

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, JUNE 8TH, 2021
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Briana Brakefield, Choya Shropshire, Yolanda Thompson, Randy Chitwood (alt.)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Yolanda Thompson. Members absent: none.

Others present: Mayor Larry Lees, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Police Captain Kevin Tramel, Animal Control Officer Becki Sams-Benham, Fire Chief BK Young, Library Director Cari Rerat, Golf Superintendent Dennis Bowman, Main Street Director Jennie VanBuskirk LaFave, Kemmie Shropshire and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE MAY 11TH, 2021 REGULAR MEETING.

Motion was made by Shropshire, second by Thompson to approve the minutes of the May 11th, 2021 regular meeting. All voted yes.

3. PETITIONS FROM THE AUDIENCE.

There were no petitions.

4. MAYOR'S REPORT.

a. Tax Reports.

Mayor reported on the Sales and Use Tax figures.

b. Review of Financial Status.

Tax receipts continue to remain strong. We are approximately \$200,000.00 over where we were this time last year.

5. DISCUSSION AND POSSIBLE ACTION REGARDING PRYOR MAIN STREET ANNUAL CONTRIBUTION, GENERAL FUND ACCOUNT #02-201-5334.

Motion was made by Thompson, second by Shropshire to recommend Council action regarding Pryor Main Street annual contribution, General Fund Account #02-201-5334. Mayor stated that this line item named Promotion is actually Pryor Main Street Contribution Account. Main Street Director Jennie VanBuskirk LaFave provided a slide show presentation. All voted yes.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ACCEPTING BID FROM PREMIER SIGNS & DESIGN IN THE AMOUNT OF \$5,020.00 FOR A NEW SIGN AT CENTENNIAL PARK FROM PARK CAPITAL OUTLAY ACCOUNT #02-219-5411. OTHER BID RECEIVED: IMAGE BUILDERS: \$7,247.28.

Motion was made by Thompson, second by Shropshire to recommend Council action regarding accepting bid from Premier Signs & Design in the amount of \$5,020.00 for a new sign at Centennial Park from Park Capital Outlay Account #02-219-5411. Other bid received: Image Builders: \$7,247.28. All voted yes.

7. DISCUSS AND POSSIBLY RECOMMEND COUNCIL ACTION REGARDING SURPLUS AND TRADE-IN OF THE FOLLOWING VEHICLES FROM THE PRYOR CREEK POLICE DEPARTMENT:

2007	PONTIAC	GRAND PRIX	2G2WP552C71202568	122,865	FORFEITURE
2008	CHEVY	TAHOE	1GNFK13078R239484	180,238	
2008	HONDA	RIDGELINE	2HJYK16248H532995	104,109	
2006	CADILLAC	SD	1G6KD57Y56U222799	162,867	FORFEITURE

**REQUEST METHOD OF DISPOSAL OF SURPLUS PROPERTY PER CITY CODE 2-1-4 (E 4):
TRADE-IN: THE CITY COUNCIL MAY DETERMINE AND PRESCRIBE THAT THE PROPERTY BE DISPOSED OF BY "TRADE-IN" FOR REPLACEMENT EQUIPMENT AT SUCH VALUES AND PRICES AS DEEMED TO BE IN THE BEST INTEREST OF THE CITY AND CONSISTENT WITH MARKET RATES.**

Motion was made by Thompson, second by Shropshire to recommend Council action regarding surplus and trade-in of the following vehicles from the Pryor Creek Police Department:

2007	PONTIAC	GRAND PRIX	2G2WP552C71202568	122,865	FORFEITURE
2008	CHEVY	TAHOE	1GNFK13078R239484	180,238	
2008	HONDA	RIDGELINE	2HJYK16248H532995	104,109	
2006	CADILLAC	SD	1G6KD57Y56U222799	162,867	FORFEITURE

Request method of disposal of surplus property per City code 2-1-4 (E 4):

Trade-In: The City Council may determine and prescribe that the property be disposed of by "trade-in" for replacement equipment at such values and prices as deemed to be in the best interest of the City and consistent with market rates. All voted yes.

8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE THE PRYOR CREEK POLICE DEPARTMENT TO TRADE IN THE FOLLOWING VEHICLES TO PRYOR CHEVROLET BUICK GMC, AS THE BEST INTEREST FOR THE CITY, FOR THE TRADE IN AMOUNT OF \$17,000.00 ON A 2021 TRAVERSE LS FWD THAT WAS BID AT \$31,473.00 FOR A DIFFERENCE OF \$14,473.00 TO BE PAID OUT OF POLICE DRUG FORFEITURES 2020 ACCOUNT #96-965-5555.

OTHER BIDS RECEIVED:

**CLASSIC CHEVROLET - 2021 TRAVERSE LS \$35,039 AND \$16,200 FOR TRADES
SUBURBAN CHEVROLET - (DID NOT HAVE A NEW TRAVERSE LS) \$15,500 FOR TRADES
JIM GLOVER CHEVY- 2021 TRAVERSE LS \$34,295 AND CURRENTLY HAVE NOT RECEIVED BIDS FOR TRADES.**

Motion was made by Shropshire, second by Thompson to recommend Council action to approve the Pryor Creek Police Department to trade in the following vehicles to Pryor Chevrolet Buick GMC, as the best interest for the city, for the trade in amount of \$17,000.00 on a 2021 Traverse LS FWD that was bid at \$31,473.00 for a difference of \$14,473.00 to be paid out of Police Drug Forfeitures 2020 Account #96-965-5555.

