

**PRYOR CREEK RECREATION CENTER BOARD
REGULAR MEETING
MONDAY, MARCH 7TH, 2022, AT 5:30 P.M.**

Board members: Houston Brittain, Jeremy Cantrell, Cathy Gray, Rebecca Kemp, Steve Riff, Dick Holmes, Marty Marsh

1. CALL TO ORDER.

The meeting was called to order by Brittain. Board members present: Houston Brittain, Jeremy Cantrell, Steve Riff and Marty Marsh.

2. APPROVE MINUTES OF THE FEBRUARY 7TH, 2022, REGULAR MEETING.

Motion was made by Riff, second by Cantrell to approve the minutes of the February 7th, 2022, regular meeting. Motion carried.

3. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, WITH ADVANCE RESERVATION).

No petitions were presented.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE CONTRACT BETWEEN READY SET FLOAT, LLC AND THE PRYOR CREEK RECREATION CENTER.

Motion was made by Cantrell, second by Marsh to recommend Council action regarding the contract between Ready Set Float, LLC and the Pryor Creek Recreation Center. Motion carried.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING BIDS RECEIVED FOR WEEKLY/BIWEEKLY LAWN MAINTENANCE FOR PCRC FROM RECREATION GROUNDSKEEPING ACCOUNT #84-845-5047. BIDS RECEIVED: OKLAHOMA MOWING COMPANY, IN THE AMOUNT OF \$750.00; FLEAK CONSTRUCTION, IN THE AMOUNT OF \$750.00; LAMBERT LAWN SOLUTIONS, IN THE AMOUNT OF \$860.40.

Motion was made by Cantrell, second by Riff to recommend Council action regarding accepting bid from Oklahoma Mowing Company, in the amount of \$750.00 for weekly/biweekly lawn maintenance for PCRC from Recreation Groundskeeping Account #84-845-5047. Other bids received: Fleak Construction, in the amount of \$750.00; Lambert Lawn Solutions, in the amount of \$860.40. Motion carried.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ACCEPTING BID FROM MURRAY WOMBLE, IN THE AMOUNT OF \$3,775.00, FOR BASKETBALL RIMS/PADDING FOR PCRC FROM RECREATION REPAIR AND MAINTENANCE ACCOUNT #84-845-5091. OTHER BIDS RECEIVED: PERFORMANCE SURFACES, IN THE AMOUNT OF \$4,307.00; AND SCHOOL AND OFFICE PRODUCTS, IN THE AMOUNT OF \$4,300.00.

Motion was made by Cantrell, second by Riff to recommend Council action regarding accepting bid from Murray Womble, in the amount of \$3,775.00, for basketball rims/padding for PCRC from Recreation Repair and Maintenance Account #84-845-5091. Other bids received: Performance Surfaces, in the amount of \$4,307.00; and School and Office Products, in the amount of \$4,300.00. Motion carried.

7. DIRECTOR'S REPORT.

a. Facility repair and Maintenance

All is well with the new roof. Even after the heavy storm on Sunday, there were no issues. Mayor authorized having Digi come out and relocate some surveillance cameras, since the new awning blocks the current view. Long will be meeting with Mayor in the morning to start working on the new budget.

b. Finance Report

Mayor reported on the financials, as of February, which still shows a healthy reserve. Fund revenue is about \$9,000.00 above where it was last month. We have expended 39.9% of budget, with 67% of fiscal year lapsed. Aquatics has expended 40.6%, Child Watch has expended 52.4%, and Fitness has expended 41.4%. Monies have been encumbered against the 39.9%, which will come out in March, so this number will change. Revenue over expenses has been brought up by approximately \$52,800.00 from last month.

c. Aquatics Report

There were 17 public and 4 private swim parties in February. Currently, we are dealing with a lifeguard shortage, but Jackie conducted a lifeguard class last weekend and one new one was just hired. Soon, this should no longer be an issue. Jackie organized the Mermaid class. There were 109 kids and revenue was \$802.00 for a 2-hour event. There will be an Easter Egg Pool Hunt in April, Inola Boat Races will be April 1st and there will be another Mermaid class this summer.

d. Personnel Report

Rhonda Greer started teaching this evening.

e. Misc.

There were 173 new members in February, which is down from the month before, but it is still a really good number. The reconciliation report is at 84%. Aquatics held an English Channel Swim Challenge, which required swimming 21 miles in 28 days. Three gentlemen ended up competing against one another: Roy Jackson swam 1,010 laps, Robert Mobbs swam 956 and Bob Webster swam 900. All were offered a free membership and got a T-shirt and bragging rights. There was a Dodgeball tournament on the 12th that brought in around \$265. The Debbie Lyons 3-on-3 tournament is scheduled for March 26th. Pickle Ball is booming. They have created another court and will be adding an evening group. New class schedules started today. Next month the board meeting will be held on April 11th instead of April 4th.

f. Q&A.

Riff asked about the Outdoor Fitness Court. Long stated this is still in the works. There are several different ways this can be done, so we wait for funding. Need something to happen before June 30th, so we do not have to start over with the process.

8. UNFORESEEABLE BUSINESS.

No unforeseeable business.

9. ADJOURN.

Motion made by Cantrell second by Marsh to adjourn. Motion carried. Meeting adjourned.

**PRYOR CREEK RECREATION CENTER BOARD
SPECIAL MEETING
MONDAY, March 21, 2022, AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE RECREATION CENTER BOARD WILL MEET IN SPECIAL SESSION IN CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA, AT THE ABOVE DATE AND TIME, FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT 918-825-6909.

Board members: Houston Brittain, Jeremy Cantrell, Cathy Gray, Rebecca Kemp, Steve Riff, Dick Holmes, Marty Marsh

1. Call to order.

The meeting was called to order by Houston. Board members present Houston Brittain, Cathy Gray, Rebecca Kemp, Steve Riff, and Marty Marsh.

2. Possible Executive Session pursuant to the Oklahoma Open Meeting Act for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:

a. Jerome Hopkins, Fitness Coordinator (*Scrivener's error on agenda listed title as Assistant Director*) (No action to be taken in Executive Session. For discussion only.) (25 O.S. 307 (B)(1). Motion made by Riff to enter into executive session. Second made by Kemp. Motion carried.

3. Consider resuming regular session. No action taken during Executive Session. Motion made by Gray to resume regular session. Second by Kemp. Motion carried.

a. Possible action based on Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Jerome Hopkins, Fitness Coordinator (*Scrivener's error on agenda listed title as Assistant Director*). Motion made by Riff to demote Jerome Hopkins. Second by Marsh. Motion carried.

4. Adjourn.

Motion made by Riff second by Gray. Motion carried.