

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, AUGUST 17TH, 2021 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Dennis Nance. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Briana Brakefield, Jimmy Tramel, Yolanda Thompson. Members absent: Randy Chitwood.

Department Heads and other City Officials present: Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief BK Young, Park Superintendent Frank Powell, Street Superintendent Buddy Glenn, Golf Superintendent Dennis Bowman, Library Director Cari Rerat, Recreation Center Director Jessica Long.

Others present: Police Captain Kevin Tramel, Police Officers Dustin VanHorn, Justin Allen and Jared Vance, Animal Control Officer Becki Sams-Benham, City Accountant Jeff Kolker, City Engineer Steve Powell, Library Board Chairman Jeanette Anderson, Jessica Flud, Dan Hazelton, Kemie Shropshire and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

Dan Hazelton spoke regarding an upcoming Helping Hands Mixer on August 30th, 2021, at 6 p.m.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

Young had no report but asked if the Council had questions.

d. Golf

Bowman reported that they are staying very busy, and they have had a record month. The Northeast Oklahoma Veterans Freedom Tour Tournament is coming up.

e. Library

Rerat reported that the door count for July was 3,600 people. They also answered 3,158 questions, which is almost 1,000 more than last July.

f. Parks / Cemetery

Powell reported that they continue with regular maintenance. The Splash Pad is now operating on school hours. The new bathrooms have been open about three weeks, and so far there has been no vandalism. There are a couple of small maintenance issues with the new bathrooms, but they are being handled. The Pool Subcommittee should be coming to Park Board with their recommendations soon.

g. Police

Nichols reported that school has started and they are staying busy.

h. Recreation Center

Long reported that the awning project started this week. They should start getting busier after Labor Day.

i. Street

Glenn reported that they continue with daily operations. They have been working on sidewalks and dipping ditches. They are starting work on alleys this week.

4. MAYOR’S REPORT:

a. Recognition of Pryor Police Officer Mitchel Phillips and Kika for their awards at the Association of Oklahoma Narcotic Enforcers Banquet for “Region K9 Team of the Year” and “State K9 Team of the Year.”

Mayor recognized Pryor Police Officer Mitchel Phillips and Kika for their awards at the Association of Oklahoma Narcotic Enforcers Banquet for “Region K9 Team of the Year” and “State K9 Team of the Year.”

5. CITY ATTORNEY’S REPORT:

No report.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the August 3rd, 2021 Council meeting.
- b. Approve payroll purchase orders through August 20th and September 3rd, 2021.
- c. Approve claims for purchase orders through August 17th, 2021.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2120210365 - 2120210371	156,457.51
STREET & DRAINAGE	2120210280 – 911260B	7,764.02
GOLF COURSE	2120210364	405.66
CAPITAL OUTLAY	911228B – 911229B	44,065.03
REAL PROPERTY ACQUIS.	2120210380 - 2120210381	3,963.00
RECREATION CENTER	2120210308 - 2120210296	25,284.25
PPWA	2120210373	2,300.00
LIBRARY SPECIAL	2120210148 - 2120210363	2,394.99
DONATIONS AND EARMARKED	2120210358	8.00
TOTAL		242,642.46
BLANKETS		
911268B	AMAZON CAPITAL SERVICES	500.00
911269B	DEMCO	1,000.00
911270B	WALMART COMMUNITY	1,000.00
911271B	BLACKSTONE PUBLISHING	1,000.00
911272B	SUNDANCE OFFICE SUPPLY	1,000.00
911273B	CANON FINANCIAL SERVICES	3,500.00
911274B	LAKELAND OFFICE SYSTEMS	700.00
911275B	INGRAM	20,000.00
911276B	WALMART COMMUNITY	500.00
TOTAL		29,200.00

