

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, NOVEMBER 10TH, 2020
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Briana Brakefield, Choya Shropshire, Yolanda Thompson, Randy Chitwood (alt.)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Yolanda Thompson. Members absent: none.

Others present: Mayor Larry Lees, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Police Captain Kevin Tramel, Police Officer Dustin VanHorn, Assistant Fire Chief James Baumert, Kemie Shropshire and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE OCTOBER 13TH, 2020 REGULAR MEETING.

Motion was made by Shropshire, second by Thompson to approve the minutes of the October 13th, 2020 regular meeting. All voted yes.

3. MAYOR'S REPORT.

a. Tax Reports.

Mayor reported that Sales tax is up a little and Use tax is down a little this month. The current 5-month average comes to \$873,658.00.

b. Review of Financial Status.

Annualized, Sales and Use taxes come to \$10,484,300.00 and adding Tobacco tax they come to \$10,583,206.00.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE HOTEL / MOTEL TAX ALLOCATION FUND GRANT APPLICATION FROM PRYOR AREA CHAMBER OF COMMERCE IN THE AMOUNT OF \$2,500.00 FOR THE ANNUAL CHRISTMAS PARADE OF LIGHTS TO BE HELD ON THURSDAY, DECEMBER 3RD, 2020.

Motion was made by Thompson, second by Shropshire to recommend Council action regarding the Hotel / Motel Tax Allocation Fund Grant Application from Pryor Area Chamber of Commerce in the amount of \$2,500.00 for the annual Christmas Parade of Lights to be held on Thursday, December 3rd, 2020. All voted yes.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING TRANSFER OF \$200,000.00 FROM FIRE DEPARTMENT CAPITAL OUTLAY ACCOUNT #44-445-5422 TO FUND 45 SAVINGS, AS BUDGETED IN THE 2020-2021 CAPITAL OUTLAY BUDGET.

Motion was made by Shropshire, second by Thompson to recommend Council action regarding transfer of \$200,000.00 from Fire Department Capital Outlay Account #44-445-5422 to Fund 45 savings, as budgeted in the 2020-2021 Capital Outlay budget. Mayor Lees and Assistant Fire Chief Baumert explained that this fund is used to save for large expenses, such as new fire trucks, which can easily cost \$650,000.00 each. Currently there is \$181,561.51 in that account. All voted yes.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING PURCHASE OF SEVEN (7) IPAD AIR 4'S AT \$629.99 EACH, WITH PROTECTIVE CASES AT \$67.49 EACH, AND TWO (2) IPAD PRO'S AT \$1,049.99 EACH WITH CASES AT A TOTAL OF \$7,117.32 FOR THE PRYOR CREEK FIRE DEPARTMENT FROM FIRE DEPARTMENT CAPITAL OUTLAY ACCOUNT #44-445-5422, AS BUDGETED IN THE 2020-2021 CAPITAL OUTLAY BUDGET.

Motion was made by Thompson, second by Shropshire to recommend Council action regarding purchase of seven (7) iPad Air 4's at \$629.99 each, with protective cases at \$67.49 each, and two (2) iPad Pro's at \$1,049.99 each with cases at a total of \$7,117.32 for the Pryor Creek Fire Department from Fire Department Capital Outlay Account #44-445-5422, as budgeted in the 2020-2021 Capital Outlay budget. All voted yes.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING PURCHASE OF 14 DELL OPTIPLEX 7080 COMPUTER TOWERS FROM DELL MARKETING LP, AT THE STATE CONTRACT PRICE OF \$870.00 EACH FOR A TOTAL OF \$12,180.00 FOR THE PRYOR CREEK POLICE DEPARTMENT, FROM POLICE DEPARTMENT CAPITAL OUTLAY ACCOUNT #44-445-5424, AS BUDGETED IN THE 2020-2021 CAPITAL OUTLAY BUDGET.

Motion was made by Shropshire, second by Thompson to recommend Council action regarding purchase of 14 Dell OptiPlex 7080 Computer Towers from Dell Marketing LP, at the State contract price of \$870.00 each for a total of \$12,180.00 for the Pryor Creek Police Department, from Police Department Capital Outlay Account #44-445-5424, as budgeted in the 2020-2021 Capital Outlay budget. All voted yes.

8. PETITIONS FROM THE AUDIENCE.

There were no petitions.

9. UNFORESEEABLE BUSINESS. (Any matter not reasonably foreseen prior to posting agenda.)

There was no unforeseeable business.

10. ADJOURN.

Motion was made by Shropshire, second by Thompson to adjourn at 5:40 p.m. All voted yes.