

**MINUTES  
BUDGET AND PERSONNEL  
REGULAR MEETING  
TUESDAY, SEPTEMBER 8<sup>TH</sup>, 2020  
5:30 P.M.**

**THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.**

**Committee Members: Briana Brakefield, Choya Shropshire, Yolanda Thompson, Randy Chitwood (alt.)**

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Yolanda Thompson. Members absent: none.

Others present: Mayor Larry Lees, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Police Captain Kevin Tramel, Police Officers Dustin VanHorn and Michael Moore, Park Board Chairman Bill Kannegiesser, Kemmie Shropshire and Terry Aylward.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE AUGUST 11<sup>TH</sup>, 2020 REGULAR MEETING.**

Motion was made by Shropshire, second by Thompson to approve the minutes of the August 11<sup>th</sup>, 2020 regular meeting. All voted yes.

**3. MAYOR'S REPORT.**

**a. Tax Reports.**

Mayor reported that the sale tax for this month is down approximately \$96,000.00. Use Tax is up quite a bit from last month.

**b. Review of Financial Status.**

Sales Tax annualized at this point shows to be over \$10,000,000.00, although it is not credible to annualize this early in the year.

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ASSISTANT GOLF SUPERINTENDENT JOB QUALIFICATIONS.**

Motion was made by Thompson, second by Shropshire to recommend Council action regarding Assistant Golf Superintendent job qualifications. All voted yes.

**5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING GOLF COURSE EQUIPMENT MANAGER JOB QUALIFICATIONS.**

Motion was made by Shropshire, second by Thompson to recommend Council action regarding Golf Course Equipment Manager job qualifications. Shropshire and Thompson then amended their motion and second to add maintenance of golf carts to the duties. All voted yes.

**6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING PURCHASE OF A NEW VOIP PHONE SYSTEM WITH RECORDING FOR THE PRYOR CREEK POLICE DEPARTMENT.**

Motion was made by Thompson, second by Shropshire to recommend Council action regarding purchase of a new VOIP phone system with recording for the Pryor Creek Police Department. Assistant Chief Willyard explained that he has now received all three quotes for this project. This new phone system is needed because the current system keeps crashing. Since this affects emergency calls, they must get this fixed.

Quotes received: Fiber Interactive Technologies in the amount of \$6,644.00; Vonage: \$519.94 per month, not including installation; Cox: approximately \$9,000 per year. He stated that Fiber Interactive will be the least expensive overall.

All voted yes.

**7. UNFORESEEABLE BUSINESS.** (Any matter not reasonably foreseen prior to posting agenda.)

There was no unforeseeable business.

**8. ADJOURN.**

Motion was made by Thompson, second by Shropshire to adjourn at 5:40 p.m. All voted yes.