

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, JULY 6<sup>TH</sup>, 2021 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Dennis Nance. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Jimmy Tramel, Yolanda Thompson. Members absent: Briana Brakefield.

Department Heads and other City Officials present: Police Chief Dennis Nichols, Fire Chief BK Young, Library Director Cari Rerat, Recreation Center Director Jessica Long.

Others present: Police Captain Kevin Tramel, Police Officer Dustin VanHorn, Pelivan Director Kendra McGeady, Library Board representatives Jeanette Anderson and Paul Stevens, Kathy LaValley, Jack Hardy, Traci Rabbit, Dan Hazelton, Kemmie Shropshire, John Sly and Terry Aylward.

**2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)**

Jack Hardy spoke regarding the opportunity to “do something great” by expanding the library and be able to showcase the talent and artists from this area.

**3. DEPARTMENT HEAD REPORTS IF NEEDED:**

**a. Building Inspector**

No report.

**b. Emergency Management**

No report.

**c. Fire**

Young reported that they made it through the 4<sup>th</sup> with only one structure fire and one fireworks incident. The cement pad on the North side of the station is scheduled to be poured soon.

**d. Golf**

No report.

**e. Library**

Rerat reported that the June door count was 3,952 and they answered 3,759 questions. Summer reading program things are still taking place.

**f. Parks / Cemetery**

No report.

**g. Police**

Nichols had no report.

**h. Recreation Center**

Long reported that they are BUSY. The drawings are back for the canopy, and they are interviewing tomorrow morning for the janitorial position.

**i. Street**

No report.

**4. MAYOR’S REPORT:**

**a. Presentation regarding Pelivan Transit by Grand Gateway Pelivan Transit Director Kendra McGeady.**

Kendra McGeady thanked the city for their continued support of Pelivan. She stated that she is here to present a new after-hours program called PICK. They have partnered with Uber for this service and it will

run after regular hours and on Saturdays. They are the first in the country to do this, but they will not be the last. She encouraged everyone to utilize it.

**5. CITY ATTORNEY’S REPORT:**

No report.

**6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.**

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the June 15<sup>th</sup>, 2021 Council meeting.
- b. Approve payroll purchase orders through July 9<sup>th</sup>, 2021.
- c. Approve claims for purchase orders through July 6<sup>th</sup>, 2021.

<b>FUNDS</b>	<b>PURCHASE ORDER NUMBER</b>	<b>TOTALS</b>
GENERAL	2020203342 – 2020203254	107,888.48
STREET & DRAINAGE	2020203233 – 2020203255	69,625.47
CEMETERY CARE FUND	2020203335	54,840.00
GOLF COURSE	2020203327 - 2020203173	17,476.97
CAPITAL OUTLAY	2020203203 – 2020201990	102,671.10
REAL PROPERTY ACQUIS.	911224B - 2020203295	3,825.00
RECREATION CENTER	2020203243 - 2020203270	38,221.24
PPWA	2020203296 - 2020203297	4,600.00
E-911	2020203174	2,128.82
DONATIONS AND EARMARKED	2020201835	6,150.00
<b>TOTAL</b>		<b>407,427.08</b>
<b>NO BLANKETS</b>		

- d. Acknowledge receipt of deficient purchase orders.  
*There were no deficient purchase orders.*
- e. Discussion and possible action regarding the contract between Pryor Public Schools and Pryor Creek Recreation Center for the 2021-2022 school year.
- f. Discussion and possible action regarding the amended contract between Boys and Girls Club of Green Country and Pryor Creek Recreation Center.
- g. Discussion and possible action regarding accepting bid from Oklahoma Mowing Company in the amount of \$625.00 for weekly lawn maintenance for Pryor Creek Recreation Center from Groundskeeping Account #84-845-5047. Other bids received: Bret’s Lawn Care, LLC in the amount of \$750.00; Fleak Construction in the amount of \$1,160.00; and Mid-America Lawn Services, LLC in the amount of \$1,300.00.
- h. Discussion and possible action regarding accepting the resignation of Dylan Wright from dispatch position at the Pryor Creek Police Department, effective June 30<sup>th</sup>, 2021.
- i. Discussion and possible action regarding accepting the resignation of Austin Hershberger from patrolman position at the Pryor Creek Police Department, effective July 20<sup>th</sup>, 2021.
- j. Discussion and possible action regarding an expenditure in the amount of \$3,760.00 to Muskogee Communications, Inc. for repair to a repeater on a water tower for the Pryor Creek Fire Department from Fire Repair and Maintenance Account #02-217-5091.
- k. Discussion and possible action regarding authorizing Mayor to sign the Emergency Management Performance Grant 2021 Request for Reimbursement Form for Quarter 3.
- l. Discussion and possible action regarding accepting bid in the amount of \$3,635.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 503 N. Garfield from bids received. Other bids received: Tibbets Trucking, LLC - \$4,000.00; Hansen Dirt and Demo, LLC - \$6,300.00.
- m. Discussion and possible action regarding accepting bid in the amount of \$3,945.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 120 S. Whitaker from bids received. Other bids received: Tibbets Trucking, LLC - \$4,500.00; Hansen Dirt and Demo, LLC - \$4,550.00.
- n. Discussion and possible action regarding an expenditure in the amount of \$8,577.07 for Police fuel for the month of June from Police Gas and Oil Account #02-215-5102. Due to the rising cost of fuel, the originally designated amount encumbered ran out.

