

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, FEBRUARY 9TH, 2021
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Briana Brakefield, Choya Shropshire, Yolanda Thompson, Randy Chitwood (alt.)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Yolanda Thompson. Members absent: none.

Others present: Mayor Larry Lees, Assistant Police Chief James Willyard, Police Captain Kevin Tramel, Police Officer Dustin VanHorn, Golf Course Director Dennis Bowman, Park Superintendent Frank Powell, Park Board Chairman Bill Kannegiesser and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE JANUARY 12TH, 2021 REGULAR MEETING.

Motion was made by Shropshire, second by Thompson to approve the minutes of the January 12th, 2021 regular meeting. All voted yes.

3. MAYOR'S REPORT.

a. Tax Reports.

Mayor reported that annualized total for Sales, Use and Tobacco tax are approximately \$10,555,358.00.

b. Review of Financial Status.

Mayor handed out COVID funding reports and went through them with the Committee. He stated that in the days ahead, we need to be asking how we should use those funds. Mayor also handed out the Capital Outlay budget for review, as well as the Golf budget. Golf revenues are up by over \$100,000.00 currently, so later in the meeting he will propose to use some of these funds for golf equipment.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE NOT TO EXCEED \$3,500.00 TO FARM PLAN (P&K EQUIPMENT) FOR THE REPAIR OF A 1570 JOHN DEERE TRACTOR FROM CEMETERY REPAIR & MAINTENANCE ACCOUNT #02-223-5091.

Motion was made by Thompson, second by Shropshire to recommend Council action regarding an expenditure not to exceed \$3,500.00 to Farm Plan (P&K Equipment) for the repair of a 1570 John Deere tractor from Cemetery Repair & Maintenance Account #02-223-5091. Powell explained that he was given a verbal quote over the telephone, so he did not have the exact amount. The warranty just expired, but it is worth repairing. All voted yes.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ACCEPTING BID FROM PROFESSIONAL TURF PRODUCTS, L.P. FOR A TORO GREENS AERATOR IN THE AMOUNT OF \$35,698.00 AS IN THE BEST INTEREST OF THE CITY FROM BIDS RECEIVED FOR THE PRYOR CREEK GOLF COURSE, AS RECOMMENDED BY THE PARK BOARD. OTHER BID RECEIVED: P&K EQUIPMENT IN THE AMOUNT OF \$20,000.00.

Motion was made by Shropshire, second by Thompson to recommend Council action regarding accepting bid from Professional Turf Products, L.P. for a Toro Greens Aerator in the amount of \$35,698.00 as in the best interest of the city from bids received for the Pryor Creek Golf Course, as recommended by the Park Board. Other bid received: P&K Equipment in the amount of \$20,000.00.

Bowman showed the committee a video of this equipment in-use. He explained that the John Deere from P&K is much less expensive because it does not meet the bid specifications. This particular aerator is specifically used on the greens and should last at least 15 years. Shropshire asked if a lease purchase would be a possibility, and it was agreed that a lease purchase would cost \$15,000.00 - \$18,000.00 more in the end. Mayor proposed this expense be paid from the revenues in the Golf budget, instead of Capital Outlay, as first proposed.

Shropshire and Thompson then amended their motion and second to recommend Council action to take this expenditure from Golf Capital Outlay Account #41-415-5411. All voted yes.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ACCEPTING BID FROM P&K EQUIPMENT FOR A JOHN DEERE DEEP TINE AERATOR DEMONSTRATOR MODEL IN THE AMOUNT OF \$35,100.00 AS IN THE BEST INTEREST OF THE CITY FROM BIDS RECEIVED FOR THE PRYOR CREEK GOLF COURSE, AS RECOMMENDED BY THE PARK BOARD. OTHER BIDS RECEIVED: PRO TURF: \$27,592.18; KGT: \$10,210.00.

Motion was made by Thompson, second by Shropshire to recommend Council action regarding accepting bid from P&K Equipment for a John Deere Deep Tine Aerator demonstrator model in the amount of \$35,100.00 as in the best interest of the city from bids received for the Pryor Creek Golf Course, as recommended by the Park Board. Other bids received: Pro Turf in the amount of \$27,592.18; KGT in the amount of \$10,210.00.

Bowman played a video of this equipment in-use and explained that grass will not grow on an compacted fairway. The aerator will come with all the attachments needed to do what needs to be done, including deflecting the limestone underground. It should last at least 20 years. It can also be used on the high school football field, baseball field, soccer field, etc.

Mayor proposed that this expenditure be taken from the originally designated Golf Capital Outlay Account #44-445-5447.

Thompson and Shropshire then amended their motion and second to recommend Council action to take this expenditure from Golf Capital Outlay Account #44-445-5447. All voted yes.

7. PETITIONS FROM THE AUDIENCE.

There were no petitions.

8. UNFORESEEABLE BUSINESS. (Any matter not reasonably foreseen prior to posting agenda.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Shropshire, second by Thompson to adjourn at 6:11 p.m. All voted yes.