

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, AUGUST 2ND, 2022 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Jon Ketcher. Roll Call was conducted by Deputy Clerk Darla Coats. Council members present included Jon Ketcher, Dennis Nance, Steve Smith, Randy Chitwood, Chris Gonthier, Lori Siever. Members absent: Choya Shropshire.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Fire Chief BK Young, Library Director Cari Rerat and Recreation Center Director Jessica Tiger.

Others present: Police Captain Kevin Tramel, Police Sergeant Dustin Van Horn, Animal Control Officer Becki Sams-Benham, Municipal Utility Board General Manager Jared Crisp, Pryor Area Chamber of Commerce President Barbara Hawkins, Carl Reed and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

Mr. Carl Reed spoke regarding the need for closure of Southeast Third Street from Rowe to Coo-Y-Yah during the monthly Saturday morning Trader's Day events.

Mr. Jared Crisp spoke to dispel the rumors that MUB is getting rich off everyone's utility bills. He explained that the mark-ups are not his doing. Utilities are high everywhere including his own bill.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

Young stated that he is thankful for the rain. He reported that there have been several grass fires and structure fires. Air conditioning units are getting overheated and starting some fires. He stated that the fire South of town in the Sportsman Acres area required the help of all the surrounding fire departments, as well. He was grateful for all the help.

d. Golf

No report.

e. Library

Rerat reported that the Summer Reading Program ended well. They had carnival games and book give-aways. She stated that Storytime will resume in September on Wednesdays at 10:30 a.m. Programming is coming back for all ages. She reported that she is currently working on an annual report due to the State.

f. Parks / Cemetery

No report.

g. Police

Sams-Benham reported that they are hosting a Clear-the-Shelter event. They are dropping adoption fees to half-price through August 31st. Nichols had no report.

h. Recreation Center

Tiger reported 191 new members in July. She stated that they lost a few members and expect to lose a few more this month, since school will be starting. The Fitness Court project begins tomorrow with the Street Department working on the slab, and the court should be installed next week. MUB has been working on a water leak at the Recreation Center.

i. Street

No report.

4. MAYOR’S REPORT:

a. Discussion and possible action regarding the Mayor’s nomination of Evett Barham for the open Ward 3 City Council seat, term ending May 2023.

Motion was made by Ketcher, second by Nance to approve the Mayor’s nomination of Evett Barham for the open Ward 3 City Council seat, term ending May 2023. Voting yes: Ketcher, Nance, Smith, Chitwood, Gonthier, Siever. Voting no: none.

b. Discussion and possible action regarding an increase in the water rates inside the Corporate City Limits of Pryor Creek from \$4.69 per 1,000 gallons to \$4.83 per 1,000 gallons, effective as of August 2022 billing.

Motion was made by Nance, second by Gonthier to approve an increase in the water rates inside the Corporate City Limits of Pryor Creek from \$4.69 per 1,000 gallons to \$4.83 per 1,000 gallons, effective as of August 2022 billing. Crisp spoke regarding the need for the increase. Voting yes: Nance, Smith, Chitwood, Gonthier, Siever, Ketcher. Voting no: none.

c. Discussion and possible action regarding closing SE 3rd St. from the Sertoma Building to Coo-Y-Yah St. during the First Saturday Trader’s Day, beginning the morning of August 6th, 2022 through the remainder of the monthly event season. Recommended times are 7:00 am – 2:00 pm.

Motion was made by Ketcher, second by Smith to approve closing SE 3rd St. from the Sertoma Building to Coo-Y-Yah St. during the First Saturday Trader’s Day, beginning the morning of August 6th, 2022 through the remainder of the monthly event season. Recommended times are 7:00 am – 2:00 pm. Voting yes: Smith, Chitwood, Gonthier, Siever, Ketcher, Nance. Voting no: none.

5. CITY ATTORNEY’S REPORT:

a. Discussion and possible action authorizing City Attorney to enter into discussions with Mayes County Commissioners regarding Mayes County’s possible purchase of City’s interest in City Fire Station No. 2. The property has been appraised by Valbridge Property Advisors for \$90,000. Proceeds of such a sale, if closed, to be deposited into Capital Outlay-Fire Truck Reserve Account #45-455-5412.

Motion was made by Ketcher, second by Smith to approve authorizing City Attorney to enter into discussions with Mayes County Commissioners regarding Mayes County’s possible purchase of City’s interest in City Fire Station No. 2. The property has been appraised by Valbridge Property Advisors for \$90,000. Proceeds of such a sale, if closed, to be deposited into Capital Outlay-Fire Truck Reserve Account #45-455-5412. Voting yes: Chitwood, Gonthier, Siever, Ketcher, Nance, Smith. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the July 19th, 2022 Council meeting.
- b. Approve payroll purchase orders through August 5th, 2022.
- c. Approve claims for purchase orders through August 2nd, 2022.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2220220266 - 2220220161	106,626.05
STREET & DRAINAGE	911313B - 911318B	7,781.19
GOLF COURSE	2220220187 - 2220220183	16,031.93
CAPITAL OUTLAY	2220220240	1,590.00
REAL PROPERTY ACQUIS. RESERVE	911298B - 2220220251	7,300.00
RECREATION CENTER	2220220176 - 2220220273	27,661.95
PRYOR PUBLIC WORKS AUTHORITY	2220220245	2,400.00
E-911	2220220201	478.98
TOTAL		169,870.10
BLANKETS		
911321B	WALMART COMMUNITY	2,000.00
911322B	LOCKE SUPPLY CO.	500.00
911323B	PRYOR LUMBER	400.00
911324B	MUSKOGEE COMMUNICATION	600.00
911325B	KLA-MART	300.00
911326B	TRACTOR SUPPLY CREDIT	300.00
911327B	AUTOZONE COMMERCIAL	200.00
911328B	O'REILLY AUTOMOTIVE INC.	700.00
911329B	OKLAHOMA PARTS SUPPLY	700.00
911330B	ADVANCE AUTO PARTS	200.00
911331B	LEAF	1,150.00
911332B	VERIZON WIRELESS	3,450.00
911333B	JACKSON TRUCK REPAIR	2,500.00
TOTAL		13,000.00