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Discussion and possible action regarding Change Order No. 1 from Boss Contracting LLC as an emergency action in the amount of \$64,040.65, which reflects an increase in the amount of \$9,200.65 for Project – 2021 Pryor OK, Street Patch (City Jobs) from Street Capital Outlay Account #14-145-5411.
- f. Discussion and possible action regarding the proposed City of Pryor Creek 2021-2022 pay plan. This proposed pay plan incorporates a 3% cost of living increase and incorporates the changes noted on Ranges B, C, Q and R, and adds Range U. Ratification of this pay plan makes the effective date of the plan July 1st, 2021.
- g. Discussion and possible action regarding the 2021-2022 City of Pryor Creek General Fund Budget (Fund #02).
- h. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Street Budget (Fund #14).
- i. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Cemetery Care Fund Budget (Fund #19).
- j. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Golf Fund Budget (Fund #41).
- k. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Capital Outlay Fund Budget (Fund #44).
- l. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Real Property Acquisition Reserve Fund Budget (Fund #46).
- m. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Recreation Center Fund Budget (Fund #84).
- n. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Public Works Authority Fund Budget (Fund #88).
- o. Discussion and possible action regarding the 2021-2022 City of Pryor Creek E-911 Fund Budget (Fund #91).

- p. Discussion and possible action regarding the 2021-2022 City of Pryor Creek COVID Reimbursement Fund (Fund #05).
- q. Discussion and possible action regarding Street Rehabilitation Project for 2021 to include the number-one ranking projects as proposed by the City Engineer and recommended by Street Committee in the amount of \$498,544.00 from proposed budget line item 14-145-5410.
- r. Discussion and possible action regarding accepting bid from Chupp Implement Co. for Rhino Boom Arm Mower for the Pryor Creek Street Department at State bid price of \$9,860.50 from Street Capital Outlay Account #14-145-5411.
- s. Discussion and possible action regarding accepting bid from Chupp Implement Co. for Zero Turn mower for the Pryor Creek Street Department in the amount of \$3,199.00 as in the best interest of the city from Street Capital Outlay Account #14-145-5411. Other bids received: Springdale Tractor Co. - \$4,058.00; P&K Equipment - \$2,999.00.
- t. Discussion and possible action regarding promotion of Trent Humphrey from Corporal Range K, Step 4 to Sergeant Range L, Step 4 (annual wage - \$55,075.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.
- u. Discussion and possible action regarding promotion of Dustin VanHorn from Corporal Range K, Step 4 to Sergeant Range L, Step 4 (annual wage - \$55,075.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.
- v. Discussion and possible action regarding promotion of Jared Vance from Corporal Range K, Step 4 to Sergeant Range L, Step 4 (annual wage - \$55,075.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.
- w. Discussion and possible action regarding promotion of Justin Allen from Corporal Range K, Step 3 to Sergeant Range L, Step 3 (annual wage - \$48,448.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.
- x. Discussion and possible action regarding promotion of John Stanglin from Patrolman Range J, Step 3 to Corporal Range K, Step 3 (annual wage - \$47,316.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.
- y. Discussion and possible action regarding promotion of Billy Frazier from Patrolman Range J, Step 3 to Corporal Range K, Step 3 (annual wage - \$47,316.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.
- z. Discussion and possible action regarding hiring Jessica Flud to fill vacant patrolman position at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$43,561.00), effective on or before October 1st, 2021. Jessica is C.L.E.E.T. certified and per Article 33, Section 4 of the Collective Bargaining Agreement is eligible for Step 2. This position was left vacant by the resignation of Dylan Wright.
- aa. Discussion and possible action regarding an expenditure in the amount of \$3,379.77 to Unmanned Vehicle Technologies for the purchase of a Mavic 2 Pro drone with accessories for the Pryor Creek Police Department from Police Vehicle Equipment Donations Account #96-965-5510. This is a state contract price and will be used in accident investigations.
- bb. Discussion and possible action regarding purchase of 30,000 rounds of 9mm ammunition from Precision Delta Corporation at the state contract price of \$5,593.80 for the Pryor Creek Police Department, from Police Duty Ammo and Training Account #02-215-5062.
- cc. Discussion and possible action regarding an expenditure in the amount of \$15,247.50 to Watchguard for the purchase of an extended warranty and evidence library / DVR and device maintenance software on 45 devices for term July 2021 – July 2022 for the Pryor Creek Police Department as sole source from budgeted Capital Outlay Account #44-445-5424.

Motion was made by Brakefield, second by Thompson to approve items a – cc, less items e, f, g, h, i, j, k, l, m, n, o, p, q, r, s, t, u, v, w, x, y z, aa, bb and cc. Voting yes: Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel, Thompson. Voting no: none.

e. Discussion and possible action regarding Change Order No. 1 from Boss Contracting LLC as an emergency action in the amount of \$64,040.65, which reflects an increase in the amount of \$9,200.65 for Project – 2021 Pryor OK, Street Patch (City Jobs) from Street Capital Outlay Account #14-145-5411.

Motion was made by Tramel, second by Thompson to declare as an emergency action Change Order No. 1 from Boss Contracting LLC in the amount of \$64,040.65, which reflects an increase in the amount of \$9,200.65 for Project – 2021 Pryor OK, Street Patch (City Jobs) from Street Capital Outlay Account #14-145-5411. Voting yes: Shropshire, Nance, Smith, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

Motion was made by Tramel, second by Brakefield to approve Change Order No. 1 from Boss Contracting LLC in the amount of \$64,040.65, which reflects an increase in the amount of \$9,200.65 for Project – 2021 Pryor OK, Street Patch (City Jobs) from Street Capital Outlay Account #14-145-5411. Voting yes: Nance, Smith, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

f. Discussion and possible action regarding the proposed City of Pryor Creek 2021-2022 pay plan. This proposed pay plan incorporates a 3% cost of living increase and incorporates the changes noted on Ranges B, C, Q and R, and adds Range U. Ratification of this pay plan makes the effective date of the plan July 1st, 2021.

Motion was made by Brakefield, second by Thompson to move this item until after the budget is approved (Item P). No vote required.

g. Discussion and possible action regarding the 2021-2022 City of Pryor Creek General Fund Budget (Fund #02).

Motion was made by Tramel, second by Shropshire to approve the 2021-2022 City of Pryor Creek General Fund Budget (Fund #02) in the amount of \$9,927,645.14 per Jeff Kolker with amendments. The General Fund Budget amendments were discussed in length. Changes were discussed for line items including 02-201-5043, 02-201-5045 and 02-201-5041. Tramel then withdrew his motion. Tramel made a new motion to approve the 2021-2022 City of Pryor Creek General Fund Budget (Fund #02) in the amount of \$9,951,388.67, including the change of \$22,995.00 in 02-201-5045 with modifications as defined by Council. Thompson seconded this motion.

The budget was then discussed line-by-line.

Tramel recommended \$12,000.00 be removed from line item #02-201-0575, taking it to \$78,000.00.

Tramel recommended that the Castle Theatre be declared surplus and demolished. He would like the amount in line item #02-201-5091 to be reduced to \$200,000.00.

Tramel recommended the position in #02-203-5014 be eliminated, which will add \$59,617.00 back to the Unallocated Reserve.

Mayor asked Kolker to take these changes and update the budget numbers, while we move on to other budgets for approval. Mayor asked for a motion to lay this on the table.

Motion was made by Thompson, second by Brakefield to lay General Fund budget on the table until later in the meeting. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

h. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Street Budget (Fund #14).

Motion was made by Shropshire, second by Smith to approve the 2021-2022 City of Pryor Creek Street Budget (Fund #14). Mayor stated that item #14-145-5045 needs to be changed to \$1,621.00. This will make the final budget amount \$2,499,328.69. Shropshire and Smith then amended their motion and second to approve the 2021-2022 City of Pryor Creek Street Budget (Fund #14) in the amount of \$2,499,328.69. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Brakefield. Voting no: none.

i. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Cemetery Care Fund Budget (Fund #19).

Motion was made by Brakefield, second by Smith to approve the 2021-2022 City of Pryor Creek Cemetery Care Fund Budget (Fund #19) as presented. Brakefield and Smith then amended their motion and second to include the budget amount of \$70,000.00. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel. Voting no: none.

j. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Golf Fund Budget (Fund #41).

Motion was made by Thompson, second by Tramel to approve the 2021-2022 City of Pryor Creek Golf Fund Budget (Fund #41). Thompson and Tramel then amended their motion and second to include an increase on item #41-415-5044 to \$3,965.00, making the final budget amount \$486,285.51. Thompson asked Bowman to explain the increase in golf cart maintenance. Voting yes: Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel, Thompson. Voting no: none.

k. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Capital Outlay Fund Budget (Fund #44).

Motion was made by Brakefield, second by Thompson to approve the 2021-2022 City of Pryor Creek Capital Outlay Fund Budget (Fund #44) as presented. Mayor reported that the calculations he reported last week for the fund balance for the end of the fiscal year were incorrect. The total in this fund will be about \$33,714.00, if we keep this fund as presented. He chose to use fund equity as opposed to fund balance when doing this

calculation in order to keep it lower. Several line items were discussed. Voting yes: Shropshire, Nance, Smith, Brakefield, Thompson, Ketcher. Voting no: Tramel.

Mayor called for a 5-minute recess at 7:40 p.m.

Mayor called the meeting back to order at 7:45 p.m.

l. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Real Property Acquisition Reserve Fund Budget (Fund #46).

Motion was made by Shropshire, second by Smith to approve the 2021-2022 City of Pryor Creek Real Property Acquisition Reserve Fund Budget (Fund #46). Shropshire and Smith then amended their motion and second to include the budget amount of \$230,000.00. Voting yes: Nance, Smith, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

Mayor moved to Item z.

z. Discussion and possible action regarding hiring Jessica Flud to fill vacant patrolman position at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$43,561.00), effective on or before October 1st, 2021. Jessica is C.L.E.E.T. certified and per Article 33, Section 4 of the Collective Bargaining Agreement is eligible for Step 2. This position was left vacant by the resignation of Dylan Wright.

Motion was made by Ketcher, second by Smith to approve hiring Jessica Flud to fill vacant patrolman position at the Pryor Creek Police Department at Range J, Step 2 (annual wage - \$43,561.00), effective on or before October 1st, 2021. Jessica is C.L.E.E.T. certified and per Article 33, Section 4 of the Collective Bargaining Agreement is eligible for Step 2. This position was left vacant by the resignation of Dylan Wright. Voting yes: Smith, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

Mayor moved back to Item m.

m. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Recreation Center Fund Budget (Fund #84).

Motion was made by Brakefield, second by Smith to approve the 2021-2022 City of Pryor Creek Recreation Center Fund Budget (Fund #84). Mayor offered an amendment to line item #84-845-5044 in the amount of \$17,409.00, bringing the total budget amount to \$1,758,224.40. Brakefield and Smith amended their motion and second to include the total budget amount. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

n. Discussion and possible action regarding the 2021-2022 City of Pryor Creek Public Works Authority Fund Budget (Fund #88).

Motion was made by Shropshire, second by Thompson to approve the 2021-2022 City of Pryor Creek Public Works Authority Fund Budget (Fund #88) in the amount of \$41,956.00. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Brakefield. Voting no: none.

o. Discussion and possible action regarding the 2021-2022 City of Pryor Creek E-911 Fund Budget (Fund #91).

Motion was made by Brakefield, second by Smith to approve the 2021-2022 City of Pryor Creek E-911 Fund Budget (Fund #91). Brakefield and Smith amended their motion and second to include the budget amount of \$23,500.00. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel. Voting no: none.

p. Discussion and possible action regarding the 2021-2022 City of Pryor Creek COVID Reimbursement Fund (Fund #05).

Motion was made by Shropshire, second by Brakefield to approve the 2021-2022 City of Pryor Creek COVID Reimbursement Fund (Fund #05). Shropshire and Brakefield then amended their motion and second to table until the next Council meeting. Voting yes: Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel, Thompson. Voting no: none.

Mayor moved back to Item g.

g. Discussion and possible action regarding the 2021-2022 City of Pryor Creek General Fund Budget (Fund #02).

