

**MINUTES  
BUDGET AND PERSONNEL  
REGULAR MEETING  
TUESDAY, MARCH 9<sup>TH</sup>, 2021  
5:30 P.M.**

**THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.**

**Committee Members:** Briana Brakefield, Choya Shropshire, Yolanda Thompson, Randy Chitwood (alt.)

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Yolanda Thompson. Members absent: none.

Others present: Mayor Larry Lees, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Police Captain Kevin Tramel, Police Officer Dustin VanHorn, Fire Chief BK Young, Recreation Center Director Jessica Long, Assistant Recreation Center Director Jerome Hopkins and son, Kemmie Shropshire and Terry Aylward.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE FEBRUARY 9<sup>TH</sup>, 2021 REGULAR MEETING.**

Motion was made by Shropshire, second by Thompson to approve the minutes of the February 9<sup>th</sup>, 2021 regular meeting. All voted yes.

**3. MAYOR'S REPORT.**

**a. Tax Reports.**

Mayor reported that the annualized total for Sales, Use and Tobacco tax comes to approximately \$10,494,631.00.

**b. Review of Financial Status.**

Mayor reported that our COVID Relief fund balance is currently \$508,024.86. On tonight's agenda, almost \$99,000.00 is proposed to be paid from this fund, but he would like to have the opportunity to visit more about these items before these funds are used for them. He agreed that we need to spend this money, but there are quite a few items within the city that need attention. He encouraged the Committee to table items 10, 11 and 12 until more research can be done. Thompson asked if there are limitations on use of these funds. Mayor stated that the wording regarding spending is very broad, so there is no real restriction. A formula was used to determine the amount of COVID funds allotted to us.

Regarding Capital Outlay funds, we have a projected \$170,500.00 to collect in the remainder of this fiscal year. Our current fund equity is \$289,000.00, which will make the projected fund balance \$459,500.00.

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE OF \$30,000.00 IN THE FORM OF A MATCHING GRANT FOR A NATIONAL FITNESS CAMPAIGN "FITNESS COURT," WHICH WOULD BE CONSTRUCTED ON THE RECREATION CENTER GROUNDS ON THE WEST SIDE AND TOWARD THE SOUTH PERIMETER.**

Motion was made by Thompson, second by Shropshire to recommend Council action regarding an expenditure of \$30,000.00 in the form of a matching grant for a National Fitness Campaign "Fitness Court," which would be constructed on the Recreation Center grounds on the West side and toward the South perimeter. Thompson and Shropshire then amended their motion and second to specify account to be paid from as Recreation Center Capital Outlay Account #84-845-5410. All voted yes.

- 5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$34,237.45 FOR THE PURCHASE OF 5-YEAR MAINTENANCE AND A BACKUP PHONE FOR THE NEW MOTOROLA CALLWORKS 911 SYSTEM THAT WAS RECEIVED THROUGH THE OKLAHOMA 911 MANAGEMENT AUTHORITY GRANT. RECOMMEND THIS EXPENDITURE FROM COVID REIMBURSEMENT ACCOUNT #02-201-5401.**

Motion was made by Shropshire, second by Thompson to recommend Council action regarding an expenditure in the amount of \$34,237.45 for the purchase of 5-year maintenance and a backup phone for the new Motorola CallWorks 911 system that was received through the Oklahoma 911 Management Authority Grant, from Covid Reimbursement Account #02-201-5401.

Willyard explained that this is a warranty and was not included in the original grant. All voted yes.

- 6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING PURCHASE OF NEW SURVEILLANCE CAMERAS FOR THE PRYOR CREEK POLICE DEPARTMENT.**

Motion was made by Thompson, second by Shropshire to table this item. Willyard explained that this is for future information. He brought this to the Committee to let them know that the current system is falling apart and they will need it before the new building is completed. He will bring back numbers and more information next month. All voted yes.

- 7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$3,999.68 TO GT DISTRIBUTORS FOR THE PURCHASE OF (32) STREAMLIGHT PROTAC RIFLE LIGHTS @ \$124.99 EACH. OTHER QUOTES RECEIVED: \$4,159.68, MIDWAY USA; \$5,375.68, GALLS. RECOMMEND THIS EXPENDITURE FROM POLICE EQUIPMENT CAPITAL OUTLAY #44-445-5424.**

Motion was made by Shropshire, second by Thompson to recommend Council action regarding an expenditure in the amount of \$3,999.68 to GT Distributors for the purchase of (32) Streamlight Protac Rifle Lights @ \$124.99 each, from Police Equipment Capital Outlay #44-445-5424. Other quotes received: \$4,159.68, Midway USA; \$5,375.68, Galls.

