

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, SEPTEMBER 6TH, 2022 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Evett Barham. Roll Call was conducted by City Clerk Eva Smith. Council members present included Jon Ketcher, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Evett Barham, Chris Gonthier, Lori Siever. Members absent: none.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Fire Chief BK Young, Street Superintendent Buddy Glenn, Golf Superintendent Dennis Bowman, Library Director Cari Rerat and Recreation Center Director Jessica Tiger.

Others present: Police Captain Kevin Tramel, Police Sergeant Dustin Van Horn, City Engineer Steve Powell, Jeanette Anderson, Lynda Morgan, Johnny Morgan, David Briggs, Anthony Wilson, Corey Baney, Caitlin Baney, Donna Bowman, Melisa Stricklen, Kemmie Shropshire and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

Johnny Morgan spoke regarding problems with the construction at Stonegate. There are flooding concerns, and he would like to put up a gate which would allow him to get to his property.

Melisa Stricklen spoke regarding the dangerous intersections along Highway 69 - namely 69A, Steve Berry Boulevard and 9th Street. She proposed an advanced warning system be installed at each of these intersections to warn drivers that the light will soon be turning.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

Young reported that they made it through Rocklahoma and still have Dam J.A.M. and Born and Raised coming. He asked if anyone had questions.

d. Golf

Bowman reported that golf business is still doing well. They are getting ready for the Halloween festival October 28th – 30th. The RAE tournament is coming up. Right now, they are short-staffed. He asked if anyone had questions.

e. Library

Rerat reported that they are operating as normal. November 9th they will have possession of the remodeled library building. They will be closed for business from November 1st until they have a Certificate of Occupancy. Story time begins on Wednesday at 10:00 a.m.

f. Parks / Cemetery

No report.

g. Police

Nichols had no report but asked if anyone had questions.

h. Recreation Center

Tiger reported that they will be installing the outdoor fitness court equipment on the 26th. They are hosting Dam J.A.M. on Saturday. She also stated that she will have the HVAC study at the next meeting.

i. Street

Glenn reported that they are busy pouring sidewalks, working on the library sidewalks, cutting limbs, painting arrows and working on crosswalks. They also continue to mow.

4. MAYOR’S REPORT:

- a. Discussion and possible action regarding approval of the June 30th, 2021 Independent Auditor’s Report of Financial Statements for the City of Pryor Creek, Oklahoma as presented by Violet Kirkendall of Hood & Associates, PC Certified Public Accountants.**

Motion was made by Smith, second by Shropshire to take no action. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever. Voting no: none.

5. CITY ATTORNEY’S REPORT:

- a. Discussion and possible action concerning the July 1st, 2022 – June 30th, 2023 Collective Bargaining Agreement between the City of Pryor Creek, Oklahoma and Pryor Police, Lodge No. 116 of the Fraternal Order of Police.**

Motion was made by Ketcher, second by Smith to approve the July 1st, 2022 – June 30th, 2023 Collective Bargaining Agreement between the City of Pryor Creek, Oklahoma and Pryor Police, Lodge No. 116 of the Fraternal Order of Police. Voting yes: Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever, Ketcher. Voting no: none.

- b. Discussion and possible action to approve agreement assigning City's contract to purchase to EFE Access Group, LLC concerning the Hawkins Family Limited Partnership and Land Hogs, LLC Properties - 401 E GRAHAM, 403 & 405 E GRAHAM, 9 & 13 N ROWE ST, 15 N ROWE ST, 14 N COO-Y-YAH, 16 N COO-Y-YAH, 18 & 20 N COO-Y-YAH.**

Motion was made by Gonthier, second by Smith to approve agreement assigning City's contract to purchase to EFE Access Group, LLC concerning the Hawkins Family Limited Partnership and Land Hogs, LLC Properties - 401 E GRAHAM, 403 & 405 E GRAHAM, 9 & 13 N ROWE ST, 15 N ROWE ST, 14 N COO-Y-YAH, 16 N COO-Y-YAH, 18 & 20 N COO-Y-YAH. Voting yes: Nance, Smith, Chitwood, Barham, Gonthier, Siever, Ketcher, Shropshire. Voting no: none.

- c. Discussion and possible action for the purpose of making the Council's response pursuant to Article 11 Section 3(c) of the FOP Lodge No. 116 / City of Pryor Collective Bargaining Agreement to the grievance filed by Chance Keim regarding optics on weapons; Said response to be drafted by the City Attorney according to action by the Council, Signed by the Mayor and transmitted to the Lodge president.**