Motion was made by Thompson, second by Brakefield to approve the 2021-2022 City of Pryor Creek General Fund Budget (Fund #02) with changes per Jeff Kolker. Discussion continued as Mr. Kolker reported that the Unallocated Reserve amount is \$1,272,774.67 after the requested changes have been made. This brings the

budget to approximately \$9,912,645.14. Voting yes: Shropshire, Nance, Smith, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

Mayor moved back to Item f.

f. Discussion and possible action regarding the proposed City of Pryor Creek 2021-2022 pay plan. This proposed pay plan incorporates a 3% cost of living increase and incorporates the changes noted on Ranges B, C, Q and R, and adds Range U. Ratification of this pay plan makes the effective date of the plan July 1st, 2021.

Motion was made by Tramel, second by Thompson to approve the proposed City of Pryor Creek 2021-2022 pay plan. This proposed pay plan incorporates a 3% cost of living increase and incorporates the changes noted on Ranges B, C, Q and R, and adds Range U. Ratification of this pay plan makes the effective date of the plan July 1st, 2021, with an amendment to Range Q, eliminating the Community Development Coordinator position that was eliminated in the General Fund Budget. Voting yes: Nance, Smith, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

Mayor moved to Item q.

q. Discussion and possible action regarding Street Rehabilitation Project for 2021 to include the number-one ranking projects as proposed by the City Engineer and recommended by Street Committee in the amount of \$498,544.00 from proposed budget line item #14-145-5410.

Motion was made by Brakefield, second by Smith to approve the Street Rehabilitation Project for 2021 to include the number-one ranking projects as proposed by the City Engineer and recommended by Street Committee in the amount of \$498,544.00 from proposed budget line item #14-145-5410. Voting yes: Smith, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

r. Discussion and possible action regarding accepting bid from Chupp Implement Co. for Rhino Boom Arm Mower for the Pryor Creek Street Department at State bid price of \$9,860.50 from Street Capital Outlay Account #14-145-5411.

Motion was made by Ketcher, second by Smith to approve accepting bid from Chupp Implement Co. for Rhino Boom Arm Mower for the Pryor Creek Street Department at State bid price of \$9,860.50 from Street Capital Outlay Account #14-145-5411. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

s. Discussion and possible action regarding accepting bid from Chupp Implement Co. for Zero Turn mower for the Pryor Creek Street Department in the amount of \$3,199.00 as in the best interest of the city from Street Capital Outlay Account #14-145-5411. Other bids received: Springdale Tractor Co. - \$4,058.00; P&K Equipment - \$2,999.00.

Motion was made by Shropshire, second by Smith to approve accepting bid from Chupp Implement Co. for Zero Turn mower for the Pryor Creek Street Department in the amount of \$3,199.00 as in the best interest of the city from Street Capital Outlay Account #14-145-5411. Other bids received: Springdale Tractor Co. - \$4,058.00; P&K Equipment - \$2,999.00. Smith reported that the mower requested is no longer available, so Chupp has upgraded us to a larger mower for the same price. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Brakefield. Voting no: none.

t. Discussion and possible action regarding promotion of Trent Humphrey from Corporal Range K, Step 4 to Sergeant Range L, Step 4 (annual wage - \$55,075.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.

Motion was made by Ketcher, second by Smith to approve promotion of Trent Humphrey from Corporal Range K, Step 4 to Sergeant Range L, Step 4 (annual wage - \$55,075.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel. Voting no: none.

u. Discussion and possible action regarding promotion of Dustin VanHorn from Corporal Range K, Step 4 to Sergeant Range L, Step 4 (annual wage - \$55,075.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.

Motion was made by Ketcher, second by Shropshire to approve promotion of Dustin VanHorn from Corporal Range K, Step 4 to Sergeant Range L, Step 4 (annual wage - \$55,075.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget. Voting yes: Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel, Thompson. Voting no: none.

v. Discussion and possible action regarding promotion of Jared Vance from Corporal Range K, Step 4 to Sergeant Range L, Step 4 (annual wage - \$55,075.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.

Motion was made by Ketcher, second by Smith to approve promotion of Jared Vance from Corporal Range K, Step 4 to Sergeant Range L, Step 4 (annual wage - \$55,075.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget. Voting yes: Shropshire, Nance, Smith, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

w. Discussion and possible action regarding promotion of Justin Allen from Corporal Range K, Step 3 to Sergeant Range L, Step 3 (annual wage - \$48,448.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.

