

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JANUARY 3RD, 2023 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Terry Lamar. Roll Call was conducted by City Clerk Eva Smith. Council members present included Terry Lamar, Choya Shropshire, Dennis Nance, Steve Smith, Randy Chitwood, Evett Barham, Chris Gonthier, Lori Siever. Members absent: none.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Fire Chief BK Young, Golf Superintendent Dennis Bowman and Library Director Cari Rerat.

Others present: Barbara Hawkins, Houston Brittain, Lori Ballew, John Hawkins, Tim Thompson, Zac Doyle, Kasie Espinoza, Nena Roberts, Marshel Morrison, Ron Dryden, Pat Lane, Bruce Smith, Sheriff Mike Reed, Cody Buft, Kathy LaValley, Jeanette Anderson, Judith Mixon, Frieda Hunter, Charles Tramel, Autumn Graybill, Gilbert Graybill, Emily Dickinson, Lisa Lyon, Harriett Dunham, Terry Aylward and Kemmie Shropshire.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

Young reported that they made it through Christmas. They are now running out of two stations and doing well. He is proud of the boys.

d. Golf

Bowman thanked the Council for the gift cards at Christmas. He is excited about 2023. They had a good December with the highest number of memberships. They are working on tree removal and bathroom renovations. In three weeks, he will be going to the PGA.

e. Library

Rerat reported that the library has been dealing with a burst water pipe which caused quite a bit of flooding.

f. Parks / Cemetery

No report.

g. Police

Nichols reported that they have moved into the new building, which has been a process. The agreement with Cherokee Nation has been signed. The Animal Shelter is doing well.

h. Recreation Center

No report.

i. Street

Glenn reported that they are running the street sweeper when they can, but the motor is out currently. They are trimming trees and have poured concrete on Elliott. They put up some bollards at the police station and are putting up signs at the library in the parking lot.

4. MAYOR’S REPORT:

a. Discussion and possible action regarding Mayor’s appointment of City Councilman Terry Lamar, Ward 1, to serve on our Street / Maintenance Committee with immediate effect.

Motion was made by Shropshire, second by Gonthier to approve Mayor’s appointment of City Councilman Terry Lamar, Ward 1, to serve on our Street / Maintenance Committee with immediate effect. Voting yes: Lamar, Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever. Voting no: none.

b. Discussion and possible action regarding receiving, on behalf of Pryor Creek citizens, an art contribution from artist Frieda Hunter and the Pryor Area Arts and Humanities Council, Inc. This small mural of Northeast Oklahoma wildlife is recommended to be displayed in our Thomas J. Harrison Pryor Public Library in the children’s section under the direction of our Library Director and Library Board.

Motion was made by Lamar, second by Nance to approve receiving, on behalf of Pryor Creek citizens, an art contribution from artist Frieda Hunter and the Pryor Area Arts and Humanities Council, Inc. This small mural of Northeast Oklahoma wildlife is recommended to be displayed in our Thomas J. Harrison Pryor Public Library in the children’s section under the direction of our Library Director and Library Board. Voting yes: Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever, Lamar. Voting no: none.

c. Discussion and possible action regarding proclaiming January 3rd, 2023 as Barbara Hawkins Day.

Motion was made by Gonthier, second by Siever to approve proclaiming January 3rd, 2023 as Barbara Hawkins Day. Mayor read the proclamation in honor of Barbara Hawkins’ many years of service to the City of Pryor Creek as Pryor Area Chamber President and presented the proclamation to her. Voting yes: Nance, Smith, Chitwood, Barham, Gonthier, Siever, Lamar, Shropshire. Voting no: none.

d. Discussion and possible action regarding Mayor’s recommendation of appointment of Councilman Terry Lamar and Councilman Choya Shropshire, or other nominees, to a two-person audit ad hoc committee to construct a Request for Proposal (RFP) for selection of professionals to conduct a financial and a construction audit of the Emergency Center and Library Expansion Project. This ad hoc committee is to begin work as soon as possible and make recommendations to Mayor and City Council when appropriate.

Motion was made by Chitwood, second by Smith to approve Mayor’s recommendation of appointment of Councilman Terry Lamar and Councilman Choya Shropshire to a two-person audit ad hoc committee to construct a Request for Proposal (RFP) for selection of professionals to conduct a financial and a construction audit of the Emergency Center and Library Expansion Project. This ad hoc committee is to begin work as soon as possible and make recommendations to Mayor and City Council when appropriate. Voting yes: Smith, Chitwood, Barham, Siever, Lamar, Shropshire, Nance. Voting no: Gonthier.

5. CITY ATTORNEY’S REPORT:

a. Discussion and possible action regarding changes to the agreement between City of Pryor Creek and K. Ellis Ritchie, dba Ritchie, Rock & Atwood Law Firm.

