

**PRYOR CREEK RECREATION CENTER BOARD
SPECIAL MEETING
MONDAY, JUNE 14TH, 2021, AT 5:30 P.M.**

Board members: Houston Brittain, Jeremy Cantrell, Cathy Gray, Rebecca Kemp, Steve Riff, Dick Holmes, Marty Marsh

1. Call to order.

The meeting was called to order by Brittain at 5:30 p.m. Board members present: Brittain, Cantrell, Kemp, Holmes, Marsh. Members absent: Gray, Riff.

2. Approve minutes of the May 5th, 2021, special meeting.

Motion was made by Holmes, second by Kemp to approve minutes of the May 5th, 2021, special meeting. All voted yes.

3. Discuss, possibly recommend Council action regarding the contract between Pryor Public Schools and Pryor Creek Recreation Center for the 2021-2022 school year.

Motion was made by Kemp, second by Cantrell to recommend Council action regarding the contract between Pryor Public Schools and Pryor Creek Recreation Center for the 2021-2022 school year. All voted yes.

4. Discuss, possibly recommend Council action regarding the amended contract between Boys and Girls Club of Green Country and Pryor Creek Recreation Center.

Motion was made by Cantrell, second by Holmes to recommend Council action regarding the amended contract between Boys and Girls Club of Green Country and Pryor Creek Recreation Center. All voted yes.

5. Discuss, possibly recommend Council action regarding bids received for weekly lawn maintenance for PCRC from Groundskeeping Account # 84-845-5047. Bids received for weekly and biweekly service include: Oklahoma Mowing Company in the amount of \$625.00; Bret's Lawn Care, LLC in the amount of \$750.00; Fleak Construction in the amount of \$1,160.00; and Mid-America Lawn Services, LLC in the amount of \$1,300.00.

Motion was made by Cantrell, second by Holmes to recommend Council action regarding accepting bid from Oklahoma Mowing Company in the amount of \$625.00 for weekly lawn maintenance for PCRC as needed and through mowing season from Groundskeeping Account #84-845-5047. Other bids received: Bret's Lawn Care, LLC in the amount of \$750.00; Fleak Construction in the amount of \$1,160.00; Mid-American Lawn Services, LLC in the amount of \$1,300.00. All voted yes.

6. Director's Report.

a. Facility Repair and Maintenance

1. New sign is good. Still learning how to use it.
2. New awning will be installed mid-to-late July.
3. New handrails should be done this week; they have added 4 more handicapped parking spaces.
4. Plumbing – S&J will be upgrading the toilets next week.
5. Roof – Long met with Steve Powell and potential vendors today. Due diligence is ongoing in the process.

b. Finance Report

Mayor Lees reviewed financials with the Board, which are all good. The 2021-2022 fiscal year budget is anticipated to be less in expenditures even with the 3% COLA proposed.

c. Aquatics Report

1. Parties are down but swim lessons are up. There is a waiting list but there is a possibility of relief with some new personnel. The Boys and Girls Club received a grant and the children had a pool party.
2. Jacki has received her certification to teach CPR classes. She will probably start teaching them after swim lessons are over for the season.
3. They are considering a pool pass for next summer.

d. Personnel Report

1. The Cherokee Nation students are working out very well.
2. Long will be posting the custodian/maintenance open position soon.
3. Saturday there will be a front-desk staff meeting.

e. Misc.

1. Received 161 new members in May.
2. Water aerobics classes have been added on Tuesday and Thursday.
3. They are starting a Senior Challenge.
4. A variety of garden vegetables are growing great.
5. Kids Fit classes have started.
6. Long is still in process of getting Outdoor Fitness Court contributors.
7. Cherokee Nation is using the parking lot for a COVID-19 Relief drive-through event next week.
8. Long just learned that Walmart offers a fitness pass to their employees which can be used at our facility. This fitness pass increases our service to the community and enhances our revenue.

f. Q&A

None.

7. Adjourn.

Motion was made by Cantrell, second by Holmes to adjourn. All voted yes.