

Rec Board Meeting Minutes – September 18th, 2023

1. Call to order. Meeting was called to order by Brittain. Board Members Present: Houston Brittain, Steven Riff, Walter Olson, Jamie Nofsinger, Marty Marsh and Karen Cook.
2. Approve minutes of the August 1st, 2023 special meeting. Motion made by Cook, Second by Olson motion carried.
3. Discuss, possibly recommend Council action to accept bids from Jayco for replacing two HVAC units, RTU #3 over the group fitness room in the amount of \$36,000.00 and RTU #9 over the weight room in the amount of \$47,593.00 to be paid from Recreation Center Repair and Maintenance Account #84-845-5091. Bids also requested from Vickery Heating and Air & Master's Heating and Air and were not received. Moved down – Tabled for next meeting to acquire more information on the possible repair. Including how long it would last if repaired and warranty information.
4. Discuss, possibly recommend Council action to accept a proposal from Daxko-Re-Clique \$3,000.00 one-time up front and \$607 monthly to be paid from Recreation Center Computer Tech Support Account #84-845-5046. This software will replace RecTrac. Motion to accept by Riff and Second by Nofsinger – Motion carried.
5. Discuss, possibly recommend Council action to accept a bid from Tulsa Lock & Key in the amount of \$3,201.32 to repair the two sets of double doors and chlorine storage door in the pool area to be paid from Recreation Center Repair and Maintenance Account #84-845-5091. No other bids received. Motion to accept by Olson and Second by Riff. Motion carried
6. Discuss, possibly recommend Council action to accept a bid by And We're Done LLC in the amount of \$4,100.00 to paint the big wall in the weight room to be paid from Recreation Center Repair and Maintenance Account #84-845-5091. One other bid received from Saul Gonzalez Paint in the amount of \$4,700.00. Motion to accept by Nofsinger and Second by Riff. Motion carried.
7. Discuss, possibly recommend Council to seek bids to move the front desk from the current position to the east side of the lobby, closer to the doors. Motion to seek bids by Brittain and Second by Cook. Motion carried.
8. Discuss, possibly recommend Council action to increase lifeguard pay from \$10.00 an hour to \$13.00 an hour paid from Recreation Center Salaries Aquatic – Temp Lifeguards Account #84-846-5018. Motion to accept by Riff and Second by Olson. Motion carried.
9. Directors Report
 - a. Facility Repair & Maintenance – Landscaping, Chlorine Room and Security System Improvements
 - b. Finance Report – See GL
 - c. Aquatics Report – 15 pool parties, 50 kids have signed up for private lessons.
 - d. Personnel Report – All trainers CPR certified
 - e. Misc. – 132 new members
 - f. Q&A
10. Adjourn. Motion by Riff and seconded by Nofsinger. Motion Carried

Submitted by: Walter Olson



HEAT & AIR

6823 E 106th Pl
Tulsa, OK 74133-7147
(918) 221-9686 / (918) 995-1051
janna@jaycoheatandair.com

Estimate

ESTIMATE#	1028037544
DATE	09/26/2023
PO#	

CUSTOMER
City of Pryor Creek 100 East Graham Avenue Pryor OK 74361 (701) 430-1397

SERVICE LOCATION
City of Pryor Creek 111 Southeast 9th Street Pryor OK 74361 (701) 430-1397

DESCRIPTION	RTU 9
	Prices to rebuild the 25 ton unit VS replacement.

