

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, FEBRUARY 1ST, 2022 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Jimmy Tramel. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Briana Brakefield, Jimmy Tramel, Lori Siever. Members absent: Randy Chitwood.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Emergency Management Director Johnny Janzen, Golf Superintendent Dennis Bowman, Library Director Cari Rerat, Recreation Center Director Jessica Long.

Others present: Police Captain Kevin Tramel, Police Officer Dustin Van Horn, Bill Dieker, Jeanette Anderson, Chris Graves, Jack Hardy, Travis Willis and Kemmie Shropshire.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

Janzen reported that they are getting ready for the snowstorm. There is a possibility of 6 – 8 inches in Mayes County. He asked if anyone had any questions.

c. Fire

No report.

d. Golf

Bowman distributed a sheet of upcoming events. He reported that the golf course has been crazy busy. They had a record January. He also reported that they are getting their equipment ready and asked if anyone had questions.

e. Library

Rerat reported that they are preparing for their move. They have ordered supplies and are spending less than \$2,000.00. She asked if anyone had questions.

f. Parks / Cemetery

No report. The department has a plan for the snow.

g. Police

No report.

h. Recreation Center

Long reported that all the new weight room equipment is in and the old equipment has been sold. The roof project is complete and she plans to have pictures from a drone soon. She asked if anyone had questions.

i. Street

Steve Smith reported that the department is trimming trees. They have put out brine on the roads to prepare for the weather.

4. MAYOR'S REPORT:

a. Discussion and possible action regarding a Proclamation for National School Counseling Week February 7th – 11th, 2022.

Motion was made by Shropshire, second by Ketcher to approve a Proclamation for National School Counseling Week February 7th – 11th, 2022. Mayor Lees read the Proclamation and presented it to Mr. Bill Dieker, Counselor at Jefferson Elementary. Voting yes: Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel, Siever. Voting no: none.

b. Discussion and possible action regarding a recommendation from the Library Board regarding a monument at the Thomas J Harrison Pryor Public Library memorializing the tornado of 1942.

Motion was made by Ketcher, second by Smith to approve a monument at the Thomas J Harrison Pryor Public Library memorializing the tornado of 1942.

Mr. Jack Hardy gave a presentation and explained that they hope to be able to complete this by the 80th anniversary of the tornado, which is April 27th. They would like for it to be placed at the Southwest corner of the library property, which marks the direct path of the tornado and where Pryor High School once stood.

Motion and second were then amended to include location of East Graham and North Coo-Y-Yah, inside the sidewalks. Voting yes: Shropshire, Nance, Smith, Brakefield, Tramel, Siever, Ketcher. Voting no: none.

c. Discussion and possible action regarding accepting the resignation of Yolanda Thompson from Seat #2 of the Personnel Board.

Motion was made by Shropshire, second by Smith to accept the resignation of Yolanda Thompson from Seat #2 of the Personnel Board. Voting yes: Nance, Smith, Brakefield, Tramel, Siever, Ketcher, Shropshire. Voting no: none.

d. Discussion and possible action regarding Mayor's nomination of Lori Siever to Seat #2 of the Personnel Board, term ending 5/04/26.

Motion was made by Smith, second Nance to approve Mayor's nomination of Lori Siever to Seat #2 of the Personnel Board, term ending 5/04/26. Voting yes: Smith, Brakefield, Tramel, Ketcher, Shropshire, Nance. Abstaining, counting as a no vote: Siever. Voting no: none.

5. CITY ATTORNEY'S REPORT:

a. Discussion and possible action regarding abatement of John H. and Mickie Pert property at 1600 Hawthorne Court.

Motion was made by Smith, second by Nance to approve abatement of John H. and Mickie Pert property at 1600 Hawthorne Court be stayed. Motion and second were then amended to include the time of stay to 30 days. Voting yes: Brakefield, Tramel, Siever, Ketcher, Shropshire, Nance, Smith. Voting no: none.

b. Discussion and possible action regarding the demolition of Clifford Wofford property at 1104 SE 14th, due to letter received from Wofford's attorney citing the McGirt ruling, after deny of appeal at November 16th, 2021 Council meeting.

Motion was made by Ketcher, second by Smith regarding the demolition of Clifford Wofford property at 1104 SE 14th, due to letter received from Wofford's attorney citing the McGirt ruling, after deny of appeal at November 16th, 2021 Council meeting.