Motion was made by Shropshire, second by Smith to approve Kim Ritchie drafting a response to Article 11 Section 3(c) of the FOP Lodge No. 116 / City of Pryor Collective Bargaining Agreement to the grievance file by Chance Keim regarding optics on weapons. Shropshire and Smith then amended their motion and second to include that this is not grievable. Voting yes: Smith, Chitwood, Barham, Gonthier, Siever, Ketcher, Shropshire, Nance. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the August 16th, 2022 Council meeting.
- b. Approve payroll purchase orders through September 16th, 2022.
- c. Approve claims for purchase orders through September 6th, 2022.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2220220507 - 2220220478	132,994.16
STREET & DRAINAGE	911313B – 911319B	18,299.22
GOLF COURSE	2220220476 – 2220220557	45,719.39
REAL PROPERTY ACQUISITION	911298B – 2220220485	1,600.00
RECREATION CENTER	2220220465 - 2220220471	160,098.99
PRYOR PUBLIC WORKS AUTHORITY	2220220483	2,400.00
E-911	2220220534	335.42
DONATIONS CASH FUND	2220220517 - 2220220540	1,005.07

TOTAL 362,452.25

NO BLANKETS

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Discussion and possible action regarding FY 2022 Emergency Management Performance Grant application, due August 31st, 2022.
- f. Discussion and possible action regarding disposal of city records according to City of Pryor Creek Retention Policy as attached.

- g. Discussion and possible action regarding authorizing the Mayor to sign an agreement for services between the City of Pryor Creek and Pryor Creek Music Festivals, Inc. (“PCMF”) for the 2022 annual live music festival known as Rocklahoma to be held Friday September 2nd, 2022 – Sunday, September 4th, 2022.
- h. Discussion and possible action regarding authorizing the Mayor to sign an agreement for services between the City of Pryor Creek and Pryor Creek Music Festivals, Inc. (“PCMF”) for the 2022 live music festival known as Born & Raised to be held Friday September 16th, 2022 – Sunday, September 18th, 2022.
- i. Discussion and possible action regarding an expenditure in the amount of \$17,643.00 to McNeil&Co. for Commercial Package Fire Insurance Policy from General Insurance – Fire Account #02-201-5044.
- j. Discussion and possible action regarding an expenditure in the amount of \$6,446.00 to McNeil&Co. for Inland Marine (Commercial) Fire Insurance Policy from General Insurance – Fire Account #02-201-5044.
- k. Discussion and possible action authorizing Mayor to sign the 2023 Safe Oklahoma Grant Program Contract for receipt of \$15,896.18 to the Pryor Police Department from the Office of the Attorney General; to be deposited into Police Attorney General Account #96-965-5503.
- l. Discussion and possible action regarding increasing prices at the Pryor Creek Golf Course by approximately 10%, effective October 1st, 2022.
- m. Discussion and possible action regarding hiring Caleb Mason to fill vacant patrolman position at the Pryor Creek Police Department at Range J, Step 1 (annual wage - \$39,357.00) effective November 1st, 2022, pending approval from the Oklahoma Pension Board. This position was left vacant by Samantha Thomas.
- n. Discussion and possible action regarding closing Southeast 9th Street from Elliott Street to Carbide Road from 7:30 a.m. – 8:30 a.m. on Saturday, September 10th, 2022 for Dam J.A.M.
- o. Discussion and possible action regarding accepting proposal from L&M Office Furniture in the amount of \$6,100.00 to move all Library items from the Graham Community Building back home to the Library Building at 505 E. Graham Ave. The cost will be taken from Library Repair and Maintenance Account #02-221-5091. Other estimates received: Move That Stuff - \$6,934.11; All My Sons - \$6,814.00.

Motion was made by Gonthier, second by Ketcher to approve items a –o. Voting yes: Chitwood, Barham, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel

Budget and Personnel Committee will meet September 13th, 2022.

b. Ordinance and Insurance (Shropshire)

Shropshire reported that the Ordinance and Insurance Committee will meet on Thursday, September 15th, 2022.

c. Street (Smith)

Smith had nothing to report.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Ketcher, second by Gonthier to adjourn. Voting yes: Barham, Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Chitwood. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:10 p.m.

2. APPROVE MINUTES OF AUGUST 16TH, 2022 MEETING.

Motion was made by Chitwood, second by Smith to approve minutes of August 16th, 2022 meeting. Voting yes: Gonthier, Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Barham. Voting no: none.

a. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE OF \$5,000.00 TO THE USDA – APHIS – WILDLIFE SERVICES FOR DISPERSAL AND REMOVAL OF PIGEONS

AND BEAVERS DAMAGING PROPERTY AND THREATENING HUMAN HEALTH AND SAFETY USING LEGAL AND APPROVED METHODS FROM OCTOBER 1ST, 2022 THROUGH SEPTEMBER 30TH, 2023 FROM NUISANCES ACCOUNT #88-885-5347.

Motion was made by Gonthier, second by Smith to approve an expenditure of \$5,000.00 to the USDA – APHIS – WILDLIFE SERVICES for Dispersal and Removal of Pigeons and Beavers damaging property and threatening human health and safety using legal and approved methods from October 1st, 2022 through September 30th, 2023 from Nuisances Account #88-885-5347. Voting yes: Siever, Ketcher, Shropshire, Nance, Smith, Chitwood, Barham, Gonthier. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Ketcher, second by Chitwood to adjourn. Voting yes: Ketcher, Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH
