

**MINUTES  
STREET COMMITTEE  
REGULAR MEETING  
TUESDAY, APRIL 25<sup>TH</sup>, 2023  
5:30 P.M.**

**THE STREET COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.**

COMMITTEE MEMBERS: \*\* \_\_\_\_\_, RANDY CHITWOOD, TERRY LAMAR, \_\_\_\_\_ (ALTERNATE)

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 5:30 p.m. by Randy Chitwood. Members present: Randy Chitwood and Terry Lamar. Members absent: none.

Others present: Mayor Larry Lees, Buddy Glenn, Steve Powell and Charles Tramel.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE MARCH 28<sup>TH</sup>, 2023, REGULAR MEETING.**

Motion was made by Lamar, second by Chitwood to approve the minutes of the March 28<sup>th</sup>, 2023, regular meeting. Voting yes: Chitwood and Lamar. Voting no: none.

**3. PETITIONS FROM THE AUDIENCE.**

There were no petitions.

**4. STREET SUPERINTENDENT REPORT – BUDDY GLENN.**

Glenn reported that they installed a whistle off of Wood Street. He reported that they have done ditch work on SE 6<sup>th</sup> and SE 2<sup>nd</sup> and Indianola. He reported that they pulled out an old broken pipe on Keels Road and replaced it.

He reported that they have been running the sweeper and cleaning ditches. They have also been pouring sidewalks on Larkspur. They have sprayed and weeded the highways. He stated that Mayor and he looked at an issue by the Holiday Motel. The owner is willing to give the City an easement for drainage.

**5. DISCUSS, POSSIBLY APPROVE STREET SUPERINTENDENT TO BEGIN BID PROCESS FOR MOWING OF RIGHTS-OF-WAY FOR THE CITY OF PRYOR CREEK.**

Motion was made by Lamar, second by Chitwood to approve Street Superintendent to begin bid process for Mowing of Rights-of-Way for the City of Pryor Creek. Voting yes: Lamar and Chitwood. Voting no: none.

**6. REVIEW PRELIMINARY PLANS FOR ALLEY IMPROVEMENTS. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION ON COMPLETION AND PREPARATION OF FINAL BID PACKETS.**

Motion was made by Lamar, second by Chitwood to recommend Council action on completion and preparation of final bid packets for Items 1 – 13 and 14, 16 and 17 on the proposed alley and other specific projects for the current fiscal year. Estimated cost for alleys is \$277,462.00. The total of all project listed come to just over \$800,000.00. Powell recommended that this be broken down in two projects – one this fiscal year and one next fiscal year. The approximate amount for work on Gaither, 3<sup>rd</sup> Place and 29<sup>th</sup> Street is

\$116,435.00, which brings the project amount for this fiscal year to a total of \$393,897.00. Voting yes: Chitwood and Lamar. Voting no: none.

**7. REVIEW PRELIMINARY PLANS FOR GREEN COUNTRY MOBILE HOME PARK STREET AND DRAINAGE IMPROVEMENTS. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION ON COMPLETION AND PREPARATION OF FINAL BID PACKETS.**

Motion was made by Lamar, second by Chitwood to recommend Council action on completion and preparation of final bid packets for Green Country Mobile Home Park in the next fiscal year. Estimated cost is \$384,334.00. Voting yes: Chitwood and Lamar. Voting no: none.

**8. UPDATE ON STATUS OF BAILEY STREET, 7<sup>TH</sup> STREET, AND TRIBUTARY TO SALT BRANCH CREEK CONCEPT PLANS AND EASEMENT ACQUISITION FOR DRAINAGE PROJECTS.**

No action. Bailey Street is in negotiation, and 7<sup>th</sup> Street and Salt Branch are in need of a work order.

**9. DISCUSSION AND POSSIBLE ACTION AUTHORIZING BUDDY GLENN TO BEGIN SEEKING COST ESTIMATES FOR THE PURCHASE OF THE FOLLOWING IN THE NEW FISCAL YEAR:**

- a. PIPEHUNTER 7724 TRAILER JET SPRAYER**
- b. LINELAZER PAINT STRIPER**

Motion was made by Lamar, second by Chitwood to authorize Buddy Glenn to seek cost estimates for the purchase of Pipehunter 7724 Trailer Jet Sprayer and Linelazer Paint Striper in the new fiscal year. Voting yes: Chitwood and Lamar. Voting no: none.

**10. UNFORESEEABLE BUSINESS. (ANY MATTER NOT FORESEEABLE PRIOR TO POSTING THE AGENDA.)**

There was no unforeseeable business.

**11. ADJOURN.**

Motion was made by Lamar, second by Chitwood to adjourn at 6:50 p.m. Voting yes: Chitwood and Lamar. Voting no: none.

**MINUTES  
STREET COMMITTEE  
REGULAR MEETING  
TUESDAY, MAY 23<sup>RD</sup>, 2023  
5:30 P.M.**

**THE STREET COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.**

**COMMITTEE MEMBERS: TRAVIS MILEUR, BRUCE SMITH, TERRY LAMAR, RANDY CHITWOOD**

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 5:38 p.m. by Terry Lamar. Members present: Terry Lamar, Bruce Smith and Travis Mileur. Members absent: Randy Chitwood.

Others present: Mayor Zac Doyle, Buddy Glenn, Steve Powell, Duane Fought, Jason Willis and Terry Aylward.

