MINUTES CITY COUNCIL MEETING

FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING CITY OF PRYOR CREEK, OKLAHOMA TUESDAY, APRIL $6^{\rm TH}$, 2021 AT 6:00 P.M.

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Steve Smith. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood and Briana Brakefield. Members absent: Jimmy Tramel and Yolanda Thompson.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief BK Young, Emergency Management Director Johnny Janzen, Golf Superintendent Dennis Bowman, Library Director Cari Rerat, Building Inspector Kenneth Young, Recreation Center Director Jessica Long, Assistant Recreation Center Director Jerome Hopkins.

Others present: Police Officer Dustin VanHorn, City Engineer Steve Powell, Impact Pryor representative Rev. Dan Hazelton, Graber & Associates Architect Jim Graber, CMSWillowbrook representative Adam Garrett, Library Board Chairman Jeanette Anderson, Safenet Services representative Skylar James, Traci Rabbit, Gary Rose, Connie Gilchrist, Sarah Chase, Chloe Binford, Jacob Binford, Kemmie Shropshire and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.) a. Impact Pryor Representative Dan Hazelton.

Rev. Dan Hazelton spoke regarding an upcoming "Pray for the City" event to begin next week. He provided a prayer guide and asked the Council to consider waiving the fees to use the Graham Community Hall for the Mayor's Prayer Supper on Thursday, May 6th, which is the National Day of Prayer.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

Young reported that they are in the second phase of the retention policy. Last month they sold 36 permits for a revenue of \$9,310.00. Twenty-one (21) homes have been started or are close to completion and four (4) others are outside city limits. First Pryority Bank is almost completed. RCB Bank is getting ready to start. Life Fellowship Church and Pryor Retail Center are coming along, and we have eight (8) remodels and four (4) new trailers at Green Country Mobile Home Park.

b. Emergency Management

Janzen reported that this is the time of year they prepare for severe weather season. He stated that since Pryor does not have a community safe room, people start to panic when storm sirens start going off in the Tulsa area. They need to plan ahead and find a safe place to go before they need it. He also gave storm statistics for Mayes County.

c. Fire

Young reported that fire danger is a little lower, since grass is getting greener. He thanked Janzen for keeping them updated on fire dangers, etc. Rocklahoma has been moved to September, so as it gets closer to time, they will get with the City Attorney and make sure everything is in order.

d. Golf

Bowman reported that the green grass is good for the golf course, too. He passed out a packet to the Council. It is the same packet members receive. There are several school tournaments this month. His biggest concern is that the hard winter killed the Bermuda grass.

e. Library

Rerat reported that they are still working on summer reading on the hybrid-type program. She stated that this is National Library Week.

f. Parks / Cemetery

No report.

g. Police

Nichols had no report but asked if the Council had any questions.

h. Recreation Center

Long reported that they received the Outdoor Fitness Grant so they will be meeting about sponsorship development. They took in 97 new members last month. They have received a bid for the walkway. They also received a \$15,000.00 donation from the Cherokee Nation. They will be holding a Fishing Clinic on April 24th from 1:00-3:00 pm. It is free of charge but limited to 50 people.

i. Street

No report.

Mayor moved to the Addendum.

ADDENDUM CITY COUNCIL MEETING TUESDAY, APRIL 6TH, 2021 AT 6:00 P.M.

(Scrivener's Error – Addendum posted with date of June 2nd, 2020)

1. Discussion and possible action proclaiming April 21st, 2021 as Kindness Day in Pryor Creek, Oklahoma.

Motion was made by Shropshire, second by Smith to proclaim April 21st, 2021 as Kindness Day in Pryor Creek, Oklahoma. Chloe Binford spoke regarding Kindness Day. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

Mayor moved back to Mayor's Report on the Regular Agenda.

4. MAYOR'S REPORT:

- a. Discussion and possible action to approve a Resolution proclaiming the month of April as Fair Housing Month in the City of Pryor Creek, Oklahoma and identifying the activities of Fair Housing. Motion was made by Chitwood, Second by Smith to approve Resolution #2021 1 proclaiming the month of April as Fair Housing Month in the City of Pryor Creek, Oklahoma and identifying the activities of Fair Housing. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Ketcher. Voting no: none.
- b. CARES Reimbursement Account Report with discussion. Discussion items to include the amount of the fund balance, prioritizing expenditure pathways of the funds and a legal opinion regarding appropriate spending of the funds.

No action. Mayor spoke and then asked City Attorney if he had any suggestions.

c. Discussion and possible action regarding spending the remainder of the CARES Act Relief funds towards remedy of the Salt Branch Creek seasonal flooding.

Motion was made by Smith, second by Nance to approve spending the remainder of the CARES Act Relief funds towards remedy of the Salt Branch Creek seasonal flooding. Motion was then made by Brakefield, second by Ketcher to table. Voting yes: Nance, Smith, Chitwood, Brakefield, Ketcher, Shropshire. Voting no: none.

d. Discussion and possible action regarding authorizing Graber & Associates to design the display room within the Thomas J. Harrison Pryor Public Library for Native American art, not the least of which is the life-size "Painted Pony," created by native son and world-renowned artist, Bill Rabbit. The design fee is estimated and is not to exceed \$40,000.00. The display room is estimated to add a sum to the Library Expansion project of approximately \$250,000.00.

No action.

e. Discussion and possible action regarding granting authority to proceed to CMSWillowbrook in construction of the proposed Library Expansion / Emergency Center project in the amount of \$11,337,034.52.

No action.

Mayor moved back to the Addendum.

ADDENDUM CITY COUNCIL MEETING TUESDAY, APRIL 6TH, 2021 AT 6:00 P.M. 2. Discussion and possible action regarding authorizing Graber & Associates to design the display room within the Thomas J. Harrison Pryor Public Library for Native American art, not the least of which is the life-size "Painted Pony," created by native son and world-renowned artist, Bill Rabbit. The design fee is estimated and is not to exceed \$63,000.00. The display room is estimated to add a sum to the Library Expansion project of approximately \$788,000.00.

Motion was made by Chitwood, second by Ketcher to approve authorizing Graber & Associates to design the display room within the Thomas J. Harrison Pryor Public Library for Native American art, not the least of which is the life-size "Painted Pony," created by native son and world-renowned artist, Bill Rabbit. The design fee is estimated and is not to exceed \$63,000.00. The display room is estimated to add a sum to the Library Expansion project of approximately \$788,000.00. Voting yes: Smith, Chitwood, Brakefield, Ketcher, Shropshire, Nance. Voting no: none.

3. Discussion and possible action regarding granting authority to proceed to CMSWillowbrook in construction of the proposed Library Expansion / Emergency Center project in the amount of \$11,404,861.27 as described in AIA Document A133-2019 Exhibit A guaranteed maximum price amendment No. 2.

Motion was made by Smith, second by Chitwood to approve granting authority to proceed to CMS-Willowbrook in construction of the proposed Library Expansion / Emergency Center project in the amount of \$11,404,861.27 as described in AIA Document A133-2019 Exhibit A guaranteed maximum price amendment No. 2. Voting yes: Chitwood, Brakefield, Ketcher, Shropshire, Nance, Smith. Voting no: none.

Mayor moved back to the Regular Agenda.

5. CITY ATTORNEY'S REPORT:

a. Discussion regarding McGirt and the effect on municipal law enforcement.

No action.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the March 16th, 2021 Council meeting.
- b. Approve payroll purchase orders through April 16th, 2021.
- c. Approve claims for purchase orders through April 6th, 2021.

<u>FUNDS</u>	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2020202366 - 911206B	131,526.89
STREET & DRAINAGE	2020202424 - 2020202423	111,047.16
GOLF COURSE	2020202325 - 2020202467	17,397.71
CAPITAL OUTLAY	2020202355 - 2020201196	3,163.36
REAL PROPERTY ACQUIS.	911224B	1,225.00
RECREATION CENTER	2020202457 - 2020202459	29,536.33
DONATIONS AND EARMARKED	2020201639 - 2020201834	19,050.00
	TOTAL	312,946.45
	BLANKETS	
911227B	INFRASTRUCTURE SOLUTIONS	12,000.00
	TOTAL	12,000.00

- d. Discussion and possible action regarding Safenet's "Walk a Mile in Their Shoes" Awareness Walk on Saturday, April 10th, 2021, at 12:00 p.m., which will require crossing Graham Avenue twice.
- e. Discussion and possible action regarding waiver of rental fee and deposit for Impact Pryor to hold a Mayor's Prayer Supper at the Graham Community Building on May 6th, 2021.
- f. Discussion and possible action regarding allowing the Graham Community Building to be rented for a "Bead Sale," on Saturday, May 22nd, 2021 and determining the percentage of profits due the City. This is in addition to the normal \$50.00 fee.
- g. Discussion and possible action regarding allowing the Graham Community Building to be rented for a real estate auction by J. B. Robison Auctioneers on June 2nd, 2021 and determining the percentage of profits due the City. The auction will be virtual with attendees. This is in addition to the normal \$50.00 fee.
- h. Discussion and possible action regarding authorizing City Engineer to begin process for design, bid and award for rehabilitation of streets in our cemeteries at an estimated cost of \$93,000.00 from Cemetery Care Fund #19-195-5412.
- i. Discussion and possible action regarding surplus of Bauer compressor city inventory #04441, Serial #53882 at the Pryor Creek Fire Department.
- j. Discussion and possible action regarding surplus of the following office supplies from Community Development to Golf Course:

- a. Two (2) large white pads of paper for use on easels (original cost \$45.61 ea.)
- b. Two (2) large yellow pads of paper for use on easels (original cost \$53.42 ea.)
- c. One (1) large foam board (original approximate cost of \$5-\$7.00)
- d. One (1) small tabletop easel (original cost \$7.56)
- e. One (1) large heavy-duty floor easel (original cost \$41.73)
- k. Discussion and possible action regarding surplus of the following office supplies from Community Development to the Parks Department:
 - a. (31) wooden stakes at 1x2x24" (approximate cost of \$1.79 ea.)
 - b. (18) wooden stakes at 1x2x36" (approximate cost of \$2.99 ea.)
- 1. Discussion and possible action regarding an expenditure in the amount of \$3,683.00 to EBSCO for the Learning Express and Job and Career Accelerator resource at the Thomas J. Harrison Pryor Public Library.
- m. Discussion and possible action regarding an expenditure in the amount of \$4,920.00 to ABC Plumbing, Heat and Air for frozen water line repair at the Graham Community Building from Account #02-201-5091.
- n. Discussion and possible action regarding reappointing B.J. Cummings to Seat #1 of the Pryor Trust Authority, term expiring 3/31/26.
- o. Discussion and possible action regarding reappointing Barbara Hawkins to Seat #2 of the Pryor Trust Authority, term expiring 3/31/26.
- p. Discussion and possible action regarding reappointing Mayor Lees to Seat #3 of the Pryor Trust Authority, term expiring 3/31/26.
- q. Discussion and possible action authorizing Mayor to sign the Emergency Management Performance Grant 2021 for Quarter 2.

Motion was made by Ketcher, second by Smith to approve items a - q, less items l and q. Voting yes: Brakefield, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

1. Discussion and possible action regarding an expenditure in the amount of \$3,683.00 to EBSCO for the Learning Express and Job and Career Accelerator resource at the Thomas J. Harrison Pryor Public Library.

Motion was made by Chitwood, second by Smith to approve an expenditure in the amount of \$3,683.00 to EBSCO for the Learning Express and Job and Career Accelerator resource at the Thomas J. Harrison Pryor Public Library. Chitwood and Smith then amended their motion and second to include account number of Library Non-Book Materials Account 02-221-5032. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

q. Discussion and possible action authorizing Mayor to sign the Emergency Management Performance Grant 2021 for Ouarter 2.

Motion was made by Chitwood, second by Shropshire to authorize Mayor to sign the Emergency Management Performance Grant 2021 for Quarter 2. Voting yes: Shropshire, Nance, Chitwood, Brakefield, Ketcher. Abstaining, counting as a no vote: Smith. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Brakefield)

Brakefield had nothing to report other than the Committee will meet next Tuesday, April 13th, 2021, at 5:30 p.m.

b. Ordinance and Insurance (Shropshire)

Shropshire had nothing to report at this time.

c. Street (Smith)

Smith had nothing to report at this time.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Nance, Smith, Chitwood, Brakefield, Ketcher, Shropshire. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY 1. CALL TO ORDER.

Meeting was called to order at 7:25 p.m.

2. APPROVE MINUTES OF MARCH 16TH, 2021 MEETING.Motion was made by Ketcher, second by Smith to approve minutes of March 16th, 2021 meeting. Voting yes: Smith, Chitwood, Brakefield, Ketcher, Shropshire, Nance. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.) There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Chitwood, Brakefield, Ketcher, Shropshire, Nance, Smith. Voting no: none.

MINUTES APPROVED BY M	AYOR / P.P.W.A. CH	IAIRMAN LARRY LEES	•
MINUTES WRITTEN BY CIT	Y CLERK/P.P.W.A. S	SECRETARY EVA SMIT	Н