

**MINUTES  
CITY COUNCIL MEETING  
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING  
CITY OF PRYOR CREEK, OKLAHOMA  
TUESDAY, MAY 3<sup>RD</sup>, 2022 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

**1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.**

Mayor Lees called the meeting to order at 6:10 p.m. The Prayer and Pledge of Allegiance were led by Jon Ketcher. Roll Call was conducted by City Clerk Eva Smith. Council members present included: Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Briana Brakefield, Chris Gonthier, Lori Siever. Members absent: none.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Golf Superintendent Dennis Bowman, Library Director Cari Rerat and Recreation Center Director Jessica Long.

Others present: Police Officer Dustin Van Horn, Jeanette Anderson, MUB General Manager Jared Crisp, Grand Gateway representative Janelle Ivey, Park Board members Bill Kannegiesser and Chris Graves, Donald Paddock, Donna Bowman, Steve Powell, Kathy LaValley, Michael Rose, Ray Williams, Mark Murray, Charles Williams, Michael Mallow, Jennifer Back, Rose Craig, Dan Hazelton, Kemmie Shropshire and Terry Aylward.

**2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)**

There were no petitions.

**3. DEPARTMENT HEAD REPORTS IF NEEDED:**

**a. Building Inspector**

No report.

**b. Emergency Management**

No report.

**c. Fire**

No report.

**d. Golf**

Bowman reported that things are going really well at the Golf Course. They have held several tournaments which included approximately 360 children. All the tournaments experienced good weather except yesterday's tournament. Girls and Boys High School qualified for State. The Brown & Brown Special Olympics Tournament was very successful. Last year at this time, the Golf Course had a revenue of \$458,000.00 and this year they are already at \$471,000.00.

**e. Library**

Rerat reported that the construction continues, and they are looking for furnishings. They are working on the summer reading program. Three of the employees received library certifications recently.

**f. Parks / Cemetery**

No report.

**g. Police**

No report.

**h. Recreation Center**

Long had no report but asked if Council members had any questions.

**i. Street**

No report.

Mayor moved to Item 6.h. of the Consent Agenda.

**6.h. Discussion and possible action regarding allocation of the proceeds from the 2021 BooHaHa Halloween Festival at the Pryor Creek Golf Course as follows:**

- **\$1,000.00 to Lions Club**
- **\$2,500.00 to the Boys and Girls Club**
- **\$2,500.00 to Impact Pryor**
- **\$4,216.73 to Golf Course**

Motion was made by Chitwood, second by Gonthier to approve allocation of the proceeds from the 2021 BooHaHa Halloween Festival at the Pryor Creek Golf Course as follows:

- \$1,000.00 to Lions Club
- \$2,500.00 to the Boys and Girls Club
- \$2,500.00 to Impact Pryor
- \$4,216.73 to Golf Course

Bowman presented proceed allocations to the Lion’s Club, Boys & Girls Club and Impact Pryor. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Gonthier, Siever. Voting no: none.

Mayor moved back to Mayor’s Report, Item 4.b.

**4. MAYOR’S REPORT:**

**b. Public Hearing: Proposed FY 2022 Community Development Block Grant program. Proposed Project: Water/Wastewater Project to Include 9<sup>th</sup> Street Lift Station Improvements.**

Motion was made by Smith, second by Chitwood to enter Public Hearing. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Gonthier, Siever, Ketcher. Voting no: none.

Grand Gateway representative Janelle Ivey and Jared Crisp spoke regarding the grant and its requirements. This grant will go toward a \$1.7 million rehabilitation project on the 9<sup>th</sup> Street Lift Station for Municipal Utility Board.

Motion was made by Smith, second by Ketcher to exit Public Hearing. Voting yes: Nance, Smith, Chitwood, Brakefield, Gonthier, Siever, Ketcher, Shropshire. Voting no: none.

Mayor then moved to the Addendum.

**ADDENDUM  
CITY COUNCIL MEETING  
TUESDAY, MAY 3<sup>RD</sup>, 2022 AT 6:00 P.M.**

**a. Discussion and possible action regarding a resolution for Community Development Block Grant (CDBG) 2022 Water and Wastewater Construction Program. (*Scrivener’s error: agenda should have read “resolutions,” as there were two resolutions.*)**

Motion was made by Chitwood, second by Smith to approve Resolution #2022-4 for Community Development Block Grant (CDBG) 2022 Water and Wastewater Construction Program. Voting yes: Smith, Chitwood, Brakefield, Gonthier, Siever, Ketcher, Shropshire, Nance. Voting no: none.

Motion was made by Brakefield, second by Smith to approve Resolution #2022-5 for Community Development Block Grant (CDBG) 2022 Water and Wastewater Construction Program. Voting yes: Chitwood, Brakefield, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith. Voting no: none.

**b. Discussion and possible action regarding Community Development Block Grant (CDBG) 2022 Water and Wastewater Construction Program Citizen Participation Plan.**

Motion was made by Brakefield, second by Gonthier to approve Community Development Block Grant (CDBG) 2022 Water and Wastewater Construction Program Citizen Participation Plan. Voting yes: Brakefield, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

Mayor moved back to regular agenda, Item 4.a.

**a. Recognize and present proclamation for Kids to Parks Day on May 21<sup>st</sup>, 2022.**

Motion was made by Chitwood, second by Gonthier to approve proclamation for Kids to Parks Day on May 21<sup>st</sup>, 2022. Mayor read proclamation. Voting yes: Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

**c. Discussion and possible action regarding approval of obtaining a “Wildscape Certification” from the Oklahoma Department of Wildlife upon a tract of land located on City of Pryor Creek property just Northeast of the corner of Clayton Rd and North Elliott St. The application for certification is in**

**process by Mayes County Master Gardeners along with our Oklahoma State University extension agent Michael Rose. Master Gardener, Kathy LaValley, is the point of contact.**

Motion was made by Smith, second by Shropshire to approve of obtaining a “Wildscape Certification” from the Oklahoma Department of Wildlife upon a tract of land located on City of Pryor Creek property just Northeast of the corner of Clayton Rd and North Elliott St. The application for certification is in process by Mayes County Master Gardeners along with our Oklahoma State University extension agent Michael Rose. Master Gardener, Kathy LaValley, is the point of contact. LaValley and Rose spoke, stating that the cost to the city is \$0. They requested it not be mowed. Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Gonthier. Voting no: none.

**d. Discussion and possible action regarding proceeding with a plan for renovation of our Whitaker Park Pool at an estimated cost of \$800,000.00. Components of the plan are design, funding, bidding, and construction. The estimated timeline from beginning to completion is 12 months.**

Motion was made by Ketcher, second by Brakefield to approve proceeding with a plan for renovation of our Whitaker Park Pool at an estimated cost of \$800,000.00. Components of the plan are design, funding, bidding, and construction. The estimated timeline from beginning to completion is 12 months. Mr. Paddock spoke, and Chris Graves answered questions. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Gonthier, Siever. Voting no: none.

**e. Discussion and possible action regarding proceeding with Paddock Enterprises, Inc. for design work on renovation of the Whitaker Park swimming pool at an estimated cost of \$84,000.00 and expensing the fee from General Outside Services Account #02-201-5075.**

Motion was made by Ketcher, second by Smith to approve proceeding with Paddock Enterprises, Inc. for design work on renovation of the Whitaker Park swimming pool at an estimated cost of \$84,000.00 and expensing the fee from General Outside Services Account #02-201-5075. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Gonthier, Siever, Ketcher. Voting no: none.

**f. Discussion and possible action to authorize the Police and Fire Department to seek bids with RFP #220429 for Networking and VOIP phone equipment and professional services for the new Police and Fire complex. This equipment is necessary to provide network and voice connectivity to the facility and supports the growth of the force necessary to man the facility.**

Motion was made by Ketcher, second by Smith to approve authorizing the Police and Fire Department to seek bids with RFP #220429 for Networking and VOIP phone equipment and professional services for the new Police and Fire complex. This equipment is necessary to provide network and voice connectivity to the facility and supports the growth of the force necessary to man the facility. Voting yes: Nance, Smith, Chitwood, Brakefield, Gonthier, Siever, Ketcher, Shropshire. Voting no: none.

## **5. CITY ATTORNEY’S REPORT:**

**a. Discussion and possible action regarding a resolution stating acceptance of American Rescue Plan Act Recovery funds.**

Motion was made by Chitwood, second by Gonthier to approve Resolution #2022-6 stating acceptance of American Rescue Plan Act Recovery funds. Voting yes: Smith, Chitwood, Brakefield, Gonthier, Siever, Ketcher, Shropshire, Nance. Voting no: none.

**b. Discussion and possible action to approve the dissolution of the Pryor Industrial Authority Trust which was originally formed September 1<sup>st</sup>, 1965 and has been inactive for many years. Current trustees of said trust have voted to dissolve same. The trust is possessed of no assets and has no liabilities or other items of business. The trust purpose and function has been superseded with the creation of the Pryor Economic Development Trust Authority.**

Motion was made by Ketcher, second by Smith to approve the dissolution of the Pryor Industrial Authority Trust which was originally formed September 1<sup>st</sup>, 1965 and has been inactive for many years. Current trustees of said trust have voted to dissolve same. The trust is possessed of no assets and has no liabilities or other items of business. The trust purpose and function has been superseded with the creation of the Pryor Economic Development Trust Authority. Voting yes: Chitwood, Brakefield, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith. Voting no: none.

## **6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.**

*(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)*

- a. Approve minutes of the April 19<sup>th</sup>, 2022 Council meeting.
- b. Approve payroll purchase orders through May 13<sup>th</sup>, 2022.

c. Approve claims for purchase orders through May 3<sup>rd</sup>, 2022.

<b>FUNDS</b>	<b>PURCHASE ORDER NUMBER</b>	<b>TOTALS</b>
GENERAL	2120212570 - 2120212571	63,158.15
STREET & DRAINAGE	911255B - 2120212444	16,981.34
GOLF COURSE	2120212538 - 2120212542	12,288.75
CAPITAL OUTLAY	2120212531	2,096.94
REAL PROPERTY ACQUIS.	911265B	1,225.00
RECREATION CENTER	2120212452 - 2120212476	36,133.59
DONATIONS AND EARMARKED	2120212486 - 2120212519	2,996.16
<b>TOTAL</b>		<b>134,879.93</b>
<b>NO BLANKETS</b>		

- d. Acknowledge receipt of deficient purchase orders.  
*There were no deficient purchase orders.*
- e. Discussion and possible action regarding an expenditure in the amount of \$7,100.00 to Intertribal Software Consultants, Inc. for annual Laserfiche subscription from General Software Account #02-201-5260.
- f. Discussion and possible action regarding reappointment of Briana Brakefield to Seat #3 of the Personnel Board, term ending 5/02/28.
- g. Discussion and possible action regarding an expenditure in the amount of \$5,214.20 to Whitestar Machinery and Supply for replacement of tracks on the T300 Skid Steer from Street Repair and Maintenance Account #14-145-5342.
- h. Discussion and possible action regarding allocation of the proceeds from the 2021 BooHaHa Halloween Festival at the Pryor Creek Golf Course as follows:
- \$1,000.00 to Lions Club
  - \$2,500.00 to the Boys and Girls Club
  - \$2,500.00 to Impact Pryor
  - \$4,216.73 to Golf Course

Motion was made by Ketcher, second by Smith to approve items a – g, less items a and f. Voting yes: Brakefield, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

**a. Approve minutes of the April 19<sup>th</sup>, 2022 Council meeting.**

Motion was made by Chitwood, second by Smith to approve minutes of the April 19<sup>th</sup>, 2022 Council meeting. Voting yes: Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Brakefield. Abstaining, counting as a no vote: Chitwood. Voting no: none.

**f. Discussion and possible action regarding reappointment of Briana Brakefield to Seat #3 of the Personnel Board, term ending 5/02/28.**

Motion was made by Ketcher, second by Chitwood to approve reappointment of Briana Brakefield to Seat #3 of the Personnel Board, term ending 5/02/28. Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Gonthier. Abstaining, counting as a no vote: Brakefield. Voting no: none.

**7. COMMITTEE REPORTS:**

**a. Budget and Personnel (Brakefield)**

Brakefield reported that their next meeting will be May 10<sup>th</sup>, 2022 at 5:30 p.m.

**b. Ordinance and Insurance (Shropshire)**

Shropshire reported that they are working on several items.

**c. Street (Smith)**

Smith had nothing to report at this time.

**8. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**9. ADJOURN.**

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Gonthier, Siever. Voting no: none.

**PRYOR PUBLIC WORKS AUTHORITY**

**1. CALL TO ORDER.**

Meeting was called to order at 8:45 p.m.

**2. APPROVE MINUTES OF APRIL 19<sup>TH</sup>, 2022 MEETING.**

Motion was made by Ketcher, second by Smith to approve minutes of April 19<sup>th</sup>, 2022 meeting. Voting yes: Shropshire, Nance, Smith, Brakefield, Gonthier, Siever, Ketcher. Abstaining, counting as a no vote: Chitwood. Voting no: none.

**3. UNFORESEEABLE BUSINESS.**

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

**4. ADJOURN.**

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Nance, Smith, Chitwood, Brakefield, Gonthier, Siever, Ketcher, Shropshire. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

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MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH

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