Motion and second were then amended to authorize Mr. Ritchie to seek a declaratory judgment in District Court regarding the McGirt ruling in this matter before proceeding with demolition. Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Brakefield. Voting no: Tramel.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- Approve minutes of the January 18th, 2022 Council meeting.
- Approve payroll purchase orders through February 4th, 2022.
- Approve claims for purchase orders through February 1st, 2022.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2120211755 – 911264B	67,999.45
STREET & DRAINAGE	911255B – 911254B	7,938.40
CEMETERY CARE FUND	2120211723	1,069.13
GOLF COURSE	2120211713 – 2120211783	1,478.67
REAL PROPERTY ACQUIS.	911265B	1,225.00
POLICE TRAINING FEES	2120211744 - 2120211765	2,609.98
MAIN STREET BOND ACCOUNT	2120211640	3,950.00
RECREATION CENTER	2120211702 - 2120211703	89,727.56
DONATIONS AND EARMARKED	2120211746	767.32
<u>TOTAL</u>		<u>176,765.51</u>
<u>NO BLANKETS</u>		

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Discussion and possible action regarding an expenditure in the amount of \$4,140.18 to Dell Technologies for six (6) laptops for use by the Thomas J. Harrison Pryor Public Library when they temporarily relocate to the Graham Community Building at State Pricing from Library Supplies Account #02-221-5031.
- f. Discussion and possible action regarding an increase in the water rates inside the Corporate City Limits of Pryor Creek from \$4.56 per 1,000 gallons to \$4.69 per 1,000 gallons, effective February 2022 MUB billing.
- g. Discussion and possible action regarding accepting Mayor's nomination of Sherry Alexander to Seat #5 of the Park Board, term ending 7/31/23.
- h. Discussion and possible action regarding audit agreement with Hood & Associates for fiscal year ending June 30th, 2020 in the amount of \$15,500.00.
- i. Discussion and possible action regarding an expenditure in the amount of \$5,943.52 to Trittech Software Systems / CentralSquare Company for the 2021 maintenance agreement for the Pryor Creek Police Department from Police Technology Account #02-215-5260.
- j. Discussion and possible action regarding an expenditure in the amount of \$6,240.72 to Trittech Software Systems / CentralSquare Company for the 2022 maintenance agreement for the Pryor Creek Police Department from Police Technology Account #02-215-5260.
- k. Discussion and possible action to accept bid from Pryor Chevy Buick GMC in the amount of \$4,600.90 for engine repair for Unit 14 (2015 Chevy Tahoe; VIN: 9394), to include lifters, camshaft, etc. from Police Vehicle Maintenance Account #02-215-5092. Other bids received: G&M Auto and Wrecker Service - \$5,040.37, and Patriot Dodge of Pryor - \$6,708.91.

Motion was made by Smith, second by Ketcher to approve items a – k, less items a and h. Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Brakefield, Tramel. Voting no: none.

a. Approve minutes of the January 18th, 2022 Council meeting.

Motion was made by Ketcher, second by Smith to approve minutes of the January 18th, 2022 Council meeting. Voting yes: Ketcher, Shropshire, Nance, Smith, Tramel, Siever. Abstaining, counting as a no vote: Brakefield. Voting no: none.

h. Discussion and possible action regarding audit agreement with Hood & Associates for fiscal year ending June 30th, 2020 in the amount of \$15,500.00.

Motion was made by Tramel, second by Smith to approve audit agreement with Hood & Associates for fiscal year ending June 30th, 2020 in the amount of \$15,500.00.

Mayor explained the reason for the lateness of this audit. Voting yes: Shropshire, Nance, Smith, Brakefield, Tramel, Siever, Ketcher. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Brakefield)

Brakefield reported that their next meeting will be on February 8th, 2022 at 5:30 p.m.

b. Ordinance and Insurance (Shropshire)

Shropshire stated they are trying to get a meeting scheduled in February to discuss RV's and trailers in yards.

c. Street (Smith)

Smith had nothing to report at this time.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Nance, Smith, Brakefield, Tramel, Siever, Ketcher, Shropshire. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 6:50 p.m.

2. APPROVE MINUTES OF JANUARY 18TH, 2022 MEETING.

Motion was made by Smith, second by Ketcher to approve minutes of January 18th, 2022 meeting. Voting yes: Smith, Tramel, Siever, Ketcher, Shropshire, Nance. Abstaining, counting as a no vote: Brakefield. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Brakefield, Tramel, Siever, Ketcher, Shropshire, Nance, Smith. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH
