

**PRYOR CREEK RECREATION CENTER BOARD
REGULAR MEETING
MONDAY, APRIL 3RD, 2023 AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE RECREATION CENTER BOARD WILL MEET IN REGULAR SESSION IN CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA, AT THE ABOVE DATE AND TIME. FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT 918-825-6909.

Board Members: **Houston Brittain, Jamie Nofsinger, Steve Riff, Walter Olson, Jeremy Cantrell, Marty Marsh, Rebecca Kemp

1. Call to Order.
2. Approve minutes of the March 6th, 2023, regular meeting.
3. Petitions from the Audience. (Limited to 5 minutes, with advance reservation)
4. Discuss, possibly recommend Council action regarding the transfer of Jessica Reger Assistant Director (Range E, Step 2) to Fitness Coordinator (Range D, Step 2) upon the resignation of Kelsie Brooke who will be resigning effective May 12th, 2023.
5. Discuss, possibly recommend Council action regarding filling the vacant budgeted Receptionist/Front Desk Position-Range A, Step 1 (annual wage-\$31,200.00).
6. Discuss, possibly recommend Council action regarding an expenditure in the amount of \$4,950.00 to JayCo Heat & Air for a new heat exchanger in the lobby HVAC unit from Repair and Maintenance Account #84-845-5091. Other bids received: Melton's A/C & Appliance in the amount of \$5,276.05 and Masters Heating/Cooling in the amount of \$7,940.00.
7. Discuss, possibly recommend Council action regarding accepting bid from Oklahoma Mowing Company in the amount of \$1,015.00 as a monthly charge for weekly/biweekly lawn maintenance and landscape maintenance for Pryor Creek Recreation Center from Recreation Groundskeeping Account #84-845-5047 from bids received. Other bids received: Creative Vision Lawn Care, in the amount of \$1,600.00; a third bid was requested but not received.
8. Director's Report.
 - a. Facility Repair & Maintenance
 - b. Finance Report
 - c. Aquatics Report
 - d. Personnel Report
 - e. Misc.
 - f. Q&A
9. Unforeseeable Business.
10. Adjourn.

POSTED MARCH 31ST, 2023 BY CITY CLERK EVA SMITH

Eva Smith

