tennis courts to accommodate the demand.

**b. Cemetery**

Powell reported that they have recovered from the recent storm debris and suffered no major damage. He stated that the Cemetery has been unusually busy and they are working to open new areas.

**9. UNFORESEEABLE BUSINESS.**

Bowman reported that the Golf Course has been working hard to clear storm damage. Emergency Management helped them clean up and obtain a burn permit for the brush. He stated that the next tournament will be supporting Oklahoma Freedom Flight and will take place on August 26<sup>th</sup>.

**10. ADJOURN.**

Motion was made by Shelby, second by Reiser to adjourn at 6:15 p.m.

Kannegeiser announced that the meeting would be his last and thanked the Board for the years served together.

All voted yes.

# OATH OF OFFICE

"I, Sherry Alexander, do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States, and the Constitution of the State of Oklahoma, and the Charter of the City of Pryor Creek, Oklahoma; that I will not, knowingly, receive, directly or indirectly, any money or other valuable thing, for the performance or nonperformance of any act or duty pertaining to my office, other than the compensation allowed by law; I further swear (or affirm) that I will faithfully discharge my duties as Park Board, Seat #5 to the best of my ability."

(sign here) \_\_\_\_\_

Subscribed and sworn to before me this 25th day of September A.D., 2023.

(seal)

\_\_\_\_\_  
\_\_\_\_\_

# OATH OF OFFICE

"I, Autumn Graybill, do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States, and the Constitution of the State of Oklahoma, and the Charter of the City of Pryor Creek, Oklahoma; that I will not, knowingly, receive, directly or indirectly, any money or other valuable thing, for the performance or nonperformance of any act or duty pertaining to my office, other than the compensation allowed by law; I further swear (or affirm) that I will faithfully discharge my duties as Park Board, Seat #1 to the best of my ability."

(sign here) \_\_\_\_\_

Subscribed and sworn to before me this 25th day of September A.D., 2023.

(seal)

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# OATH OF OFFICE

"I, Roy Jackson, do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States, and the Constitution of the State of Oklahoma, and the Charter of the City of Pryor Creek, Oklahoma; that I will not, knowingly, receive, directly or indirectly, any money or other valuable thing, for the performance or nonperformance of any act or duty pertaining to my office, other than the compensation allowed by law; I further swear (or affirm) that I will faithfully discharge my duties as Park Board, Seat #4 to the best of my ability."

(sign here) \_\_\_\_\_

Subscribed and sworn to before me this 25th day of September A.D., 2023.

(seal)

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CITY OF PRYOR BUDGET 2023-2024		BUDGET 2022 - 2023 ACTUAL	BUDGET 2023 - 2024 PROPOSED		NOTES
<b>CEMETERY</b>					
02-223-5011	CEMETERY SALARIES	\$139,350.00	\$139,350.00		
02-223-5012	CEMETERY LONGEVITY	\$3,780.00	\$4,080.00		
02-223-5013	CEMETERY OVERTIME				
02-223-5016	CEMETERY SICK LEAVE BUY BACK				
02-223-5018	CEMETERY TEMPORARY SERVICES		\$8,000.00		
02-223-5021	CEMETERY FICA	\$10,949.45	\$10,972.40		
02-223-5022	CEMETERY RETIRE AND PENSION	\$12,881.70	\$12,908.70		
02-223-5023	CEMETERY HEALTH INSURANCE	\$40,815.46	\$41,652.26		
02-223-5024	CEMETERY EMPLOYMENT TAX	\$744.00	\$771.00		
02-223-5025	CEMETERY WORKER'S COMP.	\$10,393.34	\$8,500.00		
	<b>SALARIES/BENEFITS SUB TOTAL</b>	<b>\$218,913.95</b>	<b>\$226,234.36</b>		
02-223-5027	CEMETERY CLOTHING ALLOWANCE				
02-223-5032	CEMETERY SUPPLIES - GENERAL	\$1,000.00	\$600.00		
02-223-5033	CEMETERY SUPPLIES - CAP OUTLAY				
02-223-5051	CEMETERY UTILITIES	\$5,300.00	\$5,000.00		
02-223-5061	CEMETERY TELEPHONE	\$500.00	\$350.00		
02-223-5091	CEMETERY REPAIR & MAINTENANCE	\$21,000.00	\$15,000.00	20000	
02-223-5102	CEMETERY GAS & OIL	\$6,000.00	\$6,000.00		
02-223-5111	CEMETERY EDUCATION EXPENSE				
02-223-5332	CEMETERY CLOTHING ALLOWANCE				
02-223-5341	CEMETERY MISCELLANEOUS	\$0.00			
02-223-5411	CEMETERY CAPITAL OUTLAY	\$0.00			
	CEMETERY ROADS				
02-223-5413	CEMETERY CAP OUTLAY-SM PURCH	\$4,000.00	\$2,100.00	3000	TIMECLOCK - \$2094.25
	<b>CEMETERY TOTAL</b>	<b>\$256,713.95</b>	<b>\$255,284.36</b>		

CITY OF PRYOR BUDGET 2023-2024		BUDGET 2022 - 2023 ACTUAL	BUDGET 2023 - 2024 PROPOSED		NOTES
<b>CEMETERY CARE FUND</b>					
19-195-5341	MISCELLANEOUS				
19-195-5410	GRAVESIDE RITE STRUCTURE	\$10,000.00	\$10,000.00		
19-195-5411	CEMETERY FENCING				
19-195-5412	ROAD REPAIR	\$60,000.00	\$60,000.00		
19-195-5414	CIO HARRISON MEMORIAL LAKE				
19-195-5415	GRAHAM GRAVESITE DEVELOPMENT				
<b>CEMETERY CARE FUND TOTAL</b>		<b>\$70,000.00</b>	<b>\$70,000.00</b>		
<b>Notes:</b>					
	<b>Annual Income</b>				

CITY OF PRYOR BUDGET 2023-2024		BUDGET 2022 - 2023 ACTUAL	BUDGET 2023 - 2024 PROPOSED		NOTES
<b>GOLF COURSE</b>					
41-415-5011	GOLF SALARIES	\$165,498.16	\$168,762.00		
41-415-5012	GOLF TEMP SERVICES WAGES	\$72,900.00	\$73,000.00		
41-415-5013	GOLF OVERTIME				
41-415-5014	GOLF LONGEVITY				
41-415-5015					
41-415-5016	GOLF SICK LEAVE BUY BACK				
41-415-5021	GOLF FICA	\$12,660.61	\$12,586.55		
41-415-5022	GOLF RETIREMENT & PENSION	\$14,894.83	\$14,807.70		
41-415-5023	GOLF HEALTH INSURANCE	\$26,579.94	\$39,219.02		
41-415-5024	GOLF EMPLOYMENT TAX	\$744.00	\$771.00		
41-415-5025	GOLF WORKERS COMP INSURANCE	\$3,609.49	\$2,500.00		
	<b>SALARIES/BENEFITS SUB TOTAL</b>	<b>\$296,887.03</b>	<b>\$311,646.27</b>		
41-415-5031	GOLF SUPPLIES - OFFICE	\$2,000.00	\$2,000.00		
41-415-5032	GOLF SUPPLIES - GENERAL	\$3,100.00	\$3,100.00		
41-415-5033	GOLF SUPPLIES - CAPITAL OUTLAY				
41-41 55034	GOLF CART LEASING				
41-415-5035	GOLF ADVERTISING	\$5,000.00	\$5,000.00		
41-415-5036	GOLF FOOD FOR TRUSTEES				
41-415-5037	GOLF AUTO EXPENSE (MILEAGE)				
41-415-5038	GOLF DUES & SUBSCRIPTIONS	\$1,500.00	\$1,500.00		
41-415-5039	GOLF FERTILIZER & LIME				
41-415-5040	GOLF REPAIR AND MAINT.PRO SHOP	\$1,500.00	\$1,500.00		
41-415-5041	GOLF WORKERS COMP				
41-415-5043	GOLF INSURANCE, VEHICLES				
41-415-5044	GOLF INSURANCE, PROPERTY	\$5,192.00	\$5,200.00	5,192.00	
41-415-5045	GOLF CART MAINTENANCE FEES	\$25,000.00	\$25,000.00		
41-415-5046	GOLF TRAVEL	\$3,000.00	\$3,000.00		
41-415-5047	GOLF SHOP MEMBERSHIP (10%)	\$18,000.00	\$22,000.00	18000	
41-415-5051	GOLF UTILITIES	\$25,000.00	\$30,000.00	28000	
41-415-5053	GOLF CHEMICALS	\$45,000.00	\$60,000.00	50000	
41-415-5054	GOLF GREENS IMPROVEMENT				
41-415-5055	GOLF MAINT. TRAINING	\$500.00	\$500.00		
41-415-5061	GOLF TELEPHONE				
41-415-5075	GOLF OIS PRO SHOP MANAGER				
41-415-5076	GOLF PROFES FEES & LICENSES				

CITY OF PRYOR BUDGET 2023-2024		BUDGET 2022 - 2023 ACTUAL	BUDGET 2023 - 2024 PROPOSED		NOTES
41-415-5091	GOLF REPAIR & MAINT-MATERIALS				
41-415-5092	GOLF REPAIR & MAINT	\$35,000.00	\$40,000.00	35000	
41-415-5102	GOLF FUEL, OIL & GREASE	\$17,000.00	\$23,000.00	20000	
41-415-5201	GOLF SALES TAX COLLECTED	\$32,000.00	\$45,000.00		
41-415-5233	GOLF IRRIGATION PROJ EXPENSES	\$7,000.00	\$9,000.00	7000	
41-415-5341	MISCELLANEOUS				
41-415-5342	GOLF EMERGENCY EXPENSES				
41-415-5345	GOLF DONATIONS/SCHOOL BUILDG				
41-415-5350	GOLF CREDIT CRD & RELATED EXPENS	\$12,000.00	\$3,000.00	10000	
41-415-5411	GOLF CAPITAL OUTLAY	\$48,000.00	\$50,000.00	48000	TIMECLOCK - \$2094.25
41-415-5412	GOLF CAPITAL OUTLAY-IRRIG LEAS				
41-415-5413	GOLF CAPITAL OUTLAY CART LEAS	\$33,304.00	\$33,304.00		
41-415-5414	GOLF COMMUNITY SERVICE				
41-415-5415	GOLF CART INTEREST				
41-415-5081	HALLOWEEN FESTIVAL	\$10,000.00	\$10,000.00		
41-415-5083	GOLF SOD	\$3,000.00	\$3,000.00		
NEW ITEM	CART PATH MAINTENANCE	\$50,000.00	\$50,000.00		
	<b>GOLF TOTAL</b>	<b>\$678,983.03</b>	<b>\$736,750.27</b>		

CITY OF PRYOR BUDGET 2023-2024		BUDGET 2022 - 2023 ACTUAL	BUDGET 2023 - 2024 PROPOSED		NOTES
<b>PARK</b>					
02-219-5011	PARK SALARIES	\$140,582.16	\$142,135.00	169927	
02-219-5012	PARK WAGES-POOL(PER & MANAG.)	\$13,000.00	\$0.00		
02-219-5013	PARK OVERTIME				
02-219-5014	PARK TEMPORARY EMPLOYEES	\$13,000.00	\$13,000.00	14500	
02-219-5015	PARK LONGEVITY	\$3,600.00	\$4,020.00		
02-219-5016	PARK SICK LEAVE BUY BACK				
02-219-5019	MAINTENANCE & JANITORIAL	\$95,654.32	\$95,529.00		Cynthia, Gary and Maggie(Janitors and Maint)
02-219-5021	PARK FICA	\$18,430.11	\$20,697.54		
02-219-5022	PARK RETIREMENT AND PENSION	\$21,585.28	\$24,252.84		
02-219-5023	PARK HEALTH INSURANCE	\$46,564.32	\$49,175.18		
02-219-5024	PARK EMPLOYMENT TAX	\$1,488.00	\$1,799.00		
02-219-5025	PARK WORKERS COMP INSURANCE	\$10,939.22	\$6,963.45		
	<b>SALARIES/BENEFITS SUB TOTAL</b>	<b>\$364,843.41</b>	<b>\$357,572.01</b>		
02-219-5026	PARK CLOTHING ALLOWANCE	\$1,250.00	\$1,200.00		
02-219-5031	PARK SUPPLIES - OFFICE				
02-219-5032	PARK SUPPLIES -GENERAL	\$ 4,000.00	\$ 2,000.00		
02-219-5033	PARK SUPPLIES - CAPITAL OUTLAY				
02-219-5051	PARK UTILITIES	\$ 54,000.00	\$ 54,000.00		
02-219-5061	PARK TELEPHONE	\$ 1,500.00	\$ 1,500.00		
02-219-5075	PARK OUTSIDE SERVICES	\$ 10,000.00	\$ -	10,000.00	
02-219-5091	PARK REPAIR & MAINTENANCE	\$ 18,000.00	\$ 16,000.00	18000	
02-219-5092	PARK POOL- OUTSIDE SERVICES				
02-219-5093	PARK POOL EXPENSES- OTHER	\$ 3,000.00	\$ -		
02-219-5096	POOL-TELEPHONE				
02-219-5097	PARK POOL - SUPPLIES	\$ 2,000.00	\$ -		
02-219-5098	PARK POOL - CHEMICALS	\$ 5,000.00	\$ -		
02-219-5099	PARK POOL - REPAIR & MAINT	\$ 15,000.00	\$ -		
02-219-5102	PARK GAS & OIL	\$ 5,000.00	\$ 5,000.00	6,000.00	
02-219-5111	PARK EDUCATION EXPENSE				
02-219-5341	PARK MISCELLANEOUS	\$ 1,000.00	\$ 1,000.00		
02-219-5411	PARK CAPITAL OUTLAY	\$ -			
02-219-5413	PARK CAPITAL OUTLAY-SM PURCH	\$ 6,000.00	\$ 2,100.00	6000	TIMECLOCK - \$2094.25
02-219-5415	PARK PLAYGROUND EQUIPMENT				
	<b>PARK TOTAL</b>	<b>\$490,593.41</b>	<b>\$440,372.01</b>		