

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MARCH 21ST, 2023 AT 6:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also e-mailed to The Paper newspaper and e-mailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Lees called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Mayor Lees. Roll Call was conducted by City Clerk Eva Smith. Council members present included Terry Lamar, Choya Shropshire, Dennis Nance, Randy Chitwood, Evett Barham, Chris Gonthier. Members absent: Steve Smith and Lori Siever.

Department Heads and other City Officials present: City Attorney Kim Ritchie, Police Chief Dennis Nichols, Fire Chief BK Young, Golf Superintendent Dennis Bowman, Library Director Cari Rerat and Recreation Center Director Jessica Tiger.

Others present: Police Sergeant Dustin Van Horn, Courtney Davis, Lisa Malone, Steve Powell, Randy and Erna Gibbs, Jeff and Catalina Kolker, Retirement, LLC representative Staci Hitchcock, Principal Financial Services, Inc. representative Wes Cyrus, Jeremy Cantrell, Jennie LaFave, Merideth Olson, Michael Moore, Houston Brittain, Jeanette Anderson, Kathy LaValley, Gilbert Graybill, Autumn Graybill, Charles Tramel, Travis Mileur, Nena Roberts, Marshel Morrison, Lori Ballew, Bruce Smith, Zac Doyle, Terry Aylward and Kemmie Shropshire.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

- a. Kathy LaValley read a letter from the Oklahoma Department of Wildlife Conservation to the Mayes County Master Gardeners and was presented a certificate recognizing the creation of a habitat known as Oklahoma Wildscape.
- b. Merideth Olson with Pryor Main Street recognized Jennie LaFave and Mayor Lees for his nomination by Oklahoma Main Street as a top three finalist for Outstanding Public Official.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. Building Inspector

No report.

b. Emergency Management

No report.

c. Fire

Young reported that they have a ladder truck down at the moment.

d. Golf

Bowman reported that the Golf Course has a lot of upcoming events. They held the U.S. Kids Tournament last Sunday, and he provided the roster from that event so the Council could see from where all the participants traveled. He also passed out paperwork for upcoming tournaments, the next of which will be Bradford Christian School, Brown & Brown Special Olympics, Sertoma Masters and Pryor Main Street. He asked everyone to spread the word.

e. Library

Rerat reported that all the new flooring is in and looks wonderful. She handed out a statistics sheet and reported that they opened 115 new accounts in February.

f. Parks / Cemetery

Powell provided a written report to each Council member.

g. Police

Nichols had no report but stated he will have a statistics sheet at the next meeting.

h. Recreation Center

Tiger reported that the new pool heater is in, and this one has a thermostat, which will make keeping the pool a consistent temperature so much easier. She also reported that they will have an Easter egg hunt in the pool on Easter weekend this year. She stated that this was a huge success last year.

i. Street

No report.

4. MAYOR'S REPORT:

a. Discussion and possible action regarding recommendations from the PYO Ad Hoc Committee.

Motion was made by Shropshire, second by Chitwood to approve recommendation from the PYO Ad Hoc Committee. Lamar spoke regarding the Ad Hoc Committee meetings from the last few months. He stated that this is the 82nd year this building has been in existence. They fixed the roof only to find that there is an underground water leak coming up inside the building. He stated that the Ad Hoc Committee recommends the building be put up for sale. He reminded Council that the following citizens served on this committee: Jack Hardy, Jennie LaFave, Brent Taylor, Monty Littlefield and himself.

Shropshire and Chitwood then amended their motion and second to table recommendations from the PYO Ad Hoc Committee. Voting yes: Lamar, Shropshire, Nance, Chitwood, Barham, Gonthier. Voting no: none.

b. Mid-Year December 31st, 2022 Budget Review – Jeff Kolker

Jeff Kolker provided an overall review of the General Fund Budget as of December 31st, 2022.

c. Discussion and possible action regarding the resignation of Steve Smith from City Council Ward 2, effective March 10th, 2023.

Motion was made by Gonthier, second by Nance to approve the resignation of Steve Smith from City Council Ward 2, effective March 10th, 2023. The Council thanked Smith for his hard work with Council and the Street Committee. Voting yes: Shropshire, Nance, Chitwood, Barham, Gonthier, Lamar. Voting no: none.

d. Discussion and possible action regarding the nomination of Travis Mileur to replace Steve Smith at City Council Ward 2, term expiring April 30th, 2024.

Motion was made by Nance, second by Shropshire to approve the nomination of Travis Mileur to replace Steve Smith at City Council Ward 2, term expiring April 30th, 2024. Nance and Shropshire then amended their motion and second to table the nomination of Travis Mileur to replace Steve Smith at City Council Ward 2, term expiring April 30th, 2024. Voting yes: Nance, Chitwood, Barham, Gonthier, Lamar. Voting no: Shropshire.

e. Discussion and possible action regarding the resignation of Lori Siever from City Council Ward 4, effective March 21st, 2023.

Motion was made by Gonthier, second by Chitwood to approve the resignation of Lori Siever from City Council Ward 4, effective March 21st, 2023. The Council thanked Siever for her many years of service to the City. Voting yes: Chitwood, Barham, Gonthier, Lamar, Shropshire, Nance. Voting no: none.

f. Discussion and possible action regarding approval to pay the CMS Willowbrook Application and Certificate for Payment No. 25 in the amount of \$24,253.16 from Fund 86 regarding the Emergency Center and Library Expansion Project.

Motion was made by Gonthier, second by Lamar to take no action. After discussion and note of Scrivener's error that this should come from Fund 87, Gonthier and Lamar amended their motion and second to table approval to pay the CMS Willowbrook Application and Certificate for Payment No. 25 in the amount of \$24,253.16 from Fund 87 regarding the Emergency Center and Library Expansion Project until the next meeting. Voting yes: Barham, Gonthier, Lamar, Shropshire, Nance, Chitwood. Voting no: none.

5. CITY ATTORNEY'S REPORT:

a. Discussion and possible action to confirm and approve Deed from City to County on sale of surplus old fire station - Lots 1 and 4, and North 15 feet in Block 23, Original Town of Pryor Creek. Purchase price by County to City was \$90,000.00 for City's ½ interest in property.

Motion was made by Lamar, second by Shropshire to confirm and approve Deed from City to County on sale of surplus old fire station - Lots 1 and 4, and North 15 feet in Block 23, Original Town of Pryor Creek. Purchase price by County to City was \$90,000.00 for City's ½ interest in property. Voting yes: Gonthier, Lamar, Shropshire, Nance, Chitwood, Barham. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Items deemed non-controversial and routine in nature to be approved by one motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda.)

- a. Approve minutes of the March 7th, 2023 Council meeting.
- b. Approve payroll purchase orders through March 31st, 2023.
- c. Approve claims for purchase orders through March 21st, 2023.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2220222312 – 2220222233	177,131.31
STREET & DRAINAGE	2220222233 – 911351B	9,504.33
GOLF COURSE	2220222249 – 911301B	15,731.43
CAPITAL OUTLAY	911293B – 911294B	64,617.87
REAL PROPERTY ACQUIS.	2220222330	18.00
HOTEL / MOTEL TAX	2220222059 - 2220222334	10,200.00
RECREATION CENTER	2220222289 - 2220222256	13,588.51
DONATIONS AND EARMARKED	2220222227 - 2220222322	2,899.46
TOTAL		293,690.91

NO BLANKETS

- d. Acknowledge receipt of deficient purchase orders.
There were no deficient purchase orders.
- e. Approve January 2023 Appropriations Request.

COVID	\$	1,585.77
FLEX SPEND PLAN	\$	13.60
FEE IN LIEU	\$	39.76
STREET & DRAINAGE IMPROV. SALE	\$	151,309.09
CEMETERY CARE INTEREST	\$	81.92
CEMETERY CARE FUND	\$	575.00
GOLF COURSE CASH	\$	25,293.90
CAPITAL OUTLAY/CAPITAL IMPROVE	\$	49,975.20
CAPITAL OUTLAY RESERVE FUND	\$	790.66
REAL PROPERTY ACQUISITION RES.	\$	201.48
POLICE TRAINING FEES	\$	379.03
MAIN STREET BOND ACCOUNT	\$	11,359.18
HOTEL/MOTEL TAX	\$	4,855.51
2019 BOND PROJECT	\$	-
LIBRARY BUILDING FUND	\$	0.39
RECREATION CENTER-CASH FUND	\$	109,082.87
PPWA SINKING FUNDS	\$	99,306.13
PPWA BOND PROCEEDS	\$	3,429.81
E-911	\$	928.22
LIBRARY SPECIAL	\$	151.69
SEIZURES-POLICE DEPARTMENT	\$	0.20
DONATIONS	\$	4,833.98
COMMUNITY DEVELOPMENT BLOCK GRANT	\$	-
EDTA	\$	55,178.82
TOTAL	\$	519,372.21

- f. Approve February 2023 Appropriations Request.

COVID	\$	844.99
FLEX SPEND PLAN	\$	10.56
FEE IN LIEU	\$	40.44
STREET & DRAINAGE IMPROV. SALE	\$	150,181.40
CEMETERY CARE INTEREST	\$	84.10
CEMETERY CARE FUND	\$	368.75
GOLF COURSE CASH	\$	27,859.79
CAPITAL OUTLAY/CAPITAL IMPROVE	\$	49,429.13
CAPITAL OUTLAY RESERVE FUND	\$	1,151.72
REAL PROPERTY ACQUISITION RES.	\$	3,332.81
POLICE TRAINING FEES	\$	746.40
MAIN STREET BOND ACCOUNT	\$	11,237.93
HOTEL/MOTEL TAX	\$	6,124.07
2019 BOND PROJECT	\$	-

LIBRARY BUILDING FUND	\$	0.40
RECREATION CENTER-CASH FUND	\$	92,081.27
PPWA SINKING FUNDS	\$	98,339.41
PPWA BOND PROCEEDS	\$	3,462.23
E-911	\$	879.41
LIBRARY SPECIAL	\$	8,970.02
SEIZURES-POLICE DEPARTMENT	\$	0.20
DONATIONS	\$	393.12
COMMUNITY DEVELOPMENT BLOCK GRANT	\$	-
EDTA	\$	171.89
TOTAL	\$	455,710.04

- g. Discussion and possible action regarding accepting Randy Gibbs' retirement from the Pryor Creek Fire Department, effective March 31st, 2023.
- h. Discussion and possible action regarding closing South Adair Street from Graham Avenue to Southeast 1st Street on Thursday, April 27th, 2023 from 4:00 p.m. until 8:30 p.m. for the Pryor Main Street Farm-to-Table event.
- i. Discussion and possible action regarding Audit Agreement with Hood & Associates for fiscal year ending June 30th, 2022 in the amount of \$27,500.00.
- j. Discussion and possible action regarding hiring Retirement, LLC as the Third-Party Administrator for the City's Money Purchase Plan and the 457 Plan.
- k. Discussion and possible action regarding updating to a more efficient timekeeping system and authorizing Mayor to sign an agreement with TimeClocks Plus for new time clocks for City employees, for 2023-2024 fiscal year. The implementation, licensing and maintenance are proposed to pay from General Software Account #02-201-5260 in an estimated amount of \$17,514.31. The individual time clock equipment and shipping are proposed to pay from the various departments' Capital Outlay - Equipment accounts (below). This action changes our timekeeping vendor from iSolved Time to TimeClocks Plus.

ITEM DESC.	PRICE / UNIT	QUANT.	CHG. TYPE	ORDER TOTAL	DEPT.
EST. IMPLEMENTATION SERVICES (TIME & MATERIALS)	168.75	36 hrs (if used)	ONE-TIME	\$6,075.00	02-201-5260
ENTERPRISE LICENSE ANNUAL CHARGE 2022	48.75	150 Licences	RECURRING	\$7,312.50	02-201-5260
OVERAGE ENTERPRISE LICENSE ANNUAL CHARGE	48.75		USAGE	0.00	
HARDWARE SUPPORT & MAINTENANCE	4,126.81	1	RECURRING	\$4,126.81	02-201-5260
*RDT + FINGERPRINT HARDWARE S&H	\$2,084.25 @ \$10.00/ea	11 CLOCKS 10 DEPTS.	ONE-TIME ONE-TIME	\$22,926.75 \$100.00	
		Clerk Office (1)		\$2,094.25	02-209-5031
		Police Dept. (1)		\$2,094.25	02-215-5260
		Animal Shelter (1)		\$2,094.25	02-216-5411
		Fire Dept. (2)		\$4,178.50	02-217-5411
		Park Dept. (1)		\$2,094.25	02-219-5413
		Library (1)		\$2,094.25	02-221-5091
		Cemetery (1)		\$2,094.25	02-223-5413
		Golf Course (1)		\$2,094.25	41-415-5411
		Street Dept. (1)		\$2,094.25	14-145-5034
		Rec Center (1)		\$2,094.25	84-845-5410
			SUBTOTAL	\$23,026.75	
			TAXES	\$0.00	
			GRAND TOTAL	\$40,541.06	

- l. Discussion and possible action regarding hiring Michael K. Moore for the Director position at Pryor Creek Recreation Center Range G, Step 4 (annual wage - \$65,643.00), effective March 22nd, 2023.
- m. Discussion and possible action regarding an expenditure in the amount of \$3,500.00 to JayCo Heat & Air for temporary repair of Recreation Center pool heater from Aquatics Repair & Maintenance Account #84-846-5091.
- n. Discussion and possible action regarding approval of a journal entry moving an expenditure in the amount of \$18,810.63 from Golf Repair & Maintenance Account #41-415-5092 to Golf Capital Outlay Account #41-415-5411. This expenditure was for pump equipment. The original Council action was from July 19th, 2022.
- o. Discussion and possible action regarding approval of a journal entry moving an expenditure in the amount of \$14,000.00 from Recreation Repair & Maintenance Account #84-845-5091 to

Aquatics Repair & Maintenance Account #84-846-5091, due to substantial unforeseen repair and maintenance in #846 Aquatics. The #845 Recreation account has surplus.

- p. Discussion and possible action to pay OMAG for two property insurance invoices totaling \$6,195.00 for additional premium regarding the Emergency Center / Library Expansion building project and contents and expensing the transaction from General Insurance – Property Account #02-201-5045.
- q. Discussion and possible action regarding the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$2,300.00 for the 2022 Nativity Museum Christmas Pop-Up, from Hotel / Motel Chamber Account #75-755-5090.
- r. Discussion and possible action regarding the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$2,900.00 for the 2022 Christmas Parade of Lights, from Hotel / Motel Chamber Account #75-755-5090.
- s. Discussion and possible action regarding the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$5,000.00 for the 2023 OK Tackle, Hunting & Boat Show, from Hotel / Motel Chamber Account #75-755-5090.
- t. Discussion and possible action regarding removing from the table item 6.i. from the February 7th, 2023 Council meeting.
- u. Discussion and possible action regarding transferring two Dell Optiplex 3020 desktop computers and two monitors from the Pryor Library to the Golf Department.
- v. Discussion and possible action regarding declaring surplus the following computers at the Pryor Library to be destroyed at an upcoming Teen Night program:
- 1 ACER Travelmate 4060 Laptop
 - 2 Dell Vostro 3750 Laptops
 - 2 Dell Optiplex 3010 Desktops
 - 3 Dell Optiplex 3020 Desktops
- w. Discussion and possible action regarding declaring surplus the following computers at the Pryor Library to be sold by sealed bid:
- 5 Dell Vostro 3750 Laptops (some may be missing charging cables)
 - 1 Dell Optiplex 390 Desktop
 - 2 Dell Optiplex 3010 Desktops
 - 5 Dell Optiplex 3020 Desktops
 - 10 computer monitors
- Bids should be received by the City Clerk's office by 5:00 p.m. on Friday March 31st, 2023. Any computer or monitor not sold will be destroyed in an upcoming Teen Night program.
- x. Discussion and possible action regarding transferring Desk with Hutch, no inventory number ("Desk 1" in the photos) from the Pryor Library to the Golf Department.
- y. Discussion and possible action regarding declaring surplus the following desks at the Pryor Library to be sold by sealed bid:
- Desk unit without hutch, no inventory number ("Desk 2" in the photos)
 - Desk Unit with hutch, inventory #4588 ("Desk 3" in photos). It is currently in pieces because it had to be disassembled to move out of the office. Assembled, it is an L-shaped desk with a hutch mounted on the long side. Library staff is unsure if the hardware with the desk is all the hardware necessary to reassemble the desk.
- Bids should be received by the City Clerk's office by 5:00 p.m. on Friday March 31st, 2023. Any desk not sold will be disposed of.
- z. Discussion and possible action regarding proposed Street project:
- Streets encompassed by Green Country Mobile Home Park (A, B and C Streets and pending inclusion of other streets within the park, if needed) at an estimated cost of \$180,845.00, and expensed from Street Asphalt Overlay Account #14-145-5410. With a new estimate from engineering, the updated estimate for all Green Country Mobile Home Park streets, A – G, is \$259,651.50, including asphalt overlay and concrete curb and gutter as required on all GCMH streets.
- aa. Discussion and possible action regarding proposed Street project:
- Downtown Corridor Alleys from Mill to Coo-Y-Yah either side of Graham Avenue, at an estimated cost of \$57,145.00, and expensed from Street Asphalt Overlay Account #14-145-5410. After further review, the updated estimate is \$180,577.94 with significant base repair included.
- bb. Discussion and possible action regarding declaring surplus 19 expired sets of body armor at the Pryor Creek Police Department.
- cc. Discussion and possible action regarding donation of expired body armor from the Pryor Creek Police Department to Parker Security, with waiver of liability.

- dd. Discussion and possible action regarding declaring surplus approximately 123 bicycles and 3 scooters awarded to the City of Pryor Creek by Mayes County District Court.
- ee. Discussion and possible action regarding donation of bicycles and scooters from the Pryor Creek Police Department to a non-profit organization. Bicycles and scooters will be cleaned and repaired and given to Mayes County children.

Motion was made by Gonthier, second by Chitwood to approve items a – ee, less items g, i, j, k, l, q, r, s, z, aa, bb, cc, dd and ee. (*Scrivener’s errors were noted on Item i, which should be \$17,500.00 and Item r, which should be from Account #75-755-5092.*) Voting yes: Lamar, Shropshire, Nance, Chitwood, Barham, Gonthier. Voting no: none.

g. Discussion and possible action regarding accepting Randy Gibbs’ retirement from the Pryor Creek Fire Department, effective March 31st, 2023.

Motion was made by Shropshire, second by Chitwood to approve accepting Randy Gibbs’ retirement from the Pryor Creek Fire Department, effective March 31st, 2023. The Council thanked Gibbs and his wife, Erna, for his more than 35 years of service to the City of Pryor Creek. Voting yes: Shropshire, Nance, Chitwood, Barham, Gonthier, Lamar. Voting no: none.

i. Discussion and possible action regarding Audit Agreement with Hood & Associates for fiscal year ending June 30th, 2022 in the amount of \$17,500.00.

Motion was made by Chitwood, second by Shropshire to approve Audit Agreement with Hood & Associates for fiscal year ending June 30th, 2022 in the amount of \$17,500.00. Voting yes: Nance, Chitwood, Barham, Gonthier, Lamar, Shropshire. Voting no: none.

j. Discussion and possible action regarding hiring Retirement, LLC as the Third-Party Administrator for the City’s Money Purchase Plan and the 457 Plan.

Motion was made by Gonthier, second by Chitwood to approve hiring Retirement, LLC as the Third-Party Administrator for the City’s Money Purchase Plan and the 457 Plan. Wes Cyrus spoke, stating that the quote is \$805.00 cheaper yearly. Gonthier and Chitwood then amended their motion and second to hire Retirement, LLC as Third Party Administrator for the city’s Money Purchase Plan and the 457 Plan, replacing Beasley and Company. Voting yes: Chitwood, Barham, Gonthier, Lamar, Shropshire, Nance. Voting no: none.

k. Discussion and possible action regarding updating to a more efficient timekeeping system and authorizing Mayor to sign an agreement with TimeClocks Plus for new time clocks for City employees, for 2023-2024 fiscal year. The implementation, licensing and maintenance are proposed to pay from General Software Account #02-201-5260 in an estimated amount of \$17,514.31. The individual time clock equipment and shipping are proposed to pay from the various departments’ Capital Outlay - Equipment accounts (below). This action changes our timekeeping vendor from iSolved Time to TimeClocks Plus.