PARTIAL REBUILD	TRANE REPLACEMENT	AAON REPLACEMENT
<ul style="list-style-type: none"> Parts and Labor <p>Partial rebuild (1 of 2 A/C stages) Replace the following components: *3 men 8 hours plus followup for one technician to verify operation *Evaporator coil. *TXV's (2) *Filter driers *Contactor *Compressor *Freon *Crane (needed to remove and install the evaporator coil) **Price does not include condenser fan motor(s), evaporator fan motor, belt, bearings, fuses, pressure switches, control board(s), thermostat, economizer, energy recovery wheel, or any heating related components. **16 week lead time on the evaporator coil</p> <p>Qty: 1.00 x \$29,500.00 = \$29,500.00</p>	<ul style="list-style-type: none"> New 25 ton Trane HVAC system. <p>Trane: GCC300A3EMA1DQY Economiser: BAYECON300 Hail Guard: BAYGARD300 Curb Adapter Crane Removal</p> <p>Qty: 1.00 x \$47,593.00 = \$47,593.00</p>	<ul style="list-style-type: none"> New 25 ton AAON HVAC system <p>AAON RN-025-8-0-BA02-2C2 * Energy recovery wheel with powered exhaust & VFD * Fully modulating economizer with enthalpy limit * Direct drive supply fan with VFD * Two stages of cooling with (2) on/off scroll compressors * ECM condenser fan head pressure control * 2 stages of natural gas heating with aluminized steel heat exchanger * RM-025 to RN-025 curb adapter * 1-year unit parts only warranty * 5-year compressor parts only warranty * 15-year non-prorated aluminized steel gas heat exchanger warranty</p> <p>Qty: 1.00 x \$82,663.07 = \$82,663.07</p>
\$29,500.00	\$47,593.00	\$82,663.07

Section 5. True and accurate minutes shall be kept of all meetings of the Board. The chairperson shall cause notice to all regular and special meetings, and shall ensure that a permanent set of minutes is available for public inspection during regular business hours.

Article IV Meetings

Section 1. Regular Meetings. The regular meetings shall be held on the second Tuesday of each month at 2:00pm unless the board directs otherwise. Dates are required to be approved by the City Council at the beginning of each calendar year.

Section 2. Annual Meeting. The annual meeting, which shall be for the purpose of the election of officers, shall be held at the time of the regular meeting in August of each year.

Section 3. Agendas and Notices. Meeting agendas and notices shall be posted 24 hours in advance. They shall indicate the time, date, and place of the meeting and indicate all subject matters intended for consideration at the meeting.

Section 4. Minutes. Minutes of all meetings shall, at a minimum, indicate board members present, all items of business, all motions (except those that were withdrawn), and the result of all votes taken. Current board minutes shall be made available to the public.

Section 5. Special Meetings. Special meetings may be called at the direction of the chairperson or can be called at the request of four board members, for the transaction of business as stated in the call for the meeting. Except in cases of emergency (must have Mayor or City Attorney approval), at least 48 hours notice shall be given. An emergency meeting may be held without public notice.

Section 6. Quorum. A quorum for the transaction of business at any meeting shall consist of four (4) members of the Board present in person.

Section 7. Open Meetings Law Compliance. All Board meetings and all committee meetings shall be held in compliance with Oklahoma's open meetings law (Title 25 Oklahoma Statutes 301-314).

Section 8. Parliamentary Authority. The rules contained in *Robert's Rules of Order*, latest revised edition [or *The Standard Code of Parliamentary Procedure* by Alice F. Sturgis], shall govern the parliamentary procedure of the meetings, in all cases in which they are not inconsistent with these bylaws and any statutes applicable to this Board.

Article V Committees

Section 1. Ad Hoc Committees. Ad hoc committees for the study of special problems shall be appointed by the chairperson, with the approval of the Board, to serve until the final report of the work for which they were appointed has been filed. These committees may also include staff and public representatives, as well as outside experts.

Section 2. No committee shall have other than advisory powers.

Membership Rates - Historic Account

	<u>Regular Rates</u>			<u>Sr. Rates</u>			
	<u>2006</u>	<u>2009</u>	<u>2023</u>	<u>2006</u>	<u>2009</u>	<u>2023</u>	<u>Increase</u>
Full Service	37.00	38.85	38.85	22.20	23.31	23.31	1.11
Gr. - Fit. Pool	32.00	33.60	33.60	19.20	20.16	20.16	0.96
Gr. Fitness	25.00	26.25	26.25	15.00	15.75	15.75	0.75
Gr. Fit - Wt	32.00	33.60	33.60	19.20	20.16	20.16	0.96
Wt. - Pool	25.00	26.25	26.25	15.00	15.75	15.75	0.75
Wt. Only	20.00	21.00	21.00	12.00	12.60	12.60	0.60
Pool Only	20.00	21.00	21.00	12.00	12.60	12.60	0.60
Child Watch	2.00 hr	2.00 hr	2.00 hr	2.00 hr	2.00 hr	2.00 hr	0.00
Locker Rent	10.00	10.00	5.00	5.00	5.00	5.00	0.00

Rates are monthly unless indicated otherwise.

7/7/2023