Motion was made by Chitwood, second by Smith to approve changes to the agreement between City of Pryor Creek and K. Ellis Ritchie, dba Ritchie, Rock & Atwood Law Firm. Voting yes: Chitwood, Barham, Gonthier, Siever, Lamar, Shropshire, Nance, Smith. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the December 20th, 2022 Council meeting.
- b. Approve payroll purchase orders through January 6th, 2023.
- c. Approve claims for purchase orders through January 3rd, 2023.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2220221576 – 2220221543	55,626.46
STREET & DRAINAGE	911313B – 911345B	8,282.20
GOLF COURSE	2220221529 – 2220221629	12,902.77
CAPITAL OUTLAY	2220221296 – 2220220117	41,237.74
REAL PROPERTY ACQUIS.	911298B - 2220221578	6,375.00
MAIN STREET BOND ACCOUNT	2220221641	55,000.00
RECREATION CENTER	2220221558 - 2220221547	33,221.84
E911	2220221596	143.14
LIBRARY SPECIAL	2220221295 - 2220221295	48,540.43
DONATIONS AND EARMARKED	2220221610 - 2220221296	7,130.65
TOTAL		268,460.23
NO BLANKETS		

- d. Acknowledge receipt of deficient purchase orders.

There were no deficient purchase orders.

- e. Discussion and possible action regarding closing Graham Avenue on January 19th, 2023 between Coo-Y-Yah Street and Hogan Street for a “Welcome Home Party” at the Pryor Creek Library and Emergency Services Center from 5:00 p.m. to 8:00 p.m.
- f. Discussion and possible action regarding reappointing Mayor as representative to the Grand Gateway Board of Directors for 2023 or accepting nominations from Council.
- g. Discussion and possible action regarding Pryor Creek Police Department request to declare surplus and donate to Mayes County Sheriff’s Office the following items:
 - Motorola MCC 5500 Dispatch console system with associated RF equipment
 - XTL 5000 Console (7)
 - Uninterrupted power supply and associated electrical hardware
 - 1 rack mount cabinetThis equipment is no longer supported by Motorola Corporation, parts are no longer available. This radio system was originally purchased on a federal grant approximately 12 years ago. The Department obtained a new Motorola radio system for the new Public Safety Center.
- h. Discussion and possible action regarding Pryor Creek Police Department’s request to declare surplus and scrap approximately 20 non-functional computer towers, defective monitors and associated items.
- i. Discussion and possible action authorizing the Chief of Police to declare surplus and scrap damaged, defective and inoperable furniture, hardware, office supplies, or other equipment that has little or no value, located in the old Police Department at 214 S. Mill Street.
- j. Discussion and possible action regarding disposal of city records according to City of Pryor Creek Retention Policy as attached.

Motion was made by Gonthier, second by Smith to approve items a – j, less items a, c, f, and i. Voting yes: Barham, Gonthier, Siever, Lamar, Shropshire, Nance, Smith, Chitwood. Voting no: none.

a. Approve minutes of the December 20th, 2022 Council meeting.

Motion was made by Shropshire, second by Smith to approve minutes of the December 20th, 2022 Council meeting. Voting yes: Gonthier, Siever, Lamar, Shropshire, Nance, Smith, Chitwood. Abstaining, counting as a no vote: Barham. Voting no: none.

c. Approve claims for purchase orders through January 3rd, 2023.

Motion was made by Chitwood, second by Smith to approve claims for purchase orders through January 3rd, 2023. Voting yes: Siever, Shropshire, Nance, Smith, Chitwood, Barham. Voting no: Lamar and Gonthier.

f. Discussion and possible action regarding reappointing Mayor as representative to the Grand Gateway Board of Directors for 2023 or accepting nominations from Council.

Motion was made by Chitwood, second by Siever to approve reappointing Mayor as representative to the Grand Gateway Board of Directors for 2023. Voting yes: Lamar, Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever. Voting no: none.

i. Discussion and possible action authorizing the Chief of Police to declare surplus and scrap damaged, defective and inoperable furniture, hardware, office supplies, or other equipment that has little or no value, located in the old Police Department at 214 S. Mill Street.

Motion was made by Chitwood, second by Smith to approve authorizing the Chief of Police to declare surplus and scrap damaged, defective and inoperable furniture, hardware, office supplies, or other equipment that has little or no value, located in the old Police Department at 214 S. Mill Street. Voting yes: Shropshire, Nance, Smith, Chitwood, Barham, Gonthier, Siever, Lamar. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Shropshire)

Shropshire reported that the next Budget and Personnel Committee meeting will be Tuesday, January 10th, 2023.

b. Ordinance and Insurance (Shropshire)

Shropshire reported that an Ordinance and Insurance Committee meeting will be Thursday, January 12th, 2023.

c. Street (Smith)

Smith reported that the monthly meeting will be at the end of the month, but currently there is nothing for the agenda.

8. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Chitwood, second by Gonthier to adjourn. Voting yes: Nance, Smith, Chitwood, Barham, Gonthier, Siever, Lamar, Shropshire. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:25 p.m.

2. APPROVE MINUTES OF DECEMBER 20th, 2022 MEETING.

Motion was made by Chitwood, second by Smith to approve minutes of December 20th, 2022 meeting. Voting yes: Smith, Chitwood, Gonthier, Siever, Lamar, Shropshire, Nance. Abstaining, counting as a no vote: Barham. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Chitwood, second by Smith to adjourn. Voting yes: Chitwood, Barham, Gonthier, Siever, Lamar, Shropshire, Nance, Smith. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK/P.P.W.A. SECRETARY EVA SMITH
