

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, MARCH 8TH, 2022
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Briana Brakefield, Choya Shropshire, Lori Siever, Randy Chitwood (alt.)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Lori Siever. Members absent: none.

Others present: Mayor Lees, Police Chief Dennis Nichols, Police Captain Kevin Tramel, Police Officer Dustin Van Horn and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE FEBRUARY 8TH, 2022, REGULAR MEETING.

Motion was made by Shropshire, second by Siever to approve the minutes of the February 8th, 2022 regular meeting. All voted yes.

3. PETITIONS FROM THE AUDIENCE.

There were no petitions.

4. MAYOR'S REPORT.

a. Tax Reports.

Mayor stated that the taxes are like a roller coaster. This month's sales tax was the lowest it has been since November of 2019. He admitted that it took him by surprise. Use tax is staying fairly steady. When he annualized the sales and use taxes, they came to approximately \$11,300,000.00.

b. Review of Financial Status.

Mayor reported that he has begun meeting with department heads to begin working on next year's budget. He handed out to each committee member a Combined Cash Investment Report. He noted that the General Fund's net revenue over expenditures is \$93,300.00 and Capital Outlay net revenue over expenditures is \$42,000.00. Recreation Center has improved greatly since last month, reporting over \$9,000.00 more in revenue from last month. He stated that the Recreation Center has only spent 39.9% of their budget, with 67% of the fiscal year gone; however, there are monies encumbered for the roof that will hit the report this month. Their funds are still in good shape, in spite of that.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE FINAL LEASE PURCHASE THROUGH THE BANK OF COMMERCE FOR \$83,000.00 FOR FURNITURE FOR THE POLICE AND FIRE EMERGENCY SERVICES CENTER FROM POLICE EQUIPMENT CAPITAL OUTLAY ACCOUNT #44-445-5424.

Motion was made by Shropshire, second by Siever to recommend Council action regarding the final lease purchase through the Bank of Commerce for \$83,000.00 for furniture for the Police and Fire Emergency Services Center from Police Equipment Capital Outlay Account #44-445-5424.

Chief Nichols explained that this number has changed and will only be a total of \$70,560.73. Mayor also reminded the committee that this was a budgeted item for this fiscal year.

Motion and second were then amended to recommend Council action regarding the final lease purchase through the Bank of Commerce for \$70,560.73 for furniture for the Police and Fire Emergency Services Center from Police Equipment Capital Outlay Account #44-445-5424. All voted yes.

6. **UNFORESEEABLE BUSINESS.** (Any matter not reasonably foreseen prior to posting agenda.)
There was no unforeseeable business.

7. **ADJOURN.**
Motion was made by Shropshire, second by Siever to adjourn at 5:39 p.m. All voted yes.