

**MINUTES
PRYOR CREEK RECREATION CENTER BOARD
REGULAR MEETING
MONDAY, JANUARY 9TH, 2023 AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE RECREATION CENTER BOARD MET IN REGULAR SESSION IN CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA, AT THE ABOVE DATE AND TIME.

Board members: Houston Brittain, _____, Jeremy Cantrell, Walter Olson, Rebecca Kemp, Steve Riff, Marty Marsh

1. Call to order.

The meeting was called to order by Brittain. Board members present: Houston Brittain, Steve Riff, Walter Olson, Jeremy Cantrell and Marty Marsh. Members absent: Kemp.

2. Approve minutes of the December 5th, 2022 regular meeting.

Motion made by Riff, second by Marsh to approve the minutes of the December 5th, 2022 regular meeting. Motion carried.

3. Petition from the Audience (Limited to 5 minutes, with advance reservation)

There were no petitions.

4. Discuss, possibly recommend Council action regarding beginning the hiring process for the Pryor Creek Recreation Center Director position which will be vacant April 7th, 2023. The job will be posted for three weeks from January 18th, 2023, until February 7th, 2023.

Motion was made by Cantrell, second by Olson to recommend Council action regarding beginning the hiring process for the Pryor Creek Recreation Center Director position which will be vacant April 7th, 2023. The job will be posted for three weeks from January 18th, 2023, until February 7th, 2023. Motion carried.

5. Discuss, possibly recommend Council action regarding hiring the approved PCRC Director applicant effective March 1st, 2023, at the budgeted Receptionist / Front Desk position -Range A, Step 1 (annual wage - \$31,200.00) to allow for orientation and on-the-job training with the current Director. (Effective April 7th, 2023, the approved applicant would move into the Director pay scale at Range G, Step 1 – annual wage- \$55,180.00.)

Motion was made by Cantrell, second by Riff to amend recommendation to Council regarding hiring the approved PCRC Director applicant effective March 1st, 2023, at the budgeted Range G, Step 1 (annual wage - \$55,180.00) to allow for orientation and on-the-job training with the current Director. Motion carried.

6. Discuss, possibly recommend Council action regarding the contract between Green Country Swim Club and the Pryor Creek Recreation Center.

Motion was made by Riff, second by Cantrell to recommend Council action regarding the contract between Green Country Swim Club and the Pryor Creek Recreation Center. Motion carried.

7. Director's Report.

a. Facility repair and Maintenance

HVAC update: deadline was extended again, and bids have started coming in. They should have them all in by Friday, January 13th, 2023. Will come to the board at the February meeting. Regarding the humidity damage to the wall, Tiger will look back over whether the report stated anything about possible further damage.

Credit card fees – software issue, so the fees have not be added yet. Tiger will check into changing credit card companies. Pool was shut down for pump repair for a very short time. Issue was fixed much faster than anticipated.

b. Finance Report

Tiger handed out a finance report to the board members. Memberships went up a little bit. Facility rental is 5-Tool Basketball right now. Pool parties were down due to the holidays. The areas that brought revenue up were merchandise and guest passes.

Mayor handed out the November 30th, 2022 report. Talked through the fund balance. Riff asked why we keep so much money in “Cash?” Mayor stated that the City Treasurer could explain that better, and he will ask that question. Net revenue over expenditures is \$126,000.00 less due to repairs.

c. Aquatics Report

There were 11 public pool parties and 3 private. Chlorinator is down right now. Lifeguard training this weekend, which will bring in three more guards.

d. Personnel Report

No report.

e. Misc.

Took in 74 new members in December and were able to retain 83%. Jimmy the Elf – had over 100 people participate and had three winners. Wrapped up Maintain Don’t Gain with 166 participants, and 98 maintained. Total weight loss came to 314 pounds. January Step-Up Challenge has 73 people participating. Silver Sneakers is now offered five days a week. Deep-water swim on Tuesdays. Working on locker clean-outs.

f. Q&A.

None.

8. Unforeseeable Business.

None

9. Adjourn.

Motion made by Riff, second by Cantrell to adjourn. Motion carried.