

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JUNE 7TH, 2022 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Briana Brakefield. Roll Call was conducted by City Clerk Eva Smith. Council members present included Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Briana Brakefield, Chris Gonthier, Lori Siever. Members absent: Jon Ketcher.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Street Superintendent Buddy Glenn, Golf Superintendent Dennis Bowman, Library Director Cari Rerat and Recreation Center Director Jessica Long.

Others present: Police Sergeant Dustin Van Horn, Animal Control Officer Maria Hargess, Steve Powell, TFK Engineering representative Thomas Keeter, Clifford Wofford and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

No report.

d. Golf

Bowman reported that they are staying busy. Some of the PGA spectators played our golf course and stayed in Pryor. They have hosted several charitable events. Some events upcoming are: Pryor Quarterback Club on Friday, Veteran's Freedom Tour on Saturday. They still need teams for the Saturday tournament. Bowman sprayed the softball and baseball fields. He stated that they are still waiting on the river to go down so they can fix the irrigation system.

e. Library

Rerat reported that they are in the second week of the summer reading program, with 248 people enrolled. Tomorrow they will have a sensory story time. On Thursday, they are making no-sew octopus plushies and a conductive wire angler fish.

f. Parks / Cemetery

No report.

g. Police

Nichols had no report, but he asked if the Council had any questions.

h. Recreation Center

Long reported that they had a good May and took in 172 new members.

i. Street

Glenn reported that they have finished the sidewalk behind Pete's Drive-in. They have been running the street sweeper. They are also working on the base of Dog Pound Road. The area at SE 1st and Rowe has been patched until the contractors can get over there and fix it. They are still mowing, weeding and spraying.

4. MAYOR’S REPORT:

a. Discussion and possible action regarding accepting a Certificate of Merit from the Oklahoma Academy for State Goals, the Oklahoma Turning Point Council and the Oklahoma State Department of Health for recognition of City of Pryor Creek as a 2021 Oklahoma Certified Healthy Community.

Motion was made by Chitwood, second by Gonthier to approve accepting a Certificate of Merit from the Oklahoma Academy for State Goals, the Oklahoma Turning Point Council and the Oklahoma State Department of Health for recognition of City of Pryor Creek as a 2021 Oklahoma Certified Healthy Community. Mayor read the certificate. Voting yes: Shropshire, Nance, Smith, Chitwood, Brakefield, Gonthier, Siever. Voting no: none.

b. Discussion regarding allowing golf carts city street access for normal, everyday travel.

No action. Discussion only.

John Ketcher arrived at 6:35 p.m.

c. Discuss, possibly recommend Council action regarding proposal for TFK Engineering, Inc. to conduct an HVAC study at Pryor Creek Recreation Center at a cost of \$9,000.00, from Recreation Outside Services Account #84-845-5075, pending Recreation Center Board approval.

Motion was made by Chitwood, second by Shropshire to approve proposal for TFK Engineering, Inc. to conduct an HVAC study at Pryor Creek Recreation Center at a cost not to exceed \$9,000.00, from Recreation Outside Services Account #84-845-5075, pending Recreation Center Board approval. Mayor stated this should have read, “Not to exceed.” Voting yes: Nance, Smith, Chitwood, Brakefield, Gonthier, Siever, Ketcher, Shropshire. Voting no: none.

5. CITY ATTORNEY’S REPORT:

a. Discussion and possible action regarding proceeding with bids for demolition of house at 1104 SE 14th Street, owned by Clifford Wofford.

Motion was made by Gonthier, second by Shropshire to proceed with bids for demolition of house at 1104 SE 14th, Street, owned by Clifford Wofford. Mr. Ritchie spoke, as did Mr. Wofford. Voting yes: Chitwood, Brakefield, Gonthier, Siever, Ketcher, Shropshire, Nance. Voting no: Smith.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the May 17th, 2022 Council meeting.
- b. Approve minutes of the May 31st, 2022 Special Council Meeting
- c. Approve payroll purchase orders through June 10th, 2022.
- d. Approve claims for purchase orders through June 7th, 2022.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2120212857 - 2120212735	95,106.18
STREET & DRAINAGE	2120212735 - 2120212726	14,009.45
CEMETERY CARE FUND	2120212364	58,145.00
GOLF COURSE	2120212888 - 2120212899	17,488.79
CAPITAL OUTLAY	2120212797	1,230.18
REAL PROPERTY ACQUIS.	911265B - 2120212874	1,393.00
POLICE TRAINING FEES	2120212845 - 2120212855	1,246.00
RECREATION CENTER	2120212758 - 2120212786	32,429.79
DONATIONS AND EARMARKED	2120212849 - 2120212813	1,005.76
TOTAL		222,054.15

NO BLANKETS

- e. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- f. Discussion and possible action regarding closure of South Adair from Graham to SE 1st Street on June 16th, 2022 from 3:00 p.m. to 9:00 p.m. for a Pryor Main Street Third Thursday event.
- g. Discussion and possible action regarding accepting bid from Fiber Interactive Technologies in the amount of \$190,826.72 (Appendix A: \$182,026.72 + Appendix F: \$8,800.00) for the RFP #220429 for Networking and VOIP phone equipment and professional services for the new Police and Fire complex. This equipment is necessary to provide network and voice connectivity to the facility and supports the growth of the force necessary to man the facility. No other bids received. This is a bond fund expenditure.
- h. Discussion and possible action regarding awarding Duane Fought the mowing rights-of-way contract for fiscal year 2022-2023 in the amount of \$28,000.00, as recommended by the Street Committee. No other bids received.

- i. Discussion and possible action regarding the Municipal Utility Board’s recommendation for reappointment of Mr. Garry Harris to the Municipal Utility Board, Seat #4, term ending 6/30/2027.
- j. Discussion and possible action regarding approval of the Jail Use Agreement with the Board of County Commissioners of the County of Mayes, State of Oklahoma, with an increase in daily rate from \$25.00 to \$30.00 beginning July 1st, 2022, for fiscal year 2022 – 2023.

Motion was made by Ketcher, second by Gonthier to approve items a – j, less item b. Mayor stated that Item g was incorrect, and that Appendix F was included in the amount of Appendix A, so the total cost will be \$182,026.72. Voting yes: Chitwood, Brakefield, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith. Voting no: none.

b. Approve minutes of the May 31st, 2022 Special Council meeting.

Motion was made by Shropshire, second by Smith to approve minutes of the May 31st, 2022 Special Council meeting. Voting yes: Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Chitwood. Abstaining, counting as a no vote: Brakefield. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Brakefield)

Brakefield reported that the next meeting will be June 14th, 2022 at 5:30 p.m. and will be a big one.

b. Ordinance and Insurance (Shropshire)

Shropshire reported that they are working on a couple of issues and will set a date for the next meeting soon.

c. Street (Smith)

Smith had nothing to report at this time.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Ketcher, second by Gonthier to adjourn. Voting yes: Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:15 p.m.

2. APPROVE MINUTES OF MAY 17TH, 2022 MEETING.

Motion was made by Chitwood, second by Smith to approve minutes of May 17th, 2022 meeting. Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Brakefield, Gonthier. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood Brakefield, Gonthier, Siever. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH
