

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, DECEMBER 14TH, 2021
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Briana Brakefield, Choya Shropshire, Yolanda Thompson, Randy Chitwood (alt.)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Yolanda Thompson. Members absent: none.

Others present: Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Police Officer Dustin Van Horn, Animal Control Officer Becki Sams-Benham, Fire Chief BK Young and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE NOVEMBER 9TH, 2021 REGULAR MEETING.

Motion was made by Shropshire, second by Thompson to approve the minutes of the November 9th, 2021 regular meeting. All voted yes.

3. PETITIONS FROM THE AUDIENCE.

There were no petitions.

4. MAYOR'S REPORT.

a. Tax Reports.

Mayor annualized the Sales, Use and Tobacco taxes for a total of \$11,129,000.00.

b. Review of Financial Status.

Mayor pointed out some expenditures from the purchase order report from the December 7th, Council meeting to say that the asphalt overlay has been completed and the expense of \$500,000.00 will show up in next month's financials. He noted the high utility costs at the Recreation Center and reported that the air handling is inefficient. This is being addressed. There is an expenditure in the amount of \$21,000.00 under Recreation Center Repair and Maintenance, which was for the flooring in the Boys & Girls Club.

He then went over a few items in the financial report. The General Fund shows a net revenue over expenses in the amount of \$167,762.00. He stated that he keeps a close eye on this line item. The Street fund shows a fund equity of \$2,635,000.00; however, the expense of the completed asphalt overlay has not yet come out of that amount, so that will change. The Golf fund currently shows a fund equity of \$13,000.00. The final numbers from the BooHaHa event are not yet in, but he should have those next month. The Capital Outlay account will be affected by some items Willyard will present later in the meeting, but it is important to note that his request will be expended over several years, not all out of this year. The Recreation fund has a significant reserve of \$31,000.00.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$736,814.47 TO CONRAD FIRE EQUIPMENT FOR THE PURCHASE OF A PIERCE VELOCITY PUMPER FIRE ENGINE FOR THE PRYOR CREEK FIRE DEPARTMENT. \$552,085.14 TO BE PAID FROM FIRE CAPITAL OUTLAY RESERVE ACCOUNT #45-455-5412 AND \$184,729.33 TO BE PAID FROM MAYES COUNTY.

Motion was made by Thompson, second by Shropshire to recommend Council action regarding an expenditure in the amount of \$736,814.47 to Conrad Fire Equipment for the purchase of a Pierce Velocity Pumper fire engine for the Pryor Creek Fire Department. \$552,085.14 to be paid from Fire Capital Outlay Reserve Account #45-455-5412 and \$184,729.33 to be paid from Mayes County. All voted yes.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING A LEASE PURCHASE THROUGH BANK OF COMMERCE AT 1.99% FOR THE FOLLOWING FOR THE EMERGENCY SERVICES CENTER:

A. CAMERA SYSTEM – AVIGILON ANALYTIC CAMERA SYSTEM THROUGH DIGI SECURITY SYSTEMS AT STATE CONTRACT PRICE OF \$113,328.96.

B. RADIO COMMUNICATIONS AND DISPATCH EQUIPMENT

1. MOTOROLA SOLUTIONS APX CONSOLETTTE SYSTEM \$53,388.24

2. MUSKOGEE COMMUNICATIONS, INC. – AUDIO AND RADIO SYSTEM \$17,027.00

3. AVTEC CONSOLE OPERATOR POSITION HARDWARE AND SOFTWARE, GATEWAYS AND ENDPOINT HARDWARE/SOFTWARE WITH WARRANTY \$103,012.00

4. ANTENNA AND EQUIPMENT \$140,764.30

TOTAL: \$427,520.50

THE LEASE WAS APPROVED ON JANUARY 5TH, 2021 AFTER SEEKING BIDS FOR 911 EQUIPMENT, SPILLMAN, FURNITURE, CAMERAS AND RADIO EQUIPMENT. TO BE EXPENSED FROM POLICE EQUIPMENT CAPITAL OUTLAY ACCOUNT #44-445-5424.

Motion was made by Shropshire, second by Thompson to recommend Council action regarding a lease purchase through Bank of Commerce at 1.99% for the following for the Emergency Services Center:

a. Camera System – Avigilon Analytic camera system through Digi Security Systems at State contract price of \$113,328.96.

b. Radio Communications and Dispatch Equipment

1. Motorola Solutions APX Consolette system \$53,388.24

2. Muskogee Communications, Inc. – Audio and Radio System \$17,027.00

3. Avtec console operator position hardware and software, gateways and endpoint hardware/software with warranty \$103,012.00

4. Antenna and Equipment \$140,764.30

TOTAL: \$427,520.50

The lease was approved on January 5th, 2021 after seeking bids for 911 equipment, Spillman, furniture, cameras and radio equipment. To be expensed from Police Equipment Capital Outlay Account #44-445-5424.

Willyard stated that all of these items are for the new Police & Fire Emergency Services Center and will be utilized by both departments. After this portion is financed, the only item they lack is furniture. All voted yes.

7. UNFORESEEABLE BUSINESS. (Any matter not reasonably foreseen prior to posting agenda.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Thompson, second by Shropshire to adjourn at 5:50 p.m. All voted yes.