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Discussion and possible action regarding an expenditure in the amount of \$13,059.44 to Oklahoma Municipal League for 2022-2023 Annual Service Fees, from General Dues and Subscriptions Account #02-201-5032.
- f. Discussion and possible action regarding allowing wine and beer to be served and consumed outside the Pryor Creek Recreation Center on Saturday, September 10th, 2022 per City Code 3-10A-7-I, for the Annual Dam J.A.M.
- g. Discussion and possible action regarding Street Budget, Fund #14, for 2022-2023 fiscal year.
- h. Discussion and possible action regarding Cemetery Care Fund Budget, Fund #19, for 2022-2023 fiscal year.
- i. Discussion and possible action regarding Capital Outlay Budget, Fund #44, for 2022-2023 fiscal year.
- j. Discussion and possible action regarding Real Property Acquisition Reserve Budget, Fund #46, for 2022-2023 fiscal year.
- k. Discussion and possible action regarding Pryor Public Works Authority Budget, Fund #88, for 2022-2023 fiscal year.
- l. Discussion and possible action regarding E-911 Budget, Fund #91, for 2022-2023 fiscal year.
- m. Discussion and possible action regarding Economic Development Trust Authority Budget, Fund #98, for 2022-2023 fiscal year.
- n. Discussion and possible action regarding updated Golf Course Budget, Fund #41, for 2022-2023 fiscal year, pursuant to OMAG property insurance addition to line item #41-415-5044.
- o. Discussion and possible action regarding updated Recreation Budget, Fund #84, for 2022-2023 fiscal year, pursuant to OMAG property insurance addition to line item #84-845-5044.
- p. Discussion and possible action regarding the contract between Pryor Public Schools and the Pryor Creek Recreation Center, pending Recreation Board approval on August 1st, 2022.
- q. Discussion and possible action regarding the contract between KUK SOOL WON and the Pryor Creek Recreation Center, pending Recreation Board approval on August 1st, 2022.
- r. Discussion and possible action regarding the contract between Enchanted Tide Mermaids and the Pryor Creek Recreation Center, pending Recreation Board approval on August 1st, 2022.
- s. Discussion and possible action authorizing the City of Pryor Creek Street Department to pour the concrete slab/sidewalk for the outdoor fitness court for the Pryor Creek Recreation Center at an estimated cost of \$6,100.00 from Capital Outlay Equipment Account #84-845-5410, pending Recreation Board approval on August 1st, 2022.
- t. Discussion and possible action regarding hiring Engineered Installation Solutions to complete the installment of the National Fitness Campaign Outdoor Fitness Court at a fee of \$25,000.00 from Capital Outlay Equipment Account #84-845-5410, pending Recreation Board approval on August 1st, 2022. No other contractors have been contacted regarding a request for proposal as EIS is the recommended nationwide contractor for NFC.
- u. Discussion and possible action on the expenditure of \$3,395.00 to Leads Online for the annual renewal for the investigative software, from Police Technology Account #02-215-5260, pending approval of the 2022-2023 budget.
- v. Discussion and possible action regarding the purchase of 40,000 rounds of Winchester 9mm ammunition for the Pryor Creek Police Department from Precision Delta Corporation at State Contract (#SW0220) price of \$8,172.00 to be paid from Police Ammo Account #02-215-5062, pending approval of the 2022-2023 budget.
- w. Discussion and possible action authorizing Matthew's Ford of Pryor to replace the transfer case in Pryor Creek Police Department Unit #10 (2014 Ford Explorer; VIN: 7332) at the cost of \$2,700.00 to be paid out of the Police Vehicle Maintenance Account #02-215-5092, pending approval of the 2022-2023 budget. Other quotes received: Pryor Chevy - \$3,072.28; Barker Transmission and Auto Repair - \$3,117.92; Patriot Dodge of Pryor - \$3,329.85.
- x. Discussion and possible action regarding the purchase of twelve (12) Mossberg 590A1 shotguns for the Pryor Creek Police Department from GT Distributors, Inc. at State Contract (#SW220-6267) price of \$7,350.72 from Police Capital Outlay Account #44-445-5424, pending approval of the 2022-2023 budget.
- y. Discussion and possible action regarding an emergency expenditure in the amount of \$4,876.35 to Yellowhouse Machinery Co. (PowerPlan) for the repair of the cemetery John Deere 310SG Backhoe from Cemetery Repair & Maintenance Account #02-223-5091.

Motion was made by Chitwood, second by Smith to approve items a – y, less items a, g, i, m, n, o, r, t and x. Voting yes: Gonthier, Siever, Ketcher, Nance, Smith, Chitwood. Voting no: none.

a. Approve minutes of the July 19th, 2022 Council meeting.

Motion was made by Smith, second by Chitwood to approve minutes of the July 19th, 2022 Council meeting. Voting yes: Siever, Ketcher, Nance, Smith, Chitwood, Gonthier. Voting no: none.

g. Discussion and possible action regarding Street Budget, Fund #14, for 2022-2023 fiscal year.

Motion was made by Chitwood, second by Smith to approve Street Budget, Fund #14, for 2022-2023 fiscal year. Voting yes: Ketcher, Nance, Smith, Chitwood, Gonthier, Siever. Voting no: none.

i. Discussion and possible action regarding Capital Outlay Budget, Fund #44, for 2022-2023 fiscal year.

Motion was made by Chitwood, second by Smith to approve Capital Outlay Budget, Fund #44, for 2022-2023 fiscal year. Voting yes: Nance, Smith, Chitwood, Siever, Ketcher. Voting no: Gonthier.

m. Discussion and possible action regarding Economic Development Trust Authority Budget, Fund #98, for 2022-2023 fiscal year.

Motion was made by Chitwood, second by Smith to approve Economic Development Trust Authority Budget, Fund #98, for 2022-2023 fiscal year. Voting yes: Smith, Chitwood, Gonthier, Siever, Ketcher, Nance. Voting no: none.

n. Discussion and possible action regarding updated Golf Course Budget, Fund #41, for 2022-2023 fiscal year, pursuant to OMAG property insurance addition to line item #41-415-5044.

Motion was made by Chitwood, second by Smith to approve updated Golf Course Budget, Fund #41, for 2022-2023 fiscal year, pursuant to OMAG property insurance addition to line item #41-415-5044. Chitwood and Smith then amended their motion and second to include the new budget amount of \$678,983.03. Voting yes: Chitwood, Gonthier, Siever, Ketcher, Nance, Smith. Voting no: none.

o. Discussion and possible action regarding updated Recreation Budget, Fund #84, for 2022-2023 fiscal year, pursuant to OMAG property insurance addition to line item #84-845-5044.

Motion was made by Smith, second by Chitwood to approve updated Recreation Budget, Fund #84, for 2022-2023 fiscal year, pursuant to OMAG property insurance addition to line item #84-845-5044. Smith and Chitwood then amended their motion and second to include the new budget amount of \$1,621,996.33. Voting yes: Gonthier, Siever, Ketcher, Nance, Smith, Chitwood. Voting no: none.

r. Discussion and possible action regarding the contract between Enchanted Tide Mermaids and the Pryor Creek Recreation Center, pending Recreation Board approval on August 1st, 2022.

Motion was made by Chitwood, second by Smith to approve the contract between Enchanted Tide Mermaids and the Pryor Creek Recreation Center, pending Recreation Board approval on August 1st, 2022. Voting yes: Siever, Ketcher, Nance, Smith, Chitwood, Gonthier. Voting no: none.

t. Discussion and possible action regarding hiring Engineered Installation Solutions to complete the installment of the National Fitness Campaign Outdoor Fitness Court at a fee of \$25,000.00 from Capital Outlay Equipment Account #84-845-5410, pending Recreation Board approval on August 1st, 2022. No other contractors have been contacted regarding a request for proposal as EIS is the recommended nationwide contractor for NFC.

Motion was made by Chitwood, second by Smith to approve hiring Engineered Installation Solutions to complete the installment of the National Fitness Campaign Outdoor Fitness Court at a fee of \$25,000.00 from Capital Outlay Equipment Account #84-845-5410, pending Recreation Board approval on August 1st, 2022. No other contractors have been contacted regarding a request for proposal as EIS is the recommended nationwide contractor for NFC. Gonthier questioned the requirement for seeking three bids. Tiger explained that, due to the expertise EIS has, it is best to have them install the court. If it is done incorrectly and problems arise, that will fall on us. Voting yes: Ketcher, Nance, Smith, Chitwood, Gonthier, Siever. Voting no: none.

x. Discussion and possible action regarding the purchase of twelve (12) Mossberg 590A1 shotguns for the Pryor Creek Police Department from GT Distributors, Inc. at State Contract (#SW220-6267) price of \$7,350.72 from Police Capital Outlay Account #44-445-5424, pending approval of the 2022-2023 budget.

Motion was made by Chitwood, second by Siever to approve the purchase of twelve (12) Mossberg 590A1 shotguns for the Pryor Creek Police Department from GT Distributors, Inc. at State Contract (#SW220-6267) price of \$7,350.72 from Police Capital Outlay Account #44-445-5424, pending approval of the 2022-2023 budget. Voting yes: Nance, Smith, Chitwood, Gonthier, Siever, Ketcher. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel

Budget and Personnel Committee will meet August 9th, 2022.

b. Ordinance and Insurance (Shropshire)

No date has been set for a meeting.

c. Street (Smith)

Smith had no report.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Ketcher, second by Smith to adjourn. Voting yes: Smith, Chitwood, Gonthier, Siever, Ketcher, Nance. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:30 p.m.

2. APPROVE MINUTES OF JULY 19TH, 2022 MEETING.

Motion was made by Smith, second by Gonthier to approve minutes of July 19th, 2022 meeting. Voting yes: Chitwood, Gonthier, Siever, Ketcher, Nance, Smith. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Gonthier to adjourn. Voting yes: Ketcher, Nance, Smith, Chitwood, Gonthier, Siever. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY DEPUTY CLERK DARLA COATS