Motion was made by Smith, second by Ketcher to approve promotion of Justin Allen from Corporal Range K, Step 3 to Sergeant Range L, Step 3 (annual wage - \$48,448.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget. Voting yes: Nance, Smith, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

x. Discussion and possible action regarding promotion of John Stanglin from Patrolman Range J, Step 3 to Corporal Range K, Step 3 (annual wage - \$47,316.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.

Motion was made by Ketcher, second by Smith to approve promotion of John Stanglin from Patrolman Range J, Step 3 to Corporal Range K, Step 3 (annual wage - \$47,316.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget. Voting yes: Smith, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

y. Discussion and possible action regarding promotion of Billy Frazier from Patrolman Range J, Step 3 to Corporal Range K, Step 3 (annual wage - \$47,316.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget.

Motion was made by Nance, second by Smith to approve promotion of Billy Frazier from Patrolman Range J, Step 3 to Corporal Range K, Step 3 (annual wage - \$47,316.00) at the Pryor Creek Police Department, effective August 21st, 2021. This promotion has been budgeted in the 2021-2022 budget. Voting yes: Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance, Smith. Voting no: none.

aa. Discussion and possible action regarding an expenditure in the amount of \$3,379.77 to Unmanned Vehicle Technologies for the purchase of a Mavic 2 Pro drone with accessories for the Pryor Creek Police Department from Police Vehicle Equipment Donations Account #96-965-5510. This is a state contract price and will be used in accident investigations.

Motion was made by Smith, second by Thompson to approve an expenditure in the amount of \$3,379.77 to Unmanned Vehicle Technologies for the purchase of a Mavic 2 Pro drone with accessories for the Pryor Creek Police Department from Police Vehicle Equipment Donations Account #96-965-5510. This is a state contract price and will be used in accident investigations. Voting yes: Tramel, Thompson, Ketcher, Shropshire, Nance, Smith, Brakefield. Voting no: none.

bb. Discussion and possible action regarding purchase of 30,000 rounds of 9mm ammunition from Precision Delta Corporation at the state contract price of \$5,593.80 for the Pryor Creek Police Department, from Police Duty Ammo and Training Account #02-215-5062.

Motion was made by Ketcher, second by Smith to approve purchase of 30,000 rounds of 9mm ammunition from Precision Delta Corporation at the state contract price of \$5,593.80 for the Pryor Creek Police Department, from Police Duty Ammo and Training Account #02-215-5062. Voting yes: Thompson, Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel. Voting no: none.

cc. Discussion and possible action regarding an expenditure in the amount of \$15,247.50 to Watchguard for the purchase of an extended warranty and evidence library / DVR and device maintenance software on 45 devices for term July 2021 – July 2022 for the Pryor Creek Police Department as sole source from budgeted Capital Outlay Account #44-445-5424.

Motion was made by Smith, second by Brakefield to approve an expenditure in the amount of \$15,247.50 to Watchguard for the purchase of an extended warranty and evidence library / DVR and device maintenance software on 45 devices for term July 2021 – July 2022 for the Pryor Creek Police Department as sole source from budgeted Capital Outlay Account #44-445-5424. Voting yes: Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel, Thompson. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Brakefield)

Brakefield had no report other than to state that the next meeting will be on September 14th, 2021.

b. Ordinance and Insurance (Shropshire)

Shropshire had nothing to report at this time.

c. Street (Smith)

Smith reported that they are working on the agenda for next week’s meeting.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Shropshire, Nance, Smith, Brakefield, Tramel, Thompson, Ketcher. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:20 p.m.

2. APPROVE MINUTES OF AUGUST 3RD, 2021 MEETING.

Motion was made by Shropshire, second by Smith to approve minutes of August 3rd, 2021 meeting. Voting yes: Nance, Smith, Brakefield, Tramel, Thompson, Ketcher, Shropshire. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Smith, Brakefield, Tramel, Thompson, Ketcher, Shropshire, Nance. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH
