MINUTES PLANNING & ZONING COMMISSION SPECIAL MEETING

CITY OF PRYOR CREEK, OKLAHOMA THURSDAY, OCTOBER 26TH, 2023 AT 5:30 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT THE PLANNING & ZONING COMMISSION MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE ON THE ABOVE DATE AND TIME.

BOARD MEMBERS: MIKE DUNHAM, DANNY RAGSDALE, SHRYLE GLANCY, GINA ALVIS-WATTS, JOE BARNTS AND ALTERNATE TREY LARREMORE

1. CALL MEETING TO ORDER, ROLL CALL AND DECLARE A QUORUM.

At 5:30 p.m. Mike Dunham called the meeting to order and declared a quorum. Members present were: Mike Dunham, Shryle Glancy, Gina Alvis-Watts, Joe Barnts and Alternate Trey Larremore. Members absent: Danny Ragsdale.

Others in attendance: Mayor Zac Doyle, Dale Burke, Russell Gartner with Crafton Tull, Tyler Ragsdale, Travis Butler, Becky Orange, Charles Tramel and Terry Aylward.

2. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES OF JUNE 22ND, 2023 REGULAR MEETING.

Motion was made by Glancy, second by Barnts to approve minutes of June 22nd, 2023 Regular Meeting. Voting yes: Dunham, Glancy, Alvis-Watts and Barnts. Abstaining, counting as a no vote: Larremore. Voting no: none.

3. OATHS OF OFFICE

Mayor Zac Doyle administered the oath of office to

- a. Shryle Glancy Seat #3 term ending September 30, 2026
- b. Gina Alvis Watts, Seat #4 term ending September 30, 2026
- c. Trey Larremore (alt) Seat #5 term ending September 30, 2026

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING APPROVAL OF 2024 PLANNING AND ZONING COMMITTEE MEETING SCHEDULE.

Motion was made by Alvis-Watts, second by Glancy to approve the 2024 Planning and Zoning Committee Meeting Schedule. Voting yes: Glancy, Alvis-Watts, Barnts, Larremore and Dunham. Voting no: none.

5. PUBLIC HEARING

a. Enter Public Hearing

Motion was made by Glancy, second by Barnts to enter into public hearing. Voting yes: Alvis-Watts, Barnts, Larremore, Dunham and Glancy. Voting no: none.

Butler Homes requesting: Removing temporary restriction from Plat (Ragsdale Addition) and requiring extension of the public dedicated street frontage: "LOT 10 SHALL BE HELD OUT OF THE MARKET TO PROVIDE TEMPORARY EMERGENCY ACCESS TO S COO-Y-YAH ST THROUGH A GATED SYSTEM."

b. Exit Public Hearing

Motion was made by Glancy, second by Alvis-Watts to exit the public hearing. Voting yes: Barnts, Larremore, Dunham, Glancy and Alvis-Watts. Voting no: none.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE REMOVAL OF THE TEMPORARY RESTRICTION FROM PLAT AND REQUIRED EXTENSION OF THE PUBLIC DEDICATED STREET FRONTAGE: "LOT 10 SHALL BE HELD OUT OF THE MARKET TO PROVIDE TEMPORARY EMERGENCY ACCESS TO S COO Y YAH ST THROUGH A GATED SYSTEM."

Motion was made by Larremore, second by Barnts to recommend Council action to remove the temporary restriction from plat and not require the extension of the public dedicated street frontage: "LOT 10 SHALL BE HELD OUT OF THE MARKET TO PROVIDE TEMPORARY EMERGENCY ACCESS TO S COO-Y-YAH ST THROUGH A GATED SYSTEM." Voting yes: Larremore, Dunham, Glancy, Alvis-Watts and Barnts. Voting no: none.

7. PUBLIC HEARING

a. Enter Public Hearing

Motion was made by Glancy, second by Barnts to enter into public hearing. Voting yes: Dunham, Glancy, Alvis-Watts, Barnts and Larremore. Voting no: none.

Tyler Ragsdale: Requesting zoning change from CAR (Commercial Automotive Recreational) back to AG (Agricultural) to build a house on this lot which would also require a variance due to the size and setback for the house.

b. Exit Public Hearing

Motion was made by Alvis-Watts, second by Glancy to exit the public hearing. Voting yes: Glancy, Alvis-Watts, Barnts, Larremore and Dunham. Voting no: none.

8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE REQUEST OF THE ZONING CHANGE FROM CAR (COMMERCIAL AUTOMOTIVE RECREATIONAL) BACK TO AG (AGRICULTURAL).

Motion was made by Dunham, second by Barnts to recommend Council action to approve the request of the zoning change from CAR (Commercial Automotive Recreational) back to AG (Agricultural). Voting yes: Larremore, Dunham, Glancy, Alvis-Watts and Barnts. Voting no: none.

9. PUBLIC HEARING

a. Enter Public Hearing

Motion was made by Glancy, second by Barnts to enter into public hearing. Voting yes: Dunham, Glancy, Alvis-Watts, Barnts and Larremore. Voting no: none.

Motion was made by Glancy to waive the reading of the legal.

Applicant John Rogers for WBPryorOK, LLC submitted a preliminary Plat for property in the City of Pryor:

Proposed Lot #1 A PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (SW/4 NE/4 NE/4) AND A PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (SE/4 NW/4 NE/4) ALL IN SECTION 36, TOWNSHIP 21 NORTH, RANGE 18 EAST OF THE INDIAN MERIDIAN, MAYES COUNTY, OKLAHOMA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 36; THENCE SOUTH 90°00'00" WEST, 1,164.76 FEET; THENCE SOUTH 00°00'00" WEST, 896.88 FEET; THENCE SOUTH 01°36'12" EAST, 217.60 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 01°36'12" EAST, 235.67 FEET; THENCE SOUTH 88°26'22" WEST, 427.81 FEET; THENCE NORTH 26°32'12" EAST, 59.98 FEET; THENCE NORTH 07°17'07" EAST, 185.70 FEET; THENCE NORTH 88°33'14" EAST, 234.81 FEET; THENCE NORTH 88°33'14" EAST, 136.02 FEET TO THE POINT OF BEGINNING AND CONTAINING 2.12 ACRES, MORE OR LESS

Proposed Lot #2 A PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (SW/4 NE/4) IN SECTION 36, TOWNSHIP 21 NORTH, RANGE 18 EAST OF THE INDIAN MERIDIAN, MAYES COUNTY, OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 36; THENCE SOUTH 90°00'00" WEST, 1,164.76 FEET; THENCE SOUTH 00°00'00" WEST, 896.88 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 01°36'12" EAST, 217.60 FEET; THENCE SOUTH 88°33'14" WEST 136.02 FEET; THENCE NORTH 01°35'11" WEST, 217.31 FEET; THENCE NORTH 88°25'53" EAST, 135.96 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.68 ACRES, MORE OR LESS.

b. Exit Public Hearing

Motion was made by Dunham, second by Barnts to exit the public hearing. Voting yes: Glancy, Alvis-Watts, Barnts, Larremore and Dunham. Voting no: none.

10. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE PRELIMINARY PLAT FOR THE PROPERTIES AS LISTED IN THE LEGAL DESCRIPTIONS ABOVE.

Motion was made by Glancy, second by Larremore to recommend Council action to approve the preliminary Plat for the properties as listed in the legal descriptions above. Voting yes: Alvis-Watts, Barnts, Larremore, Dunham and Glancy. Voting no: none.

11. ADJOURN

Motion was made by Dunham, second by Barnts to adjourn. Voting yes: Barnts, Larremore, Dunham, Glancy and Alvis-Watts. Voting no: none.

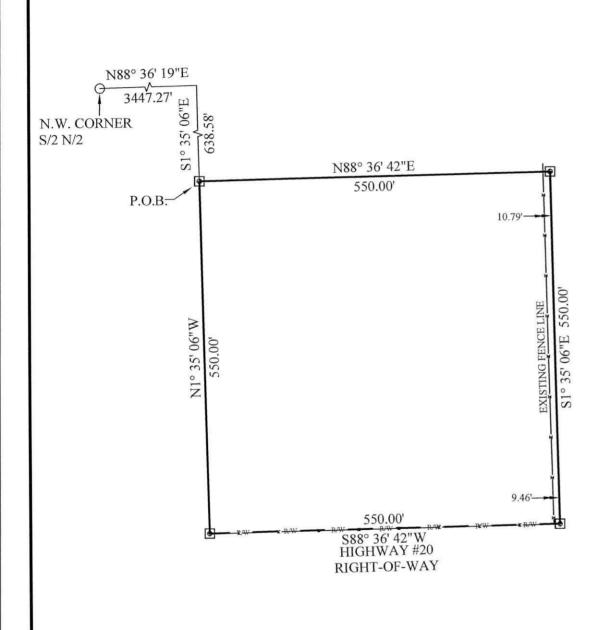
MINUTES WRITTEN BY DEPUTY CLERK SHERYL LAUE

ZONING [] PREL. PLAT [] LOT SPLIT TYLE 12 North Rowe Street, P.O Box 1167, Pryor Creek, Oklahoma	PE 2	MODIFICA	TIONS [] DEVELOP	MENT PLANS www.pryorok.org		
APPLICATION INFORMATION	Control of the second		us Schath 12/4/23	www.pryorok.org		
RECEIVED BY: SPL DATE FILED: 11/6/2023HE		T				
[] RESIDENTIAL [NON-RESIDENTIAL [] MIXED USE		0.000	PLICATION NUMBER	×		
NEIGHBORHOOD ASSOCIATIONS:	BOIL	DITO I ETUINI 7 W				
SUBJECT PROPERTY INFORMATION						
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LEGAL DESCRIPTION:		C ₀				
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INFORMATION ABOUT YOUR PROPOSAL						
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PROPOSED USE: ETAIL OFFORE						
NATURE OF PUD AMENDMENT:						
APPLICANT INFORMATION, , , , ,	i en	PROPERTY	OWNER INFORMATION			
NAME DAWNY CLUKOWSKI	Develle Willer sole		NAME			
ADDRESS 305W VEVMILION DR	and I lake I a Da		ADDRESS			
CITY, ST, ZIP COOL, MW	11.		CITY, ST, ZIP			
DAYTIME PHONE 218-753-7750		DAYTIME PHONE				
EMAIL MY HUMOSTRUE BLUE OF TOO	2110	VENAIR + O M	let			
FAX 218-753-4438	12.0	FAX				
I, THE UNDERSIGNED APPLICANT, CERTIFY THAT THE INFORM	MATION	ON THIS APPLIC	ATION IS TRUE AND CORREC	т.		
SIGNATURE & DATE: A LINE	معن	WL _	11-6-2023			
DOES OWNER CONSENT TO THIS APPLICATION []Y[]N. WHA	AT IS A	PPLICANT'S RELA	ATIONSHIP TO OWNER?			
APPLICATION FEES						
BASE APPLICATION FEE	\$10	0.00		10,00		
ADDITIONAL REQUESTS	\$		APPLICATION SUBTOTAL	\$		
NEWSPAPER PUBLICATION	\$			1680		
SIGN POSTING \$1		3.50		1850		
Review letter fee from City Reviewer for P & Z Meeting \$1		25.00		2250		
300' PROPERTY OWNERS LIST	_			300		
300' PROPERTY OWNERS CERTIFICATE OF A 48 X 5 MAILING & POSTAGE	\$			12.40		
			NOTICE SUBTOTAL			

APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN.



TOTAL AMOUNT DUE



LEGAL DESCRIPTION

A tract of land situated in the South Half of the Northeast Quarter (S/2 NE/4) of Section 16, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, Oklahoma, being more particularly described as follows, to-wit:

Commencing at the Northwest Corner of the South Half of the North Half (S/2 N/2) of said Section 16, THENCE N88°36'19"E for a distance of 3447.27 feet along the North Line thereof;

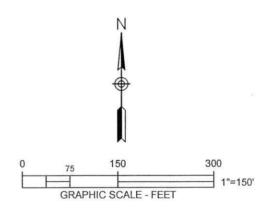
THENCE S1°35'06"E for a distance of 638.58 feet to the POINT OF BEGINNING; THENCE N88°36'42"E for a distance of 550.00 feet;

THENCE S1°35'06"E for a distance of 550.00 feet to a point on the North Right-of-Way of State Highway #20;

THENCE S88°36'42"W for a distance of 550.00 feet along said Right-of-Way; THENCE N1°35'06"W for a distance of 550.00 feet to the POINT OF BEGINNING.

Contains 6.9444 acres, more or less.

This legal description was developed by Kody Couch, L.S. #2032, on 12/3/2023.



●- SET 3/8" I.P. W/ L.S. #2032 CAP

NO EASEMENTS WERE SUPPLIED, RESEARCHED, OR ADDRESSED AS PART OF THIS SURVEY AND PLAT.

BASIS OF BEARING IS N88°36'19"E ALONG THE NORTH LINE OF SAID S/2 OF THE N/2 OF SECTION 16-21-19.

CERTIFICATION

I, Kody Couch, the undersigned, a duly Registered Professional Land Surveyor, R.P.L.S.#2032, in the State of Oklahoma do hereby certify that a careful and accurate survey of the described property was made under my supervision to the best of my knowledge and the accompanying plat is a true and accurate representation of the same. This plat survey meets the Oklahoma Minimum Standards for the practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors.

The word certify or certificate as shown and used hereon means an expression of professional opinion regarding facts of the survey and does not constitute a warranty or guarantee, expressed or implied.

Witness my hand and seal this 3rd day of December, 2023.

Kody Couch, R.P.L.S. #2032 C.A.#2425 6/30/24 Copyright 2023

GREEN COUNTRY SURVEYING

207 SOUTH ADAIR STREET P.O. BOX 445 PRYOR, OKLAHOMA 74362 918-825-6575 OFFICE 918-825-3606 FAX TRUE VALUE PROPERTY

SURVEY PLAT

DWG FILE - TRUE-VAL

DRAWN CHECKED DATE OF FIELD WORK
KRC KRC 11/30/2023

SCALE | CRD. FILE - GP162119 1"=150' 8,694 ACRES AGICUHUVAL

Commercial 120'

Parking Lot 80 cars

Driveway C

Scale 1/4=25

, po 8811

Goals and Policies for Community Land Use

Goals	Policies for Decision Makers	
Pryor retains a diversity of land uses and promotes balanced community growth.	 Facilitate Pryor's growth and revitalization, including the Downtown district, traditional neighborhoods and other sectors of the community. Maintain and enhance community infrastructure systems to support community growth and revitalization. Create and enhance links to the MidAmerica Industrial Park. Minimize conflicts between land uses of higher and lower intensities. 	
Revitalize Downtown as Pryor's and Mayes County's economic, governmental and social center.	 Implement a Main Street, historic preservation-based economic development approach to revitalizing Downtown Pryor. Conduct building, urban design and "green" enhancements to improve Downtown's streetscape, pedestrian environment and stormwater management. Encourage new commercial, housing, institutional and other appropriate developments around the Downtown core. Make Downtown Pryor accessible to cars, pedestrians and cyclists. Nurture Downtown Pryor as a center for social interactions, events and entertainment, and arts and cultural activities. 	
Maintain Pryor's residential neighborhoods as attractive places to live.	 Focus community resources on rehabilitating the existing housing stock, especially in neighborhoods adjacent and near the Downtown. Encourage a range of housing products that meet the housing needs of new families, single households, seniors and other populations. Upgrade neighborhood infrastructure systems to ensure safe, comfortable and visually-appealing residential neighborhoods. Facilitate appropriate infill residential development where needed. Protect and integrate open space and other environmental features within existing and new residential areas. Improve connections between residential neighborhoods and nearby commercial areas, schools and employment centers. Avoid encroachment of non-residential land uses in residential areas. 	
Pryor's parks and open spaces are enhanced through new investments in facilities, and amenities.	 Plan and secure funding for improvements in existing City parks. Improve park and open space connectivity and transportation options to adjacent areas and neighborhoods. Consider new parks and open paces in future developments. 	
Facilitate orderly growth and development of the Highway 69 and 20 commercial corridors.	 Direct regional destination and retail uses to the Highway 69 corridor and neighborhood serving uses to segments of Highway 20 where feasible. Install trees, landscaping, gateways and other urban design enhancements to improve the appearances of Highways 69 and 20. Promote the redevelopment of corridor land to accommodate new retail and other commercial uses. Encourage higher levels of building and site design. 	
Pryor manages a systematic approach to land development and community growth.	 Update zoning regulations and land use regulations to direct growth in appropriate areas and to ensure an appropriate land use mix. Ensure that new development areas are adequately served by infrastructure and well-connected by roadway, trail and greenways, parks and open space to existing areas and neighborhoods. 	

CITY OF PRYOR CREEK PLANNING AND ZONING COMMISSION] ZONING [] PREL. PLAT [] LOT SPLIT TYPE 2 [] MODIFICATIONS [] DEVELOPMENT PLANS 12 North Rowe Street, P.O Box 1167, Pryor Creek, Oklahoma 74362 - (918) 825-0888 - FAX (918) 825-6577 www.pryorok.org APPLICATION INFORMATION RECEIVED BS P DATE FILED [] RESIDENTIAL [] NON-RESIDENTIAL [] MIXED USE BUILDING PERMIT APPLICATION NUMBER **NEIGHBORHOOD ASSOCIATIONS:** SUBJECT PROPERTY INFORMATION ADDRESS OR DESCRIPTIVE LOCATION: 15 S Ora Pryor, OK 74361 Lots 4 and 5, in Block 33B of the Whitaker Addition to the Incorporated Town of Pryor Creek, Mayes County, State of LEGAL DESCRIPTION: Oklahoma PRESENT ZONING FLOOD PLAIN []Y [X]N HISTORIC DESIGNATION []Y [X] N PRESENT USE INFORMATION ABOUT YOUR PROPOSAL PUD DESIGNATION INCLUDED: []Y []N PUD PROPOSAL ATTACHED []Y []N PROPOSED NEW ZONING: Request to split property by North half and South half of Lots four (4) and five (5). A house to be built on each new lot with PROPOSED USE: driveways coming off of Ora Street. NATURE OF PUD AMENDMENT: APPLICANT INFORMATION PROPERTY OWNER INFORMATION Luke Swift LAAL Properties, LLC NAME ADDRESS 8753 E 400 **ADDRESS** 8753 E 400 CITY, ST. ZIP Strang, OK 74367 CITY, ST, ZIP Strang, OK 74367 918-864-4844 DAYTIME PHONE DAYTIME PHONE 918-864-4844 laalpropertiesllc@gmail.com **EMAIL EMAIL** lukeswift@hotmail.com FAX FAX I, THE UNDERSIGNED APPLICANT, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT. December 08, 2023 SIGNATURE & DATE: DOES OWNER CONSENT TO THIS APPLICATION [X] YM N. WHAT IS APPLICANT'S RELATIONSHIP TO OWNER? APPLICATION FEES BASE APPLICATION FEE \$10.00 \$ APPLICATION SUBTOTAL ADDITIONAL REQUESTS \$ **NEWSPAPER PUBLICATION** SIGN POSTING \$18.50

APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN.

\$125.00

Review letter fee from City Reviewer for P & Z Meeting

300' PROPERTY OWNERS CERTIFICATE OF

300' PROPERTY OWNERS LIST

MAILING & POSTAGE



NOTICE SUBTOTAL

TOTAL AMOUNT DUE

22.5 22.5 50.00 25 50.00 26.00 LOT 4 LOT 5 16.09 26.07 ΙVĺ PROPOSED L HOUSE BLOCK 33B NORTH TRACT 50.00 50.00 STORM SHELTER 16.17 26.00 W ١٨I PROPOSED HOUSE LOT 4 LOT 5 SOUTH TRACT 50.00* 50.00 25' **LALLEY**

GRAHAM CT

NORTH TRACT LEGAL DESCRIPTION

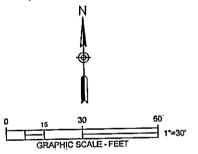
The North Half of Lots 4 and 5, in Block 33B of the WHITAKER ADDITION to the Incorporated Town of PRYOR CREEK, Mayes County, State of Oklahoma, according to the Official, recorded Plat and Survey thereof, filed for record in the office of the County Clerk of said County and State.

Contains 0.1581 acres, more or less. This legal description was developed by Kody Couch, L.S. #2032, on 12/3/2023.

NOTES:

The subject property has a zoning code of "RD".

The subject property lies in Flood Zone "X" as per Flood Insurance Rate Map #40097C0241E dated 9/16/2011.



■- SET 3/8" I.P. W/ L.S, #2032 CAP
□- FOUND 1" SQAURE BOLT

NO EASEMENTS WERE SUPPLIED, RESEARCHED, OR ADDRESSED AS PART OF THIS SURVEY AND PLAT.

BEARINGS AND DISTANCES ARE BASED ON THE FILED PLAT OF WHITAKER ADDITION.

SOUTH TRACT LEGAL DESCRIPTION

The South Half of Lots 4 and 5, in Block 33B of the WHITAKER ADDITION to the Incorporated Town of PRYOR CREEK, Mayes County, State of Oklahoma, according to the Official, recorded Plat and Survey thereof, filed for record in the office of the County Clerk of said County and State.

Contains 0.1581 acres, more or less. This legal description was developed by Kody Couch, L.S. #2032, on 12/3/2023.

CERTIFICATION

I, Kody Couch, the undersigned, a duly Registered Professional Land Surveyor, R.P.L.S.#2032, in the State of Oklahoma do hereby certify that a careful and accurate survey of the described property was made under my supervision to the best of my knowledge and the accompanying plat is a true and accurate representation of the same. This plat survey meets the Oklahoma Minimum Standards for the practice of Land Surveying as adopted by the Oklahoma State Board of Registration for Professional Engineers and Land Surveyors.

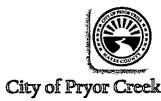
The word certify or certificate as shown and used hereon means an expression of professional opinion regarding facts of the survey and does not constitute a warranty of charantoo, extressed or implied.

Witnessing hand and seal this 3rd uay, of December, 2023.

KCDY
CCUST Kody Couch, R.P.L.S. #2032

Ref. #2425 6/30/24 Copyright 2023

GREEN LAH COUNTRY SURVEYING 207 SOUTH ADAIR STREET P.O. BOX 445 PRYOR, OKLAHOMA 74362 918-825-350 OFFICE 918-825-3606 FAX		SWIFT PROPERTY		
		PLOT PLAN		
ERAWN KRC	CHECKED KRC	DATE OF FELD WORK 12/1/2023	scale 1°≈30'	CRD, FILE - CRUZ-MI DWG FILE - SWIFT-L3



12 North Rowe – PO Box 1167 Pryor Creek, Ok 74362 Tel 918-825-0888 Fax 918-825-6577 www.pryorcreek.org

December 15, 2023

NOTICE OF PUBLIC HEARING BEFORE THE PLANNING AND ZONING COMMISSION OF THE CITY OF PRYOR CREEK

Dear Property Owner:

Notice is hereby given that a public hearing has been scheduled and will be held before the Planning and Zoning Commission in Special Session in the City Council Chamber of the City of Pryor Creek City Hall, 12 North Rowe, 2nd Floor, Pryor, Oklahoma at 5:30 P.M. on January 4, 2024; at which time and place will be heard and considered the request of:

Applicant: Luke Swift - for Lot-Orientation of Lots Numbered Four (4) and Five (5) in Block Numbered Thirty-three ((33B), of the WHITAKER ADDITION, Pryor Creek, Mayes County, State of Oklahoma, Address: 15 S Ora

Under Oklahoma state law, all property owners adjacent of the property proposed for the Lot-Orientation are to be notified of the public hearing by mail in writing at least 10 days prior to the public hearing. Notice is provided so that adjacent property owners have an opportunity to provide comment either, verbally (at the hearing) or in writing (prior to the hearing). All written communications must be received at least 24 hours prior to the hearing and may be sent to the City of Pryor Creek, P.O. Box 1167, Pryor, Oklahoma 74362 or by email to dovlez@pryorcreek.org.

Anyone requiring special accommodations pursuant to Americans with Disabilities Act should notify the City Clerk at 918-825-0888. Request for accommodations should be received at least 24 hours in advance of the hearing.

Mayor Zac Doyle

City of Pryor Creek