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*RDT + FINGERPRINT HARDWARE S&H	\$2,084.25 @ \$10.00/ea	11 CLOCKS 10 DEPTS.	ONE-TIME ONE-TIME	\$22,926.75 \$100.00	
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		Park Dept. (1)		\$2,094.25	02-219-5413
		Library (1)		\$2,094.25	02-221-5091
		Cemetery (1)		\$2,094.25	02-223-5413
		Golf Course (1)		\$2,094.25	41-415-5411
		Street Dept. (1)		\$2,094.25	14-145-5034
		Rec Center (1)		\$2,094.25	84-845-5410
			SUBTOTAL	\$23,026.75	
			TAXES	\$0.00	
			GRAND TOTAL	\$40,541.06	

Motion was made by Shropshire, second by Chitwood to approve updating to a more efficient timekeeping system and authorizing Mayor to sign an agreement with TimeClocks Plus for new time clocks for City employees, for 2023-2024 fiscal year. The implementation, licensing and maintenance are proposed to pay from General Software Account #02-201-5260 in an estimated amount of \$17,514.31. The individual time

clock equipment and shipping are proposed to pay from the various departments' Capital Outlay - Equipment accounts (below). This action changes our timekeeping vendor from iSolved Time to TimeClocks Plus.

Voting yes: Barham, Lamar, Shropshire, Nance, Chitwood. Abstaining, counting as a no vote: Gonthier.

Voting no: none.

l. Discussion and possible action regarding hiring Michael K. Moore for the Director position at Pryor Creek Recreation Center Range G, Step 4 (annual wage - \$65,643.00), effective March 22nd, 2023.

Motion was made by Gonthier, second by Chitwood to approve hiring Michael K. Moore for the Director position at Pryor Creek Recreation Center Range G, Step 4 (annual wage - \$65,643.00), effective March 22nd, 2023. Voting yes: Gonthier, Lamar, Shropshire, Nance, Chitwood, Barham. Voting no: none.

Council took a 5-minute break at 7:50 p.m. and resumed the meeting as 7:55 p.m.

q. Discussion and possible action regarding the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$2,300.00 for the 2022 Nativity Museum Christmas Pop-Up, from Hotel / Motel Chamber Account #75-755-5090.

Motion was made by Chitwood, second by Shropshire to approve the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$2,300.00 for the 2022 Nativity Museum Christmas Pop-Up, from Hotel / Motel Chamber Account #75-755-5090. Voting yes: Lamar, Shropshire, Nance, Chitwood, Gonthier. Abstaining, counting as a no vote: Barham. Voting no: none.

r. Discussion and possible action regarding the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$2,900.00 for the 2022 Christmas Parade of Lights, from Hotel / Motel Chamber Account #75-755-5092.

Motion was made by Chitwood, second by Shropshire to approve the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$2,900.00 for the 2022 Christmas Parade of Lights, from Hotel / Motel Chamber Account #75-755-5092. Voting yes: Shropshire, Nance, Chitwood, Gonthier, Lamar. Abstaining, counting as a no vote: Barham. Voting no: none.

s. Discussion and possible action regarding the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$5,000.00 for the 2023 OK Tackle, Hunting & Boat Show, from Hotel / Motel Chamber Account #75-755-5090.

Motion was made by Shropshire, second by Chitwood to approve the Hotel / Motel Final Expense Report from Pryor Area Chamber of Commerce in the amount of \$5,000.00 for the 2023 OK Tackle, Hunting & Boat Show, from Hotel / Motel Chamber Account #75-755-5090. Voting yes: Nance, Chitwood, Gonthier, Lamar, Shropshire. Abstaining, counting as a no vote: Barham. Voting no: none.

z. Discussion and possible action regarding proposed Street project:

- **Streets encompassed by Green Country Mobile Home Park (A, B and C Streets and pending inclusion of other streets within the park, if needed) at an estimated cost of \$180,845.00, and expensed from Street Asphalt Overlay Account #14-145-5410. With a new estimate from engineering, the updated estimate for all Green Country Mobile Home Park streets, A – G, is \$259,651.50, including asphalt overlay and concrete curb and gutter as required on all GCMH streets.**

Motion was made by Shropshire, second by Lamar to approve proposed Street project:

- Streets encompassed by Green Country Mobile Home Park (A, B and C Streets and pending inclusion of other streets within the park, if needed) at an estimated cost of \$180,845.00, and expensed from Street Asphalt Overlay Account #14-145-5410. With a new estimate from engineering, the updated estimate for all Green Country Mobile Home Park streets, A – G, is \$259,651.50, including asphalt overlay and concrete curb and gutter as required on all GCMH streets.

