

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, NOVEMBER 9TH, 2021
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Briana Brakefield, Choya Shropshire, Yolanda Thompson, Randy Chitwood (alt.)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Yolanda Thompson. Members absent: none.

Others present: Police Chief Dennis Nichols, Police Captain Kevin Tramel, Animal Control Officer Becki Sams-Benham, Emergency Management Director Johnny Janzen and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE OCTOBER 12TH, 2021 REGULAR MEETING.

Motion was made by Shropshire, second by Thompson to approve the minutes of the October 12th, 2021 regular meeting. All voted yes.

3. PETITIONS FROM THE AUDIENCE.

There were no petitions.

4. MAYOR'S REPORT.

a. Tax Reports.

Mayor was unable to attend, but Brakefield reported that the tax numbers still look good.

b. Review of Financial Status.

No report.

5. DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO CITY COUNCIL THAT THE ANNUAL CONTRACTED WAGE PAID FROM CITY OF PRYOR CREEK TO JOHNNY JANZEN, DIRECTOR OF MAYES COUNTY EMERGENCY MANAGEMENT, BE INCREASED FROM \$15,996.00 PER YEAR TO \$20,000.00 PER YEAR RETROACTIVE TO OCTOBER 1, 2021, FROM CEM SALARIES ACCOUNT #02-225-5011. THIS SATISFIES NEW 2021-2022 (FY, OCT-SEPT) REQUIREMENTS OF THE \$10,000.00 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) WHICH IS AWARDED ANNUALLY TO CITY OF PRYOR CREEK.

Motion was made by Thompson, second by Shropshire to recommend Council action regarding the annual contracted wage paid from City of Pryor Creek to Johnny Janzen, Director of Mayes County Emergency Management, be increased from \$15,996.00 per year to \$20,000.00 per year retroactive to October 1, 2021, from CEM Salaries Account #02-225-5011. This satisfies new 2021-2022 (FY, Oct-Sept) requirements of the \$10,000.00 Emergency Management Performance Grant (EMPG) which is awarded annually to City of Pryor Creek. It was stated that this is a new requirement to receive this grant. All voted yes.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING FILLING THE TWO VACANT PATROLMAN POSITIONS AT THE PRYOR CREEK POLICE DEPARTMENT AT RANGE J, STEP 2 (ANNUAL WAGE - \$43,561.00). BOTH OFFICERS ARE CLEET CERTIFIED. TO BE PAID FROM POLICE SALARIES ACCOUNT #02-215-5011.

Motion was made by Shropshire, second by Thompson to recommend Council action regarding filling the two vacant patrolman positions at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$43,561.00). Both officers are CLEET Certified. To be paid from Police Salaries Account #02-215-5011. Nichols stated that they do not have candidates ready to hire yet, but as soon as they do, they will take them on to Council. All voted yes.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING FILLING THE TWO VACANT DISPATCH POSITIONS AT THE PRYOR CREEK POLICE DEPARTMENT AT RANGE R, STEP 2 (ANNUAL WAGE - \$36,158.00). TO BE PAID FROM POLICE SALARIES ACCOUNT #02-215-5011.

Motion was made by Thompson, second by Shropshire to recommend Council action regarding filling the two vacant dispatch positions at the Pryor Creek Police Department at Range R, Step 2 (annual wage - \$36,158.00). To be paid from Police Salaries Account #02-215-5011. Nichols informed them that they have now lost another dispatcher, so they are actually three short. All voted yes.

8. UNFORESEEABLE BUSINESS. (Any matter not reasonably foreseen prior to posting agenda.)

Chief Nichols took this opportunity to inform the committee that the Police Department was awarded the domestic violence grant again. The amounts have been cut for everyone, but they did receive \$91,000.00.

9. ADJOURN.

Motion was made by Thompson, second by Shropshire to adjourn at 5:35 p.m. All voted yes.