Motion was made by Ketcher, second by Shropshire to approve items a – n, less items a, h, i, k, l and m. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Tramel, Thompson. Voting no: none.

**a. Approve minutes of the June 15<sup>th</sup>, 2021 Council meeting.**

Motion was made by Smith, second by Nance to approve minutes of the June 15<sup>th</sup>, 2021 Council meeting. Voting yes: Shropshire, Nance, Smith, Chitwood, Tramel, Ketcher. Abstaining, counting as a no vote: Thompson. Voting no: none.

**h. Discussion and possible action regarding accepting the resignation of Dylan Wright from dispatch position at the Pryor Creek Police Department, effective June 30<sup>th</sup>, 2021.**

*(Scrivener's error: Wright was a patrolman, not a dispatcher.)*

Motion was made by Chitwood, second by Smith to approve accepting the resignation of Dylan Wright from patrolman position at the Pryor Creek Police Department, effective June 30<sup>th</sup>, 2021. Chitwood thanked Wright for his service to the city. Voting yes: Nance, Smith, Chitwood, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

**i. Discussion and possible action regarding accepting the resignation of Austin Hershberger from patrolman position at the Pryor Creek Police Department, effective July 20<sup>th</sup>, 2021.**

Motion was made by Chitwood, second by Smith to approve accepting the resignation of Austin Hershberger from patrolman position at the Pryor Creek Police Department, effective July 20<sup>th</sup>, 2021. Chitwood thanked Hershberger for his service to the city. Voting yes: Smith, Chitwood, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

**k. Discussion and possible action regarding authorizing Mayor to sign the Emergency Management Performance Grant 2021 Request for Reimbursement Form for Quarter 3.**

Motion was made by Smith, second by Chitwood to approve authorizing Mayor to sign the Emergency Management Performance Grant 2021 Request for Reimbursement Form for Quarter 3. Voting yes: Chitwood, Tramel, Thompson, Ketcher, Shropshire, Nance. Abstaining, counting as a no vote: Smith. Voting no: none.

**l. Discussion and possible action regarding accepting bid in the amount of \$3,635.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 503 N. Garfield from bids received. Other bids received: Tibbets Trucking, LLC - \$4,000.00; Hansen Dirt and Demo, LLC - \$6,300.00.**

Motion was made by Chitwood, second by Smith to approve accepting bid in the amount of \$3,635.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 503 N. Garfield from bids received. Other bids received: Tibbets Trucking, LLC - \$4,000.00; Hansen Dirt and Demo, LLC - \$6,300.00. Chitwood and Smith then amended their motion to include Real Property Acquisition Reserve Nuisance Abatement Account #46-465-5450. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

**m. Discussion and possible action regarding accepting bid in the amount of \$3,945.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 120 S. Whitaker from bids received. Other bids received: Tibbets Trucking, LLC - \$4,500.00; Hansen Dirt and Demo, LLC - \$4,550.00.**

Motion was made by Tramel, second by Smith to approve accepting bid in the amount of \$3,945.00 from Adair Tree Clearing / Sheldon Schmidt for demolition of property at 120 S. Whitaker from bids received from Real Property Acquisition Reserve Nuisance Abatement Account #46-465-5450. Other bids received: Tibbets Trucking, LLC - \$4,500.00; Hansen Dirt and Demo, LLC - \$4,550.00. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Chitwood, Tramel. Voting no: none.

**7. COMMITTEE REPORTS:**

**a. Budget and Personnel (Brakefield)**

Shropshire reported that the next Budget and Personnel Committee meeting will be next Tuesday, July 13<sup>th</sup>, at 5:30 pm.

**b. Ordinance and Insurance (Shropshire)**

Shropshire had nothing to report at this time.

**c. Street (Smith)**

Smith had nothing to report at this time.

**8. UNFORESEEABLE BUSINESS.**

*(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)*

There was no unforeseeable business.

**9. ADJOURN.**

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Tramel, Thompson. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Meeting was called to order at 6:35 p.m.

**2. APPROVE MINUTES OF JUNE 15<sup>TH</sup>, 2021 MEETING.**

Motion was made by Chitwood, second by Nance to approve minutes of June 15<sup>th</sup>, 2021 meeting. Voting yes: Shropshire, Nance, Smith, Chitwood, Tramel, Ketcher. Abstaining, counting as a no vote: Thompson. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**4. ADJOURN.**

Motion was made by Ketcher, second by Nance to adjourn. Voting yes: Nance, Smith, Chitwood, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

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MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH

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