

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, JULY 12TH, 2022
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Briana Brakefield, Choya Shropshire, Lori Siever, Randy Chitwood (alt.)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Briana Brakefield. Members present: Briana Brakefield, Choya Shropshire and Lori Siever. Members absent: none.

Others present: Mayor Larry Lees, City Clerk Eva Smith, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Police Captain Kevin Tramel, Police Sergeant Dustin Van Horn, Fire Chief BK Young, Library Director Cari Rerat, Recreation Director Jessica Long, Golf Superintendent Dennis Bowman, City Accountant Jeff Kolker, Recreation Board Chairman Houston Brittain, Sertoma Club representatives Jody Webb and Jim Dooley, PIP reporter Tim Lawson.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE JUNE 14TH, 2022, REGULAR MEETING.

Motion was made by Shropshire, second by Siever to approve the minutes of the June 14th, 2022 regular meeting. All voted yes.

3. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE JUNE 30TH, 2022, SPECIAL MEETING.

Motion was made by Siever, second by Shropshire to approve the minutes of the June 30th, 2022, special meeting. All voted yes.

4. PETITIONS FROM THE AUDIENCE.

There were no petitions.

5. MAYOR'S REPORT.

a. Tax Reports.

Mayor stated that the total of sales, use and tobacco tax combined is \$11,544,233.46. It is up 7% from this time last year.

b. Review of Financial Status.

We have a healthy financial status. Bond funds continue to come in, even more so than anticipated because the sales tax is up.

c. General Fund Budget Review.

Mayor talked through all the general fund budgets. He stated that Police is the largest, and the largest part of it is salaries. He confirmed that 90% of the funds can and must be budgeted each year. He talked through the budget scenarios provided by Jeff Kolker. He pointed out that the new Unallocated Reserve amount is \$319,896.93.

Mayor showed them the salary worksheets from the general fund and pointed out that salaries come to \$7,800,000.00, which includes the proposed new positions in Community Development, Police and Fire.

He noted that he lowered the amount in #5091 from \$200,000.00 to \$100,000.00. Item #5075 was increased to \$169,000.00, due to the \$84,000.00 approved to be paid to Paddock for pool design. Mayor also answered questions of the committee.

6. DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT OF BUDGET / PERSONNEL ACTION, AGENDA ITEM 3, FROM THE JUNE 30TH, 2022 SPECIAL MEETING, FUND #201, FOR THE 2022-2023 FISCAL YEAR.

Motion was made by Shropshire, second by Siever to approve an amendment of Budget / Personnel action, Agenda Item 3, from the June 30th, 2022 Special Meeting, Fund #201, for the 2022-2023 fiscal year. All voted yes.

7. UNFORESEEABLE BUSINESS. (Any matter not reasonably foreseen prior to posting agenda.)
There was no unforeseeable business.

8. ADJOURN.

Motion was made by Siever, second by Shropshire to adjourn at 6:15 p.m. All voted yes.