

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, AUGUST 3<sup>RD</sup>, 2021 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at [www.pryorcreek.org](http://www.pryorcreek.org). Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Dennis Nance. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Briana Brakefield, Jimmy Tramel. Members absent: Yolanda Thompson.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief BK Young, Emergency Management Director Johnny Janzen, Street Superintendent Buddy Glenn, Library Director Cari Rerat, Recreation Center Director Jessica Long.

Others present: Police Officer Dustin VanHorn, Police Officer Mitchel Phillips and Chasiti Phillips, Kimmie Shropshire and Terry Aylward.

**2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)**

There were no petitions.

**3. DEPARTMENT HEAD REPORTS IF NEEDED:**

**a. Building Inspector**

No report.

**b. Emergency Management**

Janzen reported on the most recent COVID statistics. He stated that people can find current information at [oklahoma.gov](http://oklahoma.gov).

**c. Fire**

Young reported that he has walked around the high school construction. He stated that school starts next week, which means there will be school and construction at the same time. Next month are Rocklahoma, Dam J.A.M. and Born and Raised, so they will be staying very busy.

**d. Golf**

No report.

**e. Library**

Rerat reported that the summer reading program wrapped up on the 29<sup>th</sup> of July. They are looking at programming for the fall, as well as trying to stay safe.

**f. Parks / Cemetery**

No report.

**g. Police**

Nichols reminded everyone that school is getting ready to start, so be aware and safe.

**h. Recreation Center**

Long reported that Steve Powell came out and finalized the awning process. They are wrapping up swimming lessons.

**i. Street**

Glenn reported that they have finished up some small sidewalk projects on the North side and are now working on the South side. They replaced the intersection at NE 4<sup>th</sup> and Elliott. They are working on painting crosswalks, but they cannot get the paint they need so they are working on the worst areas with what little paint they have.

#### 4. MAYOR'S REPORT:

##### a. Recognition of Pryor Police Officer Mitchel Phillips for his award at the National Interdiction Conference.

Mayor recognized Pryor Police Officer Mitchel Phillips for his award at the National Interdiction Conference and presented him with his plaque.

##### b. Discussion and possible action regarding a Resolution supporting continued participation in Main Street programs.

Motion was made by Shropshire, second by Nance to approve Resolution #2021-4 supporting continued participation in Main Street programs. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

#### 5. CITY ATTORNEY'S REPORT:

##### a. Discussion and possible action regarding a Resolution of the City Council for the City of Pryor Creek for the proposed acquisition of property within the city limits of Pryor Creek, Oklahoma reasonably necessary for the joint use and benefit of the said City and the Utility Department of said City.

Motion was made by Ketcher, second by Chitwood to approve Resolution #2021-3 of the City Council for the City of Pryor Creek for the proposed acquisition of property within the city limits of Pryor Creek, Oklahoma reasonably necessary for the joint use and benefit of the said City and the Utility Department of said City. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher. Voting no: none.

#### 6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the July 20<sup>th</sup>, 2021 Council meeting.
- b. Approve payroll purchase orders through August 6<sup>th</sup>, 2021.
- c. Approve claims for purchase orders through August 3<sup>rd</sup>, 2021.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2120210284 – 2120210268	50,919.41
STREET & DRAINAGE	911255B – 911260B	62,277.66
GOLF COURSE	2120210205 - 2120210219	24,769.67
CAPITAL OUTLAY	2120210163 – 2020203253	2,149.75
REAL PROPERTY ACQUIS.	911265B - 2120210274	1,297.00
RECREATION CENTER	2120210183 - 2120210184	12,824.77
PPWA	2120210270	2,300.00
E-911	2120210232	2,126.42
LIBRARY SPECIAL	2120210185 - 2120210188	7,473.65
DONATIONS AND EARMARKED	2120210244 - 2120210262	673.45
TOTAL		166,811.78
NO BLANKETS		

- d. Acknowledge receipt of deficient purchase orders.  
*There were no deficient purchase orders.*
- e. Discussion and possible action regarding reappointment of Jeremy Cantrell to Seat #4 of the Recreation Center Board, term expiring 8/31/25.
- f. Discussion and possible action regarding reappointment of Marty Marsh to Seat #5 of the Recreation Center Board, term expiring 8/31/25.
- g. Discussion and possible action regarding reappointment of Rebecca Kemp to Seat #6 of the Recreation Center Board, term expiring 8/31/25.
- h. Discussion and possible action authorizing the Police Chief to block off streets as needed on September 11<sup>th</sup>, 2021 for the Annual Dam J.A.M.
- i. Discussion and possible action regarding allowing wine and beer to be served and consumed at Whitaker Park on Saturday, September 11<sup>th</sup>, 2021 per City Code 3-10A-7-I, for the Annual Dam J.A.M.
- j. Discussion and possible action regarding a Resolution to Amend the Agreement Establishing OMAG.
- k. Discussion and possible action regarding allowing Coweta Thornton to hold a benefit event at the Graham Community Hall on August 6<sup>th</sup>, 2021, in order to raise funds for cremation and burial of Brenda Moore, who passed away on July 13<sup>th</sup>, 2021.

Motion was made by Ketcher, second by Smith to approve items a – k, less items a and j. Voting yes: Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire. Voting no: none.

**a. Approve minutes of the July 20<sup>th</sup>, 2021 Council meeting.**

Motion was made by Shropshire, second by Smith to approve minutes of the July 20<sup>th</sup>, 2021 Council meeting. Voting yes: Smith, Chitwood, Brakefield, Tramel, Ketcher, Shropshire. Abstaining, counting as a no vote: Nance. Voting no: none.

**j. Discussion and possible action regarding a Resolution to Amend the Agreement Establishing OMAG.**

Motion was made by Chitwood, second by Smith to approve Resolution #2021-5 to Amend the Agreement Establishing OMAG. Voting yes: Chitwood, Brakefield, Tramel, Ketcher, Shropshire, Nance, Smith. Voting no: none.

**7. COMMITTEE REPORTS:**

**a. Budget and Personnel (Brakefield)**

Brakefield reported that the next Budget and Personnel Committee meeting will be held next Tuesday, August 10<sup>th</sup>, 2021, at 5:30 p.m. They will be voting to approve the annual budget.

**b. Ordinance and Insurance (Shropshire)**

Shropshire had nothing to report at this time, but there may be something soon.

**c. Street (Smith)**

Smith reported that a change order has come through that will increase the project that includes the work at 17<sup>th</sup> and Elliott to \$54,840.00. A portion of this cost will be reimbursed by MUB.

**8. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**9. ADJOURN.**

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Brakefield, Tramel, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Meeting was called to order at 6:35 p.m.

**2. APPROVE MINUTES OF JULY 6<sup>TH</sup>, 2021 MEETING.**

Motion was made by Chitwood, second by Smith to approve minutes of July 6<sup>th</sup>, 2021 meeting. Voting yes: Tramel, Ketcher, Shropshire, Smith, Chitwood, Brakefield. Abstaining, counting as a no vote: Nance. Voting no: none.

**3. APPROVE MINUTES OF JULY 20<sup>TH</sup>, 2021 MEETING.**

Motion was made by Chitwood, second by Smith to approve minutes of July 20<sup>th</sup>, 2021 meeting. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel. Voting no: none.

**4. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**5. ADJOURN.**

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Tramel, Ketcher. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH