

**MINUTES
PARK BOARD
REGULAR MEETING
MONDAY, FEBRUARY 26TH, 2024
5:30 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

BOARD MEMBERS: AUTUMN GRAYBILL, RON REISER, PAM BUFFINGTON, ROY JACKSON, SHERRY ALEXANDER, CHRIS GRAVES, KEITH SHELBY.

1. CALL MEETING TO ORDER.

Shelby called the Park Board meeting to order at 5:30 p.m. Members present: Autumn Graybill, Sherry Alexander, Chris Graves and Keith Shelby. Members absent: Ron Reiser, Pamela Buffington and Roy Jackson.

Others present: Mayor Doyle, Frank Powell, Dennis Bowman, Terry Aylward, Gilbert Graybill and Derek McCall.

2. PETITIONS FROM THE AUDIENCE.

There were no petitions.

3. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE NOVEMBER 27TH, 2023 REGULAR MEETING.

Motion was made by Shelby, second by Graybill to approve the minutes of the November 27th, 2023 regular meeting. All voted yes.

4. PARK REPORT – SUPERINTENDENT FRANK POWELL:

a. Parks

Powell reported that the skate park construction has been delayed due to winter weather. He stated that he expects the skate park to be complete by late April or early May. He also stated that he has ordered a replacement sign for Frank Hair Ball Park and will be replacing the signage for the tennis court in the next year.

b. Cemetery

Powell reported that the new fence is in progress. He also stated that he expects the hiring freeze to leave the cemetery short staffed for the summer.

Shelby moved to item 6.

6. DISCUSSION REGARDING PARK DEPARTMENT BUDGET AND FINANCIAL STATUS.

No action. The board discussed the impact of the hiring freeze on Park Department and Golf Course operations.

Shelby moved to item 14.

14. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING APPROVING THE EXPANSION PROCESS FOR GRAHAM CEMETERY ON THE SOUTHWEST PORTION. CURRENTLY GRAHAM CEMETERY IS AT APPROXIMATELY 88% CAPACITY. UPON COMPLETION THIS WILL CREATE APPROXIMATELY 1,832 NEW GRAVES. AT THE CURRENT AVERAGE FILL RATE THIS SHOULD EXTEND CAPACITY BY 26 YEARS.

Motion was made by Graves, second by Graybill to table the expansion process for Graham Cemetery on the Southwest portion. Currently Graham Cemetery is at approximately 88% capacity. Upon completion this will create approximately 1,832 new graves. At the current average fill rate this should extend capacity by 26 years. All voted yes.

Shelby moved to item 9.

9. DISCUSSION REGARDING WHITAKER PARK AND REVITALIZING AREAS OF THE PARK.

No action. The board discussed ideas for the future development of Whitaker park.

Shelby moved to item 11.

11. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO HIRE TANNER CONSULTING, LLC TO EVALUATE WHITAKER PARK AND CREATE A MASTERPLAN WITH DESIGN ESTIMATES.

Motion was made by Graybill, second by Graves to take no action to hire Tanner Consulting, LLC to evaluate Whitaker Park and create a masterplan with design estimates. All voted yes.

Shelby moved to item 5.

5. GOLF COURSE REPORT – DIRECTOR DENNIS BOWMAN.

Bowman reported that the Golf Course is doing well financially and he expects to remain cash-flow positive for the rest of the year. He also stated that they have recently repaired some concrete ridges on the grounds. Bowman also reported that there was a major break-in that resulted in damage to the security system and other equipment.

Shelby moved to item 13.

13. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$1,408.20 TO FALCO ALARM SYSTEMS OF TULSA FOR A NEW SECURITY SYSTEM IN THE PRO SHOP AND MAINTENANCE BUILDING TO BE PAID FROM GOLF UTILITIES ACCOUNT #41-415-5051. THE CELLULAR MONITORING AGREEMENT WILL BE AN ADDITIONAL \$29.95 PER MONTH FOR EACH SYSTEM.

Motion was made by Alexander, second by Graves to recommend Council action regarding an expenditure in the amount of \$1,408.20 to Falco Alarm Systems of

Tulsa for a new security system in the Pro Shop and Maintenance Building to be paid from Golf Utilities Account #41-415-5051. The cellular monitoring agreement will be an additional \$29.95 per month for each system. All voted yes.

Shelby moved to item 7.

7. DISCUSSION REGARDING REPLACEMENT BRIDGES FOR THE GOLF COURSE.

No action. Bowman presented an estimate for the bridges to the board. The board requested more quotes be brought to the next meeting for action.

8. DISCUSSION REGARDING ASPHALTING CART PATHS.

No action. Bowman reported that the project should not exceed \$150,000.00. The board requested this item be brought to the next meeting for action.

Shelby moved to item 12.

12. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE PURCHASE OR LEASE OF A 2023 FORD F150 FOR THE GOLF COURSE.

Motion was made by Graybill, second by Alexander to recommend Council action regarding the purchase of a 2023 Ford F150 without chrome features or an extra large gas tank for the golf course. Voting yes: Alexander, Graves, Shelby and Graybill. Voting no: none.

Shelby moved to item 15.

15. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING CHANGING THE GOLF COURSE GREEN FEE STRUCTURE TO DYNAMIC PRICING WITH SAGACITY GOLF.

Motion was made by Graves, second by Graybill to recommend Council action regarding changing the Golf Course Green Fee Structure to Dynamic Pricing with Sagacity Golf. Voting yes: Graves, Shelby and Graybill. Voting no: Alexander.

Shelby moved to item 10.

10. UPDATE REGARDING THE POOL TASK FORCE.

Shelby reported that the pre-campaign study has been funded by the EDTA. He stated that there will be more updates available next month.

Shelby moved to item 16.

16. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

17. ADJOURN.

Motion was made by Alexander, second by Graves to adjourn. All voted yes.



Estimate

Woodard Structural Consulting LLC
 918-978-7036
 brad@woodardstructural.com

Client: Pryor Creek Golf Club
 Contact: Dennis Bowman
 Subject: Golf Cart Bridge Design

LINE ITEM	UNIT COST	SUBTOTAL
Bridge Deck Engineering	\$2,250.00	\$2,250.00
Bridge Deck Drafting & Design	\$1,100.00	\$1,100.00
Professional Engineer Stamp (per drawing)	\$500	\$1,500
Bridge Abutment Engineering (Optional)	\$1,000.00	\$1,000.00
Bridge Abutment Drafting & Design (Optional)	\$800.00	\$800.00
Railing Engineering (Optional)	\$500.00	\$500.00
Railing Drafting & Design (Optional)	\$500.00	\$500.00
Construction Site Visit (per trip, Optional)	\$300.00	\$1,200.00
TOTAL		\$8,850 All Options \$4,850 Minimum

The above estimate is for the structural design of (4) 8'x45' bridges rated for light vehicular and /or pedestrian traffic. Optional Items above are a design and detail for concrete abutments, a design and detail of the guard rails, and (4) engineer site visits to assist or inspect during the construction process. The PE stamping price is contingent on the actual number of drawings produced, it is currently assumed at 3 but that number could increase or decrease depending on the options selected and how the detailed design progresses. The costs above are an estimate and are subject to change if adverse site conditions or a particularly complicated design is chosen by the customer.