It was made clear that this item is a restatement from the last Council meeting, Item p. on the Consent Agenda. Shropshire and Lamar then amended their motion and second to approve as a replacement of Item 5.p. of the March 7th, 2023 Council meeting. Voting yes: Chitwood, Barham, Gonthier, Lamar, Shropshire, Nance. Voting no: none.

aa. Discussion and possible action regarding proposed Street project:

- **Downtown Corridor Alleys from Mill to Coo-Y-Yah either side of Graham Avenue, at an estimated cost of \$57,145.00, and expensed from Street Asphalt Overlay Account #14-145-5410. After further review, the updated estimate is \$180,577.94 with significant base repair included.**

Motion was made by Lamar, second by Shropshire to approve proposed Street project:

- Downtown Corridor Alleys from Mill to Coo-Y-Yah either side of Graham Avenue, at an estimated cost of \$57,145.00, and expensed from Street Asphalt Overlay Account #14-145-5410. After further review, the updated estimate is \$180,577.94 with significant base repair included.

Lamar and Shropshire then amended their motion and second to state that this replaces action taken on Item 5.q. of the Consent Agenda at the March 7th, 2023 Council meeting.

After much discussion, Lamar and Shropshire amended their motion and second to table this item. Voting yes: Barham, Gonthier, Lamar, Shropshire, Nance, Chitwood. Voting no: none.

bb. Discussion and possible action regarding declaring surplus 19 expired sets of body armor at the Pryor Creek Police Department.

Motion was made by Chitwood, second by Lamar to approve declaring surplus 19 expired sets of body armor at the Pryor Creek Police Department. Chitwood and Lamar then amended their motion and second to table this item. Voting yes: Gonthier, Lamar, Shropshire, Nance, Chitwood, Barham. Voting no: none.

cc. Discussion and possible action regarding donation of expired body armor from the Pryor Creek Police Department to Parker Security, with waiver of liability.

Motion was made by Gonthier, second by Chitwood to table donation of expired body armor from the Pryor Creek Police Department to Parker Security, with waiver of liability. Voting yes: Lamar, Shropshire, Nance, Chitwood, Barham, Gonthier. Voting no: none.

dd. Discussion and possible action regarding declaring surplus approximately 123 bicycles and 3 scooters awarded to the City of Pryor Creek by Mayes County District Court.

Motion was made by Shropshire, second by Chitwood to approve declaring surplus approximately 123 bicycles and 3 scooters awarded to the City of Pryor Creek by Mayes County District Court. Shropshire and Chitwood then amended their motion and second to table this item. Voting yes: Shropshire, Nance, Chitwood, Barham, Gonthier, Lamar. Voting no: none.

ee. Discussion and possible action regarding donation of bicycles and scooters from the Pryor Creek Police Department to a non-profit organization. Bicycles and scooters will be cleaned and repaired and given to Mayes County children.

Motion was made by Shropshire, second by Chitwood to table donation of bicycles and scooters from the Pryor Creek Police Department to a non-profit organization. Bicycles and scooters will be cleaned and repaired and given to Mayes County children. Voting yes: Nance, Chitwood, Barham, Gonthier, Lamar, Shropshire. Voting no: none.

7. COMMITTEE REPORTS:

a. Budget and Personnel (Shropshire)

Shropshire reported that the Budget and Personnel Committee will meet on April 11th, 2023.

b. Ordinance and Insurance (Shropshire)

Shropshire had nothing to report.

c. Street

There was no report at this time.

8. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by Nance, second by Chitwood to adjourn. Voting yes: Chitwood, Barham, Gonthier, Lamar, Shropshire, Nance. Voting no: none.

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:30 p.m.

2. APPROVE MINUTES OF MARCH 7TH, 2023 MEETING.

Motion was made by Chitwood, second by Gonthier to approve minutes of March 7th, 2023 meeting. Voting yes: Barham, Gonthier, Lamar, Shropshire, Nance, Chitwood. Voting no: none.

3. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

4. ADJOURN.

Motion was made by Nance, second by Chitwood to adjourn. Voting yes: Gonthier, Lamar, Shropshire, Nance, Chitwood, Barham. Voting no: none.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN LARRY LEES

MINUTES WRITTEN BY CITY CLERK / P.P.W.A. SECRETARY EVA SMITH