Willyard stated that he got a new government price quote from GT Distributors, in the amount of \$3,166.72. Shropshire and Thompson then amended their motion and second to recommend Council action regarding an expenditure in the amount of \$3,166.72 to GT Distributors, from Police Equipment Capital Outlay #44-445-5424.. All voted yes.

- 8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$11,947.52 TO GT DISTRIBUTORS FOR THE PURCHASE OF (32) VORTEX STRIKE EAGLE 1-6X24 AR-BDC3 RIFLE OPTICS @ \$243.68 EACH AND (32) PRO 30MM CANTILEVER MOUNTS @ \$129.68 EACH, FOR THE POLICE DEPARTMENT. THIS PRICE INCLUDES A LIFETIME WARRANTY. OTHER QUOTES RECEIVED: \$11,999.36, VORTEX OPTICS; \$14,336.00, AMAZON. RECOMMEND THIS EXPENDITURE FROM COVID REIMBURSEMENT ACCOUNT #02-201-5401.**

Motion was made by Thompson, second by Shropshire to recommend Council action regarding an expenditure in the amount of \$11,947.52 to GT Distributors for the purchase of (32) Vortex Strike Eagle 1-6x24 AR-BDC3 Rifle Optics @ \$243.68 each and (32) Pro 30mm Cantilever Mounts @ \$129.68 each, for the Police Department, from Covid Reimbursement Account #02-201-5401. This price includes a lifetime warranty. Other quotes received: \$11,999.36, Vortex Optics; \$14,336.00, Amazon. Willyard confirmed that this is the government rate. All voted yes.

**9. DISCUSSION REGARDING FUTURE PLANNING FOR A FIRE STATION IN THE DISTRICT OFF HIGHWAY 69A.**

No action. Young stated that he met with Mayor Lees to begin this discussion regarding The District and MidAmerica Industrial Park. They agreed to initiate the discussion for planning of future needs. MAIP is interested in setting up a meeting with the City, including Chief Young, Mayor and a City Council member. This is simply conversation at this point.

**10. DISCUSS AND POSSIBLY AUTHORIZE FIRE CHIEF TO SEEK BIDS FOR EXTENDED PARKING ON NORTH END OF EXISTING FIRE BUILDING (65 X 65) 6 INCHES DEEP, TO ACCOMMODATE FIRE FIGHTERS AND ASSIST IN MEDIVAC TRANSPORT. ESTIMATED COST OF \$36,000.00. FROM COVID REIMBURSEMENT ACCOUNT #02-201-5401.**

Motion was made by Shropshire, second by Thompson to discuss and possibly authorize Fire Chief to seek bids for extended parking on North end of existing fire building (65 x 65) 6 inches deep, to accommodate fire fighters and assist in Medivac transport. Estimated cost of \$36,000.00. from Covid Reimbursement Account #02-201-5401. Young stated that this was originally discussed years ago, but he would like to table this item until he can gather more information and get some quotes.

Shropshire and Thompson then amended their motion and second to table until next meeting to give Young time to gather this information. All voted yes.

**11. DISCUSS AND POSSIBLY AUTHORIZE FIRE CHIEF TO SEEK BIDS FOR KITCHEN UPGRADE IN CURRENT FIRE BUILDING. ESTIMATED COST OF \$7,500.00 FROM COVID REIMBURSEMENT ACCOUNT #02-201-5401.**

Motion was made by Thompson, second by Shropshire to table seeking bids for kitchen upgrade in current fire building. Young stated that he will gladly do the legwork and crunch the numbers. All voted yes.

**12. DISCUSS AND POSSIBLY AUTHORIZE STREET DEPARTMENT TO SEEK QUOTES FOR REPLACEMENT OF BOOM ARM MOWER. ESTIMATED COST OF \$10,000.00 FROM COVID REIMBURSEMENT ACCOUNT #02-201-5401.**

Motion was made by Shropshire, second by Thompson to table. Mayor stated that Buddy Glenn and he discussed the need to replace this equipment in their initial conversation regarding next fiscal year's budget. All voted yes.

**13. PETITIONS FROM THE AUDIENCE.**

There were no petitions.

**14. UNFORESEEABLE BUSINESS.** (Any matter not reasonably foreseen prior to posting agenda.)

There was no unforeseeable business.

**15. ADJOURN.**

Motion was made by Thompson, second by Shropshire to adjourn at 6:24 p.m. All voted yes.