**2. DISCUSS AND POSSIBLY APPROVE NOMINATIONS FOR CHAIRMAN OF STREET COMMITTEE.**

Motion was made by Smith, second by Lamar to nominate Travis Mileur to be chairman of Street Committee. Voting yes: Lamar, Smith and Mileur. Voting no: none.

**3. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR ALTERNATE OF STREET COMMITTEE.**

Motion was made by Lamar, second by Smith to nomination Randy Chitwood to be alternate of Street Committee. Voting yes: Lamar, Smith and Mileur. Voting no: none.

**4. SEALED BID OPENING FOR MOWING OF RIGHTS-OF-WAY.**

No action. Travis Mileur opened two bids for mowing of rights-of-way. Duane Fought bid \$28,000.00 and Jason Willis bid \$29,900.

**5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AWARD OF BID FOR MOWING OF RIGHTS-OF-WAY.**

Motion was made by Smith, second by Mileur to award the bid for mowing rights-of-way in the amount of \$28,000.00 to Duane Fought. Fought presented the lowest bid. Voting yes: Terry Lamar, Bruce Smith and Travis Mileur. Voting no: none.

**6. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE APRIL 25<sup>TH</sup>, 2023, REGULAR MEETING.**

Motion was made by Lamar, second by Mileur to approve the minutes of the April 25<sup>th</sup>, 2023, regular meeting. Voting yes: Lamar. Abstaining, counting as a no vote: Smith and Mileur. Voting no: none.

**7. PETITIONS FROM THE AUDIENCE.**

There were no petitions.

**8. STREET SUPERINTENDENT REPORT – BUDDY GLENN.**

Glenn reported that the Street Department has almost completed regrading alleys and will work next to clear weeds growing in paved areas if the weather stays clear. They did spray for weeds recently but rain has helped weeds grow back in quickly.

They were able to start clearing drainage in several areas but they were forced to stop for safety of the crew with large areas overrun with poison ivy. He reported that they will be looking into hiring a company to help them with larger trees that their bucket truck cannot safely reach.

He reported that they have been working to keep alleyways clear. A Student Resource Officer will be training soon to help enforce these rules over the summer months and stop people from blocking alley and ditches with debris.

He stated that they are having some issues with an equipment motor blowing fuses, they have the equipment in the shop and it should be fixed soon.

Glenn reported that the street sweeper is running Friday, however he is concerned about the potential for high winds to force debris back into the streets. They will also be working on filling reported potholes on Friday. Glenn noted that they do depend on calls to report potholes as the time, labor and gas cost to search for them is not effective.

**9. DISCUSS, POSSIBLY RECOMMEND TO BUDGET COMMITTEE QUOTES FOR A LINELAZER STRIPING MACHINE FOR THE PRYOR CREEK STREET DEPARTMENT IN THE 2023-2024 BUDGET.**

Motion made by Mileur, second by Smith to recommend to Budget Committee quotes for a LineLazer striping machine for the Pryor Creek Street Department in the 2023-2024 budget. Voting yes: Smith, Mileur and Lamar. Voting no: none.

**10. DISCUSS, POSSIBLY RECOMMEND TO BUDGET COMMITTEE QUOTES FOR A PIPEHUNTER 7724 TRAILER JET SPRAYER FOR THE PRYOR CREEK STREET DEPARTMENT IN THE 2023-2024 BUDGET.**

Motion was made by Mileur, second by Smith to recommend to Budget Committee quotes for a PipeHunter 7724 Trailer Jet Sprayer for the Pryor Creek Street Department in the 2023-2024 budget. Voting yes: Mileur, Smith and Lamar. Voting no: none.

**11. DISCUSS AND POSSIBLY RECOMMEND COUNCIL ACTION REGARDING A CHANGE FOR THE 29<sup>TH</sup> STREET REHABILITATION AND OVERLAY PROJECT TO ADD CENTERLINE AND/OR SHOULDER EDGE STRIPING TO THE BID PACKET.**

Motion was made by Mileur, second by Smith to recommend Council action regarding a change for the 29th Street rehabilitation and overlay project to add centerline and/or shoulder edge striping to the bid packet. Voting yes: Lamar, Smith and Mileur. Voting no: none.

**12. DISCUSS, POSSIBLY RECOMMEND TO BUDGET COMMITTEE ADDITION OF A FULL TIME EMPLOYEE FOR THE STREET DEPARTMENT.**

Motion made by Smith, seconded by Mileur to recommend to Budget Committee addition of a full time employee for the Street Department. Voting yes: Smith, Mileur and Lamar. Voting no: none.

Glenn explained that the Street Department has gotten smaller over the last two years and needs additional help to keep up with the work created by expanding city boundaries.

**13. UNFORESEEABLE BUSINESS. (ANY MATTER NOT FORESEEABLE PRIOR TO POSTING THE AGENDA.)**

Powell presented a status report on several projects. He is working with asphalt contractors to get bids on projects for the next year including repaving alleyways, SE 29<sup>th</sup> Street, 3<sup>rd</sup> Street and Gaither Road.

Powell also stated that the Salt Branch Tributary repair will need a drainage easement and he is currently in that process. He brought the plans created by Flood Plain Administrators to clean out the underbrush and add a channel.

Lamar asked about the Bailey Street project, Powell stated that he is waiting on a survey.

**14. ADJOURN.**

Motion was made by Mileur, second by Smith to adjourn at 7:00 p.m. Voting yes: Chitwood and Lamar. Voting no: none.