Other bids received:

Classic Chevrolet - 2021 Traverse LS \$35,039 and \$16,200 for trades

Suburban Chevrolet - (Did not have a new Traverse LS) \$15,500 for Trades

Jim Glover Chevy- 2021 Traverse LS \$34,295 and currently have not received bids for trades.

All voted yes.

9. DISCUSSION REGARDING PRELIMINARY GENERAL GOVERNMENT BUDGET, FUND #201, FOR 2021-2022 FISCAL YEAR.

No action.

10. DISCUSSION REGARDING PRELIMINARY COMMUNITY DEVELOPMENT BUDGET, FUND #203, FOR 2021-2022 FISCAL YEAR.

No action.

11. DISCUSSION REGARDING PLANNING & ZONING BUDGET, FUND #205, FOR 2021-2022 FISCAL YEAR.

No action.

12. DISCUSSION REGARDING PRELIMINARY MANAGERIAL BUDGET, FUND #207, FOR 2021-2022 FISCAL YEAR.

No action.

13. DISCUSSION REGARDING PRELIMINARY CLERICAL/ACCOUNTING BUDGET, FUND #209, FOR 2021-2022 FISCAL YEAR.

No action.

14. DISCUSSION REGARDING PRELIMINARY CITY ATTORNEY BUDGET, FUND #211, FOR 2021-2022 FISCAL YEAR.

No action.

15. DISCUSSION REGARDING PRELIMINARY CITY TREASURER BUDGET, FUND #213, FOR 2021-2022 FISCAL YEAR.

No action.

16. DISCUSSION REGARDING PRELIMINARY POLICE BUDGET, FUND #215, FOR 2021-2022 FISCAL YEAR.

No action.

17. DISCUSSION REGARDING PRELIMINARY ANIMAL SHELTER BUDGET, FUND #216, FOR 2021-2022 FISCAL YEAR.

No action.

18. DISCUSSION REGARDING PRELIMINARY FIRE DEPARTMENT BUDGET, FUND #217, FOR 2021-2022 FISCAL YEAR.

No action.

19. DISCUSSION REGARDING PRELIMINARY PARK BUDGET, FUND #219, FOR 2021-2022 FISCAL YEAR.

No action.

20. DISCUSSION REGARDING PRELIMINARY LIBRARY BUDGET, FUND #221, FOR 2021-2022 FISCAL YEAR.

No action.

21. DISCUSSION REGARDING PRELIMINARY CEMETERY BUDGET, FUND #223, FOR 2021-2022 FISCAL YEAR.

No action.

22. DISCUSSION REGARDING CEM (EMERGENCY MANAGEMENT) BUDGET, FUND #225, FOR 2021-2022 FISCAL YEAR.

No action.

23. DISCUSSION REGARDING PRELIMINARY MUNICIPAL COURT BUDGET, FUND #231, FOR 2021-2022 FISCAL YEAR.

No action.

24. DISCUSSION REGARDING PRELIMINARY STREET BUDGET, FUND #14, FOR 2021-2022 FISCAL YEAR.

No action.

25. DISCUSSION REGARDING PRELIMINARY CEMETERY CARE FUND BUDGET, FUND #19, FOR 2021-2022 FISCAL YEAR.

No action.

26. DISCUSSION REGARDING PRELIMINARY GOLF COURSE BUDGET, FUND #41, FOR 2021-2022 FISCAL YEAR.

No action.

27. DISCUSSION REGARDING PRELIMINARY CAPITAL OUTLAY BUDGET, FUND #44, FOR 2021-2022 FISCAL YEAR.

No action.

28. DISCUSSION REGARDING PRELIMINARY REAL PROPERTY ACQUISITION RESERVE BUDGET, FUND #46, FOR 2021-2022 FISCAL YEAR.

No action.

29. DISCUSSION REGARDING PRELIMINARY RECREATION BUDGET, FUND #84, FOR 2021-2022 FISCAL YEAR.

No action.

30. DISCUSSION REGARDING PRYOR PUBLIC WORKS AUTHORITY BUDGET, FUND #88, FOR 2021-2022 FISCAL YEAR.

No action.

31. DISCUSSION REGARDING E-911 BUDGET, FUND #91, FOR 2021-2022 FISCAL YEAR.

No action.

32. DISCUSSION REGARDING ECONOMIC DEVELOPMENT TRUST AUTHORITY BUDGET, FUND #98, FOR 2021-2022 FISCAL YEAR.

No action.

33. DISCUSSION REGARDING CARES ACT FUND/AMERICAN RECOVERY ACT FUND #TBD.

No action.

34. UNFORESEEABLE BUSINESS. (Any matter not reasonably foreseen prior to posting agenda.)

There was no unforeseeable business.

35. ADJOURN.

Motion was made by Thompson, second by Shropshire to adjourn at 6:45 p.